Official Proceedings of the Stutsman County Commission – June 16, 2020

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Ramone Gumke, David Schwartz, Steven Cichos (via phone) and Mark Klose answered the roll call. Dennis Ova was absent.

Sarah Frohlich, Jamestown Community Corrections, presented a 2021 Community Service Contract. The County's cost for participation in Community Corrections is $400.00 per month. Frohlich is working on building relationships with all partners after the dismissal of the previous director. Schwartz made a motion, seconded by Gumke, to approve the presented agreement. Roll call vote: Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

A letter of support for the extension of the Renaissance Zone was requested by Jamison Veil, City Assessor. Extensions can only be filed in 5-year increments. To receive the extension, the City of Jamestown needs letters of support from the School Board and the Stutsman County Commission. The request is a continuation of the program already in place. Cichos made a motion, seconded by Gumke, to provide a letter of support to the City of Jamestown. Roll call vote: Schwartz, Cichos, Klose and Gumke voted aye. Motion carried.

Fritz Fremgen, State's Attorney, requested consideration of 120 hours of overtime in July and August for two support staff due to the retirement of an Administrative Coordinator. Gumke made a motion, seconded by Schwartz, to approve the overtime request as presented. Roll call vote: Cichos, Klose, Gumke and Schwartz voted aye. Motion carried.

Fremgen requested advertising internally for a Legal Secretary position and advertise externally for an Attorney II position. Cichos made a motion to approve the requested advertisements, seconded by Gumke. Motion carried.

A list of omitted property assessments was presented by Tyler Perleberg, Tax Director. Due to changes in the farm exemption, Stutsman County is seeing individuals who no longer qualify for the exemption. Other property owners have been non-responsive or have not completed the required paperwork. A letter was sent to the owners of omitted property and they are allowed a 15-day period to contact Stutsman County if they feel their values are incorrect or they feel they qualify for the farm exemption. A motion to place the presented omitted property tax assessments on the tax roll was made by Schwartz, seconded by Gumke. Roll call vote: Klose, Gumke, Schwartz and Cichos voted aye. Motion carried.

Bids for chip sealing were reviewed from Morris Sealcoat & Trucking, Astech Corp. and Bituminous Paving Inc. Stutsman County budgeted $490,000 and Morris Sealcoat & Trucking had low bid of $325,901.50. Schwartz made a motion to award Morris Sealcoat & Trucking the

bid with the alternate, seconded by Gumke. Roll call vote: Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

A request to advertise for a motor grader was made. Gumke made a motion, seconded by Schwartz, to approve the request to advertise. Motion carried.

Schwartz spoke regarding the Stutsman County Highway 40 / Highway 52 Bypass patch. A quote was requested from Border States Paving, Inc. The bid total was $61,188.35. An option would be for Stutsman County to dig up the road themselves in order to lower the cost. There is heavy traffic and usage of this road from Border States Paving, Inc., Stutsman County, West End Hide & Fur, the livestock barn, etc. Schwartz suggested sending a letter to the businesses requesting a contribution. This item has been tabled for 2 weeks.

Due to a letter that was sent out to adjacent landowners, a sale for parcel #74-2711480 and #74-2711520 was presented. Stutsman County acquired these properties in 1989. One of the parcels was listed at $4,000.00 and the second one was listed at $5,000.00. The landowner offered $5,000.00 for both parcels. Since the property has been in Stutsman County's name for over 10 years, the commission can change the price(s). Gumke made a motion, seconded by Schwartz, to authorize the sale for $5,000. Roll call vote: Schwartz, Cichos, Klose and Gumke voted aye. Motion carried.

Opening of the Stutsman County Offices was discussed. Meland encouraged the Law Enforcement Center to remain having limited access. Drop boxes would remain in the lobby of the Stutsman County Courthouse. Schwartz made a motion to open the courthouse starting June 17, 2020 with limited access to the Law Enforcement Center, seconded by Gumke. Motion carried.

The Stink Lake Grade Raise was discussed by Schwartz. FEMA approved to do permanent grade raises and adopted all highway rules and regulations. This has pushed the costs to the point where they cannot be done. Townships do not have the funding for a 15% match. Stutsman County did request a 90/10 split through FEMA but that was denied. The Governor's office was also contacted and asked to increase State contributions by 10% with no response. Currently there is no solution for the Stink Lake Grade Raise.

A Retail Fireworks License was presented for Fantastic Fireworks and a Retail Fireworks License was presented for Memory Fireworks. Cichos made a motion to approve the presented licenses, seconded by Schwartz, motion carried.

At 4:50 p.m., the County Commission meeting recessed for the Park Board meeting

Official Proceedings of the Stutsman County Park Board – June 16, 2020

At 4:50 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Ramone Gumke, David Schwartz, Steven Cichos (via phone), Mark Klose, Jason Houge and Joan Morris answered the roll call. Dennis Ova was absent.

Meland discussed selecting Park Department portfolio holders. It would be in the best interest for the Park Department to have central contacts. A motion to appoint Gumke and Houge as portfolio holders for the Park Department was made by Schwartz, seconded by Houge. Roll call vote: Cichos, Klose, Houge, Morris, Gumke and Schwartz voted aye. Motion carried.

A change order for a sewer pipe upgrade and water line extension for Pelican Point was presented by Meland. Gumke made a motion, seconded by Houge, to approve the change order. Roll call vote: Klose, Houge, Morris, Gumke, Schwartz and Cichos voted aye. Motion carried.

An updated Special Use Permit for North Dakota Farmers Union was discussed by Meland. The Bureau of Reclamation had changes they wanted implemented. Gumke made a motion, seconded by Houge, to accept the presented changes regarding the permit. Roll call vote: Houge, Morris, Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

A motion to approve the project application for the installation of Daktel WiFi access points at Pelican Point was made by Houge, seconded by Schwartz. Motion carried.

A motion to approve the project application for Dwaine and Joyce Heinrich adding sand to the beach near their cabin was made by Cichos, seconded by Gumke. Motion carried.

Approval of a cabin site transfer for cabin 4E contingent upon sale of the cabin was requested. Gumke made a motion to approve the transfer contingent on the sale, seconded by Houge. Motion carried.

Approval of an update to the Spiritwood Lake Permit was requested. This item has been tabled for the next Park Board meeting.

Cichos discussed some concerns with the road and tree trimming at the Lakeside Marina campground.

Houge made a motion, seconded by Schwartz, to approve the monthly bills. Roll call vote: Morris, Gumke, Schwartz, Cichos, Klose and Houge voted aye. Motion carried.

	County Park Fund				
4016	COLE PAPERS INC	$ 358.74	4040	INTERSTATE ENGINEERING	$ 12,207.70
4022	DAKOTA VALLEY ELECTRIC	$ 7.00	4086	STUTSMAN RURAL WATER DISTRICT	$ 377.56
			4036	HOME OF ECONOMY	$ 6.99

At 5:21 p.m., a motion to adjourn the Park Board meeting was made by Gumke, seconded by Schwartz. Motion carried.

The County Commission meeting was called back to order.

Schwartz made a motion, seconded by Gumke, to approve the monthly bills. Roll call vote: Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

	General Revenue Fund		4028	FARMERS UNION OIL CO-CENEX	$ 3,038.89
3997	A & B BUSINESS INC	$ 302.44	4030	FLEETPRIDE	$ 672.26
4000	ATTORNEY GENERAL OFFICE-1250	$ 3,795.00	4031	FORUM COMMUNICATIONS COMPANY	$ 199.50
4001	BALCO UNIFORM CO INC	$ 287.69	4034	HIGH PLAINS WATER	$ 15.00
4002	BEHAVIORAL INTERVENTIONS	$ 194.40	4040	INTERSTATE ENGINEERING	$ 2,255.00
4003	BLUE STAR DRY CLEANING & BEYOND	$ 12.00		KRAMLICH MICHAEL	$ 217.93
4005	BOSCH, DYLAN	$ 18.00		KRAMLICH, MYRON	$ 123.63
4008	CASS COUNTY SHERIFF'S DEPT	$ 54.50	4049	MDU	$ 221.44
4010	CENEX FLEETCARD - SO	$ 1,285.61	4051	MEDINA CITY AUDITOR	$ 87.00
4012	CENTRAL BUSINESS SYSTEMS INC	$ 149.34	4052	MENARDS - JAMESTOWN	$ 10.99
4013	CENTURYLINK	$ 1,075.78	4053	MIELKE OIL COMPANY, INC.	$ 1,058.90
	CICHOS, STEVEN	$ 154.68	4054	NAPA AUTO PARTS	$ 287.41
4016	COLE PAPERS INC	$ 459.19	4058	NE 7948	$ 10,746.92
4017	CREATIVE ENERGY	$ 100.84	4061	NICKY'S SPARE TIME	$ 70.00
4018	DACOTAH PAPER CO	$ 485.96	4062	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 78.00
4019	DAKOTA CENTRAL TELECOMM	$ 641.67	4064	NORTHWEST TIRE INC	$ 387.68
4021	DAKOTA RENTAL CENTER LLC	$ 35.31	4066	OTTER TAIL POWER CO	$ 748.10
4023	DALSTED & RYAN P C	$ 589.00	4067	POWER PLAN	$ 172.09
	DAVIS, BRIAN	$ 17.50	4068	PRAXAIR DISTRIBUTION INC	$ 132.95
4026	ELECTION SYSTEMS & SOFTWARE	$ 4,101.23	4070	PRODUCTIVITY PLUS ACCOUNT	$ 378.69
4029	FASTENAL CO	$ 45.24	4074	QUALITY REPAIR INC	$ 353.63
4031	FORUM COMMUNICATIONS COMPANY	$ 4,417.64	4079	SCHERBENSKE INC.	$ 9,526.08
4032	GALLS, LLC	$ 405.90		SPIRITWOOD TOWNSHIP #51 - DD	$ 2,192.50
4033	HANSON TIRE SERVICE	$ 44.00	4083	STREETER COOP OIL	$ 1,724.76
4035	HIRSHFIELD'S - FARGO	$ 159.92	4085	STUTSMAN COUNTY GLASS	$ 70.00
4037	INFORMATION TECHNOLOGY DEPT	$ 883.25	4086	STUTSMAN RURAL WATER DISTRICT	$ 84.28
4038	INNOVA INTEGRATED SOLUTIONS	$ 918.00	4091	TOWE, JEREMY W	$ 57.50
4043	KPMW, PLLP	$ 549.00	4092	TRUE NORTH STEEL	$ 41,839.20
4044	LANGUAGE LINE SERVICES	$ 75.00	4093	TWO RIVERS PRINTING	$ 762.00
4045	LEBEN, WAYNE	$ 255.21	4097	VINING OIL CO	$ 827.90
4046	LECUYER, GARY	$ 10.24	4099	WEST END HIDE & FUR	$ 30.00
4047	LYTLE, WILLIAM	$ 71.74	4100	WOODWORTH FARMERS GRAIN CO	$ 832.41
4048	MARQUART,ANDREW S	$ 1,584.00		ZABKA, KEVIN	$ 190.90
4049	MDU	$ 98.46		**Unorganized Township Roads Fund**	
4050	MEDICINE SHOPPE	$ 675.99	4084	STUTSMAN CO ROAD DEPT	$ 2,888.40
4056	NARDINI FIRE EQUIPMENT OF ND	$ 190.50		**Weed Control Fund**	
4059	NETCENTER TECHNOLOGIES	$ 1,905.12	3998	AG SPRAY EQUIPMENT	$ 394.29
4062	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 81.00	4004	BLUE TARP FINANCIAL, INC.	$ 483.43
4066	OTTER TAIL POWER CO	$ 8,967.49	4019	DAKOTA CENTRAL TELECOMM	$ 56.01
4069	PRESORT PLUS	$ 2,183.68	4027	F/S MANUFACTURING	$ 649.00
4071	QUADIENT FINANCE USA - SS	$ 1,000.00	4041	JAMESTOWN CITY BALER	$ 20.41
4072	QUADIENT FINANCE USA, INC. - AUD	$ 1,000.00	4055	NAPA AUTO PARTS-WEED	$ 296.62
4073	QUADIENT, INC.	$ 148.50	4064	NORTHWEST TIRE INC	$ 576.66
4075	RECORD KEEPERS	$ 194.00	4065	ORR'IGINALS	$ 551.88
4076	RM STOUDT INC	$ 43.03	4066	OTTER TAIL POWER CO	$ 44.03
4077	SANFORD	$ 24.69	4076	RM STOUDT INC	$ 43.03
4078	SC CORRECTIONS	$ 1,597.75	4084	STUTSMAN CO ROAD DEPT	$ 84.28

	SCHAFFER,DIANNE	$ 60.00		**Veterans Service Fund**	
4081	SCHWANZ, JARED	$ 17.50	4013	CENTURYLINK	$ 15.07
4082	SCOTT'S ELECTRIC LLC	$ 162.85	4088	TDS METROCOM	$ 2.56
4087	SUMMIT FOOD SERVICE, LLC	$ 7,051.11		**County Agent Fund**	
4088	TDS METROCOM	$ 373.60	4012	CENTRAL BUSINESS SYSTEMS INC	$ 291.30
4089	TDS METROCOM - SS	$ 123.66	4018	DACOTAH PAPER CO	$ 38.51
4090	THOMSON REUTERS	$ 394.90	4019	DAKOTA CENTRAL TELECOMM	$ 276.64
4093	TWO RIVERS PRINTING	$ 123.00	4025	ECOLAB PEST ELIMINATION DIV	$ 118.97
4094	TYLER TECHNOLOGIES INC	$ 1,466.07	4039	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 78.71
	WHITE,DANIEL	$ 17.50	4057	NDSU	$ 153.00
	YUNCK, CASEY	$ 17.50		**Human Service Zone Human Service Fund Total**	$ 10,528.70
	E 911 Phone System Fund			**Camping Fee Fund**	
4019	DAKOTA CENTRAL TELECOMM	$ 230.57		LAZY FISH, LLC	$ 7,805.00
4020	DAKOTA CENTRAL TELECOMMUNICATIONS	$ 277.00		**Drug Program Fund Total**	$ 348.08
4037	INFORMATION TECHNOLOGY DEPT	$ 10,210.00		**Courthouse Building Fund**	
4088	TDS METROCOM	$ 25.60	4063	NORTHLAND WINDOW & DOOR LLC	$ 2,089.50
	County Roads Fund		4082	SCOTT'S ELECTRIC LLC	$ 720.00
3999	AMERIPRIDE SERVICES	$ 470.21		**Information Technology Capital Fund**	
4007	BUFFALO CITY DIESEL	$ 65.52	4009	CDW GOVERNMENT INC	$ 5,365.05
4012	CENTRAL BUSINESS SYSTEMS INC	$ 59.70		**Document Preservation Fund**	
4014	CITY OF STREEETER	$ 61.75	4094	TYLER TECHNOLOGIES INC	$ 375.24
4015	CLEVELAND CITY WATER & SEWER	$ 95.70		**Job Incentive Fund**	
4017	CREATIVE ENERGY	$ 1,876.29	4042	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$ 16,802.28
4019	DAKOTA CENTRAL TELECOMM	$ 172.89			

At 5:22 p.m., Schwartz made a motion to adjourn, seconded by Gumke. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman