Official Proceedings of the Stutsman County Commission - June 4th, 2015

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Neys made a motion, seconded by Schwartz to approve the minutes of the May 2015 meetings. Motion carried.

Josh Smaage, IT Director, updated the commissioners on the new Phone system. The county went live on May 20, 2015. The IT Department set up 134 different phones and ran 24,800 feet of cable. The county budgeted $150,000 for this project. The county paid $90,000 for the phones plus an additional $8500 for equipment and remodeling of a room. The IT Department needs to set up a phone at the old senior citizen building.

Tyler Perleberg, Interim Tax Director, is requesting approval to renew the yearly GIS Maintenance from ESRI. The maintenance agreement ends June 26, 2015 and does cost $700 to continue it for one year. The county is looking at getting all of the soil information and land use information for agricultural land imported into our CAMA system. Ova made a motion, seconded by Marks to approve renewing the maintenance agreement as presented. Motion Carried.

Two applications were received for the Housing Authority and Central Valley Health District Boards. Edward Anderson, DDS submitted an application for the Central Valley Health District Board and Beth Dewald submitted an application for the Housing Authority Board. Schwartz made a motion, seconded by Marks to nominate and appoint Edward Anderson, DDS and Beth Dewald to the respective boards as presented. Roll call vote: Klose, Ova, Marks, Schwartz, Neys voted aye.

Two bids were received for CNOB-4706 County Road 44, CP-4707-4706-1715(015) County Roads 69, 44 and 67 (Alt. 1) from Border States Paving, Inc. and Central Specialties Inc. Border States' base bid is $725,840.81 with alternate #1 at $678,693.09 and Central Specialties' base bid is $903,127.25 with alternate #1 at $661,723.92. Darren Peterka, Interstate Engineering, stated the bids were with the engineer's opinion of probably construction costs. Bid alternate one is 20 miles of chip seal and multiple areas of patching. The county has plenty of funding available in federal road maintenance and state aid. The project is already approved the North Dakota Department of Transportation. The recommendation is to award the base bid and the alternate #1 bid to Border States. Schwartz made a motion, seconded by Ova to approve the recommendation as requested. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Mickey Nenow, Highway Superintendent, presented a monthly report to the commissioners. The Road Department is starting on graveling roads for townships. The road crew is continuing to complete the crack sealing and installing two culverts on county projects. Nenow is removing road restrictions on some of the roads. Some roads still have soft spots. The Road Department had an accident where it totaled out the backhoe and trailer. Mickey is working on getting quotes to replace those items and is waiting to hear back from the insurance company. Waiting on hearing from the insurance company and requested quotes from area businesses. Currently, the Road Department is using an excavator for putting in pipes.

Chad Kaiser, Sheriff, updated the commissioners regarding a letter to the Truck Regulatory Board. The letter essentially states the Stutsman County Sheriff's Office is withdrawing Deputy Gillespie's authority in Stutsman County. Previous to the situation happening, Commissioner Schwartz was contacted unofficially by Dickey and Lamoure counties stating they were intending to pull out of the Truck Regulatory Board at the end of the year because they would like to hire an additional deputy. According to the Truck Regulatory agreement, the county would have to officially give a 120 day notice that we are withdrawing from the program before the end of the year. Schwartz recommended notifying the truck regulatory board to terminate the county's participation in the truck regulatory program at end of the year. Schwartz made a motion, seconded by Ova to give Stutsman County's official notification to terminate our involvement in the truck regulatory program as presented. Motion carried.

Schwartz made a motion, seconded by Neys to approve the liquor license for Krewzer's Dream, Inc. dba/Buchanan Bar, ShawnDell Gudmestad dba/Hitchin' Post Bar, and Joey Uehran dba 281 Stop; and Sunday

alcoholic beverage permit applications for ShawnDell Gudmestad dba/Hitchin' Post Bar and Joey Uehran dba 281 Stop. Motion carried.

Auditor Bradley informed the commissioners he will out next week for the Auditor/Treasurer Convention in Medora. Stutsman County will be presented at two of the presentations: TaxWise and Socrata Software. TaxWise is being presented as the best practices recommendation and showcasing Stutsman County's website and how we present our data. Socrata Software will be presenting our open budget and expenditure module will be presented on Thursday for the best practice recommendation on transparency.

Marks made a motion, seconded by Ova to approve the monthly bills for payment. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

| | **GENERAL REVENUE FUND** | | | **COUNTY ROADS FUND CONT'D** | |
|---|---|---|---|---|---|
| 70047 | A & B BUSINESS INC | $39.82 | 70102 | MARG'S HANDY WORK | $70.00 |
| 70048 | ACTION DIGITAL | $25.00 | 70104 | MDU | $109.70 |
| | ALONGE,JESSICA | $160.80 | 70107 | MIELKE OIL COMPANY, INC. | $466.95 |
| | ATTLESON, MARK | $34.64 | 70111 | NAPA AUTO PARTS | $251.06 |
| 70051 | BALCO UNIFORM CO INC | $740.11 | 70113 | ND ASSOCIATION OF COUNTIES | $100.04 |
| | BENDER,STEVE G | $56.32 | 70117 | ND DEPT OF MOTOR VEHICLE | $10.00 |
| 70053 | BROWN & SAENGER | $321.50 | 70118 | ND DEPT OF TRANSPORTATION | $6,608.68 |
| 70058 | CASS COUNTY TREASURER | $3,038.00 | 70123 | NEWMAN SIGNS | $217.20 |
| | CHADDUCK,LINDA | $425.60 | 70124 | NORTHERN PLAINS ELECTRIC | $43.00 |
| 70065 | COMFORT INN BISMARCK | $370.00 | 70127 | OTTER TAIL POWER CO | $581.93 |
| 70070 | DAKOTA RAIN LAWN IRRIGATION | $21.95 | 70128 | PARADOX ONE,LLC | $2,400.00 |
| 70071 | DALSTED & RYAN P C | $725.50 | | SINCLAIR,JOHN | $202.40 |
| 70072 | DR DAWN'S PET STOP LLC | $114.26 | 70148 | TDS METROCOM | $7.96 |
| | ECKELBERG,SANDRA | $177.66 | 70161 | VISA RD 1766 | $25.00 |
| 70074 | ELECTRO WATCHMAN INC | $124.91 | 70166 | WALMART COMMUNITY BRC RD | $108.62 |
| 70076 | FARGO GLASS & PAINT CO | $46.99 | 70172 | WOODWORTH FARMERS GRAIN CO | $1,519.00 |
| 70077 | FARM & HOME PUBLISHERS INC | $714.50 | | **SOCIAL SERVICES FUND TOTAL** | $35,381.64 |
| | FETTIG,JAMES D | $72.84 | | **COUNTY CORRECTIONAL CENTER** | |
| 70079 | FORUM,THE | $157.35 | 70047 | A & B BUSINESS INC | $188.33 |
| 70080 | FRED PRYOR SEMINARS | $179.00 | 70048 | ACTION DIGITAL | $83.85 |
| 70081 | GOODRIE,STEPHANIE | $30.00 | 70053 | BROWN & SAENGER | $32.57 |
| 70082 | GUN & REEL SPORTS INC | $957.94 | 70056 | CABLE SERVICES | $47.31 |
| 70084 | HANSON TIRE SERVICE | $15.00 | 70059 | CBM FOOD SERVICE | $11,360.58 |
| | HESS,KEITH | $53.49 | 70064 | COLE PAPERS INC | $424.56 |
| 70091 | JAMESTOWN AMBULANCE | $1,335.00 | 70066 | COMMUNITY CORRECTION PROGRAM | $705.00 |
| 70093 | JAMESTOWN CITY WATER | $482.64 | 70092 | JAMESTOWN CITY AUDITOR | $14.43 |
| 70095 | JETSTREAM CAR WASH | $140.17 | 70093 | JAMESTOWN CITY WATER | $1,793.68 |
| 70098 | KOUSHKOUSKI,BILLIE JO | $30.00 | 70095 | JETSTREAM CAR WASH | $687.20 |
| 70100 | LEXISNEXIS MATTHEW BENDER | $258.07 | 70106 | MID-AMERICAN RESEARCH CHEMICAL CORP | $149.75 |
| 70103 | MARQUART,ANDREW S | $1,576.18 | 70127 | OTTER TAIL POWER CO | $5,730.31 |
| | MCPHERSON,CHERYL | $160.92 | 70129 | PEPPLE,BRIAN | $10.00 |
| 70105 | MEDINA AMBULANCE SERVICE | $791.00 | 70130 | PROBUILD | $4.24 |
| | MICHEL,LYNDSEY | $144.18 | 70135 | SC CORRECTIONS | $266.00 |
| 70106 | MID-AMERICAN RESEARCH CHEMICAL CORP | $363.00 | 70139 | STEIN'S INC | $220.56 |
| 70110 | MYHRE LAW OFFICE | $953.57 | 70144 | STUTSMAN COUNTY AUDITOR | $387.50 |
| 70113 | ND ASSOCIATION OF COUNTIES | $55.00 | 70154 | TURNKEY CORRECTIONS | $80.00 |
| 70114 | ND COMMISSION FOR CLE | $25.00 | 70158 | VERIZON WIRELESS | $130.91 |
| 70119 | ND SCHOOL BOARDS ASSOCIATION | $200.00 | 70162 | VISA SCCC 1949 | $2,340.37 |
| 70124 | NORTHERN PLAINS ELECTRIC | $139.00 | 70167 | WALMART COMMUNITY BRC SCCC | $60.17 |
| 70125 | NORTHERN SAFETY TECHNOLOGY INC | $788.82 | | **WEED CONTROL FUND** | |
| 70127 | OTTER TAIL POWER CO | $3,409.08 | 70146 | STUTSMAN RURAL WATER DISTRICT | $82.30 |
| 70134 | SANDNESS LAW OFFICE | $261.00 | | **COUNTY AGENT FUND** | |
| | SMAAGE,JOSH | $409.01 | 70053 | BROWN & SAENGER | $39.98 |
| 70138 | SMITH,KELLY | $30.00 | | GOHNER,SHIRLEY | $186.00 |
| 70139 | STEIN'S INC | $220.56 | 70085 | HARSTAD,ALICIA | $167.90 |
| 70140 | STODDART,LYNETTE G | $30.00 | 70086 | HIGH PLAINS WATER | $21.00 |
| 70147 | SVEUM,JAY | $30.00 | 70093 | JAMESTOWN CITY WATER | $50.80 |
| 70149 | THE DEPOT CAFE | $200.00 | 70137 | SERVICEMASTER OF JAMESTOWN | $416.00 |
| 70150 | THE RADAR SHOP INC | $156.00 | | **COURTHOUSE BUILDING FUND** | |
| 70155 | TWO RIVERS PRINTING | $49.15 | 70075 | ELECTRONIC COMMUNICATIONS BISMARCK | $1,242.00 |
| | VAN DE VELDE,SARAH | $211.50 | 70136 | SCHUBERT'S CARPET ONE | $26.28 |
| | VEIL,JAMISON | $474.82 | | **Capital Project Fund** | |
| 70158 | VERIZON WIRELESS | $953.08 | 70083 | GUTHMILLER EARTHMOVING INC | $64,403.20 |
| 70159 | VISA AUD 1683 | $2,499.30 | 70132 | REEDE CONSTRUCTION, INC | $245,197.11 |
| 70163 | VISA SO 1840 | $1,792.82 | | **COUNTY HAZARDOUS CHEMICAL ACCOUNT TOTAL** | $6,983.59 |
| 70168 | WEX BANK | $689.29 | | **DATA PROCESSING FUND** | |
| 70171 | WILLIAMS-LISKO FUNERAL CHAPEL LTD | $175.00 | 70060 | CDW GOVERNMENT INC | $1,069.14 |

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| | **E 911 PHONE SYSTEM FUND** | | 70067 | COMPUTER PROFESSIONAL ULTD INC | $3,015.89 |
| | BERGQUIST,JERRY | $115.00 | 70122 | NETWORK CENTER COMMUNICATIONS | $48,556.60 |
| | **COUNTY ROADS FUND** | | 70133 | RENAISSANCE RECYCLING | $45.30 |
| | ANDERSON,CHARLES | $321.43 | 70156 | TYLER TECHNOLOGIES INC | $1,442.70 |
| 70054 | BUFFALO CITY DIESEL | $655.91 | 70159 | VISA AUD 1683 | $239.40 |
| | BUSKNESS,JOHN | $291.53 | | **COUNTY EXTENSION** | |
| 70055 | BUTLER MACHINERY CO | $168,565.10 | 70085 | HARSTAD,ALICIA | $6.97 |
| 70057 | CALUMET SUPERIOR LLC | $15,674.68 | | **JOB INCENTIVE FUND** | |
| 70068 | CREATIVE ENERGY | $3,145.21 | 70094 | JAMESTOWN STUTSMAN DEVELOPMENT CORP | $15,600.00 |
| 70078 | FARMERS UNION OIL CO-CENEX | $4,165.20 | | **FEMA** | |
| 70080 | FRED PRYOR SEMINARS | $358.00 | | CORINNE TOWNSHIP #9 | $8,997.24 |
| 70082 | GUN & REEL SPORTS INC | $129.99 | | GRIFFIN TOWNSHIP #23 | $33,558.91 |
| 70084 | HANSON TIRE SERVICE | $1,212.00 | 70083 | GUTHMILLER EARTHMOVING INC | $2,986.67 |
| 70088 | HOME OF ECONOMY | $19.99 | 70142 | STUTSMAN CO ROAD DEPT | $2,065.67 |
| 70093 | JAMESTOWN CITY WATER | $13.45 | | VALLEY SPRINGS TOWNSHIP #57 | $20,222.42 |
| | KOBLE,RON | $155.83 | | WAGES MAY 22, 2015 | $585,568.60 |
| 70101 | MAC'S INC | $61.52 | | | |

At 4:20 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – June 4, 2015

At 4:45 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, David Schwartz, Robert Woodward, Dale Marks, Craig Neys, Jason Houge, and Mark T. Klose answered the roll call.

Schwartz made a motion, seconded by Houge to approve the minutes of the May meeting. Motion Carried.

Sandra Eckelberg, Account/Property Coordinator, informed the commissioners that she received a bill from Total Clean for cleaning of Pelican Point in the amount of $624.90. Eckelberg is requesting to add this amount to the approval of bills. Neys made a motion, seconded by Schwartz to approve the monthly bills including the bill from Total Clean. Roll call vote: Schwartz, Neys, Klose, Woodward, Houge, Ova, and Marks voted aye.

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| | **COUNTY PARK FUND** | | | | |
| 70049 | AMERIPRIDE SERVICES | $307.88 | 70115 | ND DEPT HEALTH | $16.00 |
| 70050 | AT&T MOBILITY | $47.06 | 70116 | ND DEPT OF HEALTH | $16.00 |
| 70052 | BOB'S PLUMBING & HEATING INC | $308.55 | 70123 | NEWMAN SIGNS | $729.60 |
| 70061 | CENTRAL DAKOTA SANITATION INC | $1,060.76 | 70124 | NORTHERN PLAINS ELECTRIC | $991.55 |
| 70062 | CENTRAL SALES | $2,457.12 | 70126 | O'REILLY AUTOMOTIVE INC | $40.63 |
| 70063 | CENTURYLINK | $52.81 | 70145 | STUTSMAN COUNTY GLASS | $10.00 |
| 70064 | COLE PAPERS INC | $731.56 | 70146 | STUTSMAN RURAL WATER DISTRICT | $562.30 |
| 70087 | HOBBY TIRE | $25.00 | 70151 | TOTAL CLEAN INC | $624.90 |
| 70089 | INFINITY BUILDING SERVICES | $312.47 | 70152 | TRUE VALUE (PARK DEPT) | $136.42 |
| 70097 | JOHN DEERE FINANCIAL | $205.81 | 70153 | TSC PLAN-PARK | $27.99 |
| 70099 | KREBSBACH BACKHOE SERVICE | $598.41 | 70157 | UNITED LABORATORIES | $576.41 |
| 70101 | MAC'S INC | $100.35 | 70159 | VISA AUD 1683 | $577.95 |
| 70112 | NAPA AUTO PARTS-PARK | $68.42 | 70169 | WILHELM CHEVROLET BUICK GMC | $62.51 |

Eckelberg updated the commissioners on the ND FLAP (099) project which is the Pelican Point Access Road. They ran into problems getting the project started where they weren't going to get it completed before Memorial weekend. The project will start this fall at the end of the camping season this year.

Dennis Lorenz, Park Superintendent, presented his monthly report. The Park Department sent out letters to the cabin owners along the reservoir requesting to clean things up and get the grass mowed, etc. Lorenz inspected the cabin properties and informed the commissioners that most of the cabin owners complied with the request; however, there are a few properties that Dennis will need to visit with the owners. Commissioner Ova requested Lorenz to send a copy of the letter to the commissioners so they are aware of what is going on.

Lorenz informed the commissioners Lakeside Marina is experiencing rodent issues. They are having a hard time getting rid of the rodents and the smell. The Park Department has tried every possible way to eradicate the problem. Dennis contacted Ecolab to see what they could do. Ecolab stated it would cost

$250 to set up traps; if the rodent dies in the walls there is not much they can do. Lorenz decided not to use Ecolab. Commissioner Houge offered to donate a product to get rid of the rodent smell.

Dennis stated the State Health Department informed him the Park Department will only have to do one water sampling in the spring of the year.

Lorenz spoke with Geneva Kaiser, Stutsman County Rural Water District, regarding the rural water bill and the different meter reading numbers. Dennis is wondering if the meter is not working correctly. Kaiser and Lorenz compromised on the water bill; the bill was $791.84 and rural water decreased the bill to approximately $431. Superintendent Lorenz is waiting to see what the June bill is.

Dennis informed the commissioners regarding the drop box at Parkhurst and the boat club. The drop box at the boat club is doing fine there is not a lot of funds coming in. The drop box at Parkhurst did really good the first week but not so good the second week of the season. The slot on the drop box was bent so campers could not put the envelopes inside.

Lorenz updated the commissioners on sewer dumping at Pelican Point last week. Lorenz informed the commissioners there were several items blocking the pathway to the holding tank and they could not even reach the holding tank with the extension hose. Dennis was told the items had been removed and the Park Department could dump the tanks. The items were not removed. The consensus of the commissioners is there should be no problem if the concessionaires know the schedule when the tanks get pumped and if it is pumped twice a week (Monday and Thursday) the tanks should be fine.

Prentice Kollman, Jamestown Electric, contacted Dennis Lorenz expressing concern with Pelican Point and electrical issues. Prentice stated the concessionaires are not following electrical code. Prentice Kollman lodged a complaint with Casey Bradley, Auditor/COO, regarding the Pelican Point concessionaires. It is Auditor Bradley's opinion that Prentice should be dealing with Park Board and not the concessionaires since it is our facility. Prentice would be willing to come back to finish up the electrical work if the board puts a deadline on the concessionaires and as long as he is working for the Park Board. It is the consensus of the board to give the concessionaires a deadline of two weeks to get the trench done, the concessionaires will let Lorenz know when it has been completed and Park Superintendent Lorenz will coordinate with Prentice Kollman to have him finish up the electrical work.

Lorenz informed the commissioners he put some equipment up for auction. A little John Deere tractor brought in $1900, $400 was received for the danger ranger pickup, and $400 for a Chevy pickup.

At 5:13 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Neys, seconded by Houge. Motion Carried.

At 5:13 p.m., the Stutsman County Commission Meeting reconvened.

At 5:14 p.m., a motion to adjourn was made by Ova, seconded by Schwartz. Motion Carried.

ATTEST:

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| Casey J. Bradley | Mark T. Klose |
| Auditor/COO | Commission Chairman |