Official Proceedings of the Stutsman County Commission – June 18, 2019

At 4:42 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Denny Ova, Ramone Gumke, Dave Schwartz, Steve Cichos, and Mark Klose answered the roll call.

Emeline Burkett, Social Services Director, requested permission to submit agreement to zone with Barnes County. Cichos made a motion, seconded by Ova. Schwartz, Cichos, Klose, Ova, and Gumke voted aye. Motion carried.

Jim Fettig, Maintenance Supervisor, discussed two HVAC projects at the Courthouse. One of the boilers is original to the courthouse and needs to be replaced. The fresh air intake system is also original to the building and needs replacement to be more efficient. The pneumatic controls for the heating system also need replaced. These were all budgeted for. Cichos made a motion to approve advertisement for bids for the three projects, seconded by Gumke. Motion carried.

Fettig also discussed a new door at the Extension office. Windows in the building were replaced and came in under budget. Jim would like to use the extra funds to replace the door. Ova made a motion, seconded by Schwartz to approve. Cichos, Klose, Ova, Gumke, and Schwartz voted aye. Motion carried.

Fettig also discussed replacing controls at the Social Services building. There is money in the maintenance budget for it. Schwartz made a motion, seconded by Gumke. Klose, Ova, Gumke, Schwartz, and Cichos voted aye. Motion carried.

Tyler Perleberg, Director of Tax Equalization/Zoning Administrator, discussed a conditional use permit from Knife River Materials. The location is 12 miles south of Jamestown. The Planning and Zoning Committee approved the permit. Schwartz made a motion to approve, seconded by Cichos. Motion carried.

Perleberg also presented an amendment to the Zoning Ordinance for Commercial Surface and Subsurface extraction. This is clarifying some language and adding additional regulations. The Planning and Zoning Committee recommended it for approval. Cichos made a motion, seconded by Ova to approve. Motion carried.

Perleberg presented an amendment to the Zoning Ordinance for Animal Feeding Operations. This change is to make sure we are following new legislation. The Planning and Zoning Committee made a recommendation to approve. Gumke made a motion, seconded by Ova to approve the amendment. Motion carried.

Mickey Nenow, Road Superintendent presented his monthly report. Road restrictions will be taken off soon. The County Road 42 project was started today.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator discussed membership changes to the Stutsman County Local Emergency Planning Committee (LEPC). The LEPC is suggesting 4 new members and removing 4 members. Schwartz made a motion, seconded by Ova to make the changes. Motion carried.

Bergquist also discussed the purchase of replacement communication center radio consoles. He received cost estimates from Motorola. The State Information Technology Department handled the bidding process. This will be compatible with a state-wide interoperable radio system so all dispatch centers will be connected. The estimate includes three consoles, installation, encryption, and grounding. The total cost will be $366,456.64. The cost to ITD for connection to the servers is still unknown. Most of the funds can come from the increased 9-1-1 fee and any remainder can come from the revolving loan fund. Schwartz made a motion to approve purchase of the consoles, seconded by Gumke. Ova, Gumke, Schwartz, Cichos, and Klose voted aye.

Robin Iszler, Central Valley Health Unit Director, presented the 2018 Annual Report and the 2020 Budget. These figures will be included in the preliminary budget and approved with the final budget in October.

Alden Kollman from the Stutsman County Museum was present to discuss historical funding, along with representatives from the Frontier Village and Fort Seward. Currently, their mill levy is .14 for historical funding. The maximum levy per statute is .25 mills. Kollman is requesting the full .25 mills, allocated 40% for the museum, 40% for the Frontier Village, and 20% for Fort Seward, which is currently not receiving any funding. The request will be considered with the further budget discussions.

Nicole Meland, Auditor/COO, discussed CDBG grant acceptance for the Streeter Senior Center. Gumke made a motion to accept the grant provided that the Senior Center pays the $5,000 in administrative fees, seconded by Ova. Gumke, Schwartz, Cichos, Klose, and Ova voted aye. Motion carried.

Meland also presented a review of the recent salary survey and discussed the salary budget. Meland recommends implementing performance reviews for elected officials and adding new growth positions to some departments. She would like to include salary survey adjustments, new growth positions, and a 1.5% cost of living increase in the preliminary budget for consideration.

Schwartz made a motion, seconded by Ova to approve the taxable meals and mid-month bills. Gumke, Schwartz, Cichos, Klose, and Ova voted aye. Motion carried.

	General Revenue Fund		1416	HOME OF ECONOMY	$23.99
1382	A & B BUSINESS INC	$445.73	1420	INTERSTATE ENGINEERING	$120.00
	ALONGE,JESSICA	$118.32	1421	JAMESTOWN CITY WATER	$98.50
	ANDRES,DORINDA	$161.50	1432	MDU	$196.74
	ANDRES,DORINDA	$30.74	1434	MEDINA CITY AUDITOR	$71.89
1385	ATTORNEY GENERAL OFFICE-1250	$2,460.00	1435	MENARDS - JAMESTOWN	$62.57
1386	BEHAVIORAL INTERVENTIONS	$691.20	1438	NAPA AUTO PARTS	$96.38
1390	CBM FOOD SERVICE	$4,156.68		NENOW,MICKEY	$17.00
1391	CDW GOVERNMENT INC	$108.12	1448	NICKY'S SPARE TIME	$70.00
1393	CENTRAL BUSINESS SYSTEMS INC	$1,182.22	1449	NORTHERN IMPROVEMENT CO.	$1,339.74
1395	CENTURYLINK	$1,366.15	1450	NORTHERN PLAINS ELECTRIC COOPERATIVE	$62.00
1396	CHAMBERLAIN, WESLEY	$119.50	1454	OTTER TAIL POWER CO	$750.10
1398	COLE PAPERS INC	$117.54	1457	POWER PLAN	$97.49
1399	COMMUNITY CORRECTION PROGRAM	$976.86	1458	PRAXAIR DISTRIBUTION INC	$532.12
1400	CREATIVE ENERGY	$187.13	1459	PRODUCTIVITY PLUS ACCOUNT	$411.15
1401	DACOTAH PAPER CO	$356.81	1461	QUILL CORPORATION	$233.90
1405	DALSTED & RYAN P C	$446.50	1465	ROUGHRIDER SIGNS & DESIGNS	$150.00

	DAVIS, BRIAN	$226.00	1471	SCHERBENSKE INC.	$1,487.40
	FALK,JASON	$226.00	1478	TDS METROCOM - RD	$1.92
1411	FORT HARRISON BILLETING	$445.00	1483	VINING OIL CO	$17,458.50
1412	FORUM COMMUNICATIONS COMPANY	$1,041.49	1487	WEST END HIDE & FUR	$44.20
1415	HOLLAND, ANGELA	$204.00		**Unorganized Township Roads Fund**	
1417	INFORMATION TECHNOLOGY DEPT	$909.65	1475	STUTSMAN CO ROAD DEPT	$3,232.50
1418	INNOVATIVE OFFICE SOLUTIONS, LLC	$550.16		**Social Services Fund Total**	$3,937.75
1419	INSURE FORWARD	$50.00		**County Park Fund**	
1421	JAMESTOWN CITY WATER	$2,795.04	1384	AMERIPRIDE SERVICES	$376.19
1424	JOBS HQ	$401.22	1394	CENTRAL SALES	$89.77
	KLOSE,MARK	$116.00	1398	COLE PAPERS INC	$597.37
1428	KOLLMAN, BETH	$25.00	1404	DAKOTA VALLEY ELECTRIC	$8.00
1429	LANGUAGE LINE SERVICES	$75.00	1407	ERICKSON, ADA	$90.00
1430	MARQUART,ANDREW S	$1,791.00	1408	FARMERS UNION OIL CO-CENEX	$214.32
1431	MCKESSON MEDICAL SURGICAL	$143.27	1412	FORUM COMMUNICATIONS COMPANY	$135.36
1432	MDU	$133.33	1416	HOME OF ECONOMY	$15.99
1433	MEDICINE SHOPPE	$1,835.07	1425	JOE MECHANICAL LLC	$620.72
1437	MOUNTAIN STATES TACTICAL OFFICERS ASSOC	$550.00	1426	JOHNSON, CINDY	$40.00
1440	NARDINI FIRE EQUIPMENT OF ND	$229.75	1427	KLUTH, DELORES	$80.00
1441	NCRAAO	$520.00	1436	MID-AMERICAN RESEARCH CHEMICAL CORP	$203.86
1442	ND ASSOCIATION OF COUNTIES	$360.00	1439	NAPA AUTO PARTS-PARK	$247.95
1444	ND EMERGENCY MANAGEMENT ASSOCIATION	$250.00	1440	NARDINI FIRE EQUIPMENT OF ND	$234.00
1445	ND SECRETARY OF STATE	$36.00	1450	NORTHERN PLAINS ELECTRIC COOPERATIVE	$1,512.55
1446	NEOFUNDS- AUD	$1,000.00	1458	PRAXAIR DISTRIBUTION INC	$39.95
1450	NORTHERN PLAINS ELECTRIC COOPERATIVE	$85.00	1475	STUTSMAN CO ROAD DEPT	$2,733.24
1451	NORTHERN SAFETY TECHNOLOGY INC	$387.82	1476	STUTSMAN RURAL WATER DISTRICT	$281.40
1454	OTTER TAIL POWER CO	$9,539.25		**Weed Control Fund**	
1455	PAULSON, BRIAN	$96.28	1383	AG SPRAY EQUIPMENT	$2,526.80
1456	PHARMCHEM INC	$1,256.20	1387	BLUE TARP FINANCIAL, INC.	$803.13
1460	QUALITY INN BISMARCK	$84.60	1402	DAKOTA CENTRAL TELECOMM	$55.80
1461	QUILL CORPORATION	$325.98		DEUTSCHER,DAVID	$76.56
1462	RADISSON INN BISMARCK	$372.24	1418	INNOVATIVE OFFICE SOLUTIONS, LLC	$8.99
1463	RICK'S TV	$9.10	1423	JIM'S GARAGE DOOR	$470.00
1466	SABINASH, GLENN	$102.72		MANSON,RONALD	$101.00
1467	SABINASH, MATTHEW	$25.00	1443	ND DEPT OF MOTOR VEHICLE	$23.00
1468	SANFORD HEALTH OCCUPATIONAL MEDICINE	$70.00	1447	NEWMAN SIGNS	$97.60
1469	SANTA MARIA, MACY	$119.50	1452	NORTHWEST TIRE INC	$177.04
1470	SC CORRECTIONS	$2,895.75	1453	NUTRIEN AG SOLUTIONS, INC	$17,369.80
	SCHAFFER,DIANNE	$50.00	1454	OTTER TAIL POWER CO	$55.23
1471	SCHERBENSKE INC.	$272.58	1464	RM STOUDT INC	$717.86
1473	STEIN'S INC	$283.06	1472	SPARK'S SALES LLC	$2,055.00
1475	STUTSMAN CO ROAD DEPT	$11.76	1475	STUTSMAN CO ROAD DEPT	$76.66
1477	TDS METROCOM	$281.13	1481	TWO RIVERS PRINTING	$59.00
1480	THOMSON REUTERS	$369.42	1485	WARNE CHEMICAL & EQUIPMENT CO	$11,958.70
1486	WEST CENTRAL REGIONAL JUVENILE CENTER	$600.00	1488	WILHELM CHEVROLET BUICK GMC	$399.15
	WHITE,DANIEL	$255.00		**Veterans Service Fund**	
	E 911 Phone System Fund		1395	CENTURYLINK	$14.95
	BERGQUIST,JERRY	$167.30	1477	TDS METROCOM	$4.20
1402	DAKOTA CENTRAL TELECOMM	$229.86		**County Agent Fund**	
1403	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00		BARNES,ROBIN	$92.80
	FRANKLIN, KIMBERLY	$38.50	1393	CENTRAL BUSINESS SYSTEMS INC	$338.49
1460	QUALITY INN BISMARCK	$169.20	1402	DAKOTA CENTRAL TELECOMM	$259.94
1477	TDS METROCOM	$14.31	1403	DAKOTA CENTRAL TELECOMMUNICATIONS	$898.00
	County Roads Fund		1413	GOODRIE,STEPHANIE	$5.22
1384	AMERIPRIDE SERVICES	$641.27	1414	HIGH PLAINS WATER	$16.00
1388	BORDER STATES PAVING INC	$30,452.52		**Camping Fee Fund**	
1389	BUTLER MACHINERY CO	$1,247.47	1474	STUTSMAN CO PARK	$587.00
1397	CLEVELAND CITY WATER & SEWER	$95.70		THE DAK	$2,348.00

1400	CREATIVE ENERGY	$2,042.03		**Drug Program Fund Total**	$604.40
1402	DAKOTA CENTRAL TELECOMM	$172.92		**Information Technology Capital Fund**	
1406	DAN POLAND MACHINE INC	$17.60	1391	CDW GOVERNMENT INC	$4,304.61
1408	FARMERS UNION OIL CO-CENEX	$2,994.60		**Road & Bridge Building Fund**	
1409	FINANCIAL MANAGEMENT DIVISION	$5,434.33	1458	PRAXAIR DISTRIBUTION INC	$588.19
1410	FLEETPRIDE	$258.58		**Job Incentive Fund**	
1414	HIGH PLAINS WATER	$30.00	1422	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$26,711.56

At 6:39 p.m., Schwartz made a motion to adjourn, seconded by Ova. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman