Official Proceedings of the Stutsman County Commission – June 5, 2018

At 4:00 p.m., Chairman Mark Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark Klose answered the roll call.

Ova made a motion, seconded by Marks to approve the May 2018 Minutes. Motion carried.

Nicole Meland, Auditor/COO requested approval of the Canvass Board members for the June 12, 2018 Primary Election. A Commissioner also needs to be on the Board. David Schwartz volunteered to serve as the Commission representative. Neys made a motion to approve the Canvass Board, seconded by Ova. Motion carried.

Meland presented the final poll worker list for the 2018 Primary Election. All positions have now been filled. Schwartz made a motion, seconded by Marks to approve the poll worker list. Motion carried.

Meland requested a request for nomination and appointment of board members to the City of Jamestown Planning Commission, the Central Valley Health District Board, and the Housing Authority Board for the term of July 1, 2018 to June 30, 2023. Corey Bayer was the only applicant and is currently on the board for the City of Jamestown Planning Commission. Dr. James Torrance applied for the Central Valley Health District Board, is currently on the board, and was the only applicant. David Bratton was the only applicant for the Housing Authority Board. Ova made a motion, seconded by Marks to approve the appointments. Roll call vote: Klose, Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

Daren Peterka from Interstate Engineering presented an application for the BUILD Transportation Discretionary Grant Program. This is a federal grant program that focuses on rural transportation issues. They have had two other successful applications in the past. They prefer applications for projects that would be fast-acting and have approval and support in place. Since this application is tied to tourism and access to federal lands it could also receive extra points. Ova made a motion to move forward with the grant application, seconded by Marks. Ova, Marks, Schwartz, Neys, and Klose voted aye. Motion carried.

Chad Kaiser, Stutsman County Sheriff, presented a request to contract with Leo Ryan for forfeiture services. These cases are time-sensitive and can result in revenue for the County. Fritz Fremgen, State's Attorney, has approved working with Leo Ryan for these services. Schwartz made a motion to approve the contract, seconded by Neys. Marks, Schwartz, Neys, Klose, and Ova voted aye. Motion carried.

Fritz Fremgen, State's Attorney, presented his monthly report. Fremgen is requesting approval to hire additional staff of one support staff and one attorney. Fremgen would like to reduce the amount of overtime put in by himself and the Assistant State's Attorneys.

Mickey Nenow, County Highway Superintendent, presented his monthly report. Crack sealing and patching is continuing. Road restrictions on the gravel roads will continue for another week or so. The County 39 project will possibly start in July.

Nenow requested to advertise for a Motor Grader at the Woodworth Shop that was budgeted for in 2018. Ova made a motion to approve, seconded by Schwartz. Motion carried.

Nenow also requested approval of Construction Engineering for the County 39 project. Marks made a motion, seconded by Ova to award Construction Engineering to Interstate. Schwartz, Neys, Klose, Ova, and Marks voted aye. Motion carried.

At 4:45 p.m., The Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board Meeting – June 5, 2018

At 4:50 p.m., Chairman Mark Klose called the regular meeting of the Stutsman County Park Board to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, Mark Klose, Robert Woodward, and Jason Houge answered the roll call.

Ova made a motion, seconded by Houge to approve the minutes of the May 2018 meeting. Motion carried.

Houge made a motion to approve the monthly bills, seconded by Woodward. Neys, Klose, Houge, Woodward, Ova, Marks, and Schwartz voted aye. Motion carried.

	County Park Fund	
78652	AMERIPRIDE SERVICES	$493.29
78666	CENTRAL SALES	$67.88
78667	CENTURYLINK	$107.42
78673	COLE PAPERS INC	$384.32
78676	CREATIVE ENERGY	$3,650.96
78695	HOME OF ECONOMY	$47.64
78698	INFINITY BUILDING SERVICES	$201.84
78701	INSURE FORWARD	$5,701.71
78708	MAC'S INC	$65.19
78709	MAGNUM ELECTRIC	$1,775.78
78720	NAPA AUTO PARTS-PARK	$284.46
78721	NARDINI FIRE EQUIPMENT OF ND	$188.00
78741	RESCUE DRAIN SERVICES	$135.00
78759	STUTSMAN RURAL WATER DISTRICT	$128.00
78766	TRAUT WELLS	$10.35
78771	VISA AUD 1683	$2,431.66

Karl Bergh, Park Superintendent, presented his monthly report. Two spaces were added at Lakeside Marina with water and electric hookups. The cabins at Pelican Point were moved, but the porches needed to be rebuilt. New tin was also ordered to replace the roofs on the cabins. All the fishing piers are in, which was two weeks ahead of last year. At both campgrounds, the smaller trash cans were removed so now only the dumpsters are being used. A trailer was converted for spraying that can be pulled behind a pickup, so the pick-up that was used for spraying can be sold. They have been removing dead trees from Joo's Grove and mowing the disc golf course and have gotten several compliments on it.

Commissioner Schwartz discussed haying of the Bureau land at the reservoir. Bergh has had two requests to do the haying. Houge made a motion to allow Travis Lorenz to hay the reservoir land, seconded by Ova. Motion carried.

Bergh discussed tilling at the nursery by Agricover. No work was done last year so wormwood has taken over. The county's tillage equipment needs repair. Klose recommended contacting the Weed Board and Road Department for help with removing the weeds and tilling the ground.

Ben Smith requested approval to host an event at the Jamestown Reservoir. He would like to hold a sprint triathlon on August 11th, run by the High School Swimming and Diving Team. Neys made a motion to approve the event, seconded by Marks. Motion carried.

Nicole Meland, Auditor/COO discussed the annual evaluation of Interim Park Superintendent Karl Bergh. Reviews need to be to Meland or Shannon Larson by the end of the month.

Meland discussed a bill received from Marlyn Bertsch for snow removal. He requested reimbursement for 31 times of snow removal at $25.00 per time. Mark Klose suggested tabling the issue to research charges. Ova made a motion to deny the request for reimbursement, seconded by Houge. Roll call vote: Klose, Houge, Woodward, Ova, and Schwartz voted aye. Marks and Neys voted no. Motion carried.

Meland discussed an issue with comp time with the Park Department. There was a previous policy in place to keep track of comp time in a notebook when employees worked more than 40 hours per week. This is against County policy and federal law. Employees are not allowed to use this system, and comp time is capped at 40 hours. Meland suggested paying out the hours accumulated over 40 and leaving 40 hours of comp time. Schwartz made a motion to approve, seconded by Woodward. Houge, Woodward, Ova, Marks, Schwartz, Neys, Klose voted aye. Motion carried.

Project applications for reservoir cabins were presented for Lot 7 Eastside (two applications), Lot 6 Westside, Lot 30 Westside, Lot 33 Westside, and Lot 50 Westside. Houge made a motion to approve the project applications, seconded by Woodward. Motion carried.

At 5:25 p.m., Schwartz made a motion to adjourn, seconded by Neys. Motion carried.

At 5:25 p.m., the Commission meeting was called to order.

A motion was made by Marks, seconded by Neys approve the monthly bills. Ova, Marks, Schwartz, Neys, and Klose voted aye. Motion carried.

	General Revenue Fund		78672	CLEVELAND CITY WATER & SEWER	$95.70
78651	AMERICAN INSTITUTIONAL SUPPLY	$2,410.09	78676	CREATIVE ENERGY	$2,177.59
78654	BEHAVIORAL INTERVENTIONS	$828.00	78680	DSI AUTOMOTIVE PRODUCTS	$80.00
78659	CALDWELL, JODI	$38.63	78685	ESCOSUPPLY	$761.52
78660	CASS COUNTY TREASURER	$1,736.00	78687	FACTORY MOTOR PARTS CO	$262.80
78661	CASSELTON VETERINARY SERVICE, INC.	$539.00	78689	FARMERS UNION OIL CO-CENEX	$2,370.97
78662	CBM FOOD SERVICE	$11,246.52	78694	HIGH PLAINS WATER	$15.00
78664	CENEX FLEETCARD	$2,944.10	78695	HOME OF ECONOMY	$19.95
78666	CENTRAL SALES	$1,501.46	78698	INFINITY BUILDING SERVICES	$51.98
78668	CHARM-TEX, INC.	$341.40	78701	INSURE FORWARD	$53,661.76
78673	COLE PAPERS INC	$939.85	78708	MAC'S INC	$31.83
78675	COOKS CORRECTIONAL	$156.53	78713	MDU	$54.56
78677	CROSSROADS REPAIR LLC	$142.00	78714	MEDINA CITY AUDITOR	$70.85
78678	DACOTAH PAPER CO	$457.96	78715	MENARDS - JAMESTOWN	$40.92
78679	DAKOTA RENTAL CENTER LLC	$63.43	78718	NAPA AUTO PARTS	$163.92
	DAVIS, BRIAN	$185.50	78728	NEWMAN SIGNS	$269.40

78683	EDDY FUNERAL HOME	$491.00	78729	NICKY'S SPARE TIME	$70.00
78684	EMERGENCY TRAINING ASSOCIATES ND	$120.00	78730	NORTHWEST TIRE INC	$62.99
78686	ESRI	$700.00	78731	OTTER TAIL POWER CO	$471.57
78688	FALK, TYLER JAMES	$185.50	78732	OTTERTAIL POWER CO	$62.28
	FALK,JASON	$185.50	78733	PARADOX ONE,LLC	$2,900.00
78690	FORT HARRISON BILLETING	$532.50	78737	QUILL CORPORATION	$70.98
	FREMGEN,FRITZ	$263.50	78744	SAFETY KLEEN CORP	$594.36
78700	INNOVATIVE OFFICE SOLUTIONS, LLC.	$1,313.10	78748	SCOTT'S ELECTRIC LLC	$1,397.20
78701	INSURE FORWARD	$58,697.28	78754	STREETER COOP OIL	$2,286.00
78702	INTERSTATE POWERSYSTEMS	$618.96	78759	STUTSMAN RURAL WATER DISTRICT	$70.15
78703	JAMESTOWN CITY BALER	$7.20	78761	TDS METROCOM - RD	$1.55
78705	JETSTREAM CAR WASH	$665.87	78764	TITAN MACHINERY - BISMARCK	$133.65
78706	KOUF, TAYLER	$3.00	78774	VISA RD 1766	$274.70
78710	MARQUART,ANDREW S	$4,264.81	78779	WALMART COMMUNITY BRC RD	$81.70
78711	MATTHEW BENDER & CO INC	$299.13	78781	WEST END HIDE & FUR	$8.50
78712	McMASTER-CARR	$25.66	78783	WOODWORTH FARMERS GRAIN CO	$1,786.88
78713	MDU	$1,423.18		**Social Services Fund Total**	$24,292.23
78716	MID-AMERICAN RESEARCH CHEMICAL CORP	$394.25		**Weed Control Fund**	
78719	NAPA AUTO PARTS-LEC	$9.98	78701	INSURE FORWARD	$5,499.59
78723	ND EMERGENCY MANAGEMENT ASSOCIATION	$180.00		**Veterans Service Fund**	
78724	ND SHERIFFS & DEPUTIES ASSOCIATION	$440.00		BRATTON,DAVID G	$111.18
78725	NDAAO	$420.00	78717	NACVSO	$40.00
78726	NDACO RESOURCE GRP	$35.00		**County Agent Fund**	
78734	PHARMCHEM INC	$2,432.00	78682	ECOLAB PEST ELIMINATION DIV	$118.97
78735	PLUMBMASTER	$678.97	78701	INSURE FORWARD	$750.18
78736	PRESS ROOM,THE	$41.25	78738	R&H MAINTENANCE	$400.00
78737	QUILL CORPORATION	$1,640.06		RITTENBACH,CHRISTINA	$167.40
78739	RAMKOTA HOTEL & CONFERENCE CENTER	$167.40		RITTENBACH,CHRISTINA	$157.14
78742	RM STOUDT INC	$131.50	78773	VISA EXT 3424	$467.89
78745	SC CORRECTIONS	$28.00		**Camping Fee Fund**	
78746	SCHMID, DONALD & FRANCELLA	$164.27	78756	STUTSMAN CO PARK	$1,125.13
78747	SCHUBERT'S CARPET ONE	$57.99		THE DAK	$1,734.72
78749	SEACHANGE PRINT INNOVATIONS	$57.95		THE DAK	$2,765.80
78751	SPRITZER, TY	$13.00		**Commissary Fund**	
78753	STEIN'S INC	$476.78	78658	CABLE SERVICES	$47.31
78760	TAHRAN, PAUL	$640.76	78696	HUGO, MENDOZA	$8.00
78762	THE FORUM	$157.35	78707	LAVALLIE, BONITA	$1.16
78763	THERON, JANET	$6.00	78752	ST CLAIRE, PEGGY	$1.16
78768	TYLER TECHNOLOGIES INC	$1,329.77	78780	WALMART COMMUNITY BRC SCCC	$198.00
78770	VERIZON WIRELESS	$1,653.09		**Drug Program Fund Total**	$2,648.40
78771	VISA AUD 1683	$1,715.06		**Courthouse Building Fund**	
78775	VISA SCCC 1949	$2,141.54	78653	AVI SYSTEMS, INC.	$3,234.23
78776	VISA SO 1840	$5,515.76	78750	SMITTY'S CARPET SHOP INC	$2,475.68
78780	WALMART COMMUNITY BRC SCCC	$73.36	78765	TRANE U.S. INC	$9,191.00
	WHITE,DANIEL	$185.50		**County Correctional Center Construction Fund**	
78782	WILHELM CHEVROLET BUICK GMC	$975.27	78691	GRAYBAR	$2,046.12
	E 911 Phone System Fund		78765	TRANE U.S. INC	$3,063.70
78663	CDW GOVERNMENT INC	$1,537.15		**Information Technology Capital Fund**	
78697	INDEPENDENT EMERGENCY SERVICES LLC	$10,636.37	78737	QUILL CORPORATION	$129.99
78701	INSURE FORWARD	$2,330.33		**Document Preservation Fund**	
78702	INTERSTATE POWERSYSTEMS	$233.58	78768	TYLER TECHNOLOGIES INC	$480.35
78727	NETWORK CENTER COMMUNICATIONS	$238.80		**Road & Bridge Building Fund**	
78770	VERIZON WIRELESS	$46.04	78666	CENTRAL SALES	$17,745.00
	County Roads Fund		78743	ROOFING SOLUTIONS LLC	$11,132.00
78655	BUFFALO CITY DIESEL	$1,035.25		**County Hazardous Chemical Account Total**	$104.52
78657	BUTLER MACHINERY CO	$212.60		**Job Incentive Fund**	
78665	CENTRAL BUSINESS SYSTEMS INC	$78.00	78704	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$71,342.08
78670	CITY OF MONTPELIER	$43.00		**Wages**	
78671	CITY OF STREEETER	$61.75		Friday, May 25, 2018	$599,429.90

At 5:27 p.m., a motion to adjourn the meeting was made by Marks, seconded by Schwartz. Motion carried.

ATTEST:

Nicole Meland	Mark T. Klose
Auditor/COO	Commission Chairman