Official Proceedings of the Stutsman County Commission – May 2, 2017

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. David Schwartz, Denny Ova, Craig Neys, and Mark T. Klose, answered the roll call. Absent was Dale Marks.

Neys made a motion, seconded by Ova to approve the Minutes of the April 2017 meetings. Motion carried.

Jason Bitz, Insure Forward, provided an accounting of the County's Policy information, giving a comparison from 2016 to present. Schwartz made a motion to approve the 2017 Insurance policies as presented, seconded by Neys. Roll call vote: Ova, Schwartz, Neys, and Klose voted aye. Motion carried.

Connie Ova, Jamestown Stutsman Development Corporation (JSDC), addressed the board regarding a Bank of North Dakota Infrastructure Loan Application, which could be used for new rail for the soybean processing plant that is being constructed. The County will need to apply for the loan. An agreement would then be drafted between the County and JSDC. A motion to approve the Rail Loan Application was made by Neys, seconded by Schwartz. Motion carried.

Fritz Fremgen, State's Attorney presented his monthly report.

Fremgen provided the board with a second reading of the Stutsman County Ordinance 2017-01, Prohibitions on Open Burning During a Red Flag Warning or While the Stutsman County Fire Danger Rating is Very High or Extreme and the penalty section. Fremgen stated he has not received any phone calls etc. against enacting this ordinance. Jerry Bergquist, Emergency Manager/ 9-1-1 Coordinator has not received any complaints regarding the ordinance either, stating he has only received positive feedback. Ova made a motion to approve and enact Stutsman County Ordinance 2017-01 pertaining to open burning as presented with an effective date of today, seconded by Schwartz. Roll call vote: Schwartz, Neys, Klose, and Ova voted aye. Motion carried.

Fremgen requested the board approve a Stipulation in the case of the US v. Lance Allen. Allen owes the Federal Government money, and the County has a tax debt on the property as well. Property Assessment will collect the debt and put the county first to collect the delinquent money owed. Schwartz made a motion to allow Fremgen to sign the Stipulation in the case of the US v. Lance Allen, seconded by Neys. Motion carried.

Jerry Bergquist, Emergency Manager/ 9-1-1 Coordinator, addressed the board with concerns about a Century Link cable that was cut on April 21, 2017. The cable was cut outside of West Fargo, but affected Jamestown and Valley City areas, causing all Century Link customers to lose long distance service. Bergquist would like the commission to consider writing a letter to Century Link who is under the Public Service Commission, making a complaint that there is no back up. Other telephone companies in the area have a backup. Businesses cannot carry on

normal business, without this service. Damages are estimated in the thousands of dollars in lost revenue. In the last two years there have been three cable cuts. When there are cuts in the line it takes quite some time to find where the break is located. The Jamestown Chamber is also considering a complaint to the Public Service Commission. The commission requested a letter be drafted and brought back up at another meeting to discuss further.

Mickey Nenow, Road Superintendent, provided the commission with his monthly report, where they are doing crack sealing and working on culverts. Nenow stated they will be leaving road restrictions on for a while yet.

Nenow requested the commission award the overlay for the Highway 43 project Excel Energy is funding to Border States, as they had the low bid of the three bidders. Ova made a motion to award Border States the construction engineering on Highway 43 contingent on proper payment from Excel Energy, seconded by Schwartz. Roll call vote: Neys, Klose, Ova, and Schwartz voted aye. Motion carried.

Nenow requested the commission approve the DOT Resolution for Project No. SC-4706 (062) 9 miles north of Woodworth, E HMA overlay – 7.145 miles to Border States, as they were the low bid of eight bidders, which will save on the Federal Aid being borrowed. Schwartz made a motion, seconded by Neys to approve the DOT Resolution for Project No SC-4706 (062) as presented. Roll call vote: Klose, Ova, Schwartz, and Neys voted aye. Motion carried.

Nenow recommended the board award the Construction Engineering for Highway 44 overlay for Project No. SC-4706 (062) to Interstate Engineering, as recommended by the selection committee. A motion was made by Neys, seconded by Ova to award the Construction Engineering for Highway 44 overlay for Project No. SC-4706 (062) to Interstate Engineering. Roll call vote: Ova, Schwartz, Neys, and Klose vote aye. Motion carried.

Nenow gave an update on the lighting on Ypsilanti & Pingree turns. The State is going to handle this project now and the County will not be participating in these projects anymore.

At 4:44 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – May 2, 2017

At 4:47 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. David Schwartz, Denny Ova, Craig Neys, Mark T. Klose, Jason Houge, and Robert Woodward answered the roll call. Absent was Dale Marks.

Houge made a motion to approve the minutes of the April 2017 meeting, seconded by Woodward. Motion carried.

Houge made a motion to approve the monthly bills, seconded by Schwartz. Roll call vote: Schwartz, Neys, Klose, Houge, Woodward, and Ova vote aye. Motion carried.

	County Park Fund				
75766	CENTURYLINK	$53.04	75808	PRAXAIR DISTRIBUTION INC	$182.97
75785	HOME OF ECONOMY	$25.14	75824	STUTSMAN RURAL WATER DISTRICT	$168.20
75792	JOB SERVICE NORTH DAKOTA	$3,477.00	75833	VALLEY PLAINS EQUIPMENT	$47.09
75799	NAPA AUTO PARTS-PARK	$1,484.70	75835	VISA AUD 1683	$507.66

Tom Tracy addressed the board at the request of Eric Nordstrom, who contacted him regarding writing a grant to update playground equipment at the Spiritwood Campground. The land is owned by Stutsman County. Tracy has written a few grants for the Kensal Public School, where he is the Superintendent. Tracy provided some pictures and cost estimates for the board to consider, as well as explained the need for a Resolution from the entity; that being Stutsman County, if he will be writing the grant. Neys made a motion, seconded by Schwartz to allow Tom Tracy to apply for a grant to update playground equipment at the Spiritwood Campground. Motion carried.

Discussion was held regarding reinstating the Senior Pass camping at Jamestown Reservoir. The average cost is $9.00/camper, with County revenue at approximately $4.00/camper. Senior Passes are part of a federal program that the county has to either opt in or out of. A motion was made by Neys, seconded by Ova to reinstate the Senior Pass on a trial basis for one year and split the fee based on the distribution stipulated in the contract the county has with each concessionaire. Roll call vote: Neys aye, Klose aye, Houge nay, Woodward aye, Ova aye, Schwartz, nay. Motion carried.

Discussion was held regarding the Parkhurst Concessionaire. A motion was made by Schwartz, seconded by Houge to allow the County Park Superintendent and County Auditor to work out an agreement with Tisa to collect the camping fees.

Marlyn Bertsch, Park Superintendent gave his monthly report, stating they are working on getting docks out and inquired about purchasing a generator and a set of pallet forks. A motion was made by Schwartz, seconded by Ova to purchase a generator and a set of pallet forks. Roll call vote: Klose, Houge, Woodward, Ova, Schwartz, and Neys voted aye. Motion carried.

Bertsch mentioned the deadline to submit applications for park positions is May 8, 2017.

A brief discussion was held regarding the need for a restroom at the park office, as well as isolating a waterline at Pelican Point.

At 5:17 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Schwartz, seconded by Houge. Motion carried.

At 5:17 p.m., the Stutsman County Commission Meeting reconvened.

Schwartz made a motion seconded by Neys to approve the monthly bills. Roll call vote: Ova, Schwartz, Neys, and Klose voted aye. Motion carried.

	General Revenue Fund		75849	ZUERCHER TECHNOLOGIES LLC	$198.00
75754	A & B BUSINESS INC	$212.48		**E 911 Phone System Fund**	
75755	A & R ROOFING CO INC	$691.70	75834	VERIZON WIRELESS	$44.88
75756	AMERICAN INSTITUTIONAL SUPPLY	$163.65		**County Roads Fund**	
75757	BALCO UNIFORM CO INC	$953.11	75760	BUTLER MACHINERY CO	$1,292.95
	BENDER,STEVE G	$107.00	75768	CITY OF JAMESTOWN	$14.75
75758	BOB BARKER CO	$224.52	75773	CREATIVE ENERGY	$1,621.98
	BOND,JOSHUA	$322.07	75775	DAN POLAND MACHINE INC	$128.38
75759	BROWN & SAENGER	$197.83	75778	FARMERS UNION OIL CO-CENEX	$0.31
	BUSCH,BEN	$21.40	75779	FASTENAL CO	$169.72
75762	CBM FOOD SERVICE	$7,847.05	75785	HOME OF ECONOMY	$10.47
75763	CDW GOVERNMENT INC	$86.08	75788	INTERSTATE ENGINEERING	$5,727.50
75764	CENEX FLEETCARD	$2,526.49	75792	JOB SERVICE NORTH DAKOTA	$19,604.00
75765	CENTRAL BUSINESS SYSTEMS INC	$75.00	75794	MACKKE PLUMBING AND HEATING	$945.00
75767	CHRISTIANSON'S BUSINESS FURNITURE	$768.61	75793	MAC'S INC	$53.24
75768	CITY OF JAMESTOWN	$2,506.63	75797	MDU	$53.05
75769	COLE PAPERS INC	$115.08		MONTPELIER CITY AUDITOR - DD	$7.79
75770	COMMUNITY CORRECTION PROGRAM	$244.38	75798	NAPA AUTO PARTS	$791.97
75772	COOKS CORRECTIONAL	$38.97	75800	ND ASSOCIATION OF COUNTIES	$510.30
75774	DACOTAH PAPER CO	$612.14	75805	NICKY'S SPARE TIME	$70.00
	DAVIS, BRIAN	$79.00	75807	OTTER TAIL POWER CO	$209.11
	DAVIS, BRIAN	$17.50	75814	RM STOUDT INC	$466.22
75777	ECMAN'S AUTO SERVICE	$128.00		SINCLAIR,JOHN	$52.97
75779	FASTENAL CO	$110.13	75823	STUTSMAN COUNTY GLASS	$360.00
	GENTER, COREY	$118.77	75824	STUTSMAN RURAL WATER DISTRICT	$65.11
75780	GOODIN COMPANY	$173.81	75825	SWANSTON EQUIPMENT CO	$59.51
75781	GREG'S LAUNDRY EQUIP SERVICE	$44.86	75838	VISA RD 1766	$163.80
75785	HOME OF ECONOMY	$53.63	75843	WALMART COMMUNITY BRC RD	$123.62
75786	HR COLLABORATIVE	$100.00	75845	WEST END HIDE & FUR	$58.50
75790	JEFFREY D DOYLE INC	$69.18	75847	WILLEYS SEPTIC TANK SERVICE	$100.00
75791	JETSTREAM CAR WASH	$58.33		**Social Services Fund Total**	**$33,013.50**
75795	MAILFINANCE	$595.95		**Veterans Service Fund**	
75796	MARQUART,ANDREW S	$1,781.99	75842	WALMART COMMUNITY BRC EMS	$25.74
75797	MDU	$1,875.13		**County Agent Fund**	
75801	ND CHAPTER OF APCO	$300.00	75759	BROWN & SAENGER	$33.91
75802	ND COUNTY RECORDER'S ASSOCIATION	$100.00		HARSTAD,ALICIA	$212.98
75803	ND DEPT OF MOTOR VEHICLE	$5.00	75804	NDSU	$82.00
75806	NORTHERN SAFETY TECHNOLOGY INC	$151.77		RITTENBACH,CHRISTINA	$298.89
75809	PREFERRED TRANSMISSION INC	$17.91	75837	VISA EXT 3424	$1,872.75
75810	QUILL CORPORATION	$14.77		**Camping Fee Fund**	
75811	RAMKOTA HOTEL & CONFERENCE CENTER	$327.60	75819	STUTSMAN CO PARK	$227.50
75813	REDWOOD TOXICOLOGY LABORATORY INC	$9.00		THE DAK	$910.00
75814	RM STOUDT INC	$42.94		**Commissary Fund**	
75815	SANFORD NORTH	$1,000.00	75761	CABLE SERVICES	$47.31
75816	SCHUBERT'S CARPET ONE	$59.99	75839	VISA SCCC 1949	$12.00
75817	SCOTT'S ELECTRIC LLC	$823.60		**Courthouse Building Fund**	
75818	SETINA MFG. CO., INC	$1,135.00	75835	VISA AUD 1683	$156.00
75821	STUTSMAN COUNTY ABSTRACT CO	$42.00		**County Correctional Center Construction Fund**	
75829	TRUE VALUE (CORRECTIONS)	$5.60	75827	TRANE U.S. INC	$7,435.00
75830	TWO RIVERS PRINTING	$198.00	75839	VISA SCCC 1949	$913.69
75832	UNDERWOOD AMMO	$1,149.75		**Document Preservation Fund**	
75834	VERIZON WIRELESS	$1,006.94	75831	TYLER TECHNOLOGIES INC	$140.00
75835	VISA AUD 1683	$641.35	75835	VISA AUD 1683	$5.80
75839	VISA SCCC 1949	$811.90		**Road & Bridge Building Fund**	
75840	VISA SO 1840	$350.08	75798	NAPA AUTO PARTS	$124.00
75842	WALMART COMMUNITY BRC EMS	$46.67		**County Hazardous Chemical Account Total**	**$186.98**
75844	WENZEL'S LOCK & KEY	$130.48		**Job Incentive Fund**	
75846	WILHELM CHEVROLET BUICK GMC	$567.19	75789	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$677.12
	Wages			**Wages**	
	Friday, March 24, 2017	$606,057.30		Tuesday, April 25, 2017	$584,455.24

At 5:18 p.m., a motion to adjourn was made by Neys, seconded by Schwartz. Motion carried.

ATTEST:

Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman