Official Proceedings of the Stutsman County Commission— July 2, 2024

At 9:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Levi Taylor, Joan Morris, and Mark Klose were present.

The Pledge of Allegiance was recited.

Jessica Alonge, Auditor/COO, presented an update on the 2024 election. She reminded voters to make sure to update their ID with the current address. The canvass board met on June 24, 2024. There was a total of 2,795 ballots cast, with 2,078 being cast on election day, 492 during early vote, and 225 absentee ballots. Alonge also stated that there was a recount for the City of Montpelier measure one, with 14 votes cast, 7 yes votes and 7 no votes. The recount board met, and the tie vote will remain unchanged.

A motion to approve the June 2024 meeting minutes was made by Morris, seconded by Bergquist. Unanimous aye vote. Motion carried.

Nolan Kartchner, Cleveland Rural Fire Department, requested to close one block of county road 57 (5th Avenue N, Cleveland), for the annual car show on August 3, 2024. A motion to approve the closure was made by Wolsky, seconded by Morris. Unanimous aye vote. Motion carried.

Alyssa Looysen, Director of Business Development, JSDC, requested to de-obligate $70,780 from the new jobs training fund for Shocker Hitch from 2022, as the funds were not needed. The county portion is $14,136. Morris recused herself from voting due to a conflict of interest. A motion to de-obligate the funds was made by Bergquist, seconded by Taylor. Roll call vote: Bergquist, Wolsky, Taylor, and Klose voted aye. Morris abstained. Motion carried.

Tyler Perleberg, Tax Equalization Director, requested approval for the promotions of property appraisers Amy Hehr & Jeremy Gray. Both are now certified class 1 assessors and have been great assets to the department and the county as a whole. A motion to approve the promotions was made by Morris, seconded by Wolsky. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

Shannon Davis, Human Resource Director presented the opening for the joint library board. The City Council appointed Alonge as a city representative, contingent on the county appointing Hellekson as a county representative. A motion to appoint Sarah Hellekson & Joan Morris to the library board as county representatives was made by Bergquist, seconded by Morris. Roll call vote: Morris aye, Taylor no, Bergquist aye, Klose aye, Wolsky no. Motion carried.

Fritz Fremgen, State's Attorney, presented his monthly report. He is currently short one legal secretary. Fremgen will work with Davis to establish job descriptions for Legal Secretary I and II. A motion to allow the state's attorney to use a combined 20 hours per month in overtime to pay Karla Ulven & Joni Fredrickson until a new legal secretary is hired was made by Bergquist, seconded by Wolsky. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

Jim Wentland, Road Superintendent, presented a request for emergency grade raises. County Road 67 is underwater in 2 places. County Road 39 is also being worked on along with County Road 68. He is requesting to use ER funds to pay for the repairs. Wentland has submitted items to DOT which have been forwarded to federal highway in hopes of getting help with some of the grade raises. In order to do a grade raise on 67 south of Cleveland more land would need to be acquired.

Taylor questioned having a revote on the 2024 gravel crushing bid, saying he misunderstood the bid terms at the June 18, 2024 meeting. Klose stated the bid was already awarded and there could be nothing else done about it now.

Wentland has had no correspondence with BNSF regarding the 94th Avenue BNSF railroad crossing since the last meeting. The project should have been completed on June 21, 2024, but he has not been that direction due to fixing flooded roads.

Alonge requested approval for repayment terms of the $275,000 airport loan. Katie Hemmer, Jamestown Regional Airport, requested making annual payments of $27,500 with the first payment to be made April 1, 2025, and continuing with payments in that amount on April 1 each year after. A motion to approve was made by Morris, seconded by Bergquist. Roll call vote: Klose, Bergquist, Wolsky, Morris, and Taylor voted aye.

Alonge then presented a request from the sheriff asset forfeiture fund, from the sale of a 2021 seized Tahoe that was sold at auction, to pay special prosecutor Kara Brinster in the amount of $199.10. A motion to approve the asset forfeiture application was made by Morris, seconded by Taylor. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

Bergquist presented a discussion on western Stutsman County water and roads near Crystal Springs. Connie Ova, State Water Commission, Joel Lees, Stutsman County Water Board and John Paczkowski, State Engineer for the Department of Water Resources also spoke on the topic. The state offers a cost share program, with the local responsibility being 55%. It was decided that the first step will be for Bergquist to be added to the agenda of an upcoming Kidder County commission meeting regarding the issue.

At 10:40 a.m., the Commission recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board— July 2, 2024

At 10:40 a.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Chad Wolsky, Levi Taylor, Mark Klose, Joan Morris, and Henry Steinberger were present. Merri Mooridian was absent.

A motion to approve the June 2024 meeting minutes was made by Morris, seconded by Steinberger. Unanimous aye vote. Motion carried.

Amy Walters, Executive Director, Jamestown Parks & Recreation presented a request to host the Annual Gear Grinder Bike Race and Pipestem Creek Trail Run at Parkhurst campground on August 17, 2024. A motion to approve the request was made by Steinberger, seconded by Wolsky. Unanimous aye vote. Motion carried.

Steinberger presented an update on the recreation trails grant program. The first step would be to have a digitized map that would show trail outlines and what type of recreation the trails could be eligible for. A motion to utilize the state trail development assistance system team for the maximum number of free days allowed was made by Steinberger, seconded by Wolsky. Unanimous aye vote.

Steinberger has some verbal agreements from local businesses for sponsorships of benches and picnic tables along the trail and has been working on fundraising. He is putting some forms together that he will present at a future meeting.

A motion to approve the monthly park board bills was made by Bergquist, seconded by Morris. Roll call vote: Wolsky, Morris, Taylor, Klose, Steinberger, and Bergquist voted aye. Motion carried.

	County Parks Fund		16095	LINDE GAS & EQUIPMENT	$ 71.65
16062	BORDER STATES PAVING INC	$157,405.94		ND STATE TAX COMMISSIONER	$ 13.00
16071	CENTRAL SALES	$ 310.18		ND STATE TAX COMMISSIONER	$ 13.00
16073	COLE PAPERS INC	$ 168.84		ND STATE TAX COMMISSIONER	$ 13.00
16075	DAKOTA RENTAL CENTER LLC	$ 201.87	16123	STUTSMAN COUNTY SOIL CONSERVATION	$215.00
16078	DEWALD'S BACKHOE,INC	$ 11,440.00	16124	STUTSMAN RURAL WATER DISTRICT	$639.80
16088	HIRSHFIELD'S - FARGO	$ 235.45	16133	VISA AUD 1683	$641.42
16090	INTERSTATE ENGINEERING	$ 2,280.00			

At 10:55 a.m. a motion to adjourn the park board meeting was made by Taylor, seconded by Bergquist. Motion carried.

At 10:55 a.m. the Commission was called back to order.

A motion to approve the monthly bills was made by Morris, seconded Taylor. Roll call vote: Morris, Taylor, Klose, Bergquist, and Wolsky voted aye. Motion carried.

	General Revenue Fund		16134	VISA EMS 1790	$ 306.77
16059	BALCO UNIFORM CO INC	$ 164.80	16137	VISA SCCC 1949	$ 5,193.52
16060	BARNES COUNTY AUDITOR	$ 54,524.75	16138	VISA SO 1840	$ 718.21
16061	BAYMONT INN & SUITES	$ 866.70	16141	WILCOX, ANNIE	$ 18.75
16065	CABLE SERVICES	$ 47.31		**E 911 Phone System Fund**	
16068	CDW GOVERNMENT INC	$ 121.86	16132	VIKOR TELECONSTRUCTION	$ 1,439.10
16069	CENEX FLEETCARD - SO	$ 3,760.80	16134	VISA EMS 1790	$ 96.30
16070	CENTRAL BUSINESS SYSTEMS INC	$ 991.46		**County Roads Fund**	
16072	CENTURYLINK	$ 366.93	16062	BORDER STATES PAVING INC	$ 10,799.66
16073	COLE PAPERS INC	$ 57.81	16064	BUFFALO CITY DIESEL	$ 1,570.98
16076	DALSTED & RYAN P C	$ 500.00	16066	CAPITAL ONE - RD 604867	$ 183.24
16077	DAN POLAND MACHINE INC	$ 98.00	16074	CREATIVE ENERGY	$ 9,195.60
16079	ECOLAB PEST ELIMINATION DIV	$ 436.64	16082	FARMERS UNION OIL CO-CENEX	$ 3,314.41
16081	EINARSON LAW OFFICE PC	$ 2,207.58	16084	FINANCIAL MANAGEMENT DIVISION	$ 3,185.27
16083	FIG,MATTHEW	$ 263.58	16090	INTERSTATE ENGINEERING	$ 727.88
	FREMGEN,FRITZ	$ 138.02	16142	JAMESTOWN CITY WATER	$ 450.68
16085	GALLS, LLC	$ 399.00	16097	MDU	$ 56.91
	GONZALEZ,JOHN	$ 138.02		MONTPELIER CITY AUDITOR - DD	$ 58.00
	GONZALEZ,JOHN	$ 72.00	16099	NAPA AUTO PARTS	$ 497.82
	GRAY, JEREMY	$ 54.27		ND STATE TAX COMMISSIONER	$ 218.00
	GRAY, JEREMY	$ 66.33		ND STATE TAX COMMISSIONER	$ 244.00
	GRAY, JEREMY	$ 83.08		ND STATE TAX COMMISSIONER	$ 332.00
	GRAY, JEREMY	$ 72.36	16108	NICKY'S SPARE TIME	$ 70.00
	GRAY, JEREMY	$ 72.36	16110	NORTHWEST TIRE INC.	$ 239.48
	GRAY, JEREMY	$ 71.02	16114	OTTER TAIL POWER CO	$ 195.18

	HEHR, AMY	$ 42.88	16116	POWER PLAN	$ 2,103.28
	HEHR, AMY	$ 43.55	16124	STUTSMAN RURAL WATER DISTRICT	$ 144.27
	HEHR, AMY	$ 44.22	16131	VESTIS	$ 318.55
	HEHR, AMY	$ 43.55	16136	VISA RD 1766	$ 508.43
	HEHR, AMY	$ 44.89		**Weed Control Fund**	
	HEHR, AMY	$ 42.88	16057	AG SPRAY EQUIPMENT	$ 231.50
16086	HIGHLINE HOSPITALITY LLC	$ 72.38	16058	AT&T MOBILITY	$ 116.20
16089	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 413.16	16067	CAPITAL ONE TRADE CREDIT	$ 725.11
16090	INTERSTATE ENGINEERING	$ 3,525.00	16074	CREATIVE ENERGY	$ 5,707.69
	JAGER, TYLER	$ 265.32	16098	MENARDS - JAMESTOWN WEED	$ 56.81
16091	JAMESTOWN AREA AMBULANCE	$ 1,889.70	16100	NAPA AUTO PARTS-WEED	$ 40.25
16142	JAMESTOWN CITY WATER	$ 3,299.04		ND STATE TAX COMMISSIONER	$ 48.10
16093	JAMESTOWN COMMUNICATIONS INC	$ 160.00		ND STATE TAX COMMISSIONER	$ 57.00
16094	JETSTREAM CAR WASH	$ 1,572.49		ND STATE TAX COMMISSIONER	$ 50.00
	JUNGELS,TRISHA	$ 17.42	16111	NUTRIEN AG SOLUTIONS, INC	$ 2,820.00
	JUNGELS,TRISHA	$ 17.42	16114	OTTER TAIL POWER CO	$ 134.61
	KIRKING, ANDREW	$ 157.00	16122	STUTSMAN CO ROAD DEPT	$ 144.27
16096	MARQUART,ANDREW S	$ 684.00		**Veterans Service Fund**	
	MCGILVREY, MAUREEN	$ 265.32		ND STATE TAX COMMISSIONER	$ 9.00
	MCGILVREY, MAUREEN	$ 104.00		ND STATE TAX COMMISSIONER	$ 9.00
16097	MDU	$ 815.71		ND STATE TAX COMMISSIONER	$ 9.00
16101	NARDINI FIRE EQUIPMENT	$ 468.00	16134	VISA EMS 1790	$ 4.13
16103	ND CHAPTER OF APCO	$ 180.00		**County Agent Fund**	
16104	ND DOCR	$ 75.00		ND STATE TAX COMMISSIONER	$ 1.00
	ND STATE TAX COMMISSIONER	$ 1,923.02	16107	NDSU	$ 133.00
	ND STATE TAX COMMISSIONER	$ 1,832.63	16135	VISA EXT 3424	$ 916.57
	ND STATE TAX COMMISSIONER	$ 1,984.95		**Human Service Zone Fund Total**	$12,068.63
16105	NDAAO	$ 675.00		**Commissary Fund**	
16106	NDPHIT.	$ 340.00	16137	VISA SCCC 1949	$ 1,525.07
16113	ORRIGINALS, INC.	$ 36.00		**Drug Program Fund Total**	$98.03
	PEKARSKI,ALICE	$ 26.80		**Information Technology Capital Fund**	
	PEKARSKI,ALICE	$ 26.80	16068	CDW GOVERNMENT INC	$ 187.88
16115	PIT STOP EXPRESS LUBE	$ 128.97		**Document Preservation Fund**	
16117	RECORD KEEPERS	$ 65.00	16127	TYLER TECHNOLOGIES INC	$ 2,029.04
16118	RICHTER,PATTY	$ 18.75		**County Sheriff Capital Fund**	
16119	SANFORD.	$ 1,621.00	16056	ADVANTAGE ELECTRIC INC	$ 9,757.06
	SCHLECHT,BRUCE	$ 36.85	16087	HILLERUD CONSTRUCTION	$ 99,898.92
	SCHLECHT,BRUCE	$ 36.85		**Revolving Loan Fund**	
16120	SCHMITZ,MELYNDA	$ 18.75		JAMESTOWN AIRPORT AUTHORITY - DD	$275,000.00
	Schwartz,Terrence	$ 18.76		**County Sheriff Asset Forfeiture Fund**	
	Schwartz,Terrence	$ 18.76	16063	BRINSTER LAW PC	$ 119.10
16125	SUMMIT FOOD SERVICE, LLC	$ 10,509.89		**FEMA**	
16126	TWO RIVERS PRINTING	$ 231.00		ND STATE TAX COMMISSIONER	$ 0.95
16127	TYLER TECHNOLOGIES INC	$ 1,782.02		ND STATE TAX COMMISSIONER	$ 4.13
16129	VERIZON WIRELESS- SO	$ 1,300.65		**Wages**	
16133	VISA AUD 1683	$ 1,188.97		Tuesday, July 25, 2024	$862,934.96

Steve Attleson, RTS Shearing, expressed disappointment for the approval of the award of the gravel crushing bids, as it was not awarded to lowest bidder that is also a local company. Attleson would like the previous motion rescinded and the bid awarded to RTS Shearing.

Taylor made a motion to rescind the previous motion awarding the gravel crushing bid to Tony Scepaniak, seconded by Wolsky. Roll call vote: Levi aye, Klose no, Bergquist no, Wolsky aye, and Morris no. Motion failed.

At 11:00 a.m. a motion to adjourn the commission meeting was made by Bergquist, seconded by Taylor. Motion carried.

ATTEST:

Jessica Alonge	Mark T. Klose
Auditor/COO	Commission Chairman