Official Proceedings of the Stutsman County Commission— June 4, 2024

At 9:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Levi Taylor, Joan Morris, and Mark Klose were present.

The Pledge of Allegiance was recited.

Jessica Alonge, Auditor/COO, presented an update on the 2024 election. She reminded voters to ensure their ID is up to date with their current address. Absentee voting opened on May 2nd, and absentee ballot applications are available at the auditor's office or vote.nd.gov. Early voting is currently open 8:00 a.m. - 5:00 p.m. through the end of the week. The primary election is June 11th, from 7:00 a.m. – 7:00 p.m. The Jamestown Civic Center is the polling location for any precinct in the county and the Medina American Legion is a polling location for precinct 472910 only.

Klose opened the public hearing for the vacation of the section line in the N1/2 of the S1/2 of Peterson Township. Johanna Benker, the owner of the adjacent property in section 30, joined the meeting via telephone. Benker is against the vacation of the section line. Bergquist, Morris, and Jim Wentland, Road Superintendent, visited the property. The living snow fence was already planted by Allen Kleven. There is a fence going east/west that is not connected to anything but is blocking any traffic from gaining access to the section line. A motion to decline the vacation of the section line, and for the removal of the trees and the fence blocking the section line was made by Taylor, seconded by Bergquist. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

A motion to approve the May 2024 meeting minutes was made by Morris, seconded by Taylor. Unanimous aye vote. Motion carried.

Ryan Gellner, NDACo Vision Zero Outreach Program Manager, requested support for a vision zero regional coordinator position in Stutsman County. The position is a full-time, grant-based position that is 100% reimbursed. This position would serve a 10-county region. Sheriff Chad Kaiser would be the onsite supervisor, but day to day operations would be supervised by Gellner. The only thing provided by the county would be office space. A motion to enter into the agreement with NDACo was made by Wolsky, seconded by Bergquist. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

Klose presented years of service awards to employees in various departments. The awards were presented to employees for five and ten years of service.

Shannon Davis, HR Director, presented various openings on county boards. County Coroner Larry Johnson is seeking reappointment and has been coroner since 1985. A motion to approve Johnson as county coroner was made by Bergquist, seconded by Morris. Unanimous aye vote. Motion carried.

Jane Trautman applied for reappointment for the county position on the City of Jamestown Planning Commission for a 5-year term. A motion to approve Trautman was made by Morris, seconded by Wolsky. Unanimous aye vote. Motion carried.

The Housing Authority Board has 1 position for a 5-year term in which Tonya Perkins is seeking reappointment. A motion to approve was made by Bergquist, seconded by Taylor. Unanimous aye vote. Motion carried.

The Stutsman County Zoning Board currently has 3 open positions. Two applications were received from Duane Andersen & Brian Amundson who are both seeking reappointment for the 4-year term. The position will need to be re-advertised to fill the third opening. A motion to approve Andersen and Amundson was made by Morris, seconded by Wolsky. Unanimous aye vote. Motion carried.

There is one position open on the library board and two applications were received. Pam Phillips is seeking reappointment, and Martin Connard Toepke Floyd is seeking appointment. A motion to readvertise the position for another 30 days was made by Taylor, seconded by Morris. Unanimous aye vote. Motion carried.

A high school student reached out to Andrew Kirking, Emergency Manager, regarding job shadowing in dispatch for potential future employment. Several other counties have this type of program. Davis would put together a program for this student as a trial and then in the fall present the job shadow program to the commission in hopes of opening up the program to other county departments. A motion to allow the job shadow program in dispatch, as a pilot, in dispatch was made by Berquist, seconded by Wolsky. Unanimous aye vote. Motion carried.

Mark Attleson, Maintenance Supervisor, presented a request to purchase two new heat pumps for the IT room for a total of $53,450. Alonge informed the board that funding would come from various budget areas. The courthouse maintenance budget sets aside $15,000 per year for heat pumps, and the LEC maintenance budget has $24,800 for heat pump replacement. There is still $38,025 remaining in the ARPA fund for heat pumps that was preapproved. A motion to approve the purchase of 2 heat pumps and pay for the installation of 8 heat pumps, not to exceed the $78,000 budgeted was made by Morris, seconded by Bergquist. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye.

Attleson also requested to purchase a new dishwasher for the jail. The request is for just under $16,000 and was originally budgeted for $22,000. A motion to approve the dishwasher and pay the associated installation costs was made by Taylor, seconded by Wolsky. Roll call: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye.

A washing machine replacement is also needed in the jail. The replacement cost is $6,670. A motion to approve the purchase of the machine, plus freight charges was made by Bergquist, seconded by Morris. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Taylor voted aye. Motion carried.

Attleson received quotes for a new lawnmower with a plow, snowblower, and bagging system in the amount of $32,649.40 with trade in of the current mower. A motion to approve the purchase and allow the trade in was made by Taylor, seconded by Morris. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye.

Next, Attleson presented the quote for the concrete project for the LEC and generator. There will be 40' done on the east side for the generator, and there is a 40'x60' area remaining that also needs to be redone. Attleson received a quote from Lux for $44,450. There is currently $35,000 in the concrete replacement capital budget. A motion to approve was made by Bergquist, seconded by Wolsky. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

Wolsky suggested closing nonessential county offices on July 5th to show appreciation to employees. A motion to approve the July 5th closure was made by Taylor, seconded by Bergquist. Unanimous aye vote.

Alonge presented an updated list of 2024 primary election workers and canvassing board members. A motion to approve the updated list as presented was made by Morris, seconded by Taylor. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye.

Alonge reminded Klose that he must sit on the canvass board at 10:00 a.m. on June 24th, 2024.

Alonge presented 2024 budget transfers on behalf of the weed board and the drug task force. The weed board authorized the transfer of $200,000 from their regular fund to their capital fund. The drug task force requested to transfer $100,000 to the sheriff's capital fund for reimbursement of prior years' expenses. A motion to approve both 2024 budget transfers was made by Bergquist, seconded by Taylor. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye.

Alonge then requested appointment for members of the Stutsman County Reorganization Committee. Tricia Jungels from the Pingree-Buchanan School District and Alice Pekarski from the Montpelier School District have agreed to be on the committee. A meeting has been scheduled for June 19th at 9:00 a.m. to review the petition, and the hearing will be held on June 21st at 9:00 a.m. hearing.

Kaiser presented an update on the sheriff's building. He will be receiving the keys after the electrical inspection is complete. Kaiser is requesting to finish a 25' x 100' concrete portion on the North side of the building to help with water. He received a quote from Lux for $32,500. The request will be tabled until Kaiser obtains additional quotes.

A motion to purchase a floor scrubber for $3,900 for the sheriff's building was made by Wolsky, seconded by Bergquist. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Taylor voted aye. Motion carried.

A motion to approve firework sales applications for PHAntom Pyroshack & Crew Fireworks was made by Taylor, seconded by Morris. Unanimous aye vote. Motion carried.

At 10:48 a.m., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board— June 4, 2024

At 10:48 a.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Chad Wolsky, Levi Taylor, Mark Klose, Joan Morris, Henry Steinberger, and Merri Mooridian (via telephone) answered the roll call.

A motion to approve the May 2024 meeting minutes was made by Bergquist, seconded by Steinberger. Unanimous aye vote. Motion carried.

Karl Bergh, Park Superintendent requested to begin the 2024 budgeted capital project of adding the additional tank at Hondo's. He would also like to change the bathhouse to rural water. $15,000 was budgeted for the project. A motion to approve the upgrades to the bathhouse and water line, including abandoning the old well, not to exceed $15,000, was made by Taylor, seconded by Wolsky. Roll call vote: Steinberger, Mooridian, Bergquist, Wolsky, Morris, Taylor, and Klose voted aye.

Next, Bergh requested to purchase a new mower in the amount of $89,000. The park portfolio recommended purchasing the mower, not leasing it. He was offered $10,000 for trade in of the old mower. The new mower is one year out. A motion to order the new mower for delivery and payment in

2025 was made by Bergquist, seconded by Mooridian. Roll call vote: Mooridian, Bergquist, Wolsky, Morris, Taylor, Klose, and Steinberger voted aye. Motion carried.

Bergh requested to add a primitive group camp site for the 2024 season at the boat club to the online reservation system. There is room for 8-10 campers. Rural water is 300' away and would run $16,000 - $20,000. Electricity quotes have not yet been returned. A motion to move forward purchasing a sign for primitive camping, not to exceed $400, with the camping fee set at $150 for the weekend, Friday - Sunday, and $50 per night for individual nights, was made by Taylor, seconded by Steinberger. Roll call vote: Bergquist, Wolsky, Morris, Taylor, Klose, Steinberger, and Mooridian voted aye. Motion carried.

Bergh requested permission to re-hire the same individual for mowing the Ypsilanti Park for the 2024 season, at the same rate of $700 for the year. The park is in very bad condition due to all of the rain this year, and there are several sink holes. A motion to allow the mowing at a rate of $700 was made by Morris, seconded by Bergquist. Roll call vote: Wolsky, Morris, Taylor, Klose, Steinberger, Mooridian, and Bergquist voted aye. Motion carried.

A discussion was held on administering donated funds in association with the anticipated water trail grant. Steinberger suggested reaching out to Amy Walters with Jamestown Parks & Recreation. He will work on getting donations for the remaining $20,000 that is needed. Morris requested that the pledges be made before approving the grant itself.

A motion to approve the monthly park bills was made by Wolsky, seconded by Mooridian. Roll call vote: Morris, Taylor, Klose, Steinberger, Mooridian, Bergquist and Wolsky voted aye. Motion carried.

	County Park Fund				
15849	COLE PAPERS INC	$532.05	15882	NEWMAN SIGNS	$967.83
15850	CREATIVE ENERGY	$5.78	15884	NORTHWEST TIRE INC.	$46.25
15852	DAKOTA RAIN LAWN IRRIGATION	$37.15	15892	ROUGHRIDER SIGNS & DESIGNS	$5,500.00
15857	GAHNER SANITATION SERVICE	$120.00	15900	STUTSMAN RURAL WATER DISTRICT	$432.77
15866	INSURE FORWARD	$8,174.11	15903	TRAUT WELLS	$2,097.10
15869	LINDE GAS & EQUIPMENT	$70.40	15909	VISA AUD 1683	$782.49

Steinberger has been called about a lot of leafy spurge on the island.

At 11:27 a.m. a motion to adjourn the park board meeting was made by Bergquist, seconded by Wolsky. Motion carried.

At 11:28 a.m. the Commission was called back to order.

A motion to approve the monthly bills was made by Taylor, seconded by Bergquist. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye. Motion carried.

	General Revenue Fund				
15836	ADVANTAGE ELECTRIC INC	$241,960.00	15850	CREATIVE ENERGY	$2,916.01
15841	CABLE SERVICES	$47.31	15864	HOME OF ECONOMY	$25.99
15845	CENEX FLEETCARD - SO	$3,784.94	15866	INSURE FORWARD	$57,651.24
15849	COLE PAPERS INC	$548.79	15867	JAMESTOWN CITY WATER	$450.68
15851	DACOTAH PAPER CO	$282.53	15869	LINDE GAS & EQUIPMENT	$262.68
15853	DECORATING BY CHARLIE	$109.50	15873	MENARDS - JAMESTOWN	$447.47
15855	EINARSON LAW OFFICE PC	$346.64		MONTPELIER CITY AUDITOR - DD	$58.00
15856	ELECTION SYSTEMS & SOFTWARE	$6,244.23	15877	NAPA AUTO PARTS	$985.83
	FALK,JASON	$79.18	15883	NICKY'S SPARE TIME	$70.00

	FREMGEN,FRITZ	$138.02	15886	OTTER TAIL POWER CO	$110.84
15858	GALLS, LLC	$46.60	15888	POWER PLAN	$268.35
	GRAY, JEREMY	$143.38	15890	QUILL CORPORATION	$22.53
	GRAY, JEREMY	$194.00	15893	S&R TRUCK PLAZA	$139.99
	GRAY, JEREMY	$61.64	15897	SIGN SOLUTIONS USA	$52.58
	GRAY, JEREMY	$73.03	15898	STREETER COOP OIL	$2,699.03
	HEHR, AMY	$143.38	15900	STUTSMAN RURAL WATER DISTRICT	$73.64
	HEHR, AMY	$86.43	15902	TRACTOR SUPPLY CREDIT PLAN	$8.99
	HEHR, AMY	$194.00	15908	VESTIS	$303.57
	HEHR, AMY	$44.22	15912	VISA RD 1766	$18.25
15861	HERMAN,DUDLEY	$40.72		**Weed Control Fund**	
15863	HOLLAND, ANGELA	$178.00	15859	GUN & REEL SPORTS INC	$47.99
15865	INNOVATIVE OFFICE SOLUTIONS, LLC	$549.02	15864	HOME OF ECONOMY	$89.99
15866	INSURE FORWARD	$73,713.75	15866	INSURE FORWARD	$6,685.20
15867	JAMESTOWN CITY WATER	$3,394.24	15874	MENARDS - JAMESTOWN WEED	$34.14
15871	MARQUART,ANDREW S	$819.00	15878	NAPA AUTO PARTS-WEED	$184.99
15872	MDU	$1,159.22	15879	ND ASSOCIATION OF COUNTIES	$1,202.29
15875	MID-AMERICAN RESEARCH CHEMICAL CORP	$169.92	15885	NUTRIEN AG SOLUTIONS, INC	$96,654.50
15876	MOUNTAIN PLAINS YOUTH SERVICES COALITION	$1,500.00	15899	STUTSMAN CO ROAD DEPT	$73.64
15879	ND ASSOCIATION OF COUNTIES	$5,325.35	15909	VISA AUD 1683	$338.96
15880	ND SCHOOL BOARDS ASSOCIATION	$200.00		**Veterans Service Fund**	
15881	NDACS	$50.00	15909	VISA AUD 1683	$2.71
15889	QUADIENT LEASING USA, INC.	$164.58	15910	VISA EMS 1790	$109.77
15891	RM STOUDT INC	$75.21		**County Agent Fund**	
15894	SANDNESS LAW OFFICE	$1,200.00	15866	INSURE FORWARD	$927.55
15895	SANFORD HEALTH HEALTHCARE ACCESSORIES	$91.96		JARSKI-WEBER, BRENDA	$175.54
15896	SANFORD.	$1,000.00	15887	PODOLL, LAURIE	$100.00
15901	SUMMIT FOOD SERVICE, LLC	$5,363.38	15911	VISA EXT 3424	$951.59
15905	TWO RIVERS PRINTING	$147.00		WOLFF, ASHLEY	$128.64
15906	VERIZON WIRELESS- SO	$1,475.70		WOLFF, ASHLEY	$37.00
15909	VISA AUD 1683	$3,991.60		**Human Service Zone Human Service Fund Total**	$10,842.00
15910	VISA EMS 1790	$657.97		**Commissary Fund**	
15913	VISA SCCC 1949	$7,449.16	15904	TURNKEY CORRECTIONS	$446.85
15914	VISA SO 1840	$3,952.32		**Drug Program Fund Total**	$4,495.56
15916	WILHELM CHEVROLET BUICK GMC	$1,825.87		**Information Technology Capital Fund**	
	E 911 Phone System Fund		15844	CDW GOVERNMENT INC	$12,030.78
15866	INSURE FORWARD	$3,746.49		**Road & Bridge Building Fund**	
15909	VISA AUD 1683	$2.04	15869	LINDE GAS & EQUIPMENT	$9,940.65
15910	VISA EMS 1790	$23.70		**County Sheriff Capital Fund**	
15913	VISA SCCC 1949	$822.77	15837	APPLIED CONCEPTS INC	$33,080.30
	County Roads Fund		15862	HILLERUD CONSTRUCTION	$174,615.80
15839	BUCHANAN TOWNSHIP	$100.00	15870	LUX CONCRETE INC.	$14,880.00
15840	BUTLER MACHINERY CO	$4,565.90	15914	VISA SO 1840	$78.97
15842	CAPITAL ONE TRADE CREDIT	$117.36		**County Hazardous Chemical Account**	
15846	CENTRAL BUSINESS SYSTEMS INC	$90.00	15843	CAPITAL ONE-EMS 646058	$51.16
15847	CITY OF BUCHANAN	$10.00		**Wages**	
15848	CITY OF STREEETER	$227.50		Friday, May 24, 2024	$837,486.96

Taylor requested an emergency declaration be created for the recent storms. Kaiser stated that a patrol unit was struck by lightning with 2 people inside. The vehicle is at Wilhelms right now and insurance is involved. Jim Wentland, Road Superintendent stated that there are areas that are completely under water, and that they have been blading debris off the roads. A motion to move forward with the emergency declaration was made by Taylor, seconded by Morris. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Alonge reminded the board of the equalization meeting at 2:00.

At 11:36 a.m. a motion to adjourn the commission meeting was made by Morris, seconded by Taylor. Motion carried.

ATTEST:

Jessica Alonge	Mark T. Klose
Auditor/COO	Commission Chairman