Official Proceedings of the Stutsman County Commission – May 19th, 2015

At 8:00 a.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Mark T. Klose, Dennis Ova, Dale Marks, David Schwartz, and Craig Neys answered the roll call. Dale Marks is absent.

Jason Bitz, Insure Forward, presented the commission with the renewal of insurance of General Liability, In-Land Marine and Auto Coverage. The premium in 2014 was $100,553 with a refund of $14,276 for a total cost of $86,277; in 2015 the premium is $97,958 with a refund of $12,608 for a total cost of $85,350. Neys made a motion, seconded by Ova to renew coverage with Insure Forward. Motion carried.

Connie Ova, JSDC, requested approval of a change from the original allocation of 30-40 acres to up to 80 acres to be allocated for a crew camp for temporary workforce housing in the JSDC Spiritwood Property at the rate of $600 per acre. The crew camp looks like it may be a little larger than was anticipated. Ova made a motion, seconded by Schwartz to approve increasing the acreage as presented. Motion carried.

Connie Ova updated the commissioners regarding the changes to the JSDC policies. The policies were last updated in 2009. The policies were updated to make it easier to read, to make it more concise, and to ensure they comply with North Dakota Century Code. Ova made a motion, seconded by Schwartz to approve the revised JSDC policies. Roll call vote: Ova, Schwartz, Neys, Klose voted aye.

Tyler Perleberg, Interim Tax Director, is requesting to hire an additional staff appraiser. The assessor training bill passed in the legislature which essentially created two classes of assessors. Class one is equivalent to your Director of Tax Equalization and city assessors who have a population of over 5,000 people. Class two is equivalent to your city and township assessors who have a population under 5,000 people. Class one requirements didn't change much. Class two was previously required to participate in a 24 hour course, pass a test plus take a four hour refresher course every year to continue their education; the new requirements now are 80 hours of training with ten hours of continuing education. Perleberg spoke with the current assessors to see how many of the assessors would continue to be assessors; 15 of the 16 assessors stated they would not continue assessing. Stutsman County currently does the assessing for 23 townships and eight small cities. The county could potentially take on 30 more townships and one small city. The additional position is in the current budget. Schwartz made a motion, seconded by Ova to approve hiring a second staff appraiser. Motion carried.

Mickey Nenow, County Highway Superintendent, requested approval to renew the license on their current software program. The original price was $1320 per year for a 12 month period. Josh Smaage, IT Director, negotiated with the software company to renew the software program for three years for $2400. Neys made a motion, seconded by Schwartz to approve renewing the software as presented. Motion carried.

Neys made a motion, seconded by Ova to approve the taxable meals and mid-month bills.
Roll call vote: Schwartz, Neys, Klose, Ova voted aye.

	GENERAL REVENUE FUND			**SOCIAL SERVICES FUND TOTAL**	$890.66
69926	A & B BUSINESS INC	$85.52		**COUNTY PARK FUND**	
	ALONGE, JESSICA	$117.88	69966	INSURE FORWARD	-$27.00
69931	BLUMER, MARK T.	$2,979.60	69975	JOHN DEERE FINANCIAL	$203.20
69938	CDW GOVERNMENT INC	$1,271.00		**EMERGENCY**	
69941	COLE PAPERS INC	$323.10	69957	GUTHMILLER EARTHMOVING INC	$98,240.00
69942	CREATIVE ENERGY	$619.65	69967	INTERSTATE ENGINEERING	$3,305.59
69947	DALSTED & RYAN P C	$817.00	70004	RTS SHEARING	$4,730.50
69949	DR DAWN'S PET STOP LLC	$132.05		**COUNTY CORRECTIONAL CENTER**	
69950	EDDY COUNTY SHERIFF'S DEPT	$50.00	69926	A & B BUSINESS INC	$204.27
69953	FARMERS UNION OIL CO-CENEX	$86.27		ANDRES,DORINDA	$37.95
69955	FINANCIAL MANAGEMENT DIVISION	$11.00	69930	BEHAVIORAL INTERVENTIONS	$3,499.20
69959	HAROLDSON'S A & B BUSINESS	$51.17	69932	BOB'S PLUMBING & HEATING INC	$75.00
69961	HAUT FUNERAL HOME	$375.00	69937	CBM FOOD SERVICE	$3,849.02
69965	INFORMATION TECHNOLOGY DEPT	$123.30	69940	CENTURYLINK	$164.00
69966	INSURE FORWARD	$688.00	69944	DACOTAH PAPER CO	$754.72
69968	JAMESTOWN COMMUNICATIONS INC	$188.00	69948	DIAMOND DRUGS INC	$54.98
69970	JAMESTOWN I-94 CLARK	$696.40	69952	ELECTRONIC COMMUNICATIONS BISMARCK	$545.00
69971	JAMESTOWN SUN	$585.72	69954	FASTENAL CO	$18.46
69974	JOBS HQ	$660.36	69978	LIFESTYLE APPLIANCE	$147.00
69976	JORGENSON, RANDALL OR JUDITH	$519.69	69981	MCKESSON MEDICAL SURGICAL	$9.36
69977	KVLY-TV	$500.00	69982	MDU	$666.83
69980	MARQUART,ANDREW S	$921.76	69983	MEDICINE SHOPPE	$1,074.32
69982	MDU	$894.19		MURRAY,JUSTIN	$85.10
69985	MYHRE LAW OFFICE	$1,297.01	69991	OTTER TAIL POWER CO	$6,708.60
69987	ND INSURANCE DEPARTMENT	$80.00	69994	PHARMCHEM INC	$450.00
69990	NORTHERN SAFETY TECHNOLOGY INC	$141.15	69996	PROBUILD	$29.67
69991	OTTER TAIL POWER CO	$4,139.88	69999	RECORD KEEPERS	$24.50
69993	PERKINS PA,RANDY	$800.00	70000	REDWOOD TOXICOLOGY LABORATORY INC	$27.00
69998	QUILL CORPORATION	$256.05	70002	RELIANCE TELEPHONE	$1,079.40

70002	RELIANCE TELEPHONE	$595.00	70006	SANFORD NORTH	$1,000.00
70003	RM STOUDT INC	$58.92	70014	TDS METROCOM	$112.39
70005	SANDNESS LAW OFFICE	$585.00	70017	TRANE U.S. INC	$950.00
70007	SCHAFFER,DIANNE	$50.00	70025	WESTERN DETENTION	$279.39
70008	STEIN'S INC	$102.99		**WEED CONTROL FUND**	
70012	SUNSET LAW ENFORCEMENT	$327.42	69927	AG SPRAY EQUIPMENT	$1,439.37
70014	TDS METROCOM	$179.87	69934	BROWN & SAENGER	$388.94
70015	THOMSON REUTERS	$561.06	69943	CROP PRODUCTION SERVICES	$6,631.00
70017	TRANE U.S. INC	$650.00	69956	GCR TIRE CENTERS	$1,223.24
70020	TWO RIVERS PRINTING	$106.00	69963	HOME OF ECONOMY	$11.88
	E 911 PHONE SYSTEM FUND		69979	MAC'S INC	$144.81
69945	DAKOTA CENTRAL TELECOMMUNICATIONS	$719.38	69991	OTTER TAIL POWER CO	$86.24
70014	TDS METROCOM	$10.97	70003	RM STOUDT INC	$421.55
	COUNTY ROADS FUND		70011	STUTSMAN RURAL WATER DISTRICT	$63.46
69928	ALLIED ENERGY INC	$1,532.74		**VETERANS SERVICE FUND**	
69929	AMERIPRIDE SERVICES	$442.31	70014	TDS METROCOM	$10.09
69933	BORDER STATES PAVING INC	$93.76		**COUNTY AGENT FUND**	
69935	BUFFALO CITY DIESEL	$195.85	69934	BROWN & SAENGER	$39.08
69936	BUTLER MACHINERY CO	$569.91	69945	DAKOTA CENTRAL TELECOMMUNICATIONS	$247.61
69939	CENTRAL BUSINESS SYSTEMS INC	$72.00	69960	HARSTAD,ALICIA	$15.00
69945	DAKOTA CENTRAL TELECOMMUNICATIONS	$621.92	69962	HOCHHALTER CARPENTRY INC	$8,522.50
69946	DAKOTA VALLEY ELECTRIC	$8.00	69964	INFINITY BUILDING SERVICES	$185.94
69953	FARMERS UNION OIL CO-CENEX	$1,904.60	69969	JAMESTOWN ELECTRIC	$857.57
69958	HANSON TIRE SERVICE	$299.00	69978	LIFESTYLE APPLIANCE	$1,865.00
69963	HOME OF ECONOMY	$22.74	69988	ND NEWSPAPER ASSOCIATION	$252.30
69966	INSURE FORWARD	-$248.00		**COURTHOUSE BUILDING FUND**	
69967	INTERSTATE ENGINEERING	$21,610.93	70017	TRANE U.S. INC	$950.00
69969	JAMESTOWN ELECTRIC	$1,132.15		**Capital Project Fund**	
69972	JAMESTOWN SUN RD	$296.01	69957	GUTHMILLER EARTHMOVING INC	$153,710.00
69975	JOHN DEERE FINANCIAL	$6.32	69967	INTERSTATE ENGINEERING	$40,059.79
	KOBLE, RON	$25.86	70001	REEDE CONSTRUCTION, INC	$108,329.31
69979	MAC'S INC	$34.26		**COUNTY HAZARDOUS CHEMICAL ACCOUNT TOTAL**	$15.00
69982	MDU	$274.32		**DATA PROCESSING FUND**	
69984	MEDINA CITY AUDITOR	$18.85	69938	CDW GOVERNMENT INC	$18.86
69986	NAPA AUTO PARTS	$348.27	69965	INFORMATION TECHNOLOGY DEPT	$628.10
69989	NEWMAN SIGNS	$3,213.90	69998	QUILL CORPORATION	$295.98
69991	OTTER TAIL POWER CO	$656.05		**COUNTY EXTENSION**	
69992	PAT BIEL TRUCKING	$1,001.30	70020	TWO RIVERS PRINTING	$76.00
69995	PRAXAIR DISTRIBUTION INC	$116.29		**Bond Fund**	
69997	PRODUCTIVITY PLUS ACCOUNT	$100.51	69951	EHLERS & ASSOCIATES INC	$2,000.00
70009	STREETER COOP OIL	$9.68	70023	WELLS FARGO CORPORATE TRUST SERVICE	$400.00
70013	SWANBERG CONSTRUCTION INC	$27,000.00		**FEMA**	
70016	TRACTOR SUPPLY CREDIT PLAN	$99.99		GRIFFIN TOWNSHIP #23	$19,351.22
70018	TRUE NORTH STEEL	$33.34	69957	GUTHMILLER EARTHMOVING INC	$746.67
70019	TRUE VALUE (ROAD DEPT)	$159.50	69967	INTERSTATE ENGINEERING	$2,584.70
70022	VINING OIL CO	$20,245.71		SINCLAIR TOWNSHIP #50	$7,425.67
70024	WEST END HIDE & FUR	$76.66	70010	STUTSMAN CO ROAD DEPT	$2,598.59

Chad Kaiser, Sheriff, requested approval of a two year lease with the Highway Patrol Office. The current lease is $12.00/square foot which is $1,376.40 per monthly. Ova made a motion, seconded by Schwartz to approve renewing the contract as presented. Motion carried.

Kaiser informed the commissioners that Josh Metzger resigned as of May 31, 2015. Kaiser requested to advertise for the open position. Schwartz made a motion, seconded by Ova to approve advertising for the open position. Motion carried.

At 8:22 a.m., a motion to adjourn was made by Schwartz, seconded by Ova. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman