Official Proceedings of the Stutsman County Commission – June 15, 2021

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke, Joan Morris, Steven Cichos, and Mark Klose answered the roll call.

House of Glass would like to move forward with the project to caulk the Social Service/Memorial Building that was bid out last year. Jim Fettig, Courthouse Maintenance Supervisor, budgeted $8,000 last year for the project. The project was quoted at $6,255. Ova made a motion, seconded by Gumke, to approve going forward with the project. Roll call vote: Ova, Gumke, Morris, Cichos and Klose voted aye. Motion carried.

Fettig requested permission to accept a quote from Trane through the Amni Program for a rooftop unit. The budget is $30,000 for this project. Gumke made a motion to allow Fettig to move forward and return to the commission with prices, seconded by Ova. Motion carried.

Cichos inquired about the west side of the curb of the Court House parking lot. Fettig will include this in the 2022 preliminary budget.

Sarah Frohlich, Jamestown Community Corrections, presented an informational booklet, a draft of the 2022 contract, and the Stutsman County District Court hours ordered for 2020 and 2021 (to date). The monthly stipend changed from $400 to $500.

A motion to approve the presented firework application for Fantastic Fireworks was made by Ova, seconded by Morris. Motion carried.

Mickey Nenow, Highway Superintendent, presented his monthly report. All road restrictions have been taken off.

Richard Dye, ADM Senior Tax Manager, Greg Webb, ADM, and Ron Rauschenberger, Consultant for ADM introduced themselves.

The taxing districts such as the School District, Fire District and Township have been consulted. These taxing districts are looking at a 10-year time frame. Morris put together new financials.

Dye is concerned with some of the scenarios presented. The facility, as it sits right now, is an $8 million dollar purchase. The tax on the $8 million dollar purchase would estimate $70,000 per year. If the 10-year abatement started when the plant is up and running. the first 2 years of estimated taxes would be approximately $70,000.

Cichos would like a flow of money to keep going to the Jamestown Rural Fire Department.

Morris presented a revised analysis of the ADM PILT request. Morris had listed an amortization schedule.

Connie Ova, JSDC, questioned when this proposal would start. It has not been discussed when the PILT would start.

If ADM were to agree to a 15-year PILT would total approximately $3.75 million dollars and a 10-year PILT to include current payment to the fire department would total approximately $4.2 million dollars.

Cichos would like to reconvene with Barnes County North School District, Jamestown Rural Fire Department and Spiritwood Township.

If ADM does not construct the plant, there would be loss revenue going forward. Stutsman County previously made a $2.5 million dollar commitment through tax dollars through JSDC to the project.

A special meeting will be held Friday, June 18, 2021 at 8:00 a.m. to further discuss this topic.

Andrew Kirking, Emergency Manager/9-1-1 Coordinator, requested member additions of Jessica Alonge, Andrew Kirking, and Riley Schafer to the LEPC. This has been approved by them. A motion was made by Cichos, seconded by Morris, to approve the additions. Motion carried.

Kirking requested to remove Kimberly Franklin, Jerry Bergquist and John DeVary from the LEPC. Morris made a motion to approve the member removals, seconded by Cichos. Motion carried.

Riley Schafer, Assistant Emergency Manager, requested to purchase an I.D. credential system through Salamander Technologies, Inc. This would help track individuals and what organizations they are within. The total amount quoted is $6,999.90. The LEPC made a motion to approve this request. This purchase is not in the 2021 budget, but funds are available through the hazardous materials fund. The second stage would be the purchase and implementation of the Rapid Tag "add-on". There is a reoccurring cost for this purchase which would be split between the Emergency Management and LEPC budgets. This topic was tabled so Schafer could speak to Josh Smaage, IT Director, and Chad Kaiser, Sheriff.

Official Proceedings of the Stutsman County Park Board – June 15, 2021

At 4:25 p.m., the Stutsman County Park Board meeting was called to order. Dennis Ova, Ramone Gumke, Joan Morris, Steven Cichos, Mark Klose, Robert Martin, and Jason Houge answered the roll call.

Karl Bergh, Park Superintendent, is completing a grant for the boat wash stations. Stutsman County will have to upfront the money of $34,000 if they wish to purchase and construct the boat wash stations now. This would be refunded back to Stutsman County in August 2021 from the Bureau of Reclamation. The grant would pay for water, electricity, equipment, and two buildings to store the equipment. Game and Fish can reimburse some of the electricity fees annually. The Park Department would take care of maintenance. These stations would have seasonal staff provided by Game & Fish. Houge made a motion, seconded by Ova, to approve the grant for boat wash stations. Roll: Gumke, Morris, Cichos, Klose, Martin, and Houge voted aye. Motion carried.

Eric Laber, Jamestown City Forester, presented an update on the Tree Inventory Grant. The partnership would be a 65% cost share from the City of Jamestown, 10% from the Stutsman County Park Board, 10% from the University of Jamestown, and 15% from the Parks and Recreation through a Joint Powers Agreement. Stutsman County's share would be $1,800 per year. Inventory should be updated every 4 years per tree.

Cichos made a motion, seconded by Gumke, to approve the transfer of Cabin #4W. Motion carried.

Morris made a motion, seconded by Ova, to approve the mid-month bills. Roll call vote: Morris, Cichos, Klose, Martin, Houge, Ova and Gumke. Motion carried.

	County Park Fund		6520	NEPTUNE FLOTATION LLC	$9,225.00
6488	DAKOTA VALLEY ELECTRIC	$ 8.00	6522	NEWMAN SIGNS	$ 40.09
6503	JOE MECHANICAL LLC	$ 89.25	6523	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 721.10
6516	NAPA AUTO PARTS-PARK	$ 10.69	6530	PRAXAIR DISTRIBUTION INC	$ 61.47

At 4:55 p.m., Houge made a motion to adjourn the Park Board meeting, seconded by Martin.

The Commission meeting was called back to order.

Stutsman County offices will be closed Monday, July 5, 2021.

Morris made a motion, seconded by Ova, to approve the mid-month bills and taxable meals. Roll call vote: Cichos, Klose, Ova, Gumke and Joan voted aye. Motion carried.

	General Revenue Fund		6468	BORDER STATES PAVING INC	$ 2,157.52
6462	A & B BUSINESS INC	$ 313.47	6469	BROCK WHITE COMPANY LLC	$18,396.00
6463	ACCURATE CONTROLS INC	$ 72.50	6471	BUFFALO CITY DIESEL	$ 90.88
	ANDRES,DORINDA	$ 189.84	6472	BUTLER MACHINERY CO	$ 115.25
6465	BALCO UNIFORM CO INC	$ 2,990.20	6473	CAPITAL ONE - RD 604867	$ 39.52
6466	BEHAVIORAL INTERVENTIONS	$ 345.60	6478	CENTRAL BUSINESS SYSTEMS INC	$ 66.00
6474	CASTRO, DANIEL	$ 24.00	6480	CITY OF STREEETER	$ 61.75
6475	CDW GOVERNMENT INC	$ 2,469.75	6481	CLEVELAND CITY WATER & SEWER	$ 100.70
6476	CENEX FLEETCARD - SO	$ 3,648.40	6484	CREATIVE ENERGY	$ 2,215.85
6479	CENTURYLINK	$ 1,490.68	6486	DAKOTA CENTRAL TELECOMM	$ 172.89
6482	COLE PAPERS INC	$ 1,100.27	6491	FARMERS UNION OIL CO-CENEX	$ 3,151.79
6483	CONVERGINT TECHNOLOGIES	$ 510.00	6495	HIGH PLAINS WATER	$ 60.50
6484	CREATIVE ENERGY	$ 166.60	6498	JAMESTOWN CITY WATER	$ 377.25
6486	DAKOTA CENTRAL TELECOMM	$ 632.04		KRAMLICH MICHAEL	$ 115.92
6489	DALSTED & RYAN P C	$ 845.50		KRAMLICH, MYRON	$ 89.60
6492	FORT HARRISON BILLETING	$ 385.00	6509	MDU	$ 230.09
6493	FORUM COMMUNICATIONS COMPANY	$ 1,196.22	6510	MEDINA CITY AUDITOR	$ 88.75
	GENTER, COREY	$ 201.60	6511	MENARDS - JAMESTOWN	$ 19.49
6494	HANSON TIRE SERVICE	$ 48.00	6515	NAPA AUTO PARTS	$ 95.34
	HOYT,DAMIAN T	$ 87.50	6522	NEWMAN SIGNS	$ 166.00
6496	INFORMATION TECHNOLOGY DEPT	$ 994.25	6523	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 92.00
6497	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 385.55	6525	NORTHWEST TIRE INC	$ 165.28
6498	JAMESTOWN CITY WATER	$ 3,094.09	6527	OTTER TAIL POWER CO	$ 665.80
6499	JAMESTOWN COMMUNICATIONS INC	$ 218.00	6531	PRODUCTIVITY PLUS ACCOUNT	$ 135.00
6500	JAMESTOWN COMMUNITY CORRECTIONS	$ 400.00		SPIRITWOOD TOWNSHIP #51 - DD	$ 427.50
6501	JETSTREAM CAR WASH	$ 408.89	6544	STREETER READY MIX	$ 652.50
6502	JOBS HQ	$ 1,143.00	6548	TDS METROCOM - RD	$ 1.29
6504	LANGUAGE LINE SERVICES	$ 84.80	6552	TOWE, JEREMY W	$ 50.40
6505	LARRY'S AUTO GLASS	$ 502.54	6555	VINING OIL CO	$ 1,291.57
6506	LEXIPOL LLC	$ 4,524.00		ZABKA, KEVIN	$ 218.40
6507	LLOYDS MOTORS	$ 82.32		**Weed Control Fund**	
6508	MARQUART,ANDREW S	$ 1,017.00	6467	BLUE TARP FINANCIAL, INC.	$ 281.97
6509	MDU	$ 120.85	6497	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 12.12
6512	MOSER,JESSICA	$ 224.92	6517	NAPA AUTO PARTS-WEED	$ 24.23
6514	MOUNTAIN STATES TACTICAL OFFICERS ASSOC	$ 550.00	6526	NUTRIEN AG SOLUTIONS, INC	$61,239.20

6518	ND DEPT OF MOTOR VEHICLE	$ 11.50	6527	OTTER TAIL POWER CO	$ 39.40
6519	ND SCHOOL BOARDS ASSOCIATION	$ 200.00	6545	STUTSMAN CO ROAD DEPT	$ 108.88
6521	NETCENTER TECHNOLOGIES	$ 1,992.93		**Veterans Service Fund**	
6523	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 81.00	6479	CENTURYLINK	$ 16.20
6527	OTTER TAIL POWER CO	$ 8,555.06		**County Agent Fund**	
	PERLEBERG, CIARA	$ 6.50		BARNES,ROBIN	$ 33.60
	PERLEBERG, CIARA	$ 87.50		BARNES,ROBIN	$ 33.60
6528	PHARMCHEM INC	$ 371.15		BARNES,ROBIN	$ 212.80
6532	QUADIENT FINANCE USA - SS	$ 1,000.00		BARNES,ROBIN	$ 10.50
6533	QUADIENT FINANCE USA, INC. - AUD	$ 1,999.72		BARNES,ROBIN	$ 81.90
6535	QUILL CORPORATION	$ 75.72	6478	CENTRAL BUSINESS SYSTEMS INC	$ 737.15
6536	RECORD KEEPERS	$ 16.00	6486	DAKOTA CENTRAL TELECOMM	$ 263.85
6537	RECYCLING CENTER OF NORTH DAKOTA, LLC	$ 137.25		GOODRIE,STEPHANIE	$ 10.98
6538	RM STOUDT INC	$ 61.88		GOODRIE,STEPHANIE	$ 3.32
6539	SANFORD HEALTH OCCUPATIONAL MEDICINE	$ 49.00	6495	HIGH PLAINS WATER	$ 22.50
6540	SC CORRECTIONS	$ 1,362.25	6497	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 144.24
	SCHAFFER,DIANNE	$ 60.00	6529	PODOLL, LAURIE	$ 33.14
6541	SCHULDHEISZ, DONNA	$ 12.31		**Human Service Zone Human Service Fund Total**	$ 3,244.88
6542	SCOTT'S ELECTRIC LLC	$ 85.83		**Commissary Fund**	
6546	SUMMIT FOOD SERVICE, LLC	$ 7,297.78	6485	CRUZ-CABRERA, ELAN	$ 423.25
6547	TDS METROCOM	$ 248.85	6543	SERRANO, JAIME	$ 36.00
6549	TDS METROCOM - SS	$ 93.77		**Drug Program Fund Total**	$ 463.44
6550	THOMSON REUTERS	$ 414.65		**County Sheriff Capital Fund**	
	TOEDTER, CARSTON	$ 938.56	6524	NORTHERN SAFETY TECHNOLOGY INC	$ 5,346.86
6551	TOMPKINS, BENJAMIN	$ 631.59		**Revolving Loan Fund**	
6553	TRANE U.S. INC	$ 5,395.00		FLINT TOWNSHIP #17 - DD	$ 15,000.00
6556	WEX HEALTH, INC.	$ 49.50		**FEMA**	
	E 911 Phone System Fund			CHICAGO TOWNSHIP #7 - DD	$ 24,118.83
6486	DAKOTA CENTRAL TELECOMM	$ 230.57		CHICAGO TOWNSHIP #7 - DD	$ 3,215.84
6487	DAKOTA CENTRAL TELECOMMUNICATIONS	$ 277.00		CHICAGO TOWNSHIP #7 - DD	$ 47,531.25
6496	INFORMATION TECHNOLOGY DEPT	$ 1,785.00		CHICAGO TOWNSHIP #7 - DD	$ 6,337.50
	KIRKING, ANDREW	$ 163.10		LYON TOWNSHIP #32 - DD	$ 4,554.49
6513	MOTOROLA SOLUTIONS INC	$ 9,526.00		LYON TOWNSHIP #32 - DD	$ 607.26
6534	QUALITY INN BISMARCK	$ 86.40		LYON TOWNSHIP #32 - DD	$ 16,122.49
	SCHAFER, RILEY	$ 117.60		LYON TOWNSHIP #32 - DD	$ 2,149.67
	County Roads Fund			MELAND,NICOLE	$ 1,350.00
6464	ARAMARK	$ 405.34		MELAND,NICOLE	$ 225.00

At 4:58 p.m., Morris made a motion to adjourn the meeting, seconded by Ova. Motion carried.

ATTEST:

Jessica Alonge
Interim Auditor/COO

Mark T. Klose
Commission Chairman