Official Proceedings of the Stutsman County Commission – June 7, 2022

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Joan Morris, Steven Cichos, and Mark Klose were present. Ramone Gumke was absent.

A motion was made by Cichos to approve the minutes of the May 2022 meetings, seconded by Morris. Motion carried.

Carmen Keller presented N.D.C.C. 23-06-30 on Abandoned Cemeteries, more specific to Deer Lake Cemetery. N.D.C.C. states that the board of county commissioners shall provide for the general maintenance and upkeep abandoned cemeteries using revenues derived from its general fund levy authority. Keller is requesting that the commission provide the upkeep for Deer Lake Cemetery. A concerned citizen of Pingree stated that there is a barbed wire fence around the cemetery that is partially laying down, and she would like to have a gate to go through. Morris will work with Keller to try and find someone in the area that would be willing to do the maintenance if they were compensated by the county. Together, they will create a proposal to bring back to the board.

Ann Hoggarth presented concerns about the security of using electronic voting machines. She requested the commission consider hand counting all ballots in Stutsman County and to not use the machines that were provided by the state. Michelle Biegler also voiced similar concerns about the security of electronic voting machines.

Connie Ova, CEO, JSDC presented the 2023 Mill Levy Request. Ova gave an overview of past, current and possible future projects in Stutsman County. She is requesting to go back to 4 mils for the JSDC.

Tyler Perleberg, Tax Director, presented the Public Hearing on Property Tax Incentive for Expanding Business for Agri-Cover Inc. An application was received in March for a 5-year, 100% exemption for a 300 x 430 ft. building off the south and west side of the current facility. Bryan Miller, Agri-Cover stated that the expansion would start with about 20 employees and would allow them to expand the tarp business. Morris stated a conflict of interest and refrained from the discussion. Cichos made a motion to go forward with the exemption for 5 years at 100%, seconded by Ova. Roll call vote: Ova, Cichos, and Klose all voted aye. Morris recused. Motion carried.

Shannon Larson, Human Resource Director, presented a board appointment for a 5 year term on the Central Valley Health District Board. Cynthia Schaar was the only applicant for the position. A motion to reappoint Schaar was made by Morris, seconded by Ova. Motion carried.

Larson also presented an appointment for the Housing Authority Board. Christina Gillingham and Mary E.J. Jensen both applied for the opening. A motion was made by to appoint Jensen by Morris, seconded by Ova. Roll call vote: Ova, Cichos, Morris, and Klose all voted aye. Motion carried.

Larson also requested changes to the Grievance and Personnel committees, internal committees, to replace Mickey Nenow who has retired, with Jim Wentland the current Road Superintendent. A motion to approve was made by Cichos seconded by Ova. Roll call vote: Ova, Cichos, Morris, and Klose all voted aye. Motion carried.

Andrew Kirking, Emergency Manager, and Wentland presented damages to 7 county roads from water and wind. All sites were gone through and explained individually. Kirking would like to submit the sites to the state in order to apply for the cost share that was received in past years. A motion was made by Cichos

to allow Kirking to submit the roads to the state for grants or FEMA. Seconded by Ova. Roll call vote: Ova, Cichos, Morris, and Klose all voted aye. Motion carried.

Wentland presented the RFP for the Ypsilanti Bridge. Interstate Engineering was the only company to submit an RFP. Wentland is requesting the commission to award the RFP to Interstate Engineering. A motion to approve was made by Morris, seconded by Cichos. Motion carried.

Wentland also informed the commission that he is completely out of material and budget for culverts. He needs about $41,000 to restock. Culverts are often sold to townships and currently he has nothing to sell. A motion to replenish the stock and buy the culverts needed was made by Morris, seconded by Ova. Motion carried

Chad Kaiser, Sherriff requested approval to move forward with the steel building project. The bid opening was held June 6, 2022, with 2 bids received, one from Rohr Construction and one from Hillerud Construction. The bid from Hillerud's was the lower of the two at $1,228,543.87. The bid is good for 60 days. The planned location of the building is near the park board shop, which is close to both water and electric. Kaiser, Cichos and Klose did look at 2 buildings near the anchor bar for purchase. Ova made a motion to accept Hilleruds bid for the new building and get started on it as soon as possible. Motion died for lack of a second. Morris would like to go through the wish list from all departments, review the road repair list and see a total for the entire project with all other quotes included (electric, sewer, water, Daktel and propane tank). No decision was made and discussion will continue at upcoming meetings.

Jessica Alonge, Auditor/COO presented the primary election poll workers and the Canvass Board members. The Canvass Board meets on June 27. Klose stated that he may have jury duty the day of canvass, but if he does Morris offered to take his place. A motion to approve was made by Morris, seconded by Cichos. Motion carried.

At 5:04 p.m., the Commission meeting recessed for the Park Board meeting.

Official Proceedings of the Stutsman County Park Board – June 7, 2022

At 5:04 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Dennis Ova, Joan Morris, Steven Cichos, Mark Klose, Merri Mooridian, and Bob Martin were present. Ramone Gumke was absent.

A motion was made to approve the minutes of the May 2022 meetings by Morris, seconded by Martin. Motion carried.

Nick Cichos, Interstate Engineering requested an approval of a Replat of Lots 4-5, Block 2 of Cabin Area A South Subdivision Within NE1/4 Section 2, T140N, R64W Midway Township. Dr. Torrance owns both lots and is requesting to move the lot line by 3.5 ft to the intermediate corner of the lot line between the two lots. A motion to approve was made by Martin, seconded by Mooridian. Motion carried.

Karl Bergh, Park Superintendent, presented a follow up discussion on the Minihan dock permit request. He went out to the property where the dock would sit and took pictures of the area. The parcel was originally not on the list of approved parcels for the dock permits. Sasha Minihan, homeowner, was present at the meeting. She guarantees that the dock will be on their property. Cichos made a motion to approve the parcel and the dock, seconded by Morris. Motion carried.

Bergh presented the issue of erosion issue at Pelican Point, from the drainage pipe and heavy rains. The water runs between the back of two campsites right now, and there is a very deep hole in the side of the hill. Mike May, Interstate Engineering, states that they may need to pack the area with clay and cover it with rock. Morris feels this is a design issue that should have been taken care of at the beginning of the project. She requests that Bergh visit with Strata and see if there is any warranty on the work. Mike Soulis, the owner of one of the campers near the erosion, has lost 6-12 inches of his back lot and there are large cracks running near his camper. Strata, Interstate Engineering, Bergh and Wentland will meet on this issue and Bergh will keep the commission updated. Cichos recommends that Bergh fence the area until it can be properly fixed.

Bergh requested permission not to mow the area west of the nursing home for ground squirrel control. Cichos recommended that they experiment with this until the second cutting of hay.

Cichos made a motion to approve the bills as presented, seconded by Ova. Roll call vote: Ova, Cichos, Morris, Klose, Mooridian, and Martin all voted aye. Motion carried.

	County Park Fund	
8894	BORDER STATES PAVING INC	$91.08
8905	COLE PAPERS INC	$482.54
8911	DAKOTA RENTAL CENTER LLC	$78.51
8916	ERIC NORDSTROM - SPIRITWOOD RESORT	$18,190.00
8926	HARMSEN'S GREENHOUSE, INC.	$1,520.00
8928	HOME OF ECONOMY	$46.98
8930	INSURE FORWARD	$12,210.29
8931	INTERSTATE ENGINEERING	$2,962.54
8940	LINDE GAS & EQUIPMENT	$65.25
8945	MTI DISTRIBUTING, INC	$67.80
8946	NAPA AUTO PARTS	$180.83
8965	REMMICK, AMY	$40.00
8979	STUTSMAN RURAL WATER DISTRICT	$167.58
8982	TRAUT WELLS	$64.00
8989	VISA AUD 1683	$1,745.56

Morris asked about the issues with the sewer systems at both Lakeside and Parkhurst campgrounds. Bergh stated that both issues have been resolved, that there were RV sewer caps stuck in the drains that have since been removed.

At 5:38 p.m. Morris made a motion to adjourn the Park Board Meeting, seconded by Ova. Motion carried.

At 5:38 p.m. the commission meeting was called back to order.

Klose discussed whether or not county offices would be closed for the Juneteenth holiday. Cichos made a motion that county offices remain open this year, and that it be taken to the Personnel Committee for discussion, seconded by Morris. Motion carried.

Russ Well requested an update on the Stink Lake project. May stated that the project will be completed according to DES and FEMA guidelines and he has met with Scherbenske on the issue.

Steve Attleson with Scherbenske asked the commission if it is standard for random topics to be discussed at the end of meetings, or if it would be possible to inform the public of what items will be covered at the meeting and stick only to those agenda topics.

Scherbenske will put up signage in the area of the Stink Lake project to close the road.

Allen Kleven, a resident of the area, inquired how they would get access for emergency vehicles to the homes near the project if the roads were closed. He stated that having a road closed sign does not fix the problem. The Stink Lake project was tabled to the June 21 meeting.

Morris made a motion to approve the bills, seconded by Ova. Roll was taken, motion carried.

	General Revenue Fund		8894	BORDER STATES PAVING INC	$19,912.03
8887	AARON MILLER	$1,203.60	8896	BUFFALO CITY DIESEL	$52.44
8889	ATTORNEY GENERAL OFFICE-1250	$2,645.00	8897	BUTLER MACHINERY CO	$418.49
8890	BALCO UNIFORM CO INC	$416.39	8899	CAPITAL ONE - RD 604867	$136.19
8892	BEHAVIORAL INTERVENTIONS	$446.40	8900	CAPITAL ONE TRADE CREDIT	$125.93
8898	CABLE SERVICES	$47.31	8903	CENTRAL BUSINESS SYSTEMS INC	$72.00
8901	CENEX FLEETCARD - SO	$3,827.30	8907	CREATIVE ENERGY	$8,344.03
8903	CENTRAL BUSINESS SYSTEMS INC	$146.09	8912	DAN POLAND MACHINE INC	$2,421.30
8904	CENTURYLINK	$356.62	8913	DMC WEAR PARTS LLC	$3,050.00
	CICHOS, STEVEN	$40.37	8917	FACTORY MOTOR PARTS	$449.36
	CICHOS, STEVEN	$54.40	8919	FASTENAL CO	$373.50
8905	COLE PAPERS INC	$1,023.54	8920	FINANCIAL MANAGEMENT DIVISION	$676.96
8906	COMFORT INN & SUITES - MANDAN	$86.40	8930	INSURE FORWARD	$55,855.28
8908	DACOTAH PAPER CO	$687.64	8932	JAMESTOWN CITY WATER	$405.25
8910	DAKOTA RAIN LAWN IRRIGATION	$26.05		KRAMLICH MICHAEL	$361.53
	DAVIS, JACOB	$445.00	8943	MDU	$124.98
8914	EDDY FUNERAL HOME	$330.00	8944	MENARDS - JAMESTOWN	$37.50
8915	ELECTION SYSTEMS & SOFTWARE	$4,891.21		MONTPELIER CITY AUDITOR - DD	$58.00
8918	FARMERS UNION OIL CO-CENEX	$53.53	8946	NAPA AUTO PARTS	$360.29
8921	FORTIER TRAVIS	$1,409.25	8950	ND DEPT OF MOTOR VEHICLE	$11.50
8922	GALLS, LLC	$371.94	8954	NORTHERN TRUCK EQUIPMENT CORP.	$295.62
	GENTER, COREY	$654.08	8955	NORTHWEST TIRE INC.	$387.47
8923	GRAYBAR	$234.00	8956	OTTER TAIL POWER CO	$209.82
8924	GRUDNIEWSKI, CURTIS	$5.44	8971	SIGN SOLUTIONS USA	$303.17
8925	HANSON TIRE SERVICE	$25.00	8973	SNS AUTO SUPPLY	$336.00
8927	HIGH POINT NETWORKS	$1,026.00	8978	STUTSMAN COUNTY AUDITOR	$281.00
8929	INNOVATIVE OFFICE SOLUTIONS, LLC	$48.98	8979	STUTSMAN RURAL WATER DISTRICT	$102.73
8930	INSURE FORWARD	$68,728.58	8981	TRACTOR SUPPLY CREDIT PLAN	$106.98
8932	JAMESTOWN CITY WATER	$2,824.81	8983	TRUE NORTH STEEL	$15,849.44
8933	JAMESTOWN COMMUNITY CORRECTIONS	$1,000.00	8992	VISA RD 1766	$389.25
8934	JETSTREAM CAR WASH	$1,045.32		ZABKA, KEVIN	$167.31
	KAISER,CHAD	$45.50		**Foster Care Trust Fund**	
	KIRKING, ANDREW	$25.08	8977	STUTSMAN CO TREASURER	$8,225.00
8935	KRUEGER,NANCY	$76.00		**Weed Control Fund**	
8936	LANGUAGE LINE SERVICES	$72.76		BOROWICZ, RANDALL	$150.00
8937	LAUCKNER, SHANNON	$46.00	8900	CAPITAL ONE TRADE CREDIT	$93.25
8938	LAUGHING BEAR INC.	$3,600.00	8928	HOME OF ECONOMY	$99.88
8941	MARQUART,ANDREW S	$1,305.00	8930	INSURE FORWARD	$5,615.17
8942	MATTHEW BENDER & CO. INC.	$220.45		MENDIOLA, COLBY	$150.00
	MCGILVREY, MAUREEN	$115.00	8947	NAPA AUTO PARTS-WEED	$26.99

8943	MDU	$2,263.07	8956	OTTER TAIL POWER CO	$70.60
8949	ND CHAPTER OF APCO	$540.00	8966	RM STOUDT INC	$53.45
8952	NETCENTER TECHNOLOGIES	$2,136.49	8976	STUTSMAN CO ROAD DEPT	$102.73
8953	NIERENHAUSEN, ANGELA	$2,716.56		**County Agent Fund**	
8957	PHARMCHEM INC	$817.70	8908	DACOTAH PAPER CO	$18.98
8959	QUADIENT FINANCE USA, INC. - AUD	$1,000.00	8926	HARMSEN'S GREENHOUSE, INC.	$2,862.00
8960	QUILL CORPORATION	$301.24	8929	INNOVATIVE OFFICE SOLUTIONS, LLC	$171.87
8962	RADISSON INN BISMARCK	$518.40	8930	INSURE FORWARD	$920.50
8963	RECYCLING CENTER OF NORTH DAKOTA, LLC	$186.00	8939	LEAF	$109.00
8964	REDWOOD TOXICOLOGY LABORATORY INC	$160.00	8951	NDSU	$60.00
8966	RM STOUDT INC	$55.60	8961	R&H MAINTENANCE	$400.00
8967	SANFORD HEALTH (NORTH)	$5,000.00	8991	VISA EXT 3424	$332.27
8968	SANFORD.	$82.00		**Human Service Zone Human Service Fund**	$1,735.47
8969	SCHWANZ, JARED	$445.00		**Commissary Fund**	
8970	SEACHANGE PRINT INNOVATIONS	$380.00	8984	TURNKEY CORRECTIONS	$271.41
8972	SMITH PORSBORG	$2,074.00		**Drug Program Fund**	$3,768.66
8980	SUMMIT FOOD SERVICE, LLC	$7,846.19		**Information Technology Capital Fund**	
8985	TYLER TECHNOLOGIES INC	$1,616.34	8927	HIGH POINT NETWORKS	$3,290.00
8987	VERIZON WIRELESS- SO	$1,205.98	8985	TYLER TECHNOLOGIES INC	$479.85
8989	VISA AUD 1683	$1,162.49		**County Sheriff Capital Fund**	
8990	VISA EMS 1790	$96.04	8931	INTERSTATE ENGINEERING	$3,198.50
8993	VISA SCCC 1949	$4,128.34		**County Hazardous Chemical Account**	$231.62
8994	VISA SO 1840	$2,830.05		**Drug Task Force Asset Forfeiture Fund**	
8995	VISA SS 1025	$18.90	8895	BRINSTER LAW PC	$230.60
8996	WATTERS, PAMELA	$8.99		ASHLAND TOWNSHIP - DD	$6,312.28
8997	WEST CENTRAL REGIONAL JUVENILE CENTER	$4,800.00		ASHLAND TOWNSHIP - DD	$841.26
8998	WILHELM CHEVROLET BUICK GMC	$298.50		FLINT TOWNSHIP #17 - DD	$36,284.93
	E 911 Phone System Fund			FLINT TOWNSHIP #17 - DD	$4,837.99
8930	INSURE FORWARD	$4,327.78	8978	STUTSMAN COUNTY AUDITOR	$11,640.82
	County Roads Fund			**Wages**	
8888	ARAMARK	$220.14		Wednesday, May 25, 2022	$715,544.43

At 5:54 Morris made a motion to adjourn the meeting, seconded by Ova. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman