Unofficial Proceedings of the Stutsman County Commission – July 1st, 2014

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Ova made a motion, seconded by Schwartz to approve the minutes of the June 2014 meetings. Motion carried.

Casey Bradley, Auditor/Chief Operating Officer, informed the commission that no bids were received for the 30'x50' addition to the maintenance shop in Woodworth or the Main Shop roof replacement.

Ron Widerholt, NDSU Extension, informed the commission that NDSU has received a resignation from Lindsay Novak and requested to advertise and fill position immediately. Ova made a motion, seconded by Neys to advertise and fill position immediately. Motion carried.

Christina Rittenbach, NDSU Extension Agent, requested permission to raise the hourly wage for the 4-H position to attract more applicants. Rittenbach stated she had offered the 4-H position to three people but were turned down due to other job offers with better pay. Rittenbach asks to raise the wage from the current $14.14 to at least $15.00 or $17.00 maximum. Bradley states NDSU Extension office has a dedicated mill levy so the budget won't be affected. Schwartz made a motion to increase the wage up to a step 10, seconded by Marks. Roll call vote: Ova, Marks, Schwartz, Neys and Klose vote aye. Motion carried.

Dustin Bakken, Tax Director, presented the commission with a request for tax abatement on parcel #35-9000010. Bakken informed the commission the property was being taxed for a mobile home which was being temporarily used while a house was being built on the same parcel. Schwartz made a motion to approve the tax abatement, seconded by Ova. Motion carried.

Mickey Nenow, County Road Superintendent, presented the commission with his monthly report stating the project south of Cleveland has been completed and currently the road crew has been working on graveling when it hasn't been raining and culvert work in townships. Nenow also informed the commission of a recent purchase of a 2012 Case Excavator with a tradeoff of the 2004 CAT Motorgrader. The road department is hoping to start chip sealing highway 10 and past Cavendish Farms. County road 67, north of Cleveland, has been too wet and part of the road has been closed due to the amount of rain. County road 62 south of Spiritwood has had the shoulders widened, road patched and will be paved starting July 7th weather permitting. County road 44 near Kensal will be done by Kluben and they are hoping to start work at the end of this week.

Bradley presented the commission with a change order for the Paving Improvement District 2012-01. Change order #1 will be changing flowable fills, silt fence & precast boxes to the GRE project. Schwartz made a motion, seconded by Marks to approve the change order. Motion carried.

Bradley requested the commission to allow himself and Nenow to review and approve change orders with a cost of $10,000-15,000 to make sure change orders aren't being held up. Darren Peterka, Interstate Engineering, suggested a threshold set at $30,000 stating change orders that are smaller could cost around that amount. Ova made a motion, seconded by Schwartz to approve Bradley and Nenow to approve change orders with a threshold of $30,000. Roll call vote: Marks, Schwartz, Neys, Klose and Ova all aye. Motion carried.

Bradley stated CenturyLink has requested lowering their line at the Spiritwood project with a cost set at $10,000. The project would not benefit currently from the lowered line but will save on maintenance cost down the road. Peterka will be submitting a change order to lower the line and payment will be made so work can be done. Peterka also suggested getting quotes from contractors for the County Shop roof replacement since the project cost will be lower than $50,000.

Sandy Bendewald, Social Service Director, requested approval to make a change to the Social Services Personnel Policy Manual. Social Services has links in their manual to follow federal codes and with the federal codes it states that grievances should be filed through the county first but in the county manual currently shows grievances should be filed through the state. Marks made a motion to approve the change to the Social Service Personnel Policy Manual, seconded by Ova. Motion carried.

Chad Kaiser, County Sheriff, had received a letter of resignation from Karon Orr effective immediately. Kaiser has decided to open the job internally with a deadline of July 7, 2014 for all interested applicants. Kaiser and Chad Jackson, County Jail Administrator, will attend the Jail Administration School in Denver, Colorado at the end of July. New deputy Matthew Thoms has been working out on the Spiritwood road gaining more experience on the job and Anders Cole will be starting with the Sheriff's department July 2nd replacing Ramone Gumke.

Nenow requested to hire the National Resources Conservation Services to seed county right-of-ways that have been damaged at $50/hour. Schwartz made a motion, seconded by Neys to hire the NRCS to seed the right-of-ways as needed. Motion carried.

At 4:40 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Unofficial Proceedings of the Stutsman County Park Board – July 1, 2014

At 4:50 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order.

Denny Ova, David Schwartz, Dale Marks, Craig Neys, Mark T. Klose, and Jason Houge answered the roll call. Robert Woodward was absent.

Neys made a motion, seconded by Houge to approve the minutes of the June meeting. Motion Carried.

Houge made a motion, seconded by Schwartz to approve the monthly bills. Roll call vote: Schwartz, Neys, Klose, Houge, Ova and Marks voted aye. Motion carried.

Dennis Lorenz, County Park Superintendent, presented his monthly report. Lorenz updated the commission on a sewage issue at Pelican Point Landing which is being caused by the ground pressure which in turn causes the septic tanks to be full. Lorenz plans to pump them out before the weekends but informs the commission that they are going to fill up fast.

Lorenz requested permission to buy another mower which has been budgeted for $16,000 and he would like to purchase another grasshopper. Currently the county Parks department has 5 mowers; 4 grasshoppers and 1 John Deere. Neys made a motion, seconded by Schwartz to purchase a grasshopper mower at $13,385. Roll call vote: Neys, Klose, Houge, Ova, Marks, and Schwartz vote aye. Motion carried.

Houge questioned Lorenz about expanding the Marina campground towards the old ball diamond. Lorenz informs the board that years ago they requested to expand the Marina campground and the Bureau of reclamation would not allow it unless the current campground can be consistently full.

Kaiser informed the commission of a recent purchase of buoys that he made through Gun & Reel to place out in the Jamestown Reservoir swim area.

At 5:13 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Schwartz, seconded by Houge. Motion Carried.

At 5:14 p.m., the Stutsman County Commission Meeting reconvened.

Marks made a motion, seconded by Schwartz to approve the monthly bills for payment. Roll call vote: Klose, Ova, Marks, Schwartz, and Neys vote aye. Motion Carried.

At 5:15 p.m., a motion to adjourn was made by Neys, seconded by Marks. Motion Carried.

ATTEST:

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Casey J. Bradley	Mark T. Klose
Auditor/COO	Commission Chairman