Official Proceedings of the Stutsman County Park Board— July 15, 2025

At 8:30 a.m., Chairman Taylor called the regular meeting of the Stutsman County Park Board to order. Ben Tompkins, Amanda Hastings, Chad Wolsky, Levi Taylor, Henry Steinberger (via phone), and Merri Mooridian, answered roll. Mike Hansen was absent.

The Pledge of Allegiance was recited.

A motion to approve the agenda was made by Mooridian, seconded by Hastings. Unanimous aye vote. Motion carried.

Dylan Kleinjan, Park Superintendent, will be hiring Total Clean to continue the cleanup at Lakeside Campground, so his crew can focus on storm cleanup at other areas. Kleinjan is also looking for a company to take on the daily cleaning of the bathhouse at Lakeside.

Kleinjan also stated that the playground equipment is set be constructed on July 23rd & 24th. His crew has all of the equipment needed for the project.

A motion to approve the mid-month bills was made by Hastings, seconded by Tompkins. Roll call vote: Tompkins, Hastings, Wolsky, Taylor, Mooridian, and Steinberger voted aye. Motion carried.

	County Park Fund				
18681	ACE JAMESTOWN	$ 341.99	18714	INSURE FORWARD	$ 1,998.08
18685	BORDER STATES PAVING INC	$ 151,560.00	18715	INTERSTATE ENGINEERING	$ 729.00
18699	DAKOTA CENTRAL TELECOMM	$ 69.90	18746	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 1,094.10
18700	DAKOTA VALLEY ELECTRIC	$ 9.00	18748	NORTHWEST TIRE INC	$ 46.02
18704	FARMERS UNION OIL CO-CENEX	$ 40.00	18762	RUNNINGS	$ 289.99

At 8:36 a.m., a motion to adjourn the county park board meeting was made by Hastings, seconded by Mooridian. Motion carried.

Official Proceedings of the Stutsman County Commission— July 15, 2025

At 8:36 a.m., Chairman Taylor called the regular meeting of the Stutsman County Commission to order. Ben Tompkins, Amanda Hastings, Chad Wolsky, and Levi Taylor answered the roll call. Mike Hansen was absent.

A motion to approve the agenda was made by Hastings, seconded by Tompkins. Motion carried.

Jessica Alonge, Auditor/COO, presented the public hearing petition for withdrawal from the rural fire district for 7.71 acres of a 146-acre parcel looking to annex into the City of Jamestown. There was no testimony from the public for or against the petition. A motion to approve the petition was made by Wolsky, seconded by Tompkins. Roll call vote: Hastings, Wolsky, Taylor, and Tompkins voted aye. Motion carried.

Fritz Fremgen, State's Attorney, presented a draft policy for the public comment requirement of Senate Bill 2180. The public comment period may not interfere with the orderly conduct of the regular meeting. The comment period will be limited to items that are on the agenda for the day of the comment, or that have been on previous meeting agendas, and will be limited to two minutes. A majority of the board may

allow the speaker more time. The individual must provide, in writing, their name, address, and the topic they wish to speak on. A motion to approve the amended policy as presented was made by Tompkins, seconded by Wolsky. Roll call vote: Wolsky, Taylor, Tompkins, and Hastings voted aye. Motion carried.

Ashley Kjellberg, Ag & Natural Resource Agent, Angela Rost, 4H Program Assistant, and Brenda Jarski-Weber, Family Community Wellness Agent, with Stutsman County Extension provided quarterly programming updates. The office has been busy with the fair, Dr. Dawns Dairy Days, gardening events, a babysitting clinic, and numerous other programs. The quarterly narrative will be distributed to the commission upon completion.

Dena Kemmet, Central District Director, NDSU Extension, presented information on extension, the funding for extension, and the 4H program. She appreciates working with the commission and requests open communication on any questions that may come up and is in need of a commissioner to participate in the annual review process for the agents.

Jesse Christianson, Highway Superintendent, presented a request to advertise for bids for the Rau Lake grade raise, south on County Road 68. A motion to approve the request was made by Hastings, seconded by Wolsky. Unanimous aye vote. Motion carried.

Updates were given by the commissioners on the board and committee meetings they have attended in the last month. There is a webinar on flex funding on July 22nd.

Alonge provided some background on the GIS/IT Specialist position that has been open with the county for over two years. Josh Smaage, IT Director, gave some background on what the position would entail. Since they have not been able to fill the position, they have reached out to Interstate Engineering to see what services could be provided.

Dave Kirkpatrick, Interstate Engineering, presented a scope of work that would create a collaboration to allow him access to the county information, create a 911 viewer, and work with the highway department. There would be aspects of the GIS system that would be available to the public depending on the needs of the county. A link to the GIS system will be made available on the county website. The project will take approximately 3-4 months to complete. A motion to approve the agreement up to $21,420 and the scope of work as presented was made by Hastings, seconded by Tompkins. Roll call vote: Taylor, Tompkins, Hastings, and Wolsky voted aye. Motion carried.

Alonge presented a request from the City of Jamestown, on behalf of Cavendish Farms for property tax incentives for expansion at their facility. The request is for a PILT of $100 annually for 15 years. Corry Shevlin, CEO, JSDC, stated that there would be no changes to the taxes for the existing facility, the request is only for expansion. No objections or issues to the project were made by the commissioner.

The next property tax incentive request is for Buffalo Manor Apartments, an affordable living senior housing development. Dan Madler, CEO of Beyond Shelter Inc., the nonprofit organization working with Buffalo Manor Apartments, gave some background on the project. The request is for a 17-year PILT for the building, with no payment being made, due to the high need of the facility in the area. Madler requested a letter of support from the county to the City of Jamestown to move the project forward. A motion to

accept the project as presented and submit a letter of support to the City of Jamestown was made by Hastings, seconded by Tompkins. Unanimous aye vote. Motion carried.

A motion to approve the revised July 1st, 2025, approval of bills, for a reduction of $1,750, due to a duplicate entry, was made by Tompkins, seconded by Wolsky. Roll call vote: Tompkins, Hastings, Wolsky and Taylor. Voted aye. Motion carried

A motion to approve the mid-month bills and taxable meals was made by Hastings, seconded by Tompkins. Roll call vote: Hastings, Wolsky, Taylor, and Tompkins voted aye. Motion carried.

	General Revenue Fund		18715	INTERSTATE ENGINEERING	$78,000.59
18683	APPLICANTPRO HOLDINGS, LLC	$ 486.00	18722	JOHN DEERE FINANCIAL	$ 4,185.11
18684	BALCO UNIFORM CO INC	$ 2,372.00	18723	KOTACO	$ 1,515.89
18687	BUFFALO CITY DIESEL	$ 1,022.95		KRAMLICH MICHAEL	$ 155.40
18688	CDW GOVERNMENT INC	$ 276.90	18727	LARRY'S AUTO GLASS	$ 280.99
18690	CENTRAL BUSINESS SYSTEMS INC	$ 272.89	18730	LINDE GAS & EQUIPMENT	$ 449.39
18691	CENTRAL SALES	$ 759.75	18735	MDU	$ 132.42
18692	CENTURYLINK	$ 1,292.45		MEDINA CITY AUDITOR - DD	$ 85.90
18694	COLE PAPERS INC	$ 1,695.91	18736	MENARDS - JAMESTOWN	$ 260.54
18698	DACOTAH PAPER CO	$ 458.46		MONTPELIER CITY AUDITOR - DD	$ 61.00
18701	DALSTED & RYAN P C	$ 637.50	18738	NAPA AUTO PARTS	$ 527.47
	DAVIS, SHANNON	$ 401.80	18742	ND DEPT OF ENVIRONMENTAL QUALITY	$ 1,200.00
	DAVIS, SHANNON	$ 14.00	18744	NEWMAN SIGNS	$ 73.00
18702	ECOLAB PEST ELIMINATION DIV	$ 338.90	18745	NORTH DAKOTA ONE CALL	$ 43.50
18705	FORUM COMMUNICATIONS COMPANY	$ 1,897.00	18746	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 60.00
18706	GALLS, LLC	$ 63.98	18752	OTTER TAIL POWER CO	$ 610.70
18707	GLOBAL EQUIPMENT COMPANY INC	$ 3,136.44	18754	POWER PLAN	$ 2,623.01
18710	IDEMIA IDENTITY & SECURITY USA LLC	$ 3,227.00	18758	QUILL CORPORATION	$ 38.32
18711	INFORMATION TECHNOLOGY DEPARTMENT	$ 1,369.45	18763	SAFETY KLEEN CORP	$ 358.19
18713	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 117.33		SNYDER, ANDREW	$ 195.30
18714	INSURE FORWARD	$26,444.71		STREETER CITY AUDITOR - DD	$ 103.75
18716	JAMESTOWN CITY BALER	$ 24.50	18768	TITAN MACHINERY	$ 1,137.70
18717	JAMESTOWN COMMUNICATIONS INC	$ 107.00		TOWE, JEREMY W	$ 133.70
18718	JAMESTOWN COMMUNITY CORRECTIONS	$ 500.00	18775	VESTIS	$ 303.57
18723	KOTACO	$ 683.04	18777	WILHELM CHEVROLET BUICK GMC	$ 25.96
18724	LAC DU FLAMBEAU CHIPPEWA INDIANS	$ 50.00		**Emergency**	
18726	LANGUAGE LINE SERVICES	$ 207.37	18715	INTERSTATE ENGINEERING	$57,967.58
18729	LES SCHWAB GROUP HOLDINGS, LLC	$ 802.76		**Weed Control Fund**	
18731	LLOYDS MOTORS	$ 98.88	18682	AGTERRA TECHNOLOGIES, INC.	$ 105.00
18733	MARQUART,ANDREW S	$ 927.00	18697	D & B PORTABLES LLC	$ 145.00
18734	MATTHEW BENDER & CO INC	$ 515.61	18713	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 169.28
18735	MDU	$ 86.56	18714	INSURE FORWARD	$ 352.42
18741	ND AUDITORS & TREASURERS ASSOCIATIONS	$ 100.00	18716	JAMESTOWN CITY BALER	$ 47.48
18743	ND STATE RADIO COMMUNICATIONS	$ 1,440.00	18732	MAC'S INC	$ 23.88
18744	NEWMAN SIGNS	$ 116.00	18737	MENARDS - JAMESTOWN WEED	$ 97.84
18746	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 207.00	18738	NAPA AUTO PARTS	$ 13.62
18748	NORTHWEST TIRE INC	$ 39.29	18739	NAPA AUTO PARTS-WEED	$ 96.39
18750	OFFICE OF THE ADJUTANT GENERAL	$ 480.00	18749	NUTRIEN AG SOLUTIONS, INC	$ 112.50
18752	OTTER TAIL POWER CO	$ 9,926.77	18761	ROUGHRIDER SIGNS & DESIGNS	$ 298.00
18753	PHARMCHEM INC	$ 639.00	18766	STUTSMAN CO ROAD DEPT	$ 136.08
18756	QUADIENT FINANCE USA, INC. - AUD	$ 1,095.28		**Veterans Service Fund**	
18764	SC CORRECTIONS	$ 1,649.50	18692	CENTURYLINK	$ 24.18
18767	SUMMIT FOOD SERVICE, LLC	$17,393.98		**County Agent Fund**	
18771	TRIPLE C TREE SERVICE	$ 7,000.00	18699	DAKOTA CENTRAL TELECOMM	$ 300.57
18776	WHERLEY, ROSE	$ 97.00	18709	HUGO'S 9	$ 26.12

18777	WILHELM CHEVROLET BUICK GMC	$ 2,511.00	18714	INSURE FORWARD	$ 1,354.25
	Vision Zero Coordinator		18728	LEAF	$ 142.65
	CARLBLOM, JOSEPH	$ 81.59	18760	RECYCLING CENTER OF NORTH DAKOTA, LLC	$ 36.00
	CARLBLOM, JOSEPH	$ 361.59		**Human Service Zone Human Service Fund Total**	$ 4,596.07
	CARLBLOM, JOSEPH	$ 140.00		**Flexible Transportation Fund**	
	E 911 Phone System Fund		18715	INTERSTATE ENGINEERING	$10,043.60
18699	DAKOTA CENTRAL TELECOMM	$ 219.92		**Commissary Fund**	
18711	INFORMATION TECHNOLOGY DEPARTMENT	$ 5,003.49	18719	JAMESTOWN SUN	$ 326.89
18717	JAMESTOWN COMMUNICATIONS INC	$ 1,450.00	18772	TURNKEY CORRECTIONS	$ 68.00
	County Roads Fund			**Drug Program Fund Total**	$ 568.85
18685	BORDER STATES PAVING INC	$ 9,429.28		**Courthouse Building Fund**	
18687	BUFFALO CITY DIESEL	$ 280.89	18769	TRANE U.S. INC	$87,825.00
18693	CLEVELAND CITY WATER & SEWER	$ 115.00		**Information Technology Capital Fund**	
18696	CREATIVE ENERGY	$ 2,335.39	18712	INNOVA INTEGRATED SOLUTIONS	$11,944.50
18699	DAKOTA CENTRAL TELECOMM	$ 128.77		**Road & Bridge Building Fund**	
18703	FACTORY MOTOR PARTS CO	$ 568.00	18721	JLM ENTERPRISES INC.	$ 4,200.00
18704	FARMERS UNION OIL CO-CENEX	$ 3,221.97		**County Sheriff Capital Fund**	
	HARRINGTON, LEVI	$ 73.50	18747	NORTHERN SAFETY TECHNOLOGY INC	$ 6,078.93
18708	HIGH PLAINS WATER	$ 47.00	18755	PUSH PEDAL PULL, INC.	$18,856.98
18711	INFORMATION TECHNOLOGY DEPARTMENT	$ 270.45		**Bond Fund**	
18714	INSURE FORWARD	$ 3,168.46	18695	COMPUTERSHARE CORPORATE TRUST	$ 750.00

At 10:17 a.m., a motion to adjourn the meeting was made by Hastings, seconded by Tompkins. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Levi Taylor
Commission Chairman