Official Proceedings of the Stutsman County Commission – May 20th, 2014

At 8:00 a.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Mark T. Klose, Dennis Ova, Dale Marks, David Schwartz, and Craig Neys answered the roll call.

Bid opening for Lawn Services for the Courthouse and LEC was done with the Groundsman from Harwood ND being the low bidder at $545.00 for 3 spray treatments and crab grass treatment. James River Pest Control submitted a bid of $362.50 for the Courthouse and $200.35 for the LEC for a total of $562.85. Ova made a motion, seconded by Schwartz to award the 2 year Lawn services bid to the Groundsman. Motion carried.

Jason Bitz, Insure Forward, presented the commission with the renewal of insurance of General Liability, In-Land Marine and Auto Coverage. An increase of $503.00 on Auto, $26.00 for General and $719.00 for In-Land Marine was noted by Bitz due to additions to inventory along with profits decreased and losses increased. Neys made a motion, seconded by Schwartz for renewal of all insurance policies carried through Insure Forward. Roll call vote: Ova, Marks, Schwartz, Neys and Klose vote aye. Motion carried.

DeAnn Brunner, Jamestown/Stutsman Development Corp., requested to amend an approval that was passed in November 2013 for Buffalo City Diesel. Buffalo City Diesel was approved for an SBA 504 loan so they will not need the full amount of money they had originally requested. Schwartz made a motion to change from a PACE to a FLEX PACE, seconded by Ova. Motion carried.

Connie Ova, Jamestown Stutsman Development Corp., requested approval for Infinity Builders to sublease a lot in the I-94 Business Park for a communications tower to be placed on. The JSDC board has recommended approval for the sublease. Schwartz made a motion, seconded by Neys to allow the sublease of the lot. Motion carried.

Connie Ova informed the commission of a possible rail spur being placed for the SEPA project which could be included as a change order. An estimate was given for $97,000.00 for extending the rail and installing a switch. Approval is needed from Spiritwood Township to cross the railroad on the section line. Schwartz made a motion to approve the rail spur contingent upon Spiritwood Township's approval, seconded by Ova. Motion carried.

Dustin Bakken, Tax Director, brought three requests for abatement of taxes in Stutsman County. Parcel #03-3430000 was on a farm residence exemption but the exemption was applied to the wrong parcel of land. Parcels #05-4100020 and #05-4100030 removed structures off of the land in 2012 and the county was not informed to make the adjustment accordingly. Ova made a motion to approve all three tax abatements as presented, seconded by Marks. Motion carried.

Bakken presented his monthly report to the commission stating the 2014 work is 99% complete and the county will be seeing a 10% increase on Commercial property. GIS software needs to be proofed for errors yet so the GIS system will be ready within the next year. This year Tyler Perleberg, Staff Appraiser, will be traveling to Bloom Township to do assessing work and update all of the properties.

Casey Bradley, Auditor/COO, informed the commissioners of the right of way crossing permits and the increase in amounts of these particular permits. Bradley would like to delegate authority for these permits to Mickey Nenow, Highway superintendent, along with Bradley to decrease the amount of time required for the approval process. Schwartz made a motion to delegate authority to Nenow and Bradley, seconded by Marks. Motion carried.

Nenow requested approval of road work on County Road 44 East of Kensal to rock the shoulders of the road. Both shoulders are in need of rocking for 3,000 each totaling at 6,000 feet total. A quote was received from Kluben Construction to do both sides of the road for $50,000.00. A verbal quote from Guthmiller Earthmovers came in at $75,000.00. Schwartz made a motion to award the County Road 44 East of Kensal project to Kluben Construction, seconded by Neys. Roll call vote: Marks, Schwartz, Neys, Klose and Ova voted aye. Motion carried.

Schwartz made a motion to enter Construction Agreements with Upper Plains Construction, seconded by Marks. Motion carried.

Schwartz informed the commission of some blade operators that do not live in the city they are responsible for blading and asked to either start paying mileage or change the current policy which states the operator needs to live in the city. Commission tabled the issue to take more time to consider and research how other counties handle similar instances.

Commissioner Dave Schwartz was appointed to serve on the June 2014 Primary canvas board to meet June 16th, 2014 at 9:00 a.m. in the Whitney room. Ova made a motion to approve Schwartz to serve on the canvas board, seconded by Marks. Motion carried.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager, requested an extension on the agreement for Joint Operations through July 1st, 2014 since the department has been short staffed and will continue to be until possibly mid-July. The City of Jamestown Police department will continue to fill in as needed and as they have enough staff available. Ova made a motion, seconded by Schwartz to extend the agreement to July 1st, 2015 along with assistance from the Jamestown Police department provided appropriate staffing is available. Motion carried.

Neys made a motion, seconded by Schwartz to approve the taxable meals and mid-month bills. Roll Call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

	GENERAL REVENUE FUND			**COUNTY ROADS FUND**	
66319	A & B BUSINESS INC	$153.67	66372	NORTHWEST TIRE INC	$1,685.05
66324	BROWN & SAENGER	$47.76	66373	O'REILLY AUTOMOTIVE INC	$140.32
66327	CASS COUNTY TREASURER	$3,720.00	66376	PARADOX ONE,LLC	$5,000.00
66330	COLE PAPERS INC	$217.38	DD	SPIRITWOOD TOWNSHIP	$605.00
66332	DACOTAH PAPER CO	$160.65	66385	STREETER COOP OIL	$2,655.00
66338	DS SOLUTIONS	$170.00	66387	STUTSMAN COUNTY GLASS	$270.00
66339	ELECTION SYSTEMS & SOFTWARE	$4,314.86	66389	TDS METROCOM	$5.05
66343	FREIMGEN,FRITZ	$112.00	66391	TRUE NORTH STEEL	$20,514.66
66346	HOME OF ECONOMY	$13.51	66397	WEST END HIDE & FUR	$73.52
66355	JAMESTOWN SUN	$585.59	66399	YPSILANTI EQUITY ELEVATOR	$3,158.45
66356	JOBS HQ	$254.20		**SOCIAL SERVICES FUND**	$1,786.33
66357	JOHNSON MD,LARRY E	$4,000.00		**COUNTY PARK FUND**	
66359	LINDSAY SOFT WATER	$50.00	66328	CENTURYLINK	$113.38
66362	MDU	$1,940.97	66356	JOBS HQ	$116.00
66364	MORLOCK,LEONA	$499.63		**COUNTY CORRECTIONAL CENTER**	
66365	MYHRE LAW OFFICE	$876.46	66319	A & B BUSINESS INC	$172.16
66368	NDAAO	$110.00	66325	BROWN,DORINDA	$42.00
66374	OTTER TAIL POWER CO	$100.43	66328	CENTURYLINK	$449.11
66375	OTTMAR & OTTMAR PC	$153.00	66341	EXPRESSWAY INN	$149.40
66377	PERKINS PA,RANDY	$1,200.00	66353	JAMESTOWN COMMUNICATIONS INC	$150.00
66378	QUILL CORPORATION	$59.98	66362	MDU	$1,393.61
66379	SANDNESS LAW OFFICE	$378.00	66389	TDS METROCOM	$120.02
66380	SCHUCHARD,ROBERT OR LORI	$817.95		**WEED CONTROL FUND**	
66382	SCOTT,WILLIAM OR CORRINE	$1,058.53	66356	JOBS HQ	$124.88
66383	SIMONSON LUMBER & HARDWARE	$86.85	66360	MAC'S INC	$143.12
66384	SIMPLEXGRINNELL	$93.18	66374	OTTER TAIL POWER CO	$55.63
66386	STUTSMAN COUNTY AUDITOR	$425.00	66388	STUTSMAN RURAL WATER DISTRICT	$65.52
66389	TDS METROCOM	$187.38	66393	VERIZON WIRELESS	$118.70
66390	TRAUTMAN,RUSSELL	$40.00	66394	VINING OIL CO	$3,160.71
66398	WEST GROUP PAYMENT CENTER	$499.99	66395	WALMART_1688	$339.00
	E 911 PHONE SYSTEM FUND			**VETERANS SERVICE FUND**	
66322	BERGQUIST,JERRY	$42.00	66389	TDS METROCOM	$11.90
66328	CENTURYLINK	$1,320.03		**COUNTY AGENT FUND**	
66333	DAKOTA CENTRAL TELECOMMUNICATIONS	$587.00	66333	DAKOTA CENTRAL TELECOMMUNICATIONS	$112.08
66334	DAKOTA CENTRAL TELECOMMUNICATIONS	$222.41	66344	GOHNER,SHIRLEY	$246.98
66389	TDS METROCOM	$10.06	66356	JOBS HQ	$298.00
	COUNTY ROADS FUND		66389	TDS METROCOM	$18.56
66320	AMERIPRIDE SERVICES	$386.04		**COUNTY ADVERTISING FUND**	
66321	ANDERSON,CHARLES	$269.92	66329	CHAMBER OF COMMERCE	$225.50
66323	BROCK WHITE COMPANY	$18,720.00		**DRUG PROGRAM FUND**	$357.11
66326	BUTLER MACHINERY CO	$1,789.89		**COURTHOUSE BUILDING FUND**	
66334	DAKOTA CENTRAL TELECOMMUNICATIONS	$161.92	66381	SCHUMACHER CONSTRUCTION INC	$5,899.00
66335	DAKOTA VALLEY ELECTRIC	$8.00		**COUNTY HAZARDOUS CHEMICAL ACCOUNT**	$29.08
66336	DAN FOLAND MACHINE INC	$37.88		**DATA PROCESSING FUND**	
66337	DIEDE,DALE	$16,000.00	66331	COMPUTER PROFESSIONAL ULTD	$2,899.91
66340	EQUIPMENT DIST	$34.00	66348	INFORMATION TECHNOLOGY DEPT	$639.15
66342	FARMERS UNION OIL CO-CENEX	$3,261.44	66378	QUILL CORPORATION	$628.97
66345	GRUENSTEIN,LARRY	$176.40		**COUNTY EXTENSION**	
66346	HOME OF ECONOMY	$204.51	66369	NDSU EXTENSION PESTICIDE PROGRAM	$1,058.40
66347	INFINITY BUILDING SERVICES	$31.17		**CENTRAL VALLEY HEALTH BOND**	
66349	INLAND TRUCK PARTS CO	$758.61	66396	WELLS FARGO CORPORATE TRUST SERVICE	$400.00
66360	MAC'S INC	$31.47		**GAME AND FISH FUND**	
66361	MARG'S HANDY WORK	$70.00	66367	ND GAME & FISH DEPARTMENT	$2,234.00
66362	MDU	$498.88		**JOB INCENTIVE FUND**	
66363	MEDINA CITY AUDITOR	$18.85	66354	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$8,727.20
66366	NAPA AUTO PARTS	$1,004.72		**FEMA**	
66371	NEWMAN SIGNS	$89.00	66350	INTERSTATE ENGINEERING	$215.00

At 8:53 a.m., a motion to adjourn was made by Schwartz, seconded by Neys. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman