Official Proceedings of the Stutsman County Commission – July 5, 2017

At 8:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. David Schwartz, Denny Ova, Craig Neys, and Mark T. Klose, answered the roll call. Absent was Dale Marks.

Neys made a motion, seconded by Ova to approve the Minutes of the June 2017 meetings. Motion carried.

Mickey Nenow, Road Superintendent, provided the commission with his monthly report, where they are going to being doing patch work on Highway 10 and culvert work.

Klose signed the contract between Interstate Engineering and the County that had previously been approved by the commission.

Nenow stated the bid advertised for culverts by Spiritwood Lake came from Sub Surface for $167,240.00 and requested the commission award the bid to Sub Surface. Schwartz made a motion, seconded by Neys to award the bid for the culvert work by Spiritwood Lake to Sub Surface. Roll call vote: Ova, Schwartz, Neys, and Klose voted aye. Motion carried.

Nenow provided the commission with an updated Stutsman County Road Policy. A few minor changes have been made since the policy was last reviewed.

Jerry Bergquist, Emergency Manager/ 9-1-1 Coordinator, introduced Kimberly Franklin who has been hired to replace Sarah Van De Velde as the Assistant Emergency Manager.

Bergquist provided the board with an update on House Bill 1178, stating that effective July 1, 2017, 9-1-1 fees on phone bills increased fifty cents ($0.50). The fees went from $1.00 to $1.50, with the extra fifty cents going towards a state wide interoperable radio network fund. Currently the County is using Motorola radios, but those will no longer be usable by December 31, 2018. Bergquist is hoping to get some guidance on what kind of radios to purchase for the upgrade.

Bergquist requested permission for Dorinda Andres and Kim Franklin to travel out of State in August for a conference in Denver that would be very beneficial to attend. There is money in the budget to cover the expenses, and the city has direct flights to Denver, so the cost would be very reasonable, which are being estimated at approximately $3,200 for the entire trip. A motion was made by Ova, second by Schwartz to allow Andres and Franklin to attend a conference in Denver in August. Motion carried.

Bergquist informed the board on June 26, 2017 the Governor declared a statewide Fire and Drought Emergency and on June 23, 2017 the Secretary of Agriculture declared Emergency Grazing.

Bergquist requested some maintenance projects be done to the radio tower. Approximately seven guy wires were replaced earlier; five more should be replaced. The anchors that support the guy wires should be checked as well. The total cost of the radio tower maintenance projects is estimated to be $7,200.00. Schwartz made a motion, seconded by Neys to do maintenance to the radio tower as requested. Motion carried.

Fritz Fremgen, State's Attorney presented his monthly report.

Casey Bradley, Auditor/COO, presented the board with a Business Associate Agreement (BAA) for Safe Bed Services, which is basically the same as a HIPPA Agreement. A motion was made by Schwartz, seconded by Ova to approve the Business Associate Agreement for Safe Bed Services. Motion carried.

Bradley read a letter he drafted to the commissioners regarding the initial budget levy limits for 2018. Bradley recommended the board place a levy limit cap on all levies at a 0% increase and all departments to have budget requests that are at or below their 2017 requests. Bradley also recommended a budget deadline of August 25th for any board that is not elected and lastly, Bradley recommended the commission consider a 0% COLA and a 2% step for eligible employees while maintaining the current percentage split on health insurance premiums.

A motion was made by Ova, seconded by Schwartz to place a levy limit cap on all levies at a 0% increase and that all departments have budget requests that are at or below their 2017 requests. Roll call vote: Schwartz, Neys, Klose, Ova voted aye. Motion carried.

A motion was made by Schwartz, seconded by Neys to give a budget deadline of August 25, 2017 for any board that is not elected. Motion carried.

It was the consensus of the board to consider a 0% COLA and a 2% step for eligible employees while maintaining the current percentage split on health insurance premiums.

At 8:49 a.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – July 5, 2017

At 8:50 a.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. David Schwartz, Denny Ova, Craig Neys, Mark T. Klose, and Jason Houge answered the roll call. Absent were Dale Marks and Robert Woodward.

Neys made a motion to approve the minutes of the June 2017 meeting, seconded by Houge. Motion carried.

Schwartz made a motion to approve the monthly bills, seconded by Ova. Roll call vote: Neys, Klose, Houge, Ova, and Schwartz vote aye. Motion carried.

Searle Swedlund, Discover Jamestown, addressed the board requesting a Bike Fix It Station for the park. A motion was made by Ova, seconded by Schwartz to purchase and Bike Fix It Station for the park. Motion carried.

A brief discussion was held regarding the Dewald Cabin Site Permit, where Dewald's already have an existing permit, they are just looking to change the names on the permit.

A motion was made by Neys, seconded by Houge to approve the Cabin Site Permit for Dewald's as presented. Motion carried.

Jason Houge presented a quote from Sparks Sales and requested permission to purchase a trailer, stating money is in the budget. A motion was made by Schwartz, seconded by Houge to purchase a trailer from Sparks Sales. Roll call vote: Klose, Houge, Ova, Schwartz, Neys voted aye. Motion carried.

Marlyn Bertsch, Park Superintendent gave his monthly report.

Dave Schwartz stated he had been approached by a lady who would like to add a memorial bench at the Marina near the playground equipment and she would cover the cost. A motion was made by Schwartz, seconded by Ova to allow a memorial bench be set up near the playground equipment. Motion carried.

At 9:02 a.m., a motion to adjourn the Stutsman County Park Board meeting was made by Houge, seconded by Neys. Motion carried.

At 9:02 a.m., the Stutsman County Commission Meeting reconvened.

Neys made a motion seconded by Schwartz to approve the monthly bills. Roll call vote: Ova, Schwartz, Neys, and Klose voted aye. Motion carried.

	General Revenue Fund			**County Roads Fund**	
76189	AMERICAN INSTITUTIONAL SUPPLY	$200.16	76193	BORDER STATES PAVING INC	$20,321.67
76190	ARCTIC ZONE REFRIGERATION	$79.52	76195	BUFFALO CITY DIESEL	$378.12
76192	BECKLEY, TAMI	$152.00	76206	CREATIVE ENERGY	$1,713.71
	BOND,JOSHUA	$61.53	76213	FARMERS UNION OIL CO-CENEX	$2,049.84
76194	BROWN & SAENGER	$184.20	76214	FINANCIAL MANAGEMENT DIVISION	$4,447.20
	BUSCH,BEN	$26.75	76220	HIGH PLAINS WATER	$50.00
76197	CBM FOOD SERVICE	$11,519.48	76226	INTERSTATE ENGINEERING	$16,259.26
76198	CENEX FLEETCARD	$3,074.41	76228	JAMESTOWN CITY WATER	$14.75

76199	CENTRAL BUSINESS SYSTEMS INC	$650.70	76232	MAC'S INC	$280.08
76200	CENTURYLINK	$871.12	76234	MDU	$25.60
76202	COLE PAPERS INC	$440.51	76235	MENARDS - JAMESTOWN	$82.98
76207	DACOTAH PAPER CO	$553.04	76236	MORRIS SEALCOAT & TRUCKING INC	$377,537.33
76208	DAN POLAND MACHINE INC	$79.90	76237	NAPA AUTO PARTS	$64.70
	DAVIS,JEFFREY	$187.50	76240	ND DEPT OF MOTOR VEHICLE	$11.50
76211	ELECTRO WATCHMAN INC	$219.90	76244	NEWMAN SIGNS	$213.44
76215	GRAYBAR	$54.10	76245	NORTHWEST TIRE INC	$377.55
76218	HANSON TIRE SERVICE	$259.28	76246	OTTER TAIL POWER CO	$574.20
76221	HOFFMAN, DANIEL	$25.00	76250	QUILL CORPORATION	$168.93
76222	HOUSE OF GLASS INC	$63.94	76259	TRUE NORTH STEEL	$1,315.20
76227	IPROMOTEU	$988.81	76265	VINING OIL CO	$11,110.32
76228	JAMESTOWN CITY WATER	$2,489.91	76269	VISA RD 1766	$315.00
76229	JAMESTOWN REGIONAL MEDICAL CENTER	$58.00	76273	WALMART COMMUNITY BRC RD	$97.35
76230	JEFFREY D DOYLE INC	$30.98	76276	WOODWORTH FARMERS GRAIN CO	$1,186.50
76231	JETSTREAM CAR WASH	$570.83		**Social Services Fund Total**	$20,666.33
	LARSON, SHANNON	$99.51		**Weed Control Fund**	
76233	MARQUART,ANDREW S	$2,197.05	76256	STUTSMAN RURAL WATER DISTRICT	$73.08
76234	MDU	$1,075.91		**Veterans Service Fund**	
76238	NAPA AUTO PARTS-LEC	$11.29	76200	CENTURYLINK	$14.40
76239	NARDINI FIRE EQUIPMENT OF ND	$167.00		County Agent Fund	
76241	NDAAO	$315.00	76194	BROWN & SAENGER	$5.21
76242	NENOW, CHASTITY	$1,307.77	76268	VISA EXT 3424	$547.18
76247	PHARMCHEM INC	$2,432.00		**Camping Fee Fund**	
76248	PLUMBMASTER	$374.87	76253	STUTSMAN CO PARK	$582.28
76250	QUILL CORPORATION	$69.06		THE DAK	$2,329.12
76252	SCHUBERT'S CARPET ONE	$79.56		**Commissary Fund**	
76255	STUTSMAN COUNTY AUDITOR	$62.50	76196	CABLE SERVICES	$47.31
76260	TRUE VALUE (MAINT. DEPT)	$5.99	76257	THE FORUM	$157.35
76262	TWO RIVERS PRINTING	$49.15	76270	VISA SCCC 1949	$57.93
76264	VERIZON WIRELESS	$105.94		**Drug Program Fund Total**	$43.20
76266	VISA AUD 1683	$2,084.99		**Courthouse Building Fund**	
76270	VISA SCCC 1949	$931.17	76212	ENTERPRISE SALES CO	$4,298.00
76271	VISA SO 1840	$6,939.91		**Capital Project Fund**	
76272	WALMART COMMUNITY BRC EMS	$19.97	76226	INTERSTATE ENGINEERING	$13,840.92
76274	WALMART COMMUNITY BRC SCCC	$63.47		**County Hazardous Chemical Account Total**	$11.98
76275	WILHELM CHEVROLET BUICK GMC	$136.57		**Wages**	
	E 911 Phone System Fund			Friday, June, 23, 2017	630,540.97
76264	VERIZON WIRELESS	$44.88			

At 9:03 a.m., a motion to adjourn was made by Ova, seconded by Schwartz. Motion carried.

ATTEST:

Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman