Official Proceedings of the Stutsman County Commission – June 19th, 2012

At 8:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Denny Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

The purchase prices were almost identical with the trade in without figuring in the fuel consumption and the buyback option. The motor grader operator preferred to drive the John Deere over the cat. Schwartz recommended accepting RDO Equipment's bid for the motor grader. Schwartz made a motion, seconded by Marks to accept the bid from RDO Equipment. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Reed Schwartzkopf, City of Jamestown Engineer, is requesting funding for the James River Feasibility Study in the amount of $8,000 to $12,000 for Phase I. Phase I is a one-time request. Marks made a motion, seconded by Neys to approve $2,000 for 2012 and $10,000 for 2013 contingent upon other counties participation for Phase I of the James River Feasibility Project. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

DeAnn Brunner and Gary Riffe, Jamestown Stutsman Development Corporation are requesting a Pace Interest Buy Down for Pam & Jerry Szarkowski of RTS Shearing. The funding request is for up to $135,000 for a PACE Interest Buy down to construct a new building to be occupied by RTS Shearing. The recommendation includes legal documentation for long term lease of the property which extends up to two years past the date that the building is paid off, personal guarantees from Pam and Jerry Szarkowski and best possible security position on the building. The project is to be funded on an 80/20 with the County's share being $27,000. The loan would be repaid upon completion of the project. Neys made a motion, seconded by Schwartz to approve the request as presented. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

DeAnn Brunner and Gary Riffe are requesting additional funding for the E-Nugget/Carbontec Energy Corporation. The request is for an additional cash investment match funding of 80/20 with the County's share being $16,000. This match is to provide the deficit from the APUC Grant. Ova made a motion, seconded by Marks to approve the request as presented. Roll call vote: Neys, Klose, Ova, Marks, Schwartz voted aye.

Todd Volk, Assistant 9-1-1 Coordinator/Emergency Manager, presented the status of the current and proposed Mutual Aid Agreements. Currently, the mutual aid agreements are with nine contiguous counties touching Stutsman County, Cass County, and Burleigh County. The mutual aid agreements are in place if there are any FEMA requirements with reimbursements with a disaster declaration. Last August, all counties signed except for Logan County and Burleigh County. The request is to resend the mutual aid agreement to Burleigh County and Logan County; and enter into a new mutual aid agreement with the City of Jamestown, Richland County, City of Fargo and the City of Bismarck. Ova made a motion, seconded by Schwartz to approve the request. Motion Carried.

Todd requested permission to contract for CodeRED services with Richland County. This is an automatic emergency notification system. Richland County uses this program and they like it. The program has the capability to send text messages, emails, or makes phone calls. This system has the ability to send a message to everyone in the county or to specific areas. Everyone who has a landline will be

automatically enrolled in CodeRED. Those who have a cell phone or email address can sign up. It would be free of charge. Stutsman County will contract directly through Richland County. This will save the county approximately $2,500 each year. The transitional contract will be from July 1, 2012 through February 22, 2013. It will cost the county $8,594.85. Starting February 22, 2013 will be the start of a three year contract with Richland County. The CodeRED system will cost $13,048.00 each year. Ova made a motion, seconded by Marks to approve the request as presented. Roll call vote: Klose, Ova, Marks, Schwartz, Neys voted aye.

Todd requested permission for out of state travel for Christi Jarland to attend the APCO International Conference in Minneapolis, MN. Schwartz made a motion, seconded by Neys to approve the out of state travel request. Motion Carried.

Todd requested permission for out of state travel for Jerry Bergquist, Dorinda Brown, and himself to travel to Brown County, SD to tour the Brown County Communications Center. Ova made a motion, seconded by Marks to approve the out of state travel request. Motion Carried.

Todd updated the commissioners on the long-distance outage last week Thursday. A fiber optic line was accidentally cut. It affected Century Link and Daktel phone lines. Our 9-1-1 system was not working properly due to the cut fiber optic line. Our 9-1-1 calls are long distance calls; the calls are routed to Fargo and then back to Stutsman County for the eastern side of the state. The 9-1-1 phone calls were immediately re-routed to state radio in Bismarck that came through the cell phone. Stutsman County sent out media alerts and television scrolls to the public. Century Link reported the cables were fixed around 6:45 p.m.

Todd presented a bid process for purchasing 9-1-1 equipment. Stutsman County will let Richland County take the lead in the bid process. Richland County will solicit and open bids publicly at their meeting. Stutsman and Richland County will review the bids and make a recommendation to each of their commission boards. Schwartz made a motion, seconded by Ova to approve the bid process for purchasing 9-1-1 equipment. Motion Carried.

Due to Title VI requirements, Stutsman County needed to publish and advertise the open board appointments. The prospective appointee would need to fill out an application. Neys made a motion, seconded by Ova to approve the appointment of Cynthia Schaar to the Central Valley Health Committee. Motion Carried. Schwartz made a motion, seconded by Ova to approve the appointment of Kelly Krein to the Housing Authority Committee. Motion Carried. Ova made a motion, seconded by Schwartz to approve the appointments of Brian Amundson, Harold Bensch, Duane Andersen, and Ryan Odenbach to the Zoning Board Committee. Motion Carried. Neys made a motion, seconded by Ova to approve the appointments of Charles Axtman, Terry Schwartz, and Dwight Hofmann to the School Reorganization Committee. Motion Carried.

Neys made a motion, seconded by Schwartz to approve a local raffle permit for the Anne Carlsen Center Foundation. Motion Carried.

Casey Bradley, Auditor/COO, presented information for the 2013 budget. Casey will be sending out budget worksheets to the department heads next week. In 2012, one mill generated $66,743.00, for 2013 one mill will generate $72,735.60. This is an increase of $5,992.60. The health insurance is projected to increase by 16%. The General Aid from the state is projected to increase approximately $300,000 to $400,000. We will need to adopt the 2013 budget by the first week in October.

Mike Hanson, NDSU Extension, requested to fill the Agriculture Agent Extension position. Mike received a resignation letter from Lance Brower. Dale Marks, Dennis Ova, and Christina Rittenbach will be on the committee to represent Stutsman County. Ova made a motion, seconded by Schwartz to approve to partner with NDSU and hire an Ag Extension Agent. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Ova made a motion, seconded by Schwartz to approve a step increase from step 3 to step 6 for the Benefits/Account Coordinator. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Schwartz made a motion, seconded by Ova to approve pending completion of paperwork for a Sunday Alcoholic Beverage Permit for Carmel Demaray dba Windsor Bar. Motion Carried.

Marks made a motion, seconded by Neys to approve the taxable meals and mid-month bills for payment. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

GENERAL
0059399 139.70 A & B BUSINESS INC;0059401 46.95 AMERA-CHEM INC;0059404 44.61 AT&T MOBILITY;0059405 247.22 BAKKEN/DUSTIN;0059410 273.00 BROWN & SAENGER;0059419 26.00 CASS COUNTY SHERIFF'S DEPT;0059423 170.23 CDW GOVERNMENT INC;0059424 55.98 CELLULAR COMMUNICATIONS INC;0059428 772.93 CENTURYLINK;0059430 1,643.72 CHS CREDIT CARD DEPT; 0059431 580.92 CITY OF JAMESTOWN;0059434 552.00 COMFORT INN;0059448 2,035.00 DKK GUARDIANSHIP SERVICES INC;0059449 170.00 DS SOLUTIONS;0059451 415.94 EMBLEM ENTERPRISES INC;0059458 152.50 FORUM/THE;0059460 111.00 FREMGEN/FRITZ;0059464 156.38 HAROLDSON'S A & B BUSINESS;0059465 25.00 HAUGEN/WADE;0059468 7.65 HESS/KEITH;0059474 26,081.51 INSURE FORWARD;0059476 1,250.00 JAMESTOWN AMBULANCE;0059480 2,377.06 JAMESTOWN SUN;0059481 286.30 JETSTREAM CAR WASH;0059484 3,269.90 JOHNSON/NOEL;0059489 270.00 KROPP LAW OFFICES PC;0059496 654.05 MDU;0059497 17.00 MEDCENTER ONE;0059498 790.00 MEDINA AMBULANCE SERVICE;0059502 40.00 MILLER/KEVIN;0059509 25.00 ND COMMISSION FOR CONTINUING LEGAL ED;0059514 4,834.35 ND SECRETARY OF STATE;0059521 99.00 NORTHERN PLAINS ELECTRIC;0059524 25.00 NOVA;0059527 2,987.26 OTTER TAIL POWER CO;0059535 151.40 PRESS ROOM/THE;0059537 25.90 PROBUILD;0059542 77.20 QUILL CORPORATION;0059547 237.09 RM STOUDT, INC;0059549 110.00 ROUGHRIDER SIGNS & DESIGNS;0059571 1,147.30 VERIZON WIRELESS;005957 319.95 VISA EMS 0622;0059576 540.29 VISA SO 4194;0059578 33.30 VOLK/TODD;0059580 722.92 WALMART;0059581 9.72 WALMART COMMUNITY BRC;0059586 453.50 WEST GROUP PAYMENT CENTER;0059587 39.95 WILHELM CHEVROLET BUICK GMC
911 EMERGENCY PHONE SYSTEM
0059474 822.79 INSURE FORWARD
ROAD FUNDS
0059402 282.85 AMERIPRIDE LINEN & APPAREL;0059415 3,301.97 BUTLER MACHINERY CO;0059418 573.78 CARQUEST AUTO PARTS;0059420 233.75 CATCO PARTS & SERVICE;0059425 63.00 CENTRAL BUSINESS SYSTEMS, INC;0059431 11.75 CITY OF JAMESTOWN;0059439 413.41 CREATIVE ENERGY;0059444 46.35 DAKOTA ENGINES INC;0059454 3,107.80 FARMERS UNION OIL CO-CENEX;0059456 208.30 FASTENAL CO;0059470 76.18 HOME OF ECONOMY;0059474 40,118.52 INSURE FORWARD;0059475 59,103.60 INTERSTATE ENGINEERING;0059479 29.48 JAMESTOWN PLUMBING & HEATING;0059492 23.30 MAC'S, INC;0059493 70.00 MARG'S HANDY WORK;0059496 57.86 MDU;0059499 40.00 MICHEL'S AUTO SALES & PARTS LLC;0059506 1,122.27 NAPA AUTO PARTS;0059518 143.40 NEWMAN SIGNS;0059521 28.00 NORTHERN PLAINS ELECTRIC;0059522 3,861.75 NORTHWEST

TIRE, INC;0059527 431.02 OTTER TAIL POWER CO;0059534 149.49 POWER PLAN;0059540 667.33 QUALITY SERVICE & REPAIR;0059541 27.99 QUILL CORP;0059554 207.57 SINCLAIR/JOHN;0059559 220.00 STUTSMAN COUNTY GLASS;0059560 49.50 STUTSMAN RURAL WATER DISTRICT;0059565 119.80 TRAUT WELLS;0059566 240.00 TRUCK & AUTO SALVAGE;0059567 19.99 TRUE VALUE HARDWARE;0059572 3,044.61 VINING OIL CO;0059575 352.00 VISA RD 3599;0059583 177.16 WALMART COMMUNITY BRC;0059585 97.94 WEST END HIDE & FUR;0059588 3,580.72 WOODWORTH FARMERS GRAIN CO

SOCIAL SERVICES FUND TOTAL 41,233.43

COUNTY PARK

0059402 212.42 AMERIPRIDE LINEN & APPAREL;0059403 8.00 ARNESON INC;0059404 44.61 AT&T MOBILITY;0059409 17.95 BOB'S PLUMBING & HEATING INC;0059417 14.08 CARQUEST;0059427 180.24 CENTRAL SALES;0059428 51.73 CENTURYLINK;0059432 696.85 COLE PAPERS INC;0059440 387.40 CREATIVE ENERGY INC.;0059445 140.00 DAKOTA SANITATION;0059455 603.00 FARMERS UNION OIL CO-CENEX;0059472 236.16 INFINITY BUILDING SERVICES;0059474 4,795.77 INSURE FORWARD;0059478 205.00 JAMESTOWN IMPLEMENT;0059480 90 JAMESTOWN SUN;0059483 207.87 JOBS HQ;0059488 202.50 KREBSBACH BACKHOE SERVICE;0059505 81.40 NAPA AUTO PARTS;0059513 48.00 ND PUBLIC HEALTH LABORATORY;0059521 672.55 NORTHERN PLAINS ELECTRIC;0059523 1,060.82 NORTHWEST TIRE, INC;0059560 87.50 STUTSMAN RURAL WATER DISTRICT;0059563 76.60 TITAN MACHINERY;0059564 379.93 TRACTOR SUPPLY CREDIT PLAN;0059565 482.00 TRAUT WELLS;0059568 149.02 TRUE VALUE HARDWARE;0059581 31.85 WALMART COMMUNITY BRC

EMERGENCY

0059475 10,718.91 INTERSTATE ENGINEERING;0059512 17,788.04 ND DEPT OF TRANSPORTATION

COUNTY CORRECTIONAL CENTER

0059400 142.28 A & B BUSINESS INC;0059407 1,646.40 BEHAVORIAL INTERVENTIONS;0059408 88.16 BOB BARKER CO;0059410 79.14 BROWN & SAENGER;0059421 17,977.10 CBM FOOD SERVICE;0059425 178.20 CENTRAL BUSINESS SYSTEMS, INC;0059426 1,651.50 CENTRAL DAKOTA MECHANICAL INC;0059428 115.12 CENTURYLINK;0059431 1,768.21 CITY OF JAMESTOWN;0059432 345.15 COLE PAPERS INC;0059443 670.19 DACOTAH PAPER CO;0059446 156.00 DAN POLAND MACHINE INC;0059452 500.00 ESSENTIA HEALTH;0059453 168.00 ESSENTIA HEALTH;0059464 221.76 HAROLDSON'S A & B BUSINESS;0059469 37.72 HOME OF ECONOMY;0059474 12,366.90 INSURE FORWARD;0059481 887.23 JETSTREAM CAR WASH;0059487 4.68 KOROPATNICKI/DANIAL L;0059492 102.04 MAC'S, INC;0059496 403.74 MDU;0059507 300.00 ND APCO ASSOCIATION;0059514 36.00 ND SECRETARY OF STATE;0059516 142.00 NETWORK CENTER COMMUNICATIONS;0059522 236.24 NORTHWEST TIRE, INC;0059527 5,354.40 OTTER TAIL POWER CO;0059531 231.00 PHARMCHEM, INC;0059533 489.41 PLUMBMASTER;0059538 624.44 PSS WORLD MEDICAL, INC;0059539 276.75 PUBLIC SAFETY CENTER, INC;0059545 81.45 REDWOOD TOXICOLOGY LABORATORY, INC;0059548 93.61 RM STOUDT, INC;0059552 62.00 SANFORD MEDICAL GROUP;0059557 971.12 STEIN'S, INC;0059558 45.00 STUTSMAN COUNTY CORRECTIONAL CENTER;0059561 222.00THOMPSON/AMANDA;0059562 376.35 THRIFTY DRUG-WHITE DRUG;0059571 126.93 VERIZON WIRELESS;0059574 71.75 VISA LEC 4635;0059579 68.51 WALMART;0059582 282.24 WALMART COMMUNITY BRC;0059584 660.65 WALZ PHARMACY

WEED CONTROL

0059428 8.22 CENTURYLINK;0059474 4,821.22 INSURE FORWARD

VETERANS SERVICE

0059428 16.45 CENTURYLINK;0059464 221.76 HAROLDSON'S A & B BUSINESS

COUNTY AGENT

0059474 488.13 INSURE FORWARD

EMPLOYEES HOSPITAL INS

0059515 99,081.44 NDPERS

TAX REFUND

0059457 1,835.06 FIELDS/DAVID;0059520 311.79 NOGOSEK/DORIS;0059528 382.30 OXTRA/KATHERINE
COMMISSARY
0059416 47.31 CABLE SERVICES;0059447 269.69 DCR DISTRIBUTORS;0059456 299.90 FASTENAL CO;0059459 231.82 FRANK MCKONE CANDY CO;0059461 396.20 FRITO LAY;0059463 16.94 GUIDEPOSTS;0059469 8.01 HOME OF ECONOMY;0059477 2,721.06 JAMESTOWN ELECTRIC;0059485 700.24 KEEFE COFFE & SUPPLY;0059492 7.25 MAC'S, INC;0059495 296.88 MAXIMA SUPPLY LLC;0059529 314.23 PEPSIAMERICAS;0059530 2.54 PEUSER/HOWARD;0059532 464.50 PIZZA CORNER FROZEN PIZZA;0059536 52.23 PROBUILD;0059546 700.00 RELIANCE INMATE SYSTEMS, INC;0059569 9,000.00 TURNKEY CORRECTIONS;0059574 53.95 VISA LEC 4635;0059582 46.55 WALMART COMMUNITY BRC;0059586 91.50 WEST GROUP PAYMENT CENTER
DRUG PROGRAM FUND TOTAL 1,643.18
COURTHOUSE BUILDING
0059409 10,972.62 BOB'S PLUMBING & HEATING INC;0059462 2,566.22 GRAYBAR
COUNTY HAZARDOUS CHEMICAL ACCOUNT FUND TOTAL 563.43
DATA PROCESSING
0059422 13.45 CDW GOVERNMENT;0059428 16.45 CENTURYLINK;0059436 2,681.12 COMPUTER PROFESSIONAL,ULTD,INC;0059438 486.10 CPS TECHNOLOGY SOLUTIONS;0059542 1,002.13 QUILL CORPORATION;0059556 220.00 SMAAGE/JOSH
FEMA FUNDS
0059409 187.20 BOB'S PLUMBING & HEATING INC;0059437 6,009.19 CORWIN TOWNSHIP #10;0059475 13,579.70 INTERSTATE ENGINEERING;0059488 2,853.75 KREBSBACH BACKHOE SERVICE;0059503 4,979.50 MOORE'S DIRTY JOBS;0059510 50,088.95 ND DEPT OF EMERGENCY SERVICES;0059555 3,495.54 SKEEL'S PAINTING & DECORATING;0059590 16,160.81 YPSILANTI TOWNSHIP #64

A question was raised regarding the CBM jail food service vendor. According to Auditor/COO Bradley CBM did have some staffing issues at the beginning, but he has not heard anything since. There were a couple of complaints on the food from the staff and a couple from the inmates. The quantity of food is probably the biggest change. Turnkey is up and running. Turnkey was looking to put in a distribution center. They put in a distribution center in Jamestown and moved a couple of employees here.

Brad Kapp retired last week Saturday. Chad Kasier, Stutsman County Sheriff, is promoting internally. One officer is being promoted to a Major and one to a Sergeant. One of the drug officers from the task force requested a lateral move to a deputy position within the Sheriff's Department. Stutsman County is advertising for a drug officer in the task force division.

At 9:23 a.m., a motion to adjourn was made by Schwartz, seconded by Marks. Motion Carried.

The commission meeting on July 3rd, 2012 will be moved to Tuesday, July 10th, 2012.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman