Official Proceedings of the Stutsman County Commission – July 17, 2018

At 4:30 p.m., Charmain Mark Klose called the regular meeting of the Stutsman County Commission to order. Denny Ova, Dale Marks, Dave Schwartz, Craig Neys, and Mark Klose answered the roll call.

Keith Domke, President of the Jamestown Marksmanship Education Range, was present to inquire about leasing land at the Stutsman County Fairgrounds. They have been looking for options for an indoor gun range in Jamestown and inquired about land at the Fairgrounds between the law enforcement range and the area where the mud drags are held. County staff will look into whether the desired site is owned by the County or owned/leased by the Fair Association and the board will discuss at a future meeting.

David Bratton, Veterans Service Officer, presented an out of state travel request. He will be traveling to Pierre, South Dakota August 19-25 for the National Association of County Veterans Service Officers training. Neys made a motion to approve, seconded by Marks. Motion carried.

Jessica Moser, Treasurer, presented a request to cancel uncashed warrants and treasurer's checks. These checks are more than 1 year old as of June 30th. They will be cancelled and next year will be sent to the state as unclaimed property. Schwartz made a motion, seconded by Ova. Marks, Schwartz, Neys, Klose, and Ova voted aye. Motion carried.

Moser also requested approval to change the primary bank accounts for Stutsman County. In January, Wells Fargo notified the County that they could no longer waive the service fees for our accounts. The fees are approximately $10,000 per year. Moser has met with Bank Forward and they are able to meet the County's pledging requirements. Bank Forward fees are estimated at approximately $2,100 but interest earnings on the accounts will help negate the fees. The accounts would include the savings, primary checking, payroll, inmate, foster care, and CDBG. Schwartz made a motion to switch the primary bank accounts from Wells Fargo to Bank Forward, seconded by Ova. Schwartz, Neys, Klose, Ova, and Marks voted aye. Motion carried.

A special events liquor permit was presented from Gundy's Bar and Grill for a wedding at the Boondocks. Ova made a motion, seconded by Schwartz. Motion carried.

Commissioner Schwartz discussed hiring a temporary park maintenance position for the Parks Department. An employee is out for the foreseeable future on medical leave and the other employees need additional help to keep up on the mowing and garbage removal. Schwartz made a motion to advertise for the position, seconded by Neys. Motion carried.

Nicole Meland, Auditor/COO, presented adjustments to the 2019 preliminary budget. Commissioner Schwartz suggested adding an additional 1% COLA for a cost of $88,460. There will be a salary survey done next year, and increasing the salaries now could help lessen the increase in future years. Fund balance from the State Highway Aid Fund will be used to fund some of the road projects in 2019. Meland will make the necessary changes and prepare new budget packets for the board to approve at the next meeting.

Ova made a motion to approve the taxable meals and mid-month bills, seconded by Marks. Neys, Klose, Ova, Marks, and Schwartz voted aye. Motion carried.

	General Revenue Fund		79064	BUFFALO CITY DIESEL	$247.73
79059	A & B BUSINESS INC	$123.89	79065	BUTLER MACHINERY CO	$3,978.66
	ANDERSON,APRIL	$36.68	79073	DAKOTA CENTRAL TELECOMM	$171.42
79062	BEHAVIORAL INTERVENTIONS	$475.20	79078	FARMERS UNION OIL CO-CENEX	$2,595.81
79066	CAR INTERIORS & MORE	$591.00	79079	FASTENAL CO	$276.77
79067	CBM FOOD SERVICE	$3,962.41	79080	FLEETPRIDE	$239.96
79071	CENTURYLINK	$1,055.80	79081	FLINT HILLS RESOURCES LP	$12,411.51
79072	DACOTAH PAPER CO	$481.82	79082	FORUM COMMUNICATIONS COMPANY	$106.58
79075	DAN POLAND MACHINE INC	$199.26	79085	HIGH PLAINS WATER	$60.00
79076	ECOLAB PEST ELIMINATION DIV	$294.65	79095	NAPA AUTO PARTS	$58.15
79077	ELECTION SYSTEMS & SOFTWARE	$5,376.10	79097	ND INSURANCE DEPARTMENT	$800.00
79082	FORUM COMMUNICATIONS COMPANY	$2,321.76	79101	NICKY'S SPARE TIME	$70.00
	FREMGEN,FRITZ	$34.00	79104	OTTER TAIL POWER CO	$64.25
79083	GALLS, LLC	$199.96	79108	POWER PLAN	$16.07
79084	HENTON, NICOLE	$51.00	79110	PRODUCTIVITY PLUS ACCOUNT	$39.00
79086	INFORMATION TECHNOLOGY DEPT	$536.20	79121	TDS METROCOM - RD	$3.52
79088	INNOVATIVE OFFICE SOLUTIONS, LLC.	$322.83		**Foster Care Trust Fund**	
79091	MAC'S INC	$75.35	79118	STUTSMAN CO TREASURER	$874.00
79092	MARQUART,ANDREW S	$1,278.00		**Social Services Fund Total**	$3,017.81
79093	MEDICINE SHOPPE	$255.23		**County Park Fund**	
79094	MOSER,JESSICA	$144.46	79060	AMERIPRIDE SERVICES	$399.94
79096	ND CHAPTER OF APCO	$360.00	79074	DAKOTA VALLEY ELECTRIC	$8.00
79097	ND INSURANCE DEPARTMENT	$100.00	79078	FARMERS UNION OIL CO-CENEX	$90.84
79098	ND STATE RADIO COMMUNICATIONS	$960.00		**Weed Control Fund**	
79099	NDPOA	$615.00	79073	DAKOTA CENTRAL TELECOMM	$54.91
79100	NEOFUNDS- AUD	$2,000.00	79089	JETSTREAM CAR WASH	$226.53
79102	NORTHERN PLAINS ELECTRIC COOPERATIVE	$60.00	79091	MAC'S INC	$9.73
79104	OTTER TAIL POWER CO	$11,223.09	79103	NORTHWEST TIRE INC	$24.84
79105	PACKAGING HORIZONS, CORP	$90.63	79112	ROUGHRIDER SIGNS & DESIGNS	$150.00
79106	PARADIGM REPORTING & CAPTIONING	$175.00		**Veterans Service Fund**	
79107	PHARMCHEM INC	$1,284.75	79068	CDW GOVERNMENT INC	$203.14
79109	PRIMARY PRODUCTS COMPANY	$69.57	79070	CENTRAL BUSINESS SYSTEMS INC	$512.91
79111	RECYCLING CENTER OF NORTH DAKOTA, LLC	$119.25	79071	CENTURYLINK	$14.74
79113	SC CORRECTIONS	$1,569.75	79088	INNOVATIVE OFFICE SOLUTIONS, LLC.	$237.09
	SCHAFFER,DIANNE	$50.00	79120	TDS METROCOM	$4.21
79115	SETINA MFG. CO., INC	$854.00		**County Agent Fund**	
79116	STEIN'S INC	$250.35	79087	INNOVATIVE OFFICE SOLUTIONS, LLC	$1.98
79119	SUPREME COURT OF ND	$25.00	79088	INNOVATIVE OFFICE SOLUTIONS, LLC.	$83.98
79120	TDS METROCOM	$237.10	79090	LIFESTYLE APPLIANCE	$50.00
79122	THOMSON REUTERS	$358.66		**Camping Fee Fund**	
79123	THRIFTY DRUG-WHITE DRUG	$18.15	79117	STUTSMAN CO PARK	$529.72
79125	TWO RIVERS PRINTING	$102.00		THE DAK	$2,118.86
	E 911 Phone System Fund			**Commissary Fund**	
79073	DAKOTA CENTRAL TELECOMM	$505.36	79124	TURNKEY CORRECTIONS	$222.21
79120	TDS METROCOM	$6.88		**Drug Program Fund Total**	$691.55
	County Roads Fund			**Bond Fund**	
79061	BEAVER CREEK ARCHAEOLOGY	$2,825.00	79127	WELLS FARGO CORPORATE TRUST SERVICE	$750.00
79063	BRAUN INTERTEC CORPORATION	$8,288.75			

At 5:05 p.m. Marks made a motion to adjourn, seconded by Schwartz. Motion carried.

ATTEST:

Nicole Meland	Mark T. Klose
Auditor/COO	Commission Chairman