May 18, 2010

At 8:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, Doug Kaiser, Craig Neys, and Mark T. Klose answered roll call.

Steve Steinborn and Jason Bitz, Insure Forward, presented the insurance renewal for the County's insurance as follows: Business Auto - $42,500; Liability - $44,009; Inland Marine - $12,769; Boiler - $5,528. The premiums increased $993 due primarily to a $377,000 increase in coverage for Inland Marine. The conferment was up from $17,017 to $25,480. Overall cost was down $7,470.11. Neys made a motion that was seconded by Kaiser to renew the insurance. Roll call vote – Ova, Marks, Kaiser, Neys and Klose voted aye.

A motion was made by Ova seconded by Marks to approve $170.00 in taxable meals. Roll call vote – Marks, Kaiser, Neys, Klose and Ova voted aye.

A motion was made by Ova seconded by Neys to pay the mid-month bills. Roll call vote – Kaiser, Neys, Klose, Ova and Marks voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0051243	115.45	A & B BUSINESS INC
	0051244	71.54	ALLTEL
	0051247	55.00	BALCO UNIFORM CO. INC
	0051248	94.95	BERGQUIST/JERRY
	0051260	47.60	COLE PAPERS INC
	0051262	472.01	DACOTAH PAPER CO
	0051266	37.45	DAKOTA RENTAL CENTER LLC
	0051269	342.04	DAN'S SOOPER STOP
	0051271	296.50	DICK/TIFFINEY
	0051272	1,855.00	DKK GUARDIANSHIP SERVICES INC
	0051274	500.00	EDDY FUNERAL HOME
	0051275	37.00	EKREN/DEAN
	0051276	43.54	FARMERS UNION OIL CO-CENEX
	0051287	54.00	JAMESTOWN HOSPITAL
	0051288	680.68	JAMESTOWN I-94 CLARK
	0051290	1,140.58	JAMESTOWN SUN
	0051291	87.50	JOHNSON/NOEL
	0051294	366.32	LEXISNEXIS MATTHEW BENDER
	0051295	369.43	M D U
	0051297	8.25	MERITCARE HEALTHCARE ACCESSORIES
	0051300	96.68	N D ASSOCIATION OF COUNTIES
	0051301	550.00	N D STATES ATTORNEY'S ASSN
	0051303	123.00	NORTHERN PLAINS ELECTRIC
	0051304	589.26	NORTHERN SAFETY TECHNOLOGY INC
	0051307	346.80	OFFICELAND
	0051309	30.70	ORR/KARON C
	0051310	2,753.16	OTTER TAIL POWER CO
	0051311	495.00	OTTMAR & OTTMAR
	0051318	90.00	SANDNESS LAW OFFICE
	0051320	903.79	STOP & GO #431
	0051321	631.49	STOUDT INC/R M
	0051324	6.00	SUPER WASH
	0051325	25.00	SUPREME COURT OF NORTH DAKOTA
	0051327	132.58	TDS METROCOM
	0051332	493.54	TRAUT LAWN IRRIGATION INC
	0051333	40.00	TRAUTMAN/RUSSELL
	0051338	36.00	VOLK/TODD
		14,017.84	Final Total
911 EMERGENCY PHONE SYSTEM			
	0051248	210.00	BERGQUIST/JERRY
	0051264	511.00	DAKOTA CENTRAL TELECOMMUNICATIONS
	0051265	146.52	DAKOTA CENTRAL TELECOMMUNICATIONS JMTN
	0051300	2,551.97	N D ASSOCIATION OF COUNTIES
	0051314	1,291.25	QWEST
	0051327	6.26	TDS METROCOM
		4,717.00	Final Total
ROAD FUNDS			
	0051245	442.60	AMERIPRIDE LINEN & APPAREL
	0051250	109.20	BORDER STATES PAVING INC
	0051251	676.50	BUSKNESS/JOHN O
	0051252	100.56	BUTLER MACHINERY CO
	0051253	397.11	CARQUEST AUTO PARTS
	0051255	77.64	CATCO PARTS & SERVICE
	0051258	46.70	CITY OF JAMESTOWN
	0051259	182.89	CNH CAPITAL
	0051265	161.95	DAKOTA CENTRAL TELECOMMUNICATIONS JMTN
	0051267	21.92	DAKOTA SANITATION
	0051268	6.00	DAKOTA VALLEY ELECTRIC
	0051277	14,982.10	FLINT HILLS RESOURCES LP
	0051283	61.57	HOME OF ECONOMY
	0051289	80.65	JAMESTOWN IMPLEMENT
	0051292	11,983.96	JOHNSTON FARGO CULVERT INC

	0051295	300.54	M D U
	0051296	40.97	MAC'S INC
	0051298	350.00	MIDWEST MANAGEMENT
	0051299	346.86	N A P A AUTO PARTS
	0051302	529.60	NEWMAN SIGNS
	0051305	59.45	NORTHWEST TIRE INC
	0051306	20.94	O'REILLY AUTOMOTIVE INC.
	0051307	156.98	OFFICELAND
	0051310	707.64	OTTER TAIL POWER CO
	0051312	177.13	PRAXAIR DISTRIBUTION INC
	0051313	109.05	QUILL CORP
	0051322	410.00	STUTSMAN COUNTY GLASS
	0051326	2,513.28	SWANSTON EQUIPMENT CO.
	0051327	14.48	TDS METROCOM
	0051330	38.99	TRACTOR SUPPLY CREDIT PLAN
	0051334	146.46	TRUE VALUE HARDWARE
	0051336	20.00	VIGESAA/RYAN
	0051337	50.49	VINING OIL CO.
	0051339	452.76	WALLWORK INC/W W
	0051340	156.67	WEST END HIDE & FUR
	0051341	60.00	WOODWORTH FARMERS ELEVATOR CO
	0051342	2,393.60	YPSILANTI EQUITY ELEVATOR
	0051343	377.75	ZEP MANUFACTURING CO
		38,764.99	Final Total
SOCIAL SERVICES			
		737.47	Final Total
COUNTY PARK			
	0051244	46.22	ALLTEL
	0051314	87.86	QWEST
		134.08	Final Total
EMERGENCY			
	0051279	32,653.72	GRIFFIN TOWNSHIP #23
		32,653.72	Final Total
COUNTY CORRECTIONAL CENTER			
	0051244	200.72	ALLTEL
	0051310	4,790.53	OTTER TAIL POWER CO
	0051314	403.28	QWEST
	0051327	64.91	TDS METROCOM
		5,459.44	Final Total
WEED CONTROL			
	0051273	70.00	DOCKTER/ALBERT J
	0051278	359.25	GEMPLER'S INC
	0051284	404.25	HORVICK MFG CO
	0051307	32.58	OFFICELAND
	0051310	111.77	OTTER TAIL POWER CO
	0051316	80.00	ROEHRICH/BRANDON
	0051327	1.14	TDS METROCOM
	0051335	80.00	VALENTA/LINDSAY
		1,138.99	Final Total
VETERANS SERVICE			
	0051327	11.68	TDS METROCOM
	0051329	200.00	TOBIN/WARREN J
		211.68	Final Total
COUNTY AGENT			
	0051263	112.08	DAKOTA CENTRAL TELECOMMUNICATIONS
	0051282	142.00	HATLEWICK/DEBRA
	0051307	144.98	OFFICELAND
	0051315	252.00	RADISSON INN
	0051319	25.00	STEELE/TERESA
		676.06	Final Total
DRUG PROGRAM			
		3,000.00	Final Total
WITNESS ADVOCACY PROGRAM			
		195.50	Final Total
COURTHOUSE BUILDING			
	0051249	3,592.00	BOB'S PLUMBING & HEATING INC
		3,592.00	Final Total
DOCUMENT PRESERVATION FUND			
	0051254	370.00	CASS COUNTY TREASURER
		370.00	Final Total
DATA PROCESSING			
	0051256	55.50	CENTRAL BUSINESS SYSTEMS, INC
	0051262	111.08	DACOTAH PAPER CO
	0051281	347.98	HAROLDSON'S A & B BUSINESS
	0051285	590.80	INFORMATION TECHNOLOGY DEPT
	0051307	742.95	OFFICELAND
	0051327	5.67	TDS METROCOM
		1,853.98	Final Total
CO EXTENSION FUND			
	0051246	100.00	ANDERSON/CORY
	0051293	100.00	LARSON/JOE
		200.00	Final Total
WEED BOARD GRANT			
	0051317	380.00	ROUGHRIDER SIGNS & DESIGNS
		380.00	Final Total
CENTRAL VALLEY HEALTH BOND ISSUE			
	0051308	3,500.00	OHNSTAD TWICHELL
		3,500.00	Final Total

FEMA FUNDS

0051257	195.00	CHADDUCK/DAVID
0051323	13,996.61	STUTSMAN COUNTY ROAD DEPT
0051331	76.89	TRACTOR SUPPLY CREDIT PLAN
	14,268.50	Final Total

Steve Thompson, Interstate Engineering, presented the memorandum of agreement for mitigation acres between the County and the NDIR Team that allows the County to proceed with the four grade raises that would be bid in July at the Department of Transportation. The Cleveland grade raise was also covered under this agreement. There are approximately 17 acres in the mitigation site. These projects would be using 11.81 acres. The County needs to be in agreement with the land owner and the NDIR team by September 30, 2010 and work to restore the wetlands must be completed by Oct 31, 2011. The County is responsible for all costs involved with restoration. A motion to accept the memorandum of agreement was made by Kaiser and seconded by Marks. Motion carried.

Thompson presented the construction engineering services agreement for the six small projects not to exceed $28,000. Expenses are reimbursable 80/20 with ER. A motion to approve the agreement was made by Kaiser and seconded by Neys. Roll call vote – Neys, Klose, Ova, Marks and Kaiser voted aye.

Mike Zimmerman, County Highway Superintendent, stated that there needs to be a joint powers agreement between Barnes County and Stutsman County to share equipment. Zimmerman would have the State's Attorney address the issue.

The hearing for the organization of the Woodworth Rural Fire Protection District was held. Klose reviewed the procedure to establish the rural fire protection district. All steps had been completed up to the point of final organization and the establishment of the board of directors. The board must consist of at least seven directors because of the size of the district. Nominees to the Board were: Jason Struxness, Jerome Koenig, Brent Kuss, Codi Kuss, Wes Leapoldt, Jim Odenbach and Steven Hochhalter. Voting freeholders present at the hearing voted to elect the nominees to the Woodworth Rural Fire Protection District Board of Directors. The elected Board must meet to elect a president, vice president and secretary-treasurer. Johnson reminded the Board that they would need to submit a budget for the taxing district.

Tracey Trapp, Law Enforcement Administrator, requested out-of-state travel permission for his maintenance staff to attend a maintenance training workshop in Moorhead, MN on June 8, 2010. Kaiser made a motion seconded by Ova. Motion carried.

Warren Tobin, Veterans Service Officer, requested out-of-state travel permission to attend a national training session in Bloomington, MN from June 6 – June 11, 2010. The travel expense is in the budget and Rita Morris would be available to cover his office. Neys made a motion seconded by Ova to approve the out-of-state travel. Motion carried.

Johnson reviewed a request from Homer Township for a special assessment district. The Hidden Valley Road in Homer Township had been paved and is currently in poor condition. The residents along the road would like to pay for the road being repaved. Costs estimate for this project is about $72,000. There are two options available: the first is to create a special assessment district to levy and collect assessment from the improvement district to pay for the improvement. Homer Township would be the sponsoring agent for this project, use their funds to pay for the project and then use the special assessment to repay the funds. The problem lies in the fact that the Township does not have the funds available to pay for the project. The second option available would be to petition to the County Commission. The Commission could use their bonding authority to finance the project. The finance costs – Engineering and Consulting, Bond Council, Bond Rating, Bond Registration and Publication – could run 30% to 35% or more of construction costs. An alternative to the Commission financing the project would be for the County to loan the funds to the Township and then the Township would fund the project and create the special assessment district for repayment. A motion was made by Marks and seconded by Kaiser to approve the funding if subsequent meetings prove that the residents are in agreement with the project. Roll call vote – Klose, Ova, Marks, Kaiser and Neys voted aye.

Ova made a motion seconded by Neys to adjourn. At 8:38 a.m. the mid-month meeting of the Stutsman County Commission was adjourned.

ATTEST:

Noel A. Johnson	Mark T. Klose
County COO (Auditor)	Commission Chairman