Official Proceedings of the Stutsman County Commission – June 4, 2019

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos, and Mark Klose answered the roll call.

Gumke made a motion, seconded by Schwartz to approve the May 2019 meeting minutes. Motion carried.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator discussed hiring an administrative assistant. Rita Morris is retiring as of August 16th. Jerry would like to hire the replacement three weeks before Rita leaves in order to start training. The new person would also need a three-day training from the North Dakota Department of Veteran Affairs to obtain certification. Schwartz made a motion to approve advertising the position and hiring three weeks before Rita's departure, seconded by Cichos. Schwartz, Cichos, Klose, Ova, and Gumke voted aye. Motion carried.

Tyler Perleberg, Director of Tax Equalization, requested an order requiring re-appraisal from local assessors. Some jurisdictions have outdated or missing property records. Perleberg would like updated information from local assessors since his office is currently working on updating records for the entire county. He would like the support of the board in requesting this information. Gumke made a motion, seconded by Ova to send an order to the local assessor to complete a re-appraisal. Motion carried.

Nicole Meland, Auditor/COO presented an applicant for the Great Plains Housing Authority, Tonya Perkins, who is currently on the board. Cichos made a motion to appoint, seconded by Schwartz. Motion carried. There was one applicant for the City of Jamestown Planning Commission, Jane Trautman, who is currently on the board. Schwartz made a motion to approve, seconded by Ova. Motion carried. Dr. Larry Johnson applied for the County Coroner position and currently holds the position. Gumke made a motion, seconded by Ova to appoint. Motion carried.

Meland discussed the sale of parcel # 51-2730020 in Spiritwood Township. This is currently owned by the County and there is a company interested in buying for an Agricultural retail business. Nicole will look into the process of selling the parcel.

Meland presented a CDBG grant Pre-application for the Streeter Senior Citizen Center. This is a pre-application through JSDC and the money would flow through Stutsman County. The Board needs to approve so it can go through ranking and scoring. Cichos made a motion to approve, seconded by Gumke. Motion carried.

Meland discussed a Plaintiff fact sheet from the law firm handling the Opioid lawsuit. This was tabled until a later meeting.

A representative from Arnston, Stewart, Wegner PC presented a proposed resolution for issuance of municipal industrial development act bonds for Eventide Assisted Living Facility. They are currently leasing the building and have the opportunity to purchase it. Funding would come from these bonds but the county would need to sponsor it to get a lower interest rate. There is no liability to the county. There

would be a public hearing at the July 2nd Commission meeting. Gumke made a motion to approve the request, seconded by Ova. Cichos, Klose, Ova, Gumke, and Schwartz voted aye. Motion carried.

Dave Schwartz discussed a call from a resident in Montpelier Township regarding a culvert dispute between the township and the landowner. He would like to request stream water crossing data from the state water commission. It is free for County Commissioners to obtain, but it is binding and would require updates to the culvert if necessary. Schwartz recommends that the Commission send a letter to Montpelier township to advise them to contact the State Water Board.

An application for a retail fireworks license for Memory Fireworks was presented. Ova made a motion to approve, seconded by Gumke. Motion carried.

At 4:34 p.m., the County Commission meeting recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – June 4, 2019

At 4:35 p.m., the Stutsman County Park Board meeting was called to order. Dave Schwartz, Steve Cichos, Mark Klose, Denny Ova, Ramone Gumke, Jason Houge, and Joan Morris answered the roll call.

Houge made a motion, seconded by Schwartz to approve the minutes of the May 2019 meeting. Motion carried.

Houge made a motion, seconded by Ova to approve the bills. Klose, Houge, Morris, Ova, Gumke, Schwartz, and Cichos voted aye. Motion carried.

	County Park Fund	
1299	BLUE TARP FINANCIAL, INC.	$61.38
1303	BURTON, TODD	$65.00
1310	COLE PAPERS INC	$49.15
1315	DAN POLAND MACHINE INC	$135.00
1320	FARMERS UNION OIL CO-CENEX	$413.14
1323	HERMANSON, MICHELLE	$90.00
1327	HOME OF ECONOMY	$91.98
1329	INNOVATIVE OFFICE SOLUTIONS, LLC	$9.99
1333	KASTET, AMY	$65.00
1354	SPILDE, COLLEEN	$90.00
1369	VISA AUD 1683	$515.52

Karl Bergh, Park Superintendent presented his monthly report. They are getting caught up on mowing and refinishing picnic tables. The docks and piers were put in except for the one at the Boat Club because they had to repair the pier. The bathrooms at the beach are cleaned and open. The host site at Parkhurst was approved by the Army Corps. They have been receiving good feedback at the Lakeside Campground. There is some land that needs to be hayed. Karl with advertise the haying lease on the website and Facebook to ask for bids. Bids will be opened on June 18th. Gumke made a motion to advertise for closed bids for haying, seconded by Ova. Motion carried.

Meland presented the Dock Permit contract. It will be for three years with a possibility for renewal. Schwartz made a motion, seconded by Ova to approve the contract with an additional insurance requirement. Motion carried.

A drawing was conducted for the dock permits. There were 19 applicants for five dock permits. The first five drawn were: Mitchell Ostlie, Tory Anderson, Sara Kelner, Luke Anderson, and Deborah Gletne.

Project applications were presented for Jamestown Reservoir Cabin #22W (Morris), Cabin #24W (Mooridian), and Cabin #50W (Heinrich). Schwartz made a motion, seconded by Houge to approve #22W (Joan Morris abstained due to a conflict of interest). Motion carried. Houge made a motion to approve #24W, seconded by Schwartz. Motion carried. Schwartz made a motion, seconded by Ova to approve #50W. Motion carried

At 5:02 p.m., Ova made a motion, seconded by Gumke to adjourn the Park Board meeting.

At 5:02 p.m., the Commission meeting was called back to order.

Schwartz made a motion to approve the monthly bills, seconded by Gumke. Ova, Gumke, Schwartz, Cichos, and Klose voted aye. Motion carried.

	General Revenue Fund		1321	FLEETPRIDE	$839.70
	ALONGE,JESSICA	$117.16	1327	HOME OF ECONOMY	$4.99
1296	APPLIED CONCEPTS INC	$81.00		KOBLE,RON	$11.60
1297	ATTORNEY GENERAL OFFICE-1250	$7,035.00		KRAMLICH MICHAEL	$111.36
1298	BARTLETT, ANGELA	$58.72	1338	MDU	$56.78
	BOND,JOSHUA	$36.54	1339	MENARDS - JAMESTOWN	$6.44
1306	CBM FOOD SERVICE	$8,052.51	1340	NAPA AUTO PARTS	$2,227.08
1307	CDW GOVERNMENT INC	$20.75	1344	NORTHWEST TIRE INC	$1,180.00
1308	CENEX FLEETCARD	$3,583.80	1345	OTTER TAIL POWER CO	$94.52
	CICHOS, STEVEN	$40.60	1348	QUALITY REPAIR INC	$101.18
	CICHOS, STEVEN	$116.00	1353	SIEBERT, LEROY	$165.88
1310	COLE PAPERS INC	$1,664.15	1355	STREETER COOP OIL	$24.26
1314	DACOTAH PAPER CO	$845.64	1358	STUTSMAN RURAL WATER DISTRICT	$76.66
	DAUENHAUER, TIMOTHY	$598.56	1364	TOWE, JEREMY W	$85.26
	DAUENHAUER, TIMOTHY	$364.00	1368	VINING OIL CO	$4,400.00
1316	DOWNTOWN DENTAL	$71.00	1372	VISA RD 1766	$199.90
1319	EMERGENCY TRAINING ASSOCIATES ND	$25.00	1380	WEST END HIDE & FUR	$482.59
1322	GALLS, LLC	$67.20		**Social Services Fund Total**	$4,070.01
1324	HEWITT, LARRY	$18.00		**Weed Control Fund**	
1325	HIGH POINT NETWORKS	$391.00	1378	WARNE CHEMICAL & EQUIPMENT CO	$308.70
1329	INNOVATIVE OFFICE SOLUTIONS, LLC	$239.99		**Veterans Service Fund**	
1332	JETSTREAM CAR WASH	$591.49		BRATTON,DAVID G	$51.04
1335	LOCKWOOD, JAMIE A	$9.71	1330	JAMES RIVER PUBLIC TRANSIT	$74.00
1336	MARQUART,ANDREW S	$1,062.00	1370	VISA EMS 1790	$15.70
1337	MATTHEW BENDER & CO. INC	$397.61		**County Agent Fund**	
1338	MDU	$1,763.18	1314	DACOTAH PAPER CO	$604.05
1341	ND DEPT OF MOTOR VEHICLE	$28.00	1329	INNOVATIVE OFFICE SOLUTIONS, LLC	$74.97
1346	PROTECTION SYSTEMS, INC.	$254.00	1334	LEAF	$109.00
1347	QUALITY INN BISMARCK	$338.40	1349	R&H MAINTENANCE	$400.00
1350	RADISSON INN BISMARCK	$84.60		RITTENBACH,CHRISTINA	$188.00
1359	SUMMIT COMPANIES	$166.00		RITTENBACH,CHRISTINA	$91.26
1360	SUNSET LAW ENFORCEMENT	$5,002.98	1371	VISA EXT 3424	$272.53

1361	THE FORUM	$157.35		**Camping Fee Fund**	
1367	VERIZON WIRELESS	$1,991.46	1357	STUTSMAN CO PARK	$455.00
1369	VISA AUD 1683	$1,654.83		THE DAK	$1,820.00
1370	VISA EMS 1790	$20.00		**Commissary Fund**	
1373	VISA SCCC 1949	$3,559.76	1305	CABLE SERVICES	$47.31
1374	VISA SO 1840	$2,192.87	1312	CORDOVA, RAMIRO	$160.00
1381	WILHELM CHEVROLET BUICK GMC	$731.48	1366	TURNKEY CORRECTIONS	$206.27
	E 911 Phone System Fund			**Drug Program Fund Total**	$33.60
1367	VERIZON WIRELESS	$53.16		**Road & Bridge Building Fund**	
	County Roads Fund		1372	VISA RD 1766	$612.00
1294	3D SPECIALTIES INC	$602.00		**County Sheriff Capital Fund**	
1295	AGGREGATE INDUSTRIES-MWR, INC	$964.25	1343	NORTHERN SAFETY TECHNOLOGY INC	$446.25
1299	BLUE TARP FINANCIAL, INC.	$274.35	1363	TK INNOVATIONS LLC	$6,700.00
1300	BORDER STATES PAVING INC	$5,700.89	1381	WILHELM CHEVROLET BUICK GMC	$57,532.00
1301	BROCK WHITE COMPANY LLC	$5,628.00		**County Hazardous Chemical Account Total**	$246.33
1302	BUFFALO CITY DIESEL	$179.65		**Weed Board Capital Improvement Fund**	
1304	BUTLER MACHINERY CO	$3,388.35	1378	WARNE CHEMICAL & EQUIPMENT CO	$11,650.00
1309	CITY OF STREEETER	$61.75		**Job Incentive Fund**	
1313	CREATIVE ENERGY	$2,331.55	1331	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$296.00
1320	FARMERS UNION OIL CO-CENEX	$2,578.79		**Wages**	
				Friday, May 24, 2019	$624,880.42

At 5:03 p.m., Ova made a motion to adjourn the meeting, seconded by Gumke. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman