Official Proceedings of the Stutsman County Commission – June 19, 2018

At 4:30 p.m., Vice-Chairman Denny Ova called the regular meeting of the Stutsman County Commission to order. Denny Ova, Dale Marks, Dave Schwartz, and Craig Neys answered the roll call. Mark Klose was absent.

Sam Seafeldt, Jamestown Regional Airport Director, presented a resolution authorizing commitment of Stutsman County for payment of any deficiency of Facility Passenger Fee Revenue Bonds to finance the construction of a passenger parking lot mill and overlay. The parking lot rehab will increase capacity from 130 to 200 spots. The resolution states that if the passenger facility funds do not cover the payment, the county is required to use the airport's levy to pay the remainder due. Neys made a motion to approve the resolution, seconded by Schwartz. Schwartz, Neys, Ova, and Marks voted aye. Motion carried.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator, presented an update on the 9-1-1 system and radio console equipment. Barnes County recently left the shared 9-1-1 system and joined the system operated by the state. This leaves Stutsman and Richland Counties on the shared system. The servers should have been replaced in December 2017 but they have been working with the vendor to extend the warranty until April 2019. The counties share a call-logging system and dispatch abilities. Bergquist would like to replace the equipment in 2019. The radio console system is 12 years old and is also in need of replacement. Motorola will stop servicing these systems in December of 2018. The state ITD system is working on an integrated state-wide system but it is not clear when the system will be ready. This makes budgeting for 2019 difficult. Bergquist plans to use the fund balance to cover the increased costs in the 2019 budget if both systems need to be replaced in the same year.

Connie Ova, JSDC, presented the 2019 proposed budget. JSDC will not exceed the allocation for the economic development funds. Schwartz made a motion to approve the preliminary budget, seconded by Neys. Neys, Ova, Marks, and Schwartz voted aye. Motion carried.

Ova also presented a request to replace the flooring in the lower level of the office building. The lowest bid is $4,300.00 with a County share of $430.00 to replace carpet in the entry and hallway. Schwartz made a motion to approve the request, seconded by Marks. Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

Nicole Meland, Auditor/COO presented a request to add Jessica Alonge as a signor for the credit card accounts. Ova made a motion, seconded by Schwartz to approve the addition. Motion carried.

Meland also requested to increase the number of signors required to add credit card accounts. Currently only one signor is required, and she would like to increase it to two to ensure best practice. Schwartz made a motion, seconded by Marks to increase the required number of signors on credit card accounts. Motion carried.

Meland also presented a request to move the July 3, 2018 Commission meeting to July 10, 2018 at 4:00 p.m. Schwartz made a motion, seconded by Marks, to re-schedule the meeting. Motion carried.

Meland discussed concerns about the election regarding obtaining workers in the rural locations, issues receiving the memory card from the Kensal location on election night, and people not showing up for training. Meland wants the commission to think about closing some rural polling locations and possibly charging other entities for election costs.

Mr. Brown was present to discuss culverts in Sharlow Township that that County Commission declined to pay to maintain in 1997. Mr. Brown indicated the Commission had previously told him they would maintain the culverts when they replaced the wooden bridges. He discussed with the township officers as well, who talked with the state. He made a map of all the wooden bridges in the township that were replaced with culverts. The township has paid $16,000 on culverts already this year. Schwartz said that the county is responsible for bridges but the rules on culverts are unclear. He recommended they do some more research and re-address the issue later.

Marks made a motion to approve the taxable meals and mid-month bills, seconded by Schwartz. Marks, Schwartz, Neys, Ova voted aye. Motion carried.

	General Revenue Fund		78899	TDS METROCOM	$287.32
78784	A & B BUSINESS INC	$401.66	78902	THOMSON REUTERS	$358.66
78785	ACKERMAN, SANDRA	$262.70	78903	THRIFTY DRUG-WHITE DRUG	$25.87
78788	ATTORNEY GENERAL OFFICE-1250	$5,249.00	78904	TIMM,ELAINE	$292.40
78789	AXTMAN,CHUCK	$18.00	78907	TRACY, TOM	$168.00
78790	AXTMAN,MARLENE	$18.00	78911	URDAHL,RUTH	$169.36
78791	BALCO UNIFORM CO INC	$2,247.67	78912	VAINONEN, DAN	$165.00
78792	BEHAVIORAL INTERVENTIONS	$676.80	78917	WOLF, RITCHIE	$169.64
	BERGQUIST,JERRY	$114.45	78918	YOUNGREN, LIBERTY	$203.00
	BLINSKY,PAM	$122.50		**E 911 Phone System Fund**	
78794	BLOUIN, KATHY	$179.44		BERGQUIST,JERRY	$149.45
78797	BURLEIGH COUNTY SHERIFF	$37.00	78812	DAKOTA CENTRAL TELECOMM	$228.36
78798	BURLEIGH MORTON DETENTION CENTER	$22.00	78813	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00
78801	CBM FOOD SERVICE	$7,726.55		FRANKLIN, KIMBERLY	$242.40
	CEBULA,SCOTT	$242.40	78880	QUALITY INN BISMARCK	$83.70
78804	CENTRAL BUSINESS SYSTEMS INC	$1,030.51	78885	RICHLAND COUNTY COMMUNICATIONS/911	$283.78
78805	CENTURYLINK	$1,346.58	78899	TDS METROCOM	$10.08
78806	CLIMATE CONTROL	$455.00		**County Roads Fund**	
78807	COLE PAPERS INC	$816.18	78786	AMERIPRIDE SERVICES	$393.95
78808	COOKS CORRECTIONAL	$156.53	78795	BORDER STATES PAVING INC	$8,724.10
78809	CREATIVE ENERGY	$233.16	78796	BUFFALO CITY DIESEL	$1,687.85
78811	DACOTAH PAPER CO	$523.91	78799	BUTLER MACHINERY CO	$7,257.00
78815	DEJESUS, LAZARO	$54.00	78800	CARLSON MCCAIN, INC.	$6,725.00
78816	DERBY INDUSTRIES	$1,048.32	78809	CREATIVE ENERGY	$2,730.64
78817	DEWALD, SANDRA	$266.23	78812	DAKOTA CENTRAL TELECOMM	$171.42
78818	DEWALD,BETH	$150.00	78826	ESCOSUPPLY	$164.94
78819	DOOLEY, ELIZABETH A	$208.88	78828	FARMERS UNION OIL CO-CENEX	$2,930.74
78820	DOUBLE S LAWN SERVICES LLC	$200.00	78830	FINANCIAL MANAGEMENT DIVISION	$4,776.86
78821	DR DAWN'S PET STOP LLC	$191.49		KRAMLICH MICHAEL	$95.92
78822	DS SOLUTIONS	$212.50	78858	MDU	$134.73
78823	EDDY FUNERAL HOME	$491.00	78861	MENARDS - JAMESTOWN	$39.98
78824	EKREN,ANGIE	$246.92	78862	NAPA AUTO PARTS	$252.04

78825	ELECTION SYSTEMS & SOFTWARE	$4,526.57	78867	NEWMAN SIGNS	$338.66
78827	EVERSON, NANCY	$256.42	78868	NICKY'S SPARE TIME	$70.00
78829	FASTENAL CO	$160.29	78869	NORTHERN PLAINS ELECTRIC	$64.00
78831	FORUM COMMUNICATIONS COMPANY	$3,448.55	78876	OTTER TAIL POWER CO	$77.72
	FRANKLIN, KIMBERLY	$111.18	78881	QUALITY SERVICE & REPAIR	$579.43
78832	FREY, GAYLE	$178.90	78890	SIEBERT, LEROY	$226.72
78833	GALLS, LLC	$149.97	78898	STUTSMAN COUNTY GLASS	$95.00
78834	GIENGER, DONALD	$332.46	78900	TDS METROCOM - RD	$2.26
78835	HARDING, MARGARET	$265.70	78905	TOWE, JEREMY W	$83.93
78836	HARELAND,ALICE	$35.99	78906	TRACTOR SUPPLY CREDIT PLAN	$39.99
78837	HAUT, TRUMAN	$12.00	78908	TRUE NORTH STEEL	$23,486.00
78841	INFORMATION TECHNOLOGY DEPT	$917.80	78914	VINING OIL CO	$1,395.55
78842	INNOVATIVE OFFICE SOLUTIONS, LLC.	$405.40		**Unorganized Township Roads Fund**	
78843	JAMESTOWN CITY WATER	$618.66	78896	STUTSMAN CO ROAD DEPT	$1,395.00
78844	JAMESTOWN COMMUNICATIONS INC	$388.00	78897	STUTSMAN COUNTY AUDITOR	$1,672.50
78845	JAMESTOWN I-94 EXXON	$32.50		**Social Services Fund Total**	$3,236.64
	JARLAND,CHRISTI	$242.40		**County Park Fund**	
	JENKINS, CONNIE	$27.25	78786	AMERIPRIDE SERVICES	$343.47
78846	KELLEY, SYLVIA	$169.09	78814	DAKOTA VALLEY ELECTRIC	$8.00
78847	KELLEY, WILLIAM	$150.00	78839	HOME OF ECONOMY	$99.08
78848	KEMMET,MELODY	$162.00	78870	NORTHERN PLAINS ELECTRIC COOPERATIVE	$2,000.55
78849	KNUDSON,NORINE	$245.25	78879	PRAXAIR DISTRIBUTION INC	$35.95
78850	KOENIG,ELIZABETH	$297.57	78889	SCOTT'S ELECTRIC LLC	$969.15
78851	LANGUAGE LINE SERVICES	$159.77	78896	STUTSMAN CO ROAD DEPT	$708.50
78852	LEBAHN,RANDALL	$20.18	78916	WEST END HIDE & FUR	$84.00
	LINZ, JASON	$53.50		**Weed Control Fund**	
78854	LUECK, KAREN L	$201.24	78793	BERT'S TRUCK EQUIPMENT	$609.00
78856	MARKS, ANN	$168.00	78810	CROP PRODUCTION SERVICES	$490.00
	MARKS,DALE	$12.00	78812	DAKOTA CENTRAL TELECOMM	$54.80
	MARKS,DALE	$6.54	78840	INFINITY BUILDING SERVICES	$101.03
	MARKS,DALE	$156.00	78842	INNOVATIVE OFFICE SOLUTIONS, LLC.	$128.10
	MARKS,DALE	$6.54	78855	MAC'S INC	$1,016.43
	MCGILVREY, MAUREEN	$338.65	78863	NAPA AUTO PARTS-WEED	$112.95
78857	MCKESSON MEDICAL SURGICAL	$643.87	78872	NORTHWEST TIRE INC	$181.97
78858	MDU	$78.55	78874	ORR'IGINALS	$140.00
78859	MEADOWS, SHERRY	$247.70	78876	OTTER TAIL POWER CO	$88.22
78860	MEDICINE SHOPPE	$982.33	78896	STUTSMAN CO ROAD DEPT	$70.15
78864	ND ASSOCIATION OF COUNTIES	$45.00		**Veterans Service Fund**	
78865	ND DEPT OF MOTOR VEHICLE	$11.50	78805	CENTURYLINK	$14.62
78866	ND STATE RADIO COMMUNICATIONS	$720.00	78899	TDS METROCOM	$2.41
78870	NORTHERN PLAINS ELECTRIC COOPERATIVE	$61.00		**County Agent Fund**	
78871	NORTHERN SAFETY TECHNOLOGY INC	$504.76	78804	CENTRAL BUSINESS SYSTEMS INC	$1,135.98
78873	ODENBACH, MARLENE	$270.04	78811	DACOTAH PAPER CO	$242.40
78875	OTIS ELEVATOR COMPANY	$965.41	78813	DAKOTA CENTRAL TELECOMMUNICATIONS	$258.08
78876	OTTER TAIL POWER CO	$10,811.67	78838	HIGH PLAINS WATER	$21.00
78877	PATTON,JANET	$284.50	78842	INNOVATIVE OFFICE SOLUTIONS, LLC.	$96.97
78878	PHARMCHEM INC	$1,627.35	78853	LIFESTYLE APPLIANCE	$75.00
78882	QUILL CORPORATION	$110.44		**Commissary Fund**	
78883	READEL, JACKIE	$18.00	78909	TURNKEY CORRECTIONS	$165.95
78884	RECORD KEEPERS	$91.00		**Drug Program Fund Total**	$1,666.23
78886	SC CORRECTIONS	$1,536.75		**Information Technology Capital Fund**	
	SCHAFFER,DIANNE	$50.00	78787	ARMODILO DISPLAY SOLUTIONS	$286.86
78887	SCHERBENSKE INC.	$5.94	78802	CDW GOVERNMENT INC	$1,751.51
78889	SCOTT'S ELECTRIC LLC	$310.50		**Document Preservation Fund**	
	SMAAGE,JOSH	$77.58	78910	TYLER TECHNOLOGIES INC	$420.00
78891	SNYDER,LINDA M	$272.50		**County Sheriff Capital Fund**	
78892	SOUPIR,ELAINE	$279.87	78802	CDW GOVERNMENT INC	$33,839.74
78893	STEIN'S INC	$424.84		**County Hazardous Chemical Account Total**	$786.25
78894	STODDART,LYNETTE G	$205.13			

At 5:12 p.m., Neys made a motion to adjourn the meeting, seconded by Marks. Motion carried.

ATTEST:

Nicole Meland Auditor/COO	Dennis Ova Commission Vice-Chairman