Official Proceedings of the Stutsman County Commission

July 5, 2011

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys and Mark T. Klose answered roll call.

Jacki Lindell, Interim County Treasurer, introduced Lindsay Baumgartner, the new Special Deputy Treasurer to the Commission.

Schwartz made a motion seconded by Marks to approve the minutes of the June 2011 meetings. Motion carried.

Connie Ova, CEO-JSDC, presented the 2011 draft budget for JSDC. The budget requested an increase in County tax dollars from $78,000 to $82,000. The overall expenditure budget was increased by 3% plus a $9,000 new line item to fund interns from Jamestown College. Marks made a motion seconded by Schwartz to approve the 2011 JSDC budget. Commissioner Ova declared a potential conflict of interest. Roll call vote – Marks, Schwartz, Neys and Klose voted aye.

Steve Thompson, Interstate Engineering, provided a list of locations on the County major collectors that were under water. Twenty-four sites were identified as potential sites for Emergency Relief (ER) projects. Federal Highway rejected a few of the sites and several more were withdrawn – some of these sites could be completed by the County Highway Department and/or completed by private contractors. Twelve sites were recommended as ER projects. These sites needed be completed by September 18th to qualify for 100% reimbursement. The cost estimate for these sites was $2.5 million for temporary emergency work and an additional $5.0 million for permanent restoration. The temporary work was 100% reimbursed by Federal Highway – the permanent work was 80% Federal Highway and 20% County funds. Noel Johnson, County COO, pointed out that all costs for the temporary work would be paid by the County and reimbursed by Federal Highway through ND DOT. The reimbursement could take several years. The County had about $3.5 million available for the projects, but the County could have liquidity problems in the future waiting for the reimbursements. Marks made a motion seconded by Neys to submit the twelve 2011 ER projects to ND DOT for their approval. Roll call vote – Schwartz, Neys, Klose, Ova and Marks voted aye. Ova made a motion seconded by Schwartz to authorize Interstate Engineering to obtain quotes for and to proceed with contracts for the temporary emergency work projects. It was discussed that if there was a significant difference in project estimates and/or requirements another meeting would be necessary before proceeding. Roll call vote: Neys, Klose, Ova, Marks and Schwartz voted aye.

The States Attorney's monthly report was acknowledged and filed.

Josh Smaage, County Network Administrator, introduced Chris Heaney, the new IT Assistant to the Commission.

At 4:42 p.m., the Commission meeting was recessed for the Park Board meeting.

Stutsman County Park Board Meeting

July 5, 2011

At 5:00 p.m. Chairman Klose called the Stutsman County Park Board meeting to order. Park Board members present were Dennis Ova, Dale Marks, David Schwartz, Craig Neys, Mark Klose, and Bob Woodward. Mark Schlecht was absent.

Woodward made a motion seconded by Ova to approve the June 7, 2011 minutes. Motion carried.

Ova made a motion seconded by Woodward to pay the following bills. Roll call vote – Woodward, Ova, Marks, Schwartz, Neys and Klose voted aye.

Fund	Warrant No	Amount	Vendor Name
COUNTY PARK			
	0055809	158.60	AMERIPRIDE LINEN & APPAREL
	0055833	10.25	CENTRAL SALES
	0055846	3,410.52	CREATIVE ENERGY INC.
	0055850	224.33	DAKOTA SANITATION
	0055883	74.25	JAMESTOWN IMPLEMENT
	0055894	198.05	LINCOLN-OAKES NURSERIES
	0055896	148.65	LLOYD'S MOTORS
	0055901	163.89	MAC'S INC
	0055910	51.93	N A P A AUTO PARTS
	0055920	16.00	N D PUBLIC HEALTH LABORATORY
	0055923	143.83	NARDINI FIRE EQUIPMENT OF N D
	0055925	170.75	NEWMAN SIGNS
	0055926	510.31	NORTH DAKOTA INSURANCE DEPARTMENT

0055928	37.75	NORTHWEST TIRE INC
0055941	51.06	QWEST
0055962	116.50	STUTSMAN RURAL WATER DISTRICT
0055967	359.99	TRACTOR SUPPLY CREDIT PLAN
	5,846.66	Final Total

Ron Qual requested release of the budgeted funds for the access roads to the Jamestown Reservoir cabins. Three projects had been identified for the funds - repair the low spot north of Lot 38 West side, gravel approximately 600 feet of the North End of Cabin Area C and gravel the high water access approach to the south cabins on the west side. Woodward made a motion seconded by Schwartz to authorize funds not to exceed $10,000 for these projects. Roll call vote – Ova, Marks, Schwartz, Neys, Klose and Woodward voted aye.

Sandy Eckelberg, Accounts and Property Coordinator, reviewed the Operation and Maintenance Agreement between the Park Board and the Bureau of Reclamation. The sole source contract outlined hourly rates and quantities for services that the Park Board employees performed for the Bureau of Reclamation – (gate changes, mowing, weed spraying, etc.). Hours for various duties had been estimated based on prior years and forced accounting rates had been developed. Ova made a motion seconded by Schwartz to approve the one year contract. Roll call vote – Marks, Schwartz, Neys, Klose, Woodward and Ova voted aye.

Dennis Lorenz, County Park Superintendent, presented plans and specifications for installing rural water at Pelican Point Landing. The Bureau of Reclamation had funds to pay for half of the estimated $80,000 cost. Nick Grosulak, Smokey's Campground and Services, Inc., was asked to participate in the cost considering the water line would run past his campground. Geneva Kaiser, Manager of Stutsman Rural Water District, commented that she had recently received confirmation that Rural Water would be receiving grant money ($6.80 million) next year to do about a $9.0 million project. The money would be used to install rural water in the area around and including the Pelican Point Campground next year. Consensus of the Board was to wait for Rural Water to install the line next year and to request funds from the Bureau of Reclamation to be re-appropriated for a new bath house at the campground.

Gene Van Eeckhout, ND Game & Fish Department, inquired about NDIRF insurance coverage for a boat dock owned by the Medina Sportsman Club. The County's insurance carrier would not provide coverage without a written agreement. Mr. Van Eeckhout would try and get a copy of an agreement that the County could use to develop an agreement so that the club could get insurance coverage.

Lorenz gave his monthly report. The road at the Ypsilanti Park was being torn up due to high water. The County Park crew would assist with cleaning up the Park when the water levels were back to normal. The cabins at Pelican Point Landing had not been moved back pending the areas drying up permanently. Since the cabins needed to be moved every year to avoid high water, Lorenz suggested relocating the cabins. Many boat docks had not been put in because of the high water levels and some docks may not be put in as the water levels would remain too high until this fall. Sewage holding tanks at the Grosulak campground above Pelican Point campground were being pumped and draining through Pelican Point campground. Authorities had been notified. Neys asked if all septic systems on the east side of the Reservoir were in compliance. It was reported that all of the lots were originally approved.

A motion was made by Ova seconded by Woodward to adjourn. At 5:51 p.m. the County Park Board meeting was adjourned.

At 5:52 p.m., the regular Commission meeting was called back to order with all Commissioners present.

A motion was made by Marks seconded by Neys to approve the bills for payment. Roll call vote: Ova, Marks, Schwartz, Neys and Klose voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0055806	126.99	A & B BUSINESS INC
	0055810	30.00	ANDERSON/RYAN
	0055811	240.00	BALCO UNIFORM CO. INC
	0055815	162.10	BERGQUIST/JERRY
	0055817	124.50	BOB'S PLUMBING & HEATING INC
	0055819	221.26	BROWN & SAENGER
	0055826	193.50	CALIBRE PRESS
	0055830	1,814.82	CENEX CREDIT CARD
	0055835	627.52	CITY OF JAMESTOWN
	0055837	50.00	CNA SURETY
	0055838	360.09	COLE PAPERS INC
	0055847	112.97	CREATIVE PRODUCT SOURCE INC
	0055865	204.00	FREMGEN/FRITZ
	0055872	121.38	HIBLE/TONI
	0055879	1,250.00	JAMESTOWN AMBULANCE

	0055882	923.15	JAMESTOWN I-94 CLARK
	0055884	1,146.37	JAMESTOWN SUN
	0055886	97.98	JETSTREAM CAR WASH
	0055889	303.93	KING PHOTOGRAPHY
	0055892	120.00	KROPP LAW OFFICES PC
	0055895	223.39	LINDELL/JACKI
	0055899	25.00	LUSBY/BETH
	0055900	362.63	M D U
	0055904	790.00	MEDINA AMBULANCE SERVICE
	0055905	72.00	MIDWEST MANAGEMENT
	0055908	21.49	MORRIS/RITA R
	0055912	150.00	N D A A O
	0055913	65.00	N D ASSOCIATION OF COUNTIES RESOURCE GRP
	0055919	310.00	N D P O A
	0055922	550.00	N D STATES ATTORNEY'S ASSN
	0055924	161.92	NEOPOST
	0055926	4,497.49	NORTH DAKOTA INSURANCE DEPARTMENT
	0055932	4,394.32	OTTER TAIL POWER CO
	0055933	75.00	OTTMAR & OTTMAR
	0055940	167.92	QUILL CORPORATION
	0055941	1,068.97	QWEST
	0055942	138.60	RADISSON INN
	0055943	126.00	RAMADA
	0055949	487.50	SANDNESS LAW OFFICE
	0055950	270.30	SCHWARTZ/DAVID
	0055956	939.40	STOP & GO #431
	0055958	48.98	STREICHER'S
	0055963	6.00	SUPER WASH
	0055965	146.36	TDS METROCOM
	0055969	247.00	TWO RIVERS PRINTING
	0055971	1.40	UNDERGROUND VAULTS & STORAGE
	0055973	999.31	VERIZON WIRELESS
	0055978	517.00	VISA SO
	0055980	88.74	VOLK/TODD
	0055982	193.40	WALMART COMMUNITY BRC
	0055986	476.28	WEST GROUP PAYMENT CENTER
	0055989	39.49	5 STAR EXPRESS LUBE
		25,891.45	Final Total
RESTORATIVE JUSTICE FUND			
	0055905	72.00	MIDWEST MANAGEMENT
		72.00	Final Total
911 EMERGENCY PHONE SYSTEM			
	0055815	465.02	BERGQUIST/JERRY
	0055839	130.00	COMFORT INN
	0055965	2.36	TDS METROCOM
	0055972	55.00	UNITED STATES POSTAL SERVICE
	0055976	1,536.48	VISA EMS
	0055980	566.28	VOLK/TODD
		2,755.14	Final Total
ROAD FUNDS			
	0055819	35.58	BROWN & SAENGER
	0055821	178.95	BUFFALO CITY DIESEL
	0055823	844.17	BUTLER MACHINERY CO
	0055827	252.74	CARQUEST AUTO PARTS
	0055835	11.50	CITY OF JAMESTOWN
	0055836	12.24	CITY OF JAMESTOWN
	0055845	1,662.50	CREATIVE ENERGY
	0055850	61.62	DAKOTA SANITATION
	0055858	65.58	ENGDAHL'S TRUCK REPAIR
	0055861	108.93	FARGO TRAILER CENTER
	0055863	3,683.90	FARMERS UNION OIL CO-CENEX
	0055864	26.92	FASTENAL CO
	0055891	97.92	KOLLMAN/LLOYD
	0055900	32.24	M D U
	0055901	7.88	MAC'S INC
	0055902	70.00	MARGIE HANDY WORK
	0055911	382.74	N A P A AUTO PARTS
	0055917	1,535.02	N D OFFICE OF TAX COMMISSIONER
	0055925	783.60	NEWMAN SIGNS
	0055926	589.66	NORTH DAKOTA INSURANCE DEPARTMENT
	0055927	1,024.00	NORTHWEST TIRE INC
	0055932	514.04	OTTER TAIL POWER CO
	0055939	199.60	QUALITY SERVICE & REPAIR
	0055951	179.52	SINCLAIR/JOHN
	0055965	29.78	TDS METROCOM
	0055974	2,969.77	VINING OIL CO.
	0055977	381.01	VISA RD
	0055981	162.72	WALLWORK INC/W W
	0055985	189.73	WALMART COMMUNITY BRC
		16,093.86	Final Total
SOCIAL SERVICES			
		39,084.34	Final Total
COUNTY CORRECTIONAL CENTER			
	0055807	3.43	A T & T MOBILITY
	0055808	261.14	ALLTEL
	0055816	1,583.74	BOB BARKER CO

	0055819	168.53	BROWN & SAENGER
	0055829	260.26	CDW GOVERNMENT INC
	0055831	178.20	CENTRAL BUSINESS SYSTEMS, INC
	0055832	253.00	CENTRAL DAKOTA MECH INC
	0055835	1,278.79	CITY OF JAMESTOWN
	0055838	956.83	COLE PAPERS INC
	0055848	387.59	DACOTAH PAPER CO
	0055851	575.80	DAN POLAND MACHINE INC
	0055853	2,169.13	DEAN FOODS NC, INC
	0055855	113.30	ECOLAB PEST ELIMINATION DIV
	0055856	24.00	ELECTRONIC COMMUNICATIONS
	0055857	25.00	EMERGENCY TRAINING ASSOCIATES ND
	0055860	500.00	ESSENTIA HEALTH
	0055862	624.53	FARMER BROTHERS COFFEE
	0055868	774.38	GOODIN COMPANY
	0055871	90.74	HERESITE PROTECTIVE COATINGS, INC.
	0055873	39.72	HOME OF ECONOMY
	0055875	155.00	INNOVIS HEALTH
	0055878	442.49	INTERSTATE POWER SYSTEMS INC
	0055879	889.09	JAMESTOWN AMBULANCE
	0055880	227.50	JAMESTOWN COMMUNICATIONS INC
	0055881	827.20	JAMESTOWN HOSPITAL
	0055886	462.16	JETSTREAM CAR WASH
	0055900	477.09	M D U
	0055901	15.98	MAC'S INC
	0055907	94.85	MOORE MEDICAL CORP
	0055919	30.00	N D P O A
	0055926	3,936.27	NORTH DAKOTA INSURANCE DEPARTMENT
	0055931	2,970.55	OTIS ELEVATOR COMPANY
	0055932	8,381.86	OTTER TAIL POWER CO
	0055934	648.13	PAN-O-GOLD BAKING CO.
	0055937	16.26	PROBUILD
	0055938	876.08	PUBLIC SAFETY CENTER INC
	0055941	110.06	QWEST
	0055953	297.50	SKEEL'S PAINTING & DECORATING
	0055955	124.08	STEIN'S, INC
	0055957	35.15	STOUDT INC/R M
	0055960	195.00	STUTSMAN COUNTY GLASS
	0055961	52.00	STUTSMAN COUNTY LEPC
	0055964	6,134.61	SYSCO FOOD SERVICES OF ND
	0055965	79.45	TDS METROCOM
	0055966	1,028.58	THRIFTY DRUG-WHITE DRUG
	0055968	92.06	TRUE VALUE HARDWARE
	0055970	6,247.37	U S FOOD SERVICE INC
	0055973	712.89	VERIZON WIRELESS
	0055975	39.96	VISA LEC
	0055984	19.88	WALMART COMMUNITY BRC
		45,887.21	Final Total
WEED CONTROL			
	0055876	794.00	INSURE FORWARD
	0055916	11.50	N D DEPT OF MOTOR VEHICLE
	0055926	36.43	NORTH DAKOTA INSURANCE DEPARTMENT
	0055941	7.86	QWEST
	0055959	7.04	STUTSMAN COUNTY AUDITOR
	0055965	. 46	TDS METROCOM
		857.29	Final Total
VETERANS SERVICE			
	0055941	15.72	QWEST
	0055965	8.18	TDS METROCOM
		23.90	Final Total
COUNTY AGENT			
	0055831	355.68	CENTRAL BUSINESS SYSTEMS, INC
	0055839	63.00	COMFORT INN
		418.68	Final Total
EMPLOYEES HOSPITAL INS			
	0055918	95,662.08	N D P E R S
		95,662.08	Final Total
COMMISSARY			
	0055825	47.31	CABLE SERVICES
	0055844	24.00	CRAWFORD SUPPLY CO
	0055852	181.86	DCR DISTRIBUTORS
	0055853	61.60	DEAN FOODS NC, INC
	0055867	221.28	FRITO LAY
	0055887	411.26	KEEFE COFFE & SUPPLY
	0055903	614.34	MAXIMA SUPPLY LLC
	0055935	1,407.23	PEPSIAMERICAS
	0055936	545.50	PIZZA CORNER FROZEN PIZZA
	0055984	106.33	WALMART COMMUNITY BRC
		3,620.71	Final Total
DRUG PROGRAM			
		164.31	Final Total
COUNTY CORRECTIONAL CENTER CONST.			
	0055848	459.00	DACOTAH PAPER CO
		459.00	Final Total
COUNTY HAZARDOUS CHEMICAL ACCOUNT			
	0055976	37.69	VISA EMS

		37.69	Final Total
GENERAL FUND SUB ACCOUNT			
	0055866	10,000.00	FRIED TOWNSHIP #18
		10,000.00	Final Total
DATA PROCESSING			
	0055819	196.96	BROWN & SAENGER
	0055828	960.54	CDW GOVERNMENT
	0055842	2,897.00	COMPUTER PROFESSIONAL,ULTD, INC
	0055843	695.98	CPS TECHNOLOGY SOLUTIONS
	0055859	400.00	ESRI
	0055941	15.72	QWEST
	0055954	13.40	SMAAGE/JOSH
	0055965	4.66	TDS METROCOM
		5,184.26	Final Total
JOB INCENTIVE FUND			
	0055885	19,500.00	JAMESTOWN/STUTSMAN DEVELOPMENT CORP
		19,500.00	Final Total
WAGES			
	8888-9094	475,017.20	WAGES (06-25-2011)
		475,017.20	Total Wages

A motion to adjourn was made by Ova seconded by Marks. Motion carried. Meeting adjourned at 5:53 p.m.

ATTEST:

Noel A. Johnson
County COO (Auditor)

Mark T. Klose
Commission Chairman