Official Proceedings of the Stutsman County Commission—May 16, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Steven Cichos and Mark Klose answered the roll call. Chad Wolsky, and Joan Morris were absent.

At 3:32 Morris joined the meeting via telephone.

At 3:33 Wolsky joined the meeting via telephone.

The Pledge of Allegiance was recited.

Klose presented years of service awards to current and former employees ranging from 5 years to 46 years. Jessica Alonge, Auditor/COO also presented an award to Josh Smaage, IT Director, for completing the NACO Enterprise Cybersecurity Leadership Academy.

Jason Bitz, Insure Forward, presented the renewal of general liability, in-land marine, and auto insurance coverage. The total amount for 2023 is $147,292 which is down from $149,450 in 2022. There is no conferment this year. Bitz recommends increasing the limit on the auto and general liability portions from $5,000,000 to $10,000,000 for a premium increase of $3,044. There is a 4% cyber security discount that Smaage has been working on. When this is completed, the premium increase would basically be a wash. A motion to approve the 2023 policy with Insure Forward along with the increase for the $10,000,000 of coverage was made by Cichos, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

Bruce Hanson presented some changes to a proposed ordinance to make Stutsman County a second amendment sanctuary county. Fritz Fremgen, States Attorney, would support a proclamation, but is against creating a new ordinance for a redundant law, since North Dakota is already a second amendment sanctuary state. Rory Somsen also spoke in favor of the ordinance. No action was taken by the commission.

Jim Wentland, Road Superintendent, requested approval to purchase a belly dump semi-trailer. The purchase was budgeted at $55,000, and he found one for $49,000. A motion to approve the purchase was made by Bergquist, seconded by Cichos. Roll call vote: Wolsky, Morris, Cichos, Klose, and Bergquist voted aye. Motion carried.

Wentland also requested to award the contract for full depth concrete stabilization 3 miles south of Cleveland to Border States Paving, who came in with the low bid of $450,998. A motion to approve was made by Cichos, seconded by Wolsky. Roll call vote: Morris, Cichos, Klose, Bergquist, and Wolsky voted aye. Motion carried.

Jim Fettig, Maintenance Supervisor, requested to award the bid for the painting of three exterior doors and the north side of the extension building. He received a bid of $2,898 from Decorating by Charlie, and a bid of $2,880 from Pioneer Painting. Fettig would recommend going with Decorating by Charlie because they use a lift and PPE and he prefers the project to be done with proper safety precautions. The project was approved on the ARPA wish list and was budgeted at $8,000. A motion to approve the bid from Decorating by Charlie was made by Bergquist, seconded by Cichos. Cichos would like the quote to be rewritten to state that the painting of the doors is included. Roll call vote: Cichos, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Mark Attleson, LEC Maintenance Supervisor, requested permission to purchase two heat pumps for $12,405. He budgeted $15,000 for the project. A motion to approve the purchase of the heat pumps was made by Cichos, seconded by Morris. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Cichos voted aye. Motion carried.

Attleson also requested approval to purchase a jail temperature control in the amount of $52,950 that was budgeted for this year. A motion to approve the purchase was made by Bergquist, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

Bergquist presented a discussion on the LEC lower-level office space. The Jamestown Police Department is seeking adequate space for sex offender registration. Jamestown Police Department would like to put a cubical in the basement lobby of law enforcement center. They have been using the downstairs interview room for the registrations since September of 2021, but have to move all equipment out anytime an interview has to be conducted and it is very inconvenient. Leroy Gross, Jamestown Police Department, presented pictures to the commission of the areas that could possibly be used for the cubicle. Scott Edinger, Jamestown Police Chief, states that the city may pay for the purchase of the cubicle. David Bratton, Veteran Services Officer, stated concerns because the lobby is used for overflow and the veterans coming in to see him should not have to wait near sex offenders. A motion to not allow the cubicle until a review of other remodeling projects can be considered was made by Bergquist and seconded by Cichos. Roll call vote: Wolsky, Morris, Cichos, Klose, and Bergquist voted aye. Motion carried.

A motion to request a review of the amended LEC Joint Powers Agreement signed in 2005 between Stutsman County and the City of Jamestown, including financial reimbursement, was made by Bergquist, seconded by Wolsky. Motion carried.

Alonge informed the commission that the first commission meeting in July is set to fall on July 4, 2023, when the county is closed for the Independence Day holiday. She requested to move both the commission and park board meeting to Thursday, July 6, 2023, at 3:30 p.m. The request was approved.

Bergquist made a motion to close county offices on July 3, 2023, as part of the extended July 4th holiday, seconded by Wolsky. Roll call vote: Morris, Cichos and Klose voted no, Bergquist and Wolsky voted aye. Motion failed.

Alonge presented a request to approve a levy limit increase for outside agencies as part of the 2024 preliminary budget discussion. A motion was made by Cichos to send a letter to outside agencies not to exceed 2% increase and subject to a final review by the commission, seconded by Bergquist. Roll call vote: Cichos, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

At 5:03 p.m., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board— May 16, 2023

At 5:04 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Mark Klose, Steven Cichos, Robert Martin, and Merri Mooridian answered the roll call. Wolksy and Morris attended via telephone.

Karl Bergh, Park Superintendent, presented the Game and Fish MOU for the boat wash stations. The agreement would reimburse the county for any expenses such as that may arise, up to $7,500. A motion to enter into the MOU was made by Cichos, seconded by Martin. Roll call vote: Klose, Martin, Mooridian, Bergquist, Wolsky, Morris and Cichos voted aye. Motion carried.

Bergh then presented the quote from Border States for paving the walking path at the marina. Bergh received a letter from someone wanting to extend the walking path through the parking lot below the marina. Martin stated that there is a group that will be looking for grants and funding to do signage and striping of some of the walking paths. Alonge has a meeting with Amy Walters of Jamestown Parks & Recreation. No action was taken by the board.

Bergh also presented the MOU for the new walking path loop near the North Dakota Farmers Union camp. No action was taken by the board. A grant was received from Garrison Diversion for the playground. The grant must be used within three years from the approval date, or a letter must be sent to the board for an extension. The price of the playground equipment has gone up drastically.

Bergh also suggested marking corner posts on boundary fences with small signs showing ownership of Stutsman County. Bergh will check pricing at Newman Signs. Martin volunteered to help put the signs up. A motion to approve 200 boundary markers at a cost of up to $250 was made by Martin, seconded by Cichos. Roll call vote: Martin, Mooridian, Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

Cichos stated there has been a complaint circulating on Facebook about broken glass on the beach area at the reservoir. Bergh will look into this complaint and get it cleaned up.

Bergh stated that the locates for the paving of the campground are done so they should be starting the paving very soon and hope to have the project completed prior to Memorial Day weekend.

Martin gave an update on the increased water releases from Pipestem and the reservoir.

A motion to approve payment of the mid-month bills was made by Mooridian, seconded by Martin. Roll call vote: Mooridian, Bergquist, Wolsky, Morris, Cichos, Klose, and Martin voted aye. Motion carried.

	County Park Fund				
11336	CAPITAL ONE TRADE CREDIT	$94.27	11382	LARRY'S AUTO GLASS	$426.81
11341	CENTRAL SALES	$19,715.36	11386	LINDE GAS & EQUIPMENT	$69.65
11353	DAKOTA CENTRAL TELECOMMUNICATIONS	$69.60	11392	NAPA AUTO PARTS-PARK	$112.99
11354	DAKOTA VALLEY ELECTRIC	$8.00	11400	NORTHERN PLAINS ELECTRIC COOPERATIVE	$393.10
11356	DAN POLAND MACHINE INC	$615.70	11419	SCHUMACHER CONSTRUCTION INC	$4,713.00
11362	FORUM COMMUNICATIONS COMPANY	$41.31	11434	TRAUT WELLS	$95.15
11363	GAHNER SANITATION SERVICE	$120.00	11442	WEST END HIDE & FUR	$22.17
11365	HANSON TIRE SERVICE	$2,280.00			

At 5:35 p.m., a motion was made to adjourn the Park Board meeting by Bergquist, seconded by Cichos. Motion carried.

At 5:36 p.m., the Commission meeting was called back to order.

A motion to approve the mid-month bills and taxable meals was made by Morris, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

	General Revenue Fund				
11325	ALBER, LAUREL	$145.00	11352	DAKOTA CENTRAL TELECOMM	$172.89
11328	ATTORNEY GENERAL OFFICE-1250	$5,750.00	11356	DAN POLAND MACHINE INC	$912.72
11329	AUTO DETAILING PLUS	$260.00	11359	FARMERS UNION OIL CO-CENEX	$25.30
11340	CENTRAL BUSINESS SYSTEMS INC	$176.37	11360	FINANCIAL MANAGEMENT DIVISION	$9,421.23
11342	CENTURYLINK	$1,132.55	11362	FORUM COMMUNICATIONS COMPANY	$48.35
11343	CITY OF JAMESTOWN	$3,000.00		HARRINGTON, LEVI	$262.00
11345	CLAPPER, MICHAEL	$25.00	11366	HIGH PLAINS WATER	$54.00
11348	COLE PAPERS INC	$536.37	11370	HOME OF ECONOMY	$12.94
11349	CREATIVE ENERGY	$176.83		KRAMLICH MICHAEL	$330.78
11350	CROUCH, CRYSTAL	$25.00		KRAMLICH, MYRON	$127.07
11351	DACOTAH PAPER CO	$1,074.61	11386	LINDE GAS & EQUIPMENT	$50.20
11352	DAKOTA CENTRAL TELECOMM	$641.67	11388	MDU	$876.65
11355	DALSTED & RYAN P C	$237.50	11389	MENARDS - JAMESTOWN	$225.67
11357	DRIVERS LICENSE GUIDE COMPANY	$31.95	11391	NAPA AUTO PARTS	$950.21
11358	EDDY FUNERAL HOME	$250.00	11396	NELSON INTERNATIONAL	$243.00
11362	FORUM COMMUNICATIONS COMPANY	$1,035.00	11398	NEWMAN SIGNS	$118.20
11364	GALLS, LLC	$28.87	11399	NICKY'S SPARE TIME	$70.00
11369	HOLLAND, ANGELA	$24.75	11400	NORTHERN PLAINS ELECTRIC COOPERATIVE	$246.00
11372	INFORMATION TECHNOLOGY DEPARTMENT	$1,038.05	11402	OSBORNE, BILL	$1,798.00
11373	INNOVA INTEGRATED SOLUTIONS	$900.70	11403	OTTER TAIL POWER CO	$1,085.53
11374	INNOVATIVE OFFICE SOLUTIONS, LLC	$294.01	11406	POWER PLAN	$756.24
11447	INSURE FORWARD	$50.00	11408	QUALITY TRUCK & AG REPAIR, INC	$308.31
11376	JAMESTOWN COMMUNITY CORRECTIONS	$500.00	11414	SAFETY KLEEN CORP	$319.82
11377	JOHNSON MD,LARRY E	$9,385.64	11416	SANFORD HEALTH OCCUPATIONAL MEDICINE	$393.00
11379	KNIGHT, KATHRYN	$117.00	11427	SWANSTON EQUIPMENT CO	$86.82
11380	KUHN, ARNOLD J	$1,419.73	11428	TDS METROCOM - RD	$2.77
11381	LANGUAGE LINE SERVICES	$160.99	11432	TOWE, JEREMY W	$148.03
11383	LAUTT, JENNA	$25.00	11435	TRUE NORTH STEEL	$112,998.42
11385	LEAF	$259.10	11444	WOODWORTH FARMERS GRAIN CO	$5,529.22
11387	MARQUART,ANDREW S	$549.00		**Unorganized Township Roads Fund**	
11388	MDU	$403.66	11334	BUSKNESS, GATLYN J.	$1,050.00
11394	NATIONAL ASSOCIATION OF COUNTIES	$450.00	11421	STUTSMAN CO ROAD DEPT	$4,527.50
11395	ND DEPT OF MOTOR VEHICLE	$11.50	11445	STUTSMAN CO ROAD DEPT	$2,760.00
11397	NETCENTER TECHNOLOGIES	$2,593.57	11424	STUTSMAN COUNTY TOWNSHIP OFFICERS ASSOC.	$280.00
11400	NORTHERN PLAINS ELECTRIC COOPERATIVE	$232.00		**Foster Care Trust Fund Total**	$690.00
11403	OTTER TAIL POWER CO	$10,187.35		**Weed Control Fund**	
	PERLEBERG,TYLER	$9.17	11324	AG SPRAY EQUIPMENT	$443.87
	PERLEBERG,TYLER	$39.30	11352	DAKOTA CENTRAL TELECOMM	$56.86
	PERLEBERG,TYLER	$22.93		HIRSCHKORN, LEVI	$125.00
	PERLEBERG,TYLER	$37.34		MANSON,RONALD	$125.00
	PERLEBERG,TYLER	$67.45		MANSON,RONALD	$125.00
	PERLEBERG,TYLER	$42.58	11390	MENARDS - JAMESTOWN WEED	$86.50
11404	PHARMCHEM INC	$639.00	11393	NAPA AUTO PARTS-WEED	$641.77
11405	POST BOARD	$195.00	11403	OTTER TAIL POWER CO	$8.04
11407	QUADIENT FINANCE USA, INC. - AUD	$835.42		WEGNER, CODY	$225.00
11409	RAMADA BISMARCK HOTEL	$176.40		**Veterans Service Fund**	
11410	RECORD KEEPERS	$119.00		BRATTON,DAVID G	$39.30
11412	RICTER, NICK	$25.00	11342	CENTURYLINK	$15.94
11413	RM STOUDT INC	$31.60	11347	CLUBHOUSE HOTEL & SUITES	$264.60
11415	SANDNESS LAW OFFICE	$460.00		**County Agent Fund**	
11417	SC CORRECTIONS	$1,609.50	11352	DAKOTA CENTRAL TELECOMM	$290.66
	SCHAFFER,DIANNE	$60.00	11371	HUGO'S 9	$10.98
11420	SKRAMSTAD, RONDA	$20.00	11374	INNOVATIVE OFFICE SOLUTIONS, LLC	$9.99
11425	SUMMIT FOOD SERVICE, LLC	$13,280.38	11411	RECYCLING CENTER OF NORTH DAKOTA, LLC	$30.75
11426	SUNSET LAW ENFORCEMENT	$9,883.65		RITTENBACH,CHRISTINA	$193.96

11429	TDS METROCOM - SS	$135.23		**Human Service Zone Human Service Fund Total**	$6,160.67
11430	THE FORUM	$230.89		**Commissary Fund**	
11431	THOMSON REUTERS	$457.15	11326	ANDERSON, JAMAL	$32.10
11437	TWO RIVERS PRINTING	$20.00	11436	TURNKEY CORRECTIONS	$141.61
11438	USPS	$388.00		**Drug Program Fund Total**	$7,365.90
11441	WEST CENTRAL REGIONAL JUVENILE CENTER	$8,500.00		**Courthouse Building Fund**	
11443	WILHELM CHEVROLET BUICK GMC	$18,374.85	11361	FLOORING CABINETS & MORE	$3,662.42
	E 911 Phone System Fund		11384	LD CONCRETE	$8,617.00
11352	DAKOTA CENTRAL TELECOMM	$219.14	11433	TRANE U.S. INC	$23,975.00
11353	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00		**Information Technology Capital Fund**	
11372	INFORMATION TECHNOLOGY DEPARTMENT	$4,993.49	11337	CDW GOVERNMENT INC	$8,918.79
	County Roads Fund		11367	HIGH POINT NETWORKS	$28,348.02
11327	ARAMARK	$500.93		**Document Preservation Fund**	
11331	BORDER STATES PAVING INC	$14,074.94	11374	INNOVATIVE OFFICE SOLUTIONS, LLC	$273.94
11333	BUFFALO CITY DIESEL	$177.40		**Road & Bridge Building Fund**	
11334	BUSKNESS, GATLYN J.	$1,350.00	11446	IRONLINK EQUIPMENT, LLC	$49,900.00
11335	BUTLER MACHINERY CO	$301.46	11389	MENARDS - JAMESTOWN	$771.64
11344	CITY OF STREEETER	$103.75	11391	NAPA AUTO PARTS	$444.99
11346	CLEVELAND CITY WATER & SEWER	$101.70	11418	SCHUMACHER CONCRETE	$67,500.00

Alonge requested to call a special meeting regarding the State's Attorney's office and some preliminary budget discussion. She will reach out to the commissioners for scheduling.

Bergquist also brought up the estimates for Highway 62, which Klose stated was around $40,000,000.

At 5:43 p.m., a motion to adjourn was made by Bergquist, seconded by Cichos. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman