Official Proceedings of the Stutsman County Park Board – May 20, 2025

At 8:30 a.m. Vice Chairman Taylor called the regular meeting of the Stutsman County Park Board to order. Mike Hansen, Amanda Hastings, Chad Wolsky, Levi Taylor, Merri Mooridian, and Henry Steinberger answered the roll call.

The pledge of allegiance was recited.

A motion to approve the agenda was made by Wolsky, seconded by Hastings.

Jessica Alonge, Auditor/COO, presented an update on the signed memorandum back from Farmers Union on the shared use area. Alonge stated that the playground equipment will be installed in the original location, but there is prep work to be done by the park department prior to installation. There will be a supervisor from the vendor who will supervise installation of the equipment.

Henry Steinberger, Park Board Member, presented an update on the water trail project. Steinberger stated that orders can be placed, money may be spent or invoiced while awaiting contract signatures. Steinberger requested permission to order the concrete tables for $900 per table and stated that there is a 2-month waiting period for delivery on tables. Taylor requested to have the contract signed before ordering the tables.

Steinberger next presented an update on the boat docks with the floating kayak launchers for a total of 5 docks for $109,344. Steinberger also presented an update on the Tool CAT reimbursement being changed to a Skidsteer due to it being able to be utilized between multiple departments and is working on a revised estimate.

A motion to approve the mid-monthly bills was made by Hastings, seconded by Mooridian. Roll call vote: Hansen, Hastings, Wolsky, Taylor, Mooridian, and Steinberger voted aye. Motion carried.

	County Park Fund	
18312	ACE JAMESTOWN	$ 7.18
18329	DAKOTA CENTRAL TELECOMM	$ 69.90
18331	DAKOTA VALLEY ELECTRIC	$ 9.00
18338	GAHNER SANITATION SERVICE	$ 120.00
18348	INSURE FORWARD	$ 9,376.78
18349	INTERSTATE ENGINEERING	$ 11,047.68
18357	MAC'S	$ 34.02
18362	NAPA AUTO PARTS-PARK	$ 219.99
18367	NORTHWEST TIRE INC	$ 254.73
18380	RUNNINGS	$ (7.22)

At 8:58 a.m. a motion to adjourn the park board meeting was made by Steinberger, seconded by Mooridian. Motion carried.

Official Proceedings of the Stutsman County Commission – May 20, 2025

At 8:59 a.m., Vice-Chairman Taylor called the regular meeting of the Stutsman County Commission to order. Mike Hansen, Amanda Hastings, Chad Wolsky, and Levi Taylor answered the roll call.

A motion to adopt the appointment to fill the commission vacancy by Benjamin Tompkins was made by Wolsky, seconded by Hastings. Roll call vote: Hastings, Wolsky, Taylor, and Hansen voted aye. Motion carried.

The Oath of Office was recited by Benjamin Tompkins.

A motion to approve the agenda was made by Hastings, seconded by Wolsky. Motion carried.

Jessica Alonge, Auditor/COO, proposed the reorganization of the Commission. She discussed the Commission had previously discussed Chair and Vice Chair holding the position for a period of one year until the next reorganization, with the Vice Chair moving into the Chair position. Alonge opened nominations for Chairman. A nomination was made by Wolsky for Levi Taylor, seconded by Hastings. No other nominations were made. Roll call vote: Wolsky, Taylor, Tompkins, Hansen, and Hastings voted aye. Motion carried.

Chairman Taylor opened nominations for Vice Chair. A nomination was made by Hastings for Chad Wolsky, seconded by Hansen. Roll call vote: Taylor, Tompkins, Hansen, Hastings, and Wolsky voted aye. Taylor discussed the reorganization of the Commission Board and Committee appointments. He will speak to each Commissioner and make recommendations at a later meeting.

Taylor presented the May 2025 years of service awards. The awards included a fifteen-year award to Nancy Braun, and a five-year award to Dave Mielke, both with the Road Department.

Jason Bitz, Insure Forward, presented the renewal figures for the 2025 insurance policies. The renewals were Business Auto for $84,340, General Liability for $57,503, and Inland Marine for $18,152. There was a conferment received in the amount of $22,697. A motion to renew the general liability, inland marine, and business auto insurance policies was made by Hastings, seconded by Hansen. Roll call vote: Tompkins, Hansen, Hastings, Wolsky, and Taylor voted aye. Motion carried.

Alonge presented an update on SB 2180 regarding the development of a policy for public comment at regular meetings. This will go into effect August 1, 2025.

Hastings presented updates on the Library, JSDC, and Zoning board meetings.

Jesse Christianson, Highway Superintendent, presented an update on the Buchanan shop. Christianson stated that he received one quote from Advantage Electric for $10,400 and will return at a later date for any additional quotes.

Christianson presented a request for an emergency grade raise for County Road 68. Christianson stated that the road was closed due to impassable conditions on Friday, May 16. He obtained an estimate for a 3' grade raise from Interstate Engineering of $2,420,000. This project could be paid out of the Prairie Dog Fund which has a current fund balance of around $6 million. A motion to move forward with Christianson's request was made by Hastings, seconded by Wolsky. Roll call vote: Hansen aye, Hastings aye, Wolsky aye, Taylor nay, Tompkins aye. Motion carried.

Shannon Davis, HR Director, requested the payout of unused annual leave for Jesse Christianson with 62.5 hours. A motion to approve the payout was made by Wolsky, seconded by Tompkins. Roll call vote: Hastings, Wolsky, Taylor, Tompkins, and Hansen voted aye. Motion carried.

Chad Kaiser, Sheriff, presented Butler Machinery customer value agreement. He reached out to Butler and there is no discount for entering into the 3 year contract so it will remain at $2,016 per service. A motion to approve the contract was made by Hastings, seconded by Hansen. Roll call vote: Wolsky, Taylor, Tompkins, Hansen, and Hastings voted aye. Motion carried.

Alonge presented the 2024 primary residence credit abatements. Alonge stated that while trusts were originally excluded, legislation was changed to allow applications. A total of 89 parcels have since been amended to be included within the 2024 primary residence credit trust abatements. A motion to approve the abatement requests was made by Hastings, seconded by Taylor. Roll call vote: Taylor, Tompkins, Hansen, Hastings, and Wolsky voted aye.

Alonge presented the 2026 budget discussion and uncertainties with implementation of changes in HB 1176. Taylor stated that attending the June training and additional research should be conducted before taking any type of action.

Alonge reminded the board of the June 3, 2025, Board of Equalization meeting starting at 8:30 a.m. The Park Board meeting will begin at 10:00 a.m. and regular Commission meeting following the Park Board.

Alonge requested to change the signing authority for credit cards and bank accounts to remove Maureen Pederson, due to resignation form her position. Alonge stated the County policy requires the Auditor and Treasurer signatures for credit cards. She requested a temporary signing authority for Shannon Davis for credit card accounts until a Treasurer is hired. No additional signatories are needed on the regular bank accounts, as there are still three. A motion to remove Maureen Pederson and assign Shannon Davis as signor for credit card accounts was made by Wolsky, seconded by Hansen. Roll call vote: Tompkins, Hansen, Hastings, Wolsky, and Taylor voted aye. Motion carried.

A motion to approve the monthly bills was made by Hastings, seconded by Hansen. Roll call vote: Hansen, Hastings, Wolsky, Taylor, and Tompkins voted aye. Motion carried.

	General Revenue Fund		18348	INSURE FORWARD	$ 60,055.42
18316	APPLICANTPRO HOLDINGS, LLC	$ 486.00	18349	INTERSTATE ENGINEERING	$ 3,445.94
18317	ATTORNEY GENERAL OFFICE-1250	$ 7,460.00	18353	JOHN DEERE FINANCIAL	$ 26.00
	BLINSKY,PAM	$ 135.34		KRAMLICH MICHAEL	$ 334.60
18322	CENTRAL BUSINESS SYSTEMS INC	$ 147.37		KRAMLICH, MYRON	$ 253.40
18323	CENTURYLINK	$ 1,751.07	18357	MAC'S	$ 44.53
18325	COLE PAPERS INC	$ 230.89	18359	MDU	$ 676.92
18326	COUNTY OF GRAND FORKS	$ 450.00		MEDINA CITY AUDITOR - DD	$ 86.10
18328	DACOTAH PAPER CO	$ 601.99	18361	NAPA AUTO PARTS	$ 401.11
18330	DAKOTA CENTRAL TELECOMMUNICATIONS	$ 24.02	18367	NORTHWEST TIRE INC	$ 291.96
18332	DALSTED & RYAN P C	$ 937.50	18368	NORTHWEST TRUCK & TRAILER	$ 72.60
18336	FORUM COMMUNICATIONS CO	$ 310.69	18371	OTTER TAIL POWER CO	$ 1,078.03
18337	FORUM COMMUNICATIONS COMPANY	$ 517.00	18376	QUILL CORPORATION	$ 173.96
18340	HAUT FUNERAL HOME	$ 500.00	18381	SAFETY KLEEN CORP	$ 314.89
18341	HEARTLAND HEATING & COOLING	$ 682.21	18382	SANFORD HEALTH OCCUPATIONAL MEDICINE	$ 324.00
18343	HIGH POINT NETWORKS	$ 4,954.50		STREETER CITY AUDITOR - DD	$ 103.75
18344	HR COLLABORATIVE	$ 50.00	18386	SUMMIT FIRE PROTECTION	$ 5,886.70
18346	INFORMATION TECHNOLOGY DEPARTMENT	$ 1,371.55	18388	SWANSTON EQUIPMENT CO	$ 114.18
18347	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 31.01	18390	TITAN MACHINERY	$ 96.90
18348	INSURE FORWARD	$ 76,033.61		TOWE, JEREMY W	$ 157.50
18350	JAMESTOWN AREA AMBULANCE	$ 902.00	18395	VESTIS	$ 303.57
18351	JAMESTOWN CITY BALER	$ 5.00		WANZEK, JOHN	$ 147.00
18354	JOHNSON MD,LARRY E	$ 4,758.64	18397	WEST END HIDE & FUR	$ 40.78
	JUNGELS,TRISHA	$ 36.40	18398	WOODWORTH FARMERS GRAIN CO	$ 2,869.72
18356	LIFETIME EYECARE ASSOCIATES	$ 630.00		**Emergency Fund**	
18358	MARQUART,ANDREW S	$ 153.00	18349	INTERSTATE ENGINEERING	$ 13,342.90
18363	NAPA AUTO PARTS-SHERIFF	$ 378.00		**Weed Control Fund**	
18365	ND CHAPTER OF APCO	$ 180.00	18314	AG SPRAY EQUIPMENT	$ 432.16
18366	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 242.00	18315	AGTERRA TECHNOLOGIES, INC.	$ 70.00
18371	OTTER TAIL POWER CO	$ 10,357.50	18329	DAKOTA CENTRAL TELECOMM	$ 56.01
	PEKARSKI,ALICE	$ 28.00	18348	INSURE FORWARD	$ 7,279.72
18373	PHARMCHEM INC	$ 830.70	18357	MAC'S	$ 174.01
18374	PIT STOP EXPRESS LUBE	$ 227.90	18360	MENARDS - JAMESTOWN WEED	$ 394.11
18378	RECORD KEEPERS	$ 17.50	18364	NAPA AUTO PARTS-WEED	$ 146.03
18383	SANFORD.	$ 1,256.00	18369	NUTRIEN AG SOLUTIONS, INC	$ 104,641.60
18384	SC CORRECTIONS	$ 1,606.50	18379	RM STOUDT INC	$ 92.23
	SCHAFFER,DIANNE	$ 60.00	18380	RUNNINGS	$ 121.62
	SCHLECHT,BRUCE	$ 38.50	18397	WEST END HIDE & FUR	$ 48.07
	Schwartz,Terrence	$ 19.60		**Veterans Service Fund**	
18387	SUMMIT FOOD SERVICE, LLC	$ 17,532.96	18323	CENTURYLINK	$ 25.73
18389	THOMSON REUTERS	$ 504.01		**County Agent Fund**	
18396	WEST CENTRAL REGIONAL JUVENILE CENTER	$ 1,125.00	18345	HUGO'S 9	$ 40.79
	Vision Zero Coordinator		18348	INSURE FORWARD	$ 855.57
18392	TWO RIVERS PRINTING	$ 44.50		**Human Service Zone Human Service Fund Total**	$ 7,665.81
	E 911 Phone System Fund			**Flexible Transportation Fund**	
18329	DAKOTA CENTRAL TELECOMM	$ 219.57	18349	INTERSTATE ENGINEERING	$ 3,115.25
18346	INFORMATION TECHNOLOGY DEPARTMENT	$ 5,003.49		**Commissary Fund**	
18348	INSURE FORWARD	$ 3,897.49	18391	TURNKEY CORRECTIONS	$ 159.97
18372	PENGUIN MANAGEMENT INC	$ 2,220.00		**Drug Program Fund Total**	$ 3,218.77
	County Roads Fund			**Courthouse Building Fund**	
18320	BUTLER MACHINERY CO	$ 350.46	18318	BAKKEGARD & SCHELL, INC	$ 22,449.00
18324	CLEVELAND CITY WATER & SEWER	$ 115.00	18339	GOLDADE FLOORING	$ 18,866.25
18327	CREATIVE ENERGY	$ 4,810.07		**County Correctional Center Construction Fund**	
18329	DAKOTA CENTRAL TELECOMM	$ 129.39	18333	DON WILHELM INC	$ 28,637.00
18335	FARMERS UNION OIL CO-CENEX	$ 2,131.56		**Road & Bridge Building Fund**	
	HARRINGTON, LEVI	$ 245.00	18357	MAC'S	$ 269.99
18342	HIGH PLAINS WATER	$ 106.80	18377	RDO EQUIPMENT CO.	$ 3,000.00
18346	INFORMATION TECHNOLOGY DEPARTMENT	$ 270.45	18388	SWANSTON EQUIPMENT CO	$ 38,000.00
				County Sheriff Capital Fund	
			18352	JAMESTOWN COMMUNICATIONS INC	$ 1,201.00

At 10:01 a.m., a motion to adjourn the commission meeting was made by Hastings, seconded by Wolsky. Motion carried.

ATTEST:

Jessica Alonge Auditor/COO	Levi Taylor Commission Chairman