Official Proceedings of the Stutsman County Commission Special Meeting – July 05, 2022

At 2:00 p.m., Chairman Klose called the special meeting of the Stutsman County Commission to order. Joan Morris, Steven Cichos, and Mark Klose answered the roll call. Dennis Ova and Ramone Gumke were absent.

Jessica Alonge provided a list of requests for the use of ARPA funds. The total amount ARPA funds expected is $4,021,509.00. Six projects have already been approved through the ARPA fund.

Ryan Deleon, Deputy Jail Administrator, presented the Corrections Department request for the use of the money. They are requesting the purchase of a Guardian RFID Corrections system that would cost approximately $13,000 with an approximate annual maintenance fee of $8,000. CIS would charge a one-time license fee of $2,500 with no annual charges.

Josh Smaage, IT Director presented the requests for the IT Department: A/V room upgrades in the Whitney Room and LEC meeting rooms with an estimate of $60,000.00, Wide Format Printer/Scanner replacement in the amount of $22,000.00, and Commission room furniture for $21,000.00.

Jessica Alonge, Auditor/COO presented requests for the Auditor's office: purchase of a permanent ballot drop box with an estimate of $3,000, and scanning of Commission meeting minute books by ARCA for a maximum cost of $30,000.

Mark Klose went over the Weed Department request. The request is for overhead garage doors, insulate the Weed Board shop, and electric retrofit all totaling $80,000. Klose thinks use of the Weed Board levy would be more appropriate.

Jim Fettig, Maintenance Supervisor, presented the courthouse maintenance project requests: painting of exterior of Extension building for $8,000, replacement of north entrance courthouse door for $8,000 replacement of ten remaining heat pumps in the courthouse for $62,000, purchase of VAV system at Social Services for $25,000, $7,000 to replace the elevator seal at Social Services, $5,000 to find and diagnose a pump noise at the courthouse, new mower for $25,000, table saw for $2,500, carpet cleaner for $2,500, $3,500 for a floor scraper, purchase of a third snake for drains for $1,500, replacement of double entry doors at Extension building for $4,000. Fettig discussed replacement of heating and cooling units at Extension, which is currently in the capital plan at a cost of $7,000 per unit. He would like to replace all five units. The total approximate cost is $60,000. We could use the current capital project accrual, as well as ARPA funds of $46,900. A request to replace approximately 25 desks in the Social Service building for $100,000 was made. Cichos would like to check if the state would help with costs of desks at social services. Fettig's final project is to replace the two-stall garage and build a three-stall garage across from the courthouse. The estimated cost would be $70,000.

Mark Attleson, LEC Maintenance Supervisor, presented requests for LEC Maintenance. Attleson discussed replacement of two rooftop air conditioning units and air handling system totaling $600,000. The air conditioning units are in the capital budget plan, with one replacement scheduled in 2022 for $36,000 and the second in 2025 for $45,000. Both costs are outdated and will not include labor. The air handling

system is in need of replacement now and is not currently in the capital plan. Attleson requested $4,000 to install a drop ceiling on 2nd floor LEC and $120,000 for first floor and lower-level bathrooms. Attleson's final request was for replacement of the kitchen flooring on second floor at a cost of approximately $40,000.

Karl Bergh, Park Superintendent, presented his requests for the Park Department: $104,655 to add two cabins, and $155,000 to add a paved walking trail from the marina to the public playground near Farmers Union Camp. A request for a box culvert to the island has been discussed in prior meetings.

Jim Wentland, Road Superintendent, presented the requests for the Road Department: $112,600 to upgrade the main shop floors with new concrete floor drains, oil and grease traps, and install new drain field, refacing the front of the main shop at a cost of $33,160, replacement of the trim and insulation on the blade shop for a cost of $61,000, and replacement of two walk-in doors in the main shop for $5,000.

Andrew Kirking, Emergency Manager, presented the requests for Emergency Management Department: three new grids to hold monitors at a cost of $6,000, 18 new monitors for $500 each, a new TV for security cameras for $500 and updating two televisions at a cost of $800.

The second ARPA payment is expected to come in August. Klose asked that Fettig and Attleson prioritize their requests from most important to least important.

At 3:11 p.m., the Special Stutsman County Commission meeting adjourned.

ATTEST:

Jessica Alonge	Mark T. Klose
Auditor/COO	Commission Chairman