Official Proceedings of the Stutsman County Commission—June 20, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, Steven Cichos, and Mark Klose answered the roll call.

The Pledge of Allegiance was recited.

Cichos presented the 2023 January – May Service Awards for county employees ranging from 5 years to 40 years of service. Klose was presented with a 40-year service award.

Katie Hemmer, Jamestown Regional Airport Director, gave a brief overview of the airport since she became the director in 2018 and presented the 2024 levy request. Her request is an additional $50,000 per year for 5 years, as a 5% match for the Bipartisan Infrastructure Law Grant match, the regular operational levy of $66,261.24, and an additional $27,500 for 10 years for payment on a $275,000 loan to match the FAA Discretionary Grant. Cichos recommended approaching the JSDC for the loan. No decision was made by the board, but it will be considered during the budgeting process.

Andrew Berkey, Jamestown Area Ambulance presented a brief overview of the Jamestown Ambulance Service. They are currently receiving 2,400 calls per year. The 2024 agency request is for $18,646, which is $2,000 more than 2023. No decision was made by the commission at this time. The request will be considered during budget discussions.

Jim Fettig, Maintenance Supervisor, requested permission to purchase a spare pump for the cooling tower. The purchase would be a 50/50 split through the LEC and Courthouse Maintenance capital budgets. The wait time for the pump is 1-4 months. A motion to approve the purchase was made by Bergquist, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

Jim Wentland, Road Superintendent, requested permission to sell unused equipment. The equipment includes a distributor used for chipping roads, a packer, a chip spreader, and some old tanks, amongst other items. A motion to allow for the sale was made by Cichos, seconded by Wolsky. Roll call vote: Wolsky, Morris, Cichos, Klose, and Bergquist voted aye. Motion carried.

Jessica Alonge, Auditor/COO announced Fettig's retirement. There will be an open house on July 3. Fettig has been employed with Stutsman County since September of 1993.

Alonge then presented the county superintendent dues request for an annual payment of $50 to support the state spelling bee. A motion to approve payment was made by Cichos, seconded by Morris. Roll call vote: Morris, Cichos, Klose, Bergquist, and Wolsky voted aye. Motion carried.

The NDCCA Standing Committee is looking for volunteers for the audit, nominating, and resolutions committees, and will be appointing commissioners after July 19. If anyone is interested in volunteering, they can contact the NDCCA President.

Alonge also gave a follow up on the courthouse sidewalk and curb repair funding from the May 3rd meeting. The project was originally budgeted at $7,000 and came in at $8,617. There is extra funding in the maintenance capital budget that can be used for the overage. A motion to approve using the maintenance capital fund was made by Cichos, seconded by Bergquist. Motion carried.

A discussion on the internal salary study and the option of a special meeting date was then discussed. Klose does not want to consider doing anything in 2023, only for 2024. In a previous meeting the commission voted 3-2 to deny any 2023 increases. Klose recommends putting that request in for 2024 and starting there. Bergquist believes the payscale needs to be brought up as far as steps go. A motion to adjust the 2023 pay scale to increase the percentage between steps from 2% to 2.5%, effective January 1, 2024 was made by Bergquist, seconded by Wolsky. Roll call vote: Cichos, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Chad Kaiser, Sheriff, presented a request to purchase a new vehicle. A Tahoe was traded in for $9,300 bringing the purchase price of a 2023 Chevy Silverado to $39,252.00. The department did budget for 2 vehicle purchases in the amount of $87,000 for 2023. A motion to approve the purchase was made by Cichos, seconded by Wolsky. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Cichos voted aye. Motion carried.

Kaiser then presented a possible restructuring of the maintenance department with the upcoming retirement of Fettig. He suggested that instead of having a maintenance supervisor for the Courthouse, Memorial Building and Extension Building and a maintenance supervisor for the LEC, having one supervisor to cover operations at all buildings. Kaiser, Alonge, and Davis spoke with Mark Attleson, LEC Maintenance Supervisor, and he would be interested in giving the position a try for a 6-month probationary period. Alonge would like to advertise for both a Maintenance Engineer I and II to see what interest in each position would be, but they would only hire 1 individual. A motion to have Attleson take over all buildings and change his salary from a grade 11 to a grade 16 effective July 2023, for a 6-month probationary period was made by Bergquist, seconded by Morris. Roll call vote: Bergquist, Wolsky, Morris, Cichos, and Klose voted aye. Motion carried.

A motion to approve the fireworks sales application for Lucas Keller was made by Morris, seconded by Wolsky. Motion carried.

A motion to approve a special event permit for the Hitchin' Post Bar at the Masonic Lodge on August 12 was made by Morris, seconded by Bergquist. Motion carried.

At 4:55 p.m., the commission meeting recessed for the park board meeting.

At 4:56 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Mark Klose, Steven Cichos, Chad Wolsky, Joan Morris, Merri Mooridian and Robert Martin answered the roll call.

Nic Spenningsby presented a request for opening a water sports business on the reservoir. Spenningsby reached out to the bureau who sent him to the park board. He would run the business from the 1 acre of park board land in front of his home, and have people park at his residence. Spenningsby compares the business to the current grazing permits that the park board has. Spenningsby indicated that he is planning on using one boat and one dock at this time. No decision will be made by the board until they hear back from the attorney that is reviewing the land use and conveyance agreement. Spenningsby thanked Alonge for all her work in assisting him throughout the week.

Ashly Wolsky presented a request for a commercial business for renting out kayaks and paddle boards, and to sell ice, bait and possibly even gasoline from her home. Klose wants to do more research on both the Wolsky and the Spenningsby ideas. Cichos also stated that reaching out to the township for zoning

requirements since the businesses would be conducted on a residential property would be a good idea. No decision will be made by the board until they hear back from the attorney that is reviewing the land use and conveyance agreement. Spenningsby requested that moving forward any cabin owner on the board not be able to vote about anything that has to do with docks because it would be a conflict of interest.

Karl Bergh, Park Superintendent, was asked to do an inspection of personal items being parked on park board land by cabin owners. Klose spoke to Daren Peterka, Interstate Engineering, regarding the road right of way staked at the time the survey was completed. Peterka explained the lot lines of the cabins and other existing buildings. In some cases, the lot lines are very close to the road because of existing structures and in others they are farther away. There are pins placed for most lots and all property lines can be defined by the plat. Alonge will send a letter to all cabin owners by the end of the week about moving the personal property. Kaiser will also go tag the items that are on the road. Martin thanked Alonge for going out and doing on-site inspections of the parks.

Merri Mooridian, cabin and private landowner, stated that she has been a huge advocate for docks and use of the reservoir and had Senator Hoeven out at her site. Mooridian stated that some of the pictures taken were taken on her private property and that whoever took the pictures crossed through several of her neighboring landowners lots as well to get onto her private property and take the pictures.

Lucas Dockter, Hondo's Hideaway, introduced Michael Masko, owner of Jamestown Recreation Rentals. Masko and his wife ran Nodak Rentals in Williston, Watford City and Dickinson last year. He says Jamestown has outdone those cities thus far. They currently have a pontoon and two jet skis and will be bringing in kayaks for rent as well.

Dockter put air conditioning into the kitchen. He has a public use dock that will be delivered on June 24. He also will be putting up sunshades for the outside dining areas. Dockter also stated that Bergh has been amazing in the pumping of the septic and that he could not operate without him.

Peterka gave an update on the island bridge. Proposals for engineering have been accepted by the county. The bridge program money is a 100% grant. As long as the county stays within the budgeted $1.3 million that was approved the grant will cover the engineering and construction of the bridge. They are working on final numbers to submit to the DOT. He would expect a final go ahead with the project from the state by mid-July. Peterka stated since they do not know exactly how much the state will participate in, the details of the project can be discussed further after the state determines their share.

A motion to approve the park board bills was made by Martin, seconded by Mooridian. Roll call vote: Wolsky, Morris, Cichos, Klose, Martin, Mooridian, and Bergquist voted aye. Motion carried.

	County Park Fund				
11565	BORDER STATES PAVING INC	$94,287.50	11591	FARMERS UNION OIL CO-CENEX	$1,112.24
11569	CAPITAL ONE TRADE CREDIT	$12.50	11599	HOME OF ECONOMY	$89.99
11576	COLE PAPERS INC	$55.69	11607	INTERSTATE ENGINEERING	$2,045.02
11577	CREATIVE ENERGY	$103.70	11612	LINDE GAS & EQUIPMENT	$68.50
11578	CUSTOM CONTRACTING SOLUTIONS, LLC	$300.00	11621	NAPA AUTO PARTS-PARK	$30.20
11657	DAKOTA CENTRAL TELECOMM	$70.20	11641	SCOTT'S ELECTRIC LLC	$147.42
11584	DAKOTA VALLEY ELECTRIC	$8.00	11654	VALLEY PLAINS EQUIPMENT	$2,078.93

At 6:36 p.m., a motion was made to adjourn the Park Board meeting by Bergquist, seconded by Martin. Motion carried.

At 6:36 p.m. the commission meeting was called back to order.

A motion to approve the mid-month bills and taxable meals was made by Morris, seconded by Wolsky. Roll call vote: Morris, Cichos, Klose, Bergquist, and Wolsky voted aye. Motion carried.

	General Revenue Fund				
	ALEXANDER TOWNSHIP - DD	$344.63		WINDSOR TOWNSHIP #61 - DD	$6,443.78
11561	BALCO UNIFORM CO INC	$2,172.56		WINFIELD TOWNSHIP #62 - DD	$734.63
11563	BARNES COUNTY AUDITOR	$40,905.16		**E 911 Phone System Fund**	
11564	BEHAVIORAL INTERVENTIONS	$105.65	11657	DAKOTA CENTRAL TELECOMM	$219.18
	BLOOM TOWNSHIP-DD	$1,779.19	11658	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00
	BUCHANAN TOWNSHIP-DD	$1,158.56	11659	INFORMATION TECHNOLOGY DEPARTMENT	$4,993.49
11571	CENTRAL BUSINESS SYSTEMS INC	$419.19		KIRKING, ANDREW	$50.00
11572	CENTURYLINK	$1,485.77		**County Roads Fund**	
11573	CHARM-TEX, INC.	$961.20	11559	ARAMARK	$530.54
11574	CHASE LAKE TOWNSHIP	$34.50	11565	BORDER STATES PAVING INC	$9,110.20
	CHICAGO TOWNSHIP #7 - DD	$7,532.30	11567	BUFFALO CITY DIESEL	$922.40
11576	COLE PAPERS INC	$959.84	11568	BUTLER MACHINERY CO	$258.38
	CONKLIN TOWNSHIP #8 - DD	$229.50	11575	CITY OF STREEETER	$103.75
11577	CREATIVE ENERGY	$185.46	11577	CREATIVE ENERGY	$3,208.86
11579	DACOTAH PAPER CO	$1,017.69	11657	DAKOTA CENTRAL TELECOMM	$172.89
11657	DAKOTA CENTRAL TELECOMM	$641.67	11583	DAKOTA RENTAL CENTER LLC	$160.50
11582	DAKOTA RAIN LAWN IRRIGATION	$50.50	11585	DMC WEAR PARTS LLC	$12,215.33
	DEER LAKE TOWNSHIP #13 -DD	$534.38	11590	FACTORY MOTOR PARTS	$419.00
	EDMUNDS TOWNSHIP #15 - DD	$507.75	11591	FARMERS UNION OIL CO-CENEX	$2,982.37
	ELDRIDGE TOWNSHIP #16 - DD	$528.68	11593	FINANCIAL MANAGEMENT DIVISION	$65.54
	FLINT TOWNSHIP #17 - DD	$21.00		HARRINGTON, LEVI	$131.00
11594	FORUM COMMUNICATIONS COMPANY	$1,505.73	11598	HIGH PLAINS WATER	$42.00
	GERMANIA TOWNSHIP #20 - DD	$3,354.00	11607	INTERSTATE ENGINEERING	$400.00
	GLACIER TOWNSHIP #21 - DD	$225.75	11609	JOHN DEERE FINANCIAL	$236.58
11595	GOLDADE FLOORING	$26.97		KRAMLICH, MYRON	$123.14
11596	GRAYBAR	$123.00	11612	LINDE GAS & EQUIPMENT	$49.64
	GRIFFIN TOWNSHIP #23 - DD	$2,070.38	11616	MDU	$191.30
11597	HANSON TIRE SERVICE	$1,012.00		MEDINA CITY AUDITOR - DD	$628.25
	HOMER TOWNSHIP #25 - DD	$299.42	11617	MENARDS - JAMESTOWN	$162.67
11601	HR COLLABORATIVE	$100.00	11620	NAPA AUTO PARTS	$141.14
11602	INFINITY BUILDING SERVICES	$390.96	11625	NORTHERN PLAINS ELECTRIC COOPERATIVE	$81.00
11659	INFORMATION TECHNOLOGY DEPARTMENT	$1,050.75	11628	OTTER TAIL POWER CO	$794.36
11605	INNOVA INTEGRATED SOLUTIONS	$1,768.43	11631	POWER PLAN	$289.47
11608	JAMESTOWN COMMUNITY CORRECTIONS	$500.00	11458	PRODUCTIVITY PLUS ACCOUNT	$611.75
	JIM RIVER VALLEY TOWNSHIP #27 - DD	$592.13	11637	SANFORD HEALTH OCCUPATIONAL MEDICINE	$66.00
	KENSAL TOWNSHIP #28 - DD	$647.33	11640	SCHERBENSKE INC.	$2,074.41
	KIRKING, ANDREW	$15.00	11646	SWANSTON EQUIPMENT CO	$126.52
11610	LANGUAGE LINE SERVICES	$383.63	11647	TDS METROCOM - RD	$1.02
	LENTON TOWNSHIP #29 - DD	$5,830.50	11652	TOWE, JEREMY W	$113.32
11611	LEXIPOL LLC	$2,391.59	11555	VISA RD 1766	$4,967.87
	LIPPERT TOWNSHIP #30 - DD	$624.56		WANZEK, JOHN	$83.84
11614	MARQUART,ANDREW S	$351.00	11656	WEST END HIDE & FUR	$238.68
11615	MATTHEW BENDER & CO INC	$220.45		ZABKA, KEVIN	$170.30
11616	MDU	$102.64		**Foster Care Trust Fund Total**	$675.00
	MIDWAY TOWNSHIP #35 - DD	$6,539.03		**Weed Control Fund**	
	MONTPELIER TOWNSHIP #36 - DD	$1,240.88	11558	ALIGNED AG, INC.	$8,800.50
11623	ND DOCR	$300.00	11560	AT&T MOBILITY	$234.16

11624	NDCHCA	$100.00	11657	DAKOTA CENTRAL TELECOMM	$56.01
	NOGOSEK TOWNSHIP #39 - DD	$733.88		EHRLICH, KYLE	$150.00
11625	NORTHERN PLAINS ELECTRIC COOPERATIVE	$132.00	11589	F/S MANUFACTURING	$1,241.75
11628	OTTER TAIL POWER CO	$11,676.19	11618	MENARDS - JAMESTOWN WEED	$88.04
11629	OTTMAR & OTTMAR P.C.	$25.00	11622	NAPA AUTO PARTS-WEED	$57.62
	PETERSON TOWNSHIP #41 - DD	$307.88	11626	NORTHWEST TIRE INC	$165.36
11630	PHARMCHEM INC	$1,182.15	11627	NUTRIEN AG SOLUTIONS, INC	$20,760.00
	PINGREE TOWNSHIP 42 - DD	$1,207.13		PURCELL, NATHANIEL	$150.00
	PLAINVIEW TOWNSHIP #44 - DD	$179.63		**Veterans Service Fund**	
11632	QUADIENT FINANCE USA, INC. - AUD	$1,000.00	11572	CENTURYLINK	$15.94
11633	REDWOOD TOXICOLOGY LABORATORY INC	$11.52		**County Agent Fund**	
11634	RJ KOOL MIDWEST	$30.71	11571	CENTRAL BUSINESS SYSTEMS INC	$531.08
11635	RM STOUDT INC	$130.80	11657	DAKOTA CENTRAL TELECOMM	$294.50
11636	ROOSEVELT TOWNSHIP	$339.75	11587	ECOLAB PEST ELIMINATION DIV	$126.70
	ROSE TOWNSHIP #46 - DD	$400.88	11598	HIGH PLAINS WATER	$10.00
	ROUND TOP TOWNSHIP #47 - DD	$37.13		WOLFF, ASHLEY	$110.04
11638	SANFORD.	$564.00		WOLFF, ASHLEY	$18.70
11639	SC CORRECTIONS	$1,641.25		**Human Service Zone Human Service Fund Total**	$4,230.94
	SCHAFFER,DIANNE	$60.00		**Commissary Fund**	
11641	SCOTT'S ELECTRIC LLC	$2,485.36	11613	MAGANA, FRANCISCO	$11.76
	SINCLAIR TOWNSHIP #50 - DD	$2,133.30	11649	THE FORUM	$230.89
	SPIRITWOOD TOWNSHIP #51 - DD	$4,284.00	11653	TURNKEY CORRECTIONS	$282.45
	ST PAUL TOWNSHIP #52 - DD	$1,121.32		**Drug Program Fund Total**	$2,967.36
11642	STATE BAR ASSOCIATION OF ND	$57.05		**Courthouse Building Fund**	
	STREETER TOWNSHIP #54 - DD	$3,825.38	11592	FASTENAL CO	$1,472.00
	STRONG TOWNSHIP #55 - DD	$246.88	11619	MODERN OFFICE	$8,350.00
11644	STUTSMAN COUNTY AUDITOR	$49,002.00		**Document Preservation Fund**	
11645	SUMMIT FOOD SERVICE, LLC	$10,446.42	11570	CDW GOVERNMENT INC	$1,418.77
11648	TDS METROCOM - SS	$166.76	11606	INNOVATIVE OFFICE SOLUTIONS, LLC	$215.23
11650	THOMSON REUTERS	$457.15		**County Sheriff Capital Fund**	
11651	THRIFTY DRUG-WHITE DRUG	$15.86	11607	INTERSTATE ENGINEERING	$1,300.84
	WADSWORTH TOWNSHIP #58 - DD	$913.05	11660	WILHELM CHEVROLET BUICK GMC	$39,252.00

At 6:38 p.m., a motion to adjourn the commission meeting was made by Cichos seconded by Wolsky. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman