Official Proceedings of the Stutsman County Commission – May 17, 2022

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Joan Morris, Steven Cichos, Ramone Gumke and Mark Klose answered the roll call.

Klose presented the 2021 years of service awards.

Jason Bitz, Insure Forward presented the renewal of insurance policies for the ND Insurance Reserve Fund. The total for 2022 is $105,623. A motion was made by Gumke to approve renewal, seconded by Ova. Roll call vote: Ova, Gumke, Cichos, Morris, and Klose all voted aye. Motion carried.

Jim Fettig, Maintenance Supervisor, presented the lawn care bids. Only one bid was received from LawnTech with a bid of $1,253.41. A motion was made by Cichos to enter into contract with LawnTech, seconded by Ova. Roll call vote: Ova, Gumke, Cichos, Morris, and Klose all voted aye. Motion carried.

Maureen McGilvrey, Treasurer/Recorder requested a change in signing authority to on the bank accounts, to add Deputy Recorder Tyler Jager as a signer to the accounts. Current signers are Maureen McGilvrey, Jessica Alonge, Susan Koropatnicki. A motion was made by Gumke to add Tyler Jager as a signer to the bank accounts, seconded by Ova. Motion carried.

Josh Smaage, IT Director, presented the IT infrastructure upgrade project that would include new network switches and servers. He is requesting no more than $100,000 for the project and would like to use ARPA funds. There is a 50/50 chance to get a Homeland Security Grant, but that will not be determined until November and the upgrade is needed as soon as possible. A motion was made by Cichos to proceed with the project using ARPA, seconded by Morris. Roll call vote: Ova, Gumke, Cichos, Morris, and Klose all voted aye. Motion carried.

Jessica Alonge, Auditor/COO presented poll worker wages for the 2022 election. The wages are currently $12.00 per hour and have not been increased in the past 3 years. Hours would be 6:30 a.m. to approximately 8:00 p.m., plus one hour of training. This would be for the individuals that are not county employees. A motion was made by Gumke to increase to $15.00 per hour, seconded by Cichos. Roll call vote: Ova, Gumke, Cichos, Morris, and Klose all voted aye. Motion carried.

Alonge also presented the list for appointment of primary election poll-workers. A motion was made by Morris to appoint the listed personnel, seconded by Ova. Motion carried.

Alonge presented the Task Force Asset Forfeiture Request in the amount of $230.60. A motion to approve was made by Morris, seconded by Ova. Motion carried.

Gene Guthmiller, Guthmiller Earth Moving, Medina, did a grade raise 6 months ago and are owed $700,000. This is south of interstate west of Medina in St. Paul Township. It is not part of a county project and there is an agreement between Guthmiller Earth Moving and St. Paul Township. Emergency Manager Andrew Kirking spoke with the state and the FEMA close out should not take longer than 30 days. Kirking would be happy to talk with Tom Kleven, supervisor of St. Paul Township and Guthmiller to discuss numbers at a later time. Kirking will be meeting with Mike May this week to see what kind of options are available for both township and county regarding the Stink Lake project.

Alonge opened discussion regarding the preliminary budget and is looking for a decision on a levy increase percentage for outside agencies. Once a decision is made for the preliminary budget, the amount can go

down between August 10th and October 10th but cannot go up. A motion was made by Cichos for a 2% increase sent along with a letter saying it may change, seconded by Gumke. Motion carried.

At 4:14 p.m., the Commission meeting recessed for the Park Board meeting.

Official Proceedings of the Stutsman County Park Board – May 17, 2022

At 4:14 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Dennis Ova, Ramone Gumke, Joan Morris, Steve Cichos, Mark Klose, Merri Mooridian (via telephone) and Robert Martin answered the roll call.

Alonge presented the Lazy Fish LLC, amendment to approve stage project application. This project will now require removal of the large tree by the building. Lazy Fish is also requesting an extension for completion of the project. Bob Martin would like to see the trees replaced. Gumke would like to have someone ask them to replace the trees. A motion was made by Cichos to allow the extension and the removal of the tree, seconded by Ova. Motion carried.

Alonge presented a discussion on grandfathered dock permits. There are currently 2 grandfathered docks that were allowed prior to the land transfer in 2020 for an annual fee of $250. Other dock permits for adjacent landowners are $700. Joan Enderle spoke regarding the grandfathered dock fees including an agreement from 1999 between the Park Board and Bureau of Reclamation. Congress passed a bill with language specific to Jamestown Reservoir. They do not feel that the $700 is fair market value. A motion was made by Morris for the two grandfathered dock landowners to remain at a fee of $250, seconded by Martin. Motion carried.

A motion to renew dock permits for Neary, Severson, Maier, Yatskis, Bennion, Wolsky, and Brown at $700 per year was made by Morris, seconded by Cichos. Motion carried.

Alonge presented the Minihan dock permit. This parcel was not approved in the original discussion because of the distance from the home to the water. Karl Bergh, Park Superintendent, will check on the ease of access for dock removal is since there is a clause in the permit to not alter the land/soil/vegetation to get access to the water. This issue will be tabled until the June 7, 2022 meeting so that Bergh can check out the location and ease of access for dock removal.

Alonge received an email with a request on vendor and food truck parking at the reservoir. Lucas Dockter is renting the Marina building and will be offering food, and the Lazy Fish also offers food. A motion was made by Cichos to deny the request of food trucks at the reservoir, seconded by Ova. Motion carried.

A motion was made by Ova to approve the mid-month bills, seconded by Cichos. Roll call vote: Cichos, Klose, Martin, Mooridian, Ova, Gumke, and Morris voted aye. Motion carried.

	County Park Fund		8818	JOHN DEERE FINANCIAL - PARK	$ 11.77
8781	CATTERO, JOSH	$ 15.00	8822	LARRY'S AUTO GLASS	$ 70.00
8785	CENTRAL SALES	$ 223.65	8824	LINDE GAS & EQUIPMENT	$ 66.32
8791	CREATIVE ENERGY	$ 14,455.61	8825	MACKKE PLUMBING AND HEATING	$ 3,350.00
8794	DAKOTA RENTAL CENTER LLC	$ 96.30	8832	NAPA AUTO PARTS-PARK	$ 4,236.81
8795	DAKOTA VALLEY ELECTRIC	$ 8.00	8838	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 293.10
8797	DEWALD, ASHTEN	$ 40.00	8854	SEVERINSON, EVERETT	$ 40.00

8806	FORUM COMMUNICATIONS COMPANY	$ 398.33	8855	SIEGMAN, CHERYL	$ 190.00
8811	HOME OF ECONOMY	$ 65.98	8861	THE INSULATION PLACE OF BISMARCK	$ 9,928.00
8814	INSURE FORWARD	$ 10.00	8866	TRAUT WELLS	$ 492.38

Dockter provided an update on the marina building. Plumbing and electrical upgrades have been made to the building. He would like to paint the outside of the building. A motion was made by Cichos to allow the painting, seconded by Gumke. Motion carried.

Martin gave an update on water releases at the Jamestown Dam. Releases were increased from 650 to 800, and Pipestem will go from 100 to 150.

At 4:55 p.m. a motion was made by Morris to adjourn the park board meeting, seconded by Ova. Motion carried.

At 4:55 p.m., the Commission meeting was called back to order.

A motion was made by Cichos to approve the mid-month bills and taxable meals, seconded by Morris. Roll call vote: Klose, Ova, Gumke, Cichos and Morris voted aye. Motion carried.

	General Revenue Fund		8862	THOMSON REUTERS	$ 435.38
8771	A & B BUSINESS INC	$ 591.22	8863	THRIFTY DRUG-WHITE DRUG	$ 377.82
8773	ANDERSON, ROY	$ 14.00	8865	TRANE U.S. INC	$ 5,510.00
8777	BEHAVIORAL INTERVENTIONS	$ 309.60	8869	TWO RIVERS PRINTING	$ 52.00
8782	CDW GOVERNMENT INC	$ 250.87	8870	US POSTAL SERVICE	$ 364.00
8784	CENTRAL BUSINESS SYSTEMS INC	$ 239.22	8874	WILHELM CHEVROLET BUICK GMC	$ 6,448.90
8786	CENTURYLINK	$ 1,134.82	8875	WILKINSON, BRENT	$ 7.00
8789	COLE PAPERS INC	$ 140.57		**E 911 Phone System Fund**	
8791	CREATIVE ENERGY	$ 130.06	8792	DAKOTA CENTRAL TELECOMM	$ 219.12
8792	DAKOTA CENTRAL TELECOMM	$ 641.67	8793	DAKOTA CENTRAL TELECOMMUNICATIONS	$ 277.00
8796	DALSTED & RYAN P C	$ 161.50	8812	INFORMATION TECHNOLOGY DEPT	$ 4,993.49
8798	DOBITZ, CODY	$ 149.00	8858	TDS METROCOM	$ 1.67
8801	ELECTRONIC COMMUNICATIONS BISMARCK	$ 1,000.00		**County Roads Fund**	
8806	FORUM COMMUNICATIONS COMPANY	$ 2,265.04	8774	ARAMARK	$ 327.71
	FREMGEN,FRITZ	$ 119.34	8779	BUTLER MACHINERY CO	$ 429.99
8807	GILBERTSON, MATTHEW	$ 16.00	8787	CITY OF STREEETER	$ 76.75
8808	HAUT FUNERAL HOME	$ 200.00	8788	CLEVELAND CITY WATER & SEWER	$ 100.70
8810	HOLLAND, ANGELA	$ 21.75	8791	CREATIVE ENERGY	$ 16,272.09
8812	INFORMATION TECHNOLOGY DEPT	$ 1,034.20	8792	DAKOTA CENTRAL TELECOMM	$ 172.89
8813	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 54.54	8803	FARMERS UNION OIL CO-CENEX	$ 23.56
8819	JOHNSON MD,LARRY E	$ 10,734.08	8804	FASTENAL CO	$ 239.00
8820	KRUEGER,NANCY	$ 384.00	8805	FINANCIAL MANAGEMENT DIVISION	$ 1,011.76
8821	LANGUAGE LINE SERVICES	$ 150.85	8809	HIGH PLAINS WATER	$ 30.00
8826	MARQUART,ANDREW S	$ 531.00	8811	HOME OF ECONOMY	$ 64.99
8827	MATTHEW BENDER & CO INC	$ 343.46	8815	INTERSTATE ENGINEERING	$ 33,013.63
8828	MDU	$ 282.90		KRAMLICH MICHAEL	$ 422.96
8835	ND SCHOOL BOARDS ASSOCIATION	$ 200.00		KRAMLICH, MYRON	$ 300.69
8838	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 252.00	8823	LAWSON PRODUCTS INC	$ 158.03
8840	NYGAARD, BONNIE	$ 38.00	8824	LINDE GAS & EQUIPMENT	$ 394.15
8841	O'DAY EQUIPMENT, LLC	$ 822.77	8828	MDU	$ 890.39
8842	ORETTA, BREONA	$ 8.00	8829	MEDINA CITY AUDITOR	$ 88.75
8843	ORRIGINALS, INC.	$ 69.00	8830	MENARDS - JAMESTOWN	$ 12.98
8844	OTTER TAIL POWER CO	$ 8,908.64	8831	NAPA AUTO PARTS	$ 390.23
8845	PERKINS, CLARENCE	$ 68.00	8836	NEWMAN SIGNS	$ 568.26
8846	PHARMCHEM INC	$ 440.30	8837	NICKY'S SPARE TIME	$ 70.00
8848	QUADIENT FINANCE USA, INC. - AUD	$ 1,000.00	8838	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 250.00

8850	RECORD KEEPERS	$ 16.00	8844	OTTER TAIL POWER CO	$ 1,036.83
8851	RM STOUDT INC	$ 58.95	8847	PRODUCTIVITY PLUS ACCOUNT	$ 1,280.04
8852	SANFORD HEALTH OCCUPATIONAL MEDICINE	$ 49.00	8849	QUILL CORPORATION	$ 105.59
8853	SARITH, JOSHUA	$ 32.00	8852	SANFORD HEALTH OCCUPATIONAL MEDICINE	$ 276.00
	SCHAFFER,DIANNE	$ 60.00		SPIRITWOOD TOWNSHIP #51 - DD	$ 6,440.00
8856	STEIN'S INC	$ 892.34	8859	TDS METROCOM - RD	$ 1.89
8857	SUMMIT FOOD SERVICE, LLC	$ 11,757.64	8864	TOWE, JEREMY W	$ 201.24
8858	TDS METROCOM	$ 186.12	8867	TRUE NORTH STEEL	$ 20,277.60
8860	TDS METROCOM - SS	$ 111.10	8873	WEST END HIDE & FUR	$ 4.00

Jack Mostad, Guthmiller Earthmoving, spoke regarding the St. Paul Township project.

At 5:00 p.m., a motion was made to adjourn the meeting by Ova, seconded by Gumke. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman