Official Proceedings of the Stutsman County Commission – July 19, 2016

At 8:00 a.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Mark T. Klose, Craig Neys, Dale Marks, Dennis Ova, and David Schwartz answered the roll call.

Chad Kaiser, Sheriff, presented his monthly report and the statistics for 2015 to the commissioners. Kaiser reported there is an increase in calls for service from the previous and is continuing to trend upward. A lot of the calls for service are for drugs which went up approximately 80%. The increase possibly is due to having a canine on board. Violent crimes have increased and are becoming more prevalent than in the past which is happening everywhere. Sex offender registration is getting to be a pain because the paperwork needs to be done each time they move. April Anderson, Sheriff's Office, attended a conference hosted by the State of North Dakota to participate in a pilot software program to streamline the sex offender registration process. The State of North Dakota provided the initial equipment and it is up to our office to update the information.

Chad informed the commissioners that Mercedez Holzworth was hired as a Deputy Sheriff. She was a correctional officer for Stutsman Count and is currently attending school. She will be done at the end of August.

Jessica Alonge, Treasurer, presented the Pledge of Securities as follows: (institution, total deposits, and securities pledged) Bank Forward, $1,705,156.42, $1,659,522.75; First Community Credit Union, $776,028.35, $803,964.73; Choice Financial, $550,00.00, $768,200.00; Unison Bank, $2,885,255.39, $3,130,776.50; Wells Fargo Bank, N.A. $21,954,627.33, $26,918,350.92. The county is overprotected at all of the banks. Neys made a motion, seconded by Schwartz to accept the Pledge of Securities as presented. Motion carried.

Treasurer Alonge is requesting to cancel uncashed warrants and treasurer's checks that are over one year old as of June 30th. Each individual has received at least three letters. Jessica will send another letter to the recipients' informing them their money will be sent to unclaimed property for the State of North Dakota. Ova made a motion, seconded by Marks to approve the cancellation of uncashed warrants and treasurer's checks as presented. Motion carried.

CHECKS TO BE CANCELLED BY STUTSMAN COUNTY COMMISSION

WELLS FARGO

Treasurer Check No.	Payee	Department	Date of Issue	Amount
67233	Zachary Schlecht	Co Corrections	08/06/2014	$6.00
67650	John Rech	Co Corrections	09/25/2014	$54.5
69264	Nick Bercier	General	03/04/2015	$40.00
Total Wells Fargo	$100.50			
UNISON BANK				
40875	Mavis Wilmann	Sheriff	04/13/2015	$7.97
Total Unison	$7.97			
Total Checks:	**$108.47**			

Auditor Bradley informed the commissioners a request was made at the Auditor/Treasurer conference last week to put legislation forward to repeal the requirement for the county commission to approve the Pledge of Securities. Stutsman County already has a written agreement with Wells Fargo who has the vast majority of our pledges and the information changes every day. By the time, the information gets to the commission it has changed several times. This is the same issue statewide.

Connie Ova, Jamestown/Stutsman Development Corporation (JSDC) is requesting approval for the 2017 JSDC Draft Budget. Ova informed the commissioners the sales tax dollars are on schedule to provide approximately $1,213,672 for the 2016 fiscal year and property taxes will be about $294,000. The dollars that were requested from each entity for the JSDC budget does equal less than 30% which does not include the dollars generated by interest and principal that is paid back nor does it include sales of property that is owned by JSDC. The budget reflects a three percent increase of $13,725 to the 2016 budget. Auditor Bradley stated the county has the proposed revenues and expenditures as well as the audit. Schwartz made a motion, seconded by Neys to approve the 2017 JSDC draft budget as presented. Roll call vote: Ova, Marks, Schwartz, Neys, and Klose voted aye. Motion carried.

Connie is requesting approval for the JSDC Governance documents namely the JSDC procedures, Articles of Incorporation, and JSDC/City/County contract. The JSDC procedures document has been discussed, scrutinized, studies, reviewed by the JSDC Governance Committee and then again by the JSDC Board of Directors. The Articles of Incorporation and the JSDC/City/County contract documents have not changed from their original state with the exception of grammatical incorrectness. Neys made a motion, seconded by Marks to approve the JSDC Governance documents as presented. Motion carried.

Ova is requesting funding of phase one for Red River Valley Water Supply. The Garrison Conservancy District has been allocated dollars to move forward with the next phase of the Red River Valley Water Supply Project (RRVWSP). Jamestown/Stutsman Development Corporation has opted into the project in prior years to ensure the region will have enough industrial water for the future. In order for JSDC to continue as a part of the project, it has been determined that in partnership with Stutsman Rural Water District this area will need an additional 15 cfs of water to make sure we can support additional projects to continue growth in the Spiritwood area. The Stutsman Rural Water District board of directors has approved providing up to $56,000 of the cost leaving the balance of $210,000 minus the $56,000 equals $154,000 as a community match. This cost to move forward with community share of the engineering study of $154,000 is split 90/10 percent with the county's portion being $15,400. Steve Burian, CEO of AE2S is the project engineer. Steve Burian stated it is recognized that a shortage of water supply in the Red River Valley was prevalent in the 1930's and will reoccur again. The State of North Dakota recognizes the water supply for the eastern part of the state is very important long term. Water would come from somewhere around Washburn, would potentially treat it; bring it across the McClusky canal, and past the Continental Divide. For the Red River Valley it would continue over to Baldhill Creek or the Sheyenne River and then drop it into Lake Ashtabula. Burian stated due to the water issues the county has experienced with Spiritwood Energy Park, we were told to contact every user and make sure the need for water is been vetted. In this biennium the legislature gave Garrison Diversion Conservancy District $5 million of new money and $7.3 million of carryover money for a total of $12.3 million. The Lake Agassiz Water Authority (LAWA) chose to open it up to a 90/10 percent cost share which is $1.4 million. The equation works amount of capacity that is nominated divided by 100 cfs which is a minimum number needed times $1.4 million equals $14,000 per cubic feet per second (cfs). The money has to be paid before June 30, 2017 since it is for this biennium. By the end of the biennium, the full concept and cost estimates will be completed. The cost share is just for the engineering analysis and for a short-term commitment. Marks made a motion, seconded by Ova to approve phase one for the Red River Valley Water Supply as presented. Roll call vote: Marks, Schwartz, Neys, Klose, and Ova voted aye. Motion carried.

Connie is requesting approval of a renewal of matching grant funds for Jamestown Tourism. Jamestown Tourism is requesting $75,000 in matching dollars from JSDC to help fund tourism sites, events, and other recreational entities that generate economic impact by bringing visitors to Jamestown. The dollars are allocated through an application process where the organization

presents the request in front of the five-member Jamestown Tourism Executive Board for approval. It is an 80/20 percent split with the county's portion being $15,000. Marks made a motion, seconded by Neys to approve the Jamestown Tourism request as presented. Roll call vote: Schwartz, Neys, Klose, Ova, and Marks voted aye. Motion carried.

Connie Ova is requesting approval of matching grant funds for Ag Products Utilization Commission (APUC) grant for Spiritwood Ingredients, LLC in the amount of $50,000 to proceed with the study. The objective of this project is to develop and construct a Barley Processing plant using five million bushels of barley annually as its primary feedstock. The processing plant will produce high concentrate barley protein for use in the aquaculture (fish farming) industry. The remaining co-product will be used as a feedstock for ethanol production. The project, Spiritwood Ingredients LLC will be co-located next to Dakota Spirit AgEnergy. The grant dollars will be used to evaluate and solidify both procedure and scale of all the steps for the removal of protein from barley. The JSDC Board of Directors approved a motion to fund up to $50,000 for the community match portion of the APUC grant for Spiritwood Ingredients on a 90/10 percent split pending APUC approval. The county's portion is $5,000. Ova made a motion, seconded by Marks to approve the request for Spiritwood Ingredients as presented. Roll call vote: Neys, Klose, Ova, Marks, and Schwartz voted aye. Motion carried.

Connie is requesting to add 320 contiguous acres, located directly south of Spiritwood Energy Park Association (SEPA), to the Spiritwood Energy Park. The expansion is due to a possibility of a second large value added agriculture tenant moving into the Spiritwood area. The 320 acres is currently owned by the JSDC on a 90/10 city/county split and is commonly known as the Klose property. The JSDC Board of Directors approved a motion to move the 320 acres of the Klose Property (east half of Section 28) into the SEPA as an equity investment pending that action be requested by a future tenant. This project was at the APUC commission and they have not come to JSDC for support at this time. There is no money changing hands, JSDC will have a larger percentage of ownership. Schwartz made a motion, seconded by Neys to approve the request as presented. Motion carried.

Schwartz made a motion, seconded by Ova for approval of a Beer, Liquor, and Sunday Beer application for Ypsi Bar & Grill. Motion carried.

Ova made a motion, seconded by Schwartz for approval of a Buffalo Land Inc. Beer and liquor license for Masonic Lodge in Bloom Township pending the county receiving consent from Bloom Township. Motion carried.

Neys made a motion, seconded by Schwartz to approve the taxable meals and mid-month bills. Roll call vote: Klose, Ova, Marks, Schwartz, and Neys voted aye.

	General Revenue Fund			**County Roads Fund (Cont'd)**	
73425	A & B BUSINESS INC	$293.90	73471	MAC'S INC	$32.28
	ALONGE,JESSICA	$73.50	73472	MDU	$69.72
	ANDERSEN, RYAN	$27.00	73474	MEDINA CITY AUDITOR	$18.85
73428	ATTORNEY GENERAL OFFICE	$4,465.00	73475	MENARDS - JAMESTOWN	$65.82
73429	BEHAVIORAL INTERVENTIONS	$1,738.68	73477	NAPA AUTO PARTS	$417.72
	BENDER,STEVE G	$1.99	73481	ND INSURANCE DEPARTMENT	$300.00
73430	BLUE STAR DRY CLEANING & BEYOND	$8.00	73484	NEWMAN SIGNS	$622.50
73431	BOB'S PLUMBING & HEATING INC	$76.40	73485	NORTHWEST TIRE INC	$210.39
73437	CENTURYLINK	$877.80	73489	OTTER TAIL POWER CO	$500.91
	CHADDUCK,LINDA	$206.28	73493	QUALITY SERVICE & REPAIR	$19.30
73439	COLE PAPERS INC	$633.35	73497	RM STOUDT INC	$45.22
73440	COMMUNITY CORRECTION PROGRAM	$752.50		SINCLAIR,JOHN	$71.28
73441	CREATIVE ENERGY	$218.42	73506	STREETER COOP OIL	$1,569.43
73443	DACOTAH PAPER CO	$1,859.83	73511	TDS METROCOM	$4.62
73446	DALSTED & RYAN P C	$997.50	73515	US ASSURE INSURANCE SERVICES OF FL, INC	$375.00

73447	DR DAWN'S PET STOP LLC	$54.01	73516	VINING OIL CO	$989.77
73452	HANSON TIRE SERVICE	$187.60	73517	WALLWORK INC, WW	$703.29
	HARTMAN, JESSICA	$21.00	73520	WEST END HIDE & FUR	$380.00
73454	HEALTHCARE ENVIRONMENTAL SERVICE LLC	$220.00		**Social Services Fund Total**	$1,742.55
73455	HOME OF ECONOMY	$109.79		**County Park Fund**	
73457	INFINITY BUILDING SERVICES	-$44.32	73427	AMERIPRIDE SERVICES	$493.80
73458	INFORMATION TECHNOLOGY DEPT	$664.75		BENDER,STEVE G	$8.00
	JACKSON, CHAD	$108.00	73445	DAKOTA VALLEY ELECTRIC	$8.00
	JACKSON, CHAD	$415.20	73449	FARMERS UNION OIL CO-CENEX	$80.50
73461	JAMESTOWN COMMUNICATIONS INC	$541.00	73457	INFINITY BUILDING SERVICES	$385.22
	JENKINS, CONNIE	$27.00	73465	JOHN DEERE FINANCIAL-PARK	$44.48
73464	JOBS HQ	$73.70	73479	NARDINI FIRE EQUIPMENT OF ND	$214.50
	LANDSCOOT,MIKE	$45.90	73496	RENTAL STORE,THE	$60.00
73468	LANGUAGE LINE SERVICES	$22.69		**Emergency**	
73469	LIFESTYLE APPLIANCE	$20.00	73450	FINANCIAL MANAGEMENT DIVISION	$29,895.78
73470	MAC'S	$19.98		**Weed Control Fund**	
73471	MAC'S INC	$21.20	73426	AG SPRAY EQUIPMENT	$63.86
73473	MEDICINE SHOPPE	$275.93	73433	BROWN & SAENGER	$8.99
73479	NARDINI FIRE EQUIPMENT OF ND	$168.50	73438	CLASSIC COUNTRY KSJB	$225.00
73480	ND DEPT OF MOTOR VEHICLE	$10.00	73439	COLE PAPERS INC	$82.94
73481	ND INSURANCE DEPARTMENT	$50.00	73442	CROP PRODUCTION SERVICES	$47,136.50
73482	ND STATE RADIO COMMUNICATIONS	$960.00	73444	DAKOTA CENTRAL TELECOMMUNICATIONS	$90.70
73486	NYGAARD,DACELL	$156.00	73448	F/S MANUFACTURING	$53.25
73487	OFFICE OF STATE TAX COMMISSIONER	$336.28	73451	GCR TIRE CENTERS	$54.99
73489	OTTER TAIL POWER CO	$9,800.80	73455	HOME OF ECONOMY	$61.97
73490	PHARMCHEM INC	$600.00	73459	INGSTAD FAMILY MEDIA	$200.00
73491	PLUMBMASTER	$266.87	73462	JAMESTOWN SUN	$597.68
73492	PROBUILD	$16.63	73466	JOHN DEERE FINANCIAL-WEED	$2.83
73494	QUILL CORPORATION	$23.97	73467	K & D TOWING	$300.00
73495	RECORD KEEPERS	$185.00	73471	MAC'S INC	$246.19
73499	SANDNESS LAW OFFICE	$189.00	73478	NAPA AUTO PARTS-WEED	$440.29
73500	SANFORD HEALTHCARE ACCESSORIES LLC	$20.00	73488	ORR'IGINALS	$48.00
73501	SANFORD NORTH	$1,000.00	73489	OTTER TAIL POWER CO	$73.98
	SCHAFFER,DIANNE	$50.00	73498	ROUGHRIDER SIGNS & DESIGNS	$150.00
73503	SIMPLEXGRINNELL	$604.18	73516	VINING OIL CO	$16.32
	SMAAGE,JOSH	$108.00	73518	WARNE CHEMICAL & EQUIPMENT CO	$1,121.08
73504	SMOKIE'S FIRE SALES & SERVICE INC	$31.45		**Veterans Service Fund**	
73505	STEIN'S INC	$961.06	73437	CENTURYLINK	$15.81
73509	STUTSMAN COUNTY AUDITOR	$835.50	73476	NACVSO	$40.00
73510	SUNSET LAW ENFORCEMENT	$2,292.02	73511	TDS METROCOM	$2.93
73511	TDS METROCOM	$274.64		**County Agent Fund**	
73513	TRUE VALUE (CORRECTIONS)	$12.99	73433	BROWN & SAENGER	$135.97
	VAN DE VELDE,SARAH	$28.08	73444	DAKOTA CENTRAL TELECOMMUNICATIONS	$247.37
73521	WILHELM CHEVROLET BUICK GMC	$86.82	73453	HARSTAD,ALICIA	$79.92
73522	WRUCK,CODY	$13.00	73456	HUGO'S 9	$48.07
	E 911 Phone System Fund		73483	NEAFCS	$425.00
73433	BROWN & SAENGER	$399.54		**Camping Fee Fund**	
73444	DAKOTA CENTRAL TELECOMMUNICATIONS	$646.71	73507	STUTSMAN CO PARK	$495.18
73511	TDS METROCOM	$9.72	73512	THE DAK	$1,980.72
	County Roads Fund			**Commissary Fund**	
73425	A & B BUSINESS INC	$204.88	73514	TURNKEY CORRECTIONS	$211.97
73427	AMERIPRIDE SERVICES	$371.16		**Drug Program Fund Total**	$39.54
	ANDERSON,CHARLES	$56.16		**Courthouse Building Fund**	
73432	BORDER STATES PAVING INC	$1,483,305.73	73457	INFINITY BUILDING SERVICES	$3,800.00
73434	BUFFALO CITY DIESEL	$99.95		**Road & Bridge Building Fund**	
73435	BUTLER MACHINERY CO	$197.32	73502	SCHLECHT & SCHULZ CONST. LLC	$72,710.00
73441	CREATIVE ENERGY	$1,734.53		**County Hazardous Chemical Account Total**	$102.44
73444	DAKOTA CENTRAL TELECOMMUNICATIONS	$164.92		**Bond Fund**	
73460	INLAND TRUCK PARTS CO	$975.06	73519	WELLS FARGO CORPORATE TRUST SERVICE	$750.00
73463	JAMESTOWN SUN RD	$273.75		**FEMA**	
	KOBLE,RON	$44.28	73508	STUTSMAN CO ROAD DEPT	$176.36

Auditor Bradley updated the commissioners on the Auditor/Treasurer Conference which was last week. Bradley has received updates on the legislative session and there are a number of things up in the air that are not real positive on which way the legislature will go in trying to balance the

budget. Auditor Bradley will be attending some of the hearings in order to give the commissioners an update and have an idea of what is coming. The Auditor's Association did take a position on to better inform taxpayers on taxes and the whole tax process. Some of the legislature has been trying to slowly move North Dakota towards what Minnesota does of sending out a preliminary tax statement before the taxes are set. Cass County has agreed to participate in a pilot program to demonstrate if the process will work. The county will send out one preliminary notice, giving an estimate of what the taxes would be, and sending the statement out to the property owners in that region. The idea is to get more accurate information to the taxpayers so they can see the big picture instead of one jurisdiction. It would be an increased cost to the county; however, it could reduce the cost to other taxing jurisdictions.

At 8:54 a.m., a motion to adjourn was made by Schwartz, seconded by Neys. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman