

## Official Proceedings of the Stutsman County Commission – July 19, 2022

At 3:30 p.m., Vice Chairman Ova called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Joan Morris, and Steven Cichos were present. Ramone Gumke and Mark Klose were absent.

Corry Shevlin, JSDC, presented a two-part funding request for Shocker Hitch, LLC. Morris recused herself from voting due to a conflict of interest. Part one of the request was for Pace Funding of up to \$217,000 with a county share of \$43,400. A motion to approve the request was made by Cichos, and seconded by Ova. The second part of the request is for the new jobs training portion in the amount of \$70,680, with \$14,136 being the county share. A motion to approve was made by Cichos, seconded by Ova. Cichos amended his original motion to approve requests, with Ova amending his second. Roll call vote: Cichos and Ova voted aye, Morris recused. Motion carried.

Shannon Davis, Human Resources Director, requested approval of the grade changes for the Sheriff, Chief Deputy Sheriff and States Attorney positions that was tabled from the July 5, 2022 meeting. Morris would like more information because they are large increases and requested it be included with the 2023 budget discussions.

Jim Wentland, Road Superintendent, presented the county weed and grass mowing policy. Stutsman county only recognizes one date for the mowing of ditches, requiring it be done by October 1. Cichos suggested contacting the Chairman of the Township Officers Association to add to the agenda for their meeting in November.

Wentland received quotes for repairs to be made to County Road 68, south of Medina, near School Lake. He spoke with Gene Guthmiller, and the quote to repair the ½ mile stretch near School Lake would be \$50,000. Two areas north of that, approximately 1/3 of a mile, was quoted at \$30,000. A motion to proceed with the repairs was made by Cichos, seconded by Ova. Roll call vote: Morris, Cichos and Ova voted aye. Motion carried.

Jim Fetting, Maintenance Supervisor, presented the request for purchase approval of a 2012 Ford F-250 to use for a plow truck. The request is for \$12,500 for the purchase of the truck and \$1,000 for new tires. He received a quote from Bert's for purchase and installation of a snow plow in the amount of \$9,514. He does have about \$16,000 budgeted this year for the truck. A motion to approve was made by Cichos, seconded Morris. Roll call vote: Morris, Cichos and Ova voted aye. Motion carried.

At 3:58 p.m., Ramone Gumke joined the meeting via telephone.

Chad Kaiser, Sheriff presented an update on the building project. He is able to get all vehicles into the ambulance building currently listed for sale. The purchase price of the building is \$870,000, other costs include \$10,000 for general maintenance, \$20,000-\$25,000 for a generator, and \$70,000 for an air exchange system. Kaiser presented the pros and cons of both the ambulance building and construction of a new building. The bid opening for the new building was held on June 6, 2022, and will expire on August 4, 2022. A motion was made by Cichos to have Kaiser and Klose negotiate a purchase agreement for the ambulance building, subject to commission approval, seconded by Morris. Roll call vote: Morris, Cichos and Ova voted aye. Gumke abstained.

Jessica Alonge, Auditor/COO requested to set a special meeting for preliminary budget discussions. A special meeting was scheduled for August 2, 2022, at 1:30 p.m. The agenda will include ARPA Projects, the Sheriff's Building, and a Preliminary Budget Discussion.

Alonge presented information on possible excess levies for Flint and Weld Townships. Weld Township has a balance of \$19,287.89 owed to the road department, with \$8,384.76 being delinquent over one year. Flint Township has a balance is \$21,330.06 with \$317.98 being delinquent for over one year. Peterson Township also has balance over 1 year old, but they are already at 36s mills through 2024.

At 4:30 p.m. the Commission meeting recessed for the Park Board meeting.

#### Official Proceedings of the Stutsman County Park Board—July 19, 2022

At 4:30 p.m., Vice Chairman Ova called the regular meeting of the Stutsman County Park Board to order. Dennis Ova, Joan Morris, Steven Cichos, Ramone Gumke (via phone), Robert Martin, and Merri Mooridian answered the roll call. Mark Klose was absent.

Karl Bergh, Park Superintendent, presented a request from a reservoir property owner to replace about 180 feet of fence along the property line. The property owner requested that bumper posts be put in instead of the t-post and smooth wire fencing. A motion to proceed with bumper post installation was made by Morris, seconded by Cichos. Roll call vote: Morris, Cichos, Gumke, Ova, Mooridian and Martin voted aye. Motion carried.

Bergh informed the Board that there are currently no dock permit violations. He will be putting in the buoys at the beach by the end of the week.

Bergh inspected other lands between the reservoir and individual homes. There are two individuals that had done some extra mowing, one of them mowed down leafy spurge. The other party had removed bumper posts and mowed a large access to the lake. A letter will be sent to the resident requesting that they replace the bumper posts.

At 4:45 p.m., Commissioner Gumke left the meeting.

Ashley Wolsky expressed concerns regarding her request for a land access permit, that was voted against by all Park Board members on July 5, 2022. She requested that the board either allow homeowners to purchase the land between their homes and reservoir, allow them to rent the land, or grant them land access. No decision was made by the Board.

A motion to approve the second of the grandfathered dock permits, Nohrenberg/Thomas was made by Morris, seconded by Ova. Motion carried.

A motion to approve the mid-month bills was made by Morris, seconded by Mooridian. Roll call vote: Morris, Cichos, Ova, Mooridian and Martin voted aye. Motion carried.

|      | County Park Fund           |          |      |                                      |            |
|------|----------------------------|----------|------|--------------------------------------|------------|
| 9228 | CENTRAL SALES              | \$1.33   | 9266 | MADER THE DRAIN DOCTOR               | \$175.00   |
| 9239 | DAKOTA VALLEY ELECTRIC     | \$8.00   | 9272 | NAPA AUTO PARTS-PARK                 | \$10.08    |
| 9243 | FARMERS UNION OIL CO-CENEX | \$40.00  | 9279 | NORTHERN PLAINS ELECTRIC COOPERATIVE | \$1,020.10 |
| 9251 | HOME OF ECONOMY            | \$36.98  | 9280 | NORTHWEST TIRE INC                   | \$84.20    |
| 9254 | INSURE FORWARD             | \$947.00 | 9281 | NORTHWEST TIRE INC.                  | \$419.94   |

|      |                          |          |      |                      |          |
|------|--------------------------|----------|------|----------------------|----------|
|      | JOB SERVICE NORTH DAKOTA | \$55.80  | 9293 | SCOTT'S ELECTRIC LLC | \$471.15 |
|      | JOB SERVICE NORTH DAKOTA | \$316.20 | 9307 | WELDER, LEXI         | \$40.00  |
| 9261 | LANDIS, MARK             | \$140.00 |      |                      |          |

At 4:54 p.m., a motion was made by Martin to adjourn the park board meeting, seconded by Cichos. Motion carried.

At 4:54 p.m., the Commission meeting was called back to order.

Cichos made a motion to approve the mid-month bills and taxable meals, seconded by Morris. Roll call vote: Morris, Cichos and Ova voted aye. Motion carried.

|      |                                      |             |      |                                      |             |
|------|--------------------------------------|-------------|------|--------------------------------------|-------------|
|      | <b>General Revenue Fund</b>          |             | 9243 | FARMERS UNION OIL CO-CENEX           | \$15.99     |
| 9209 | CAPITAL ONE-EMS                      | \$24.72     | 9244 | FINANCIAL MANAGEMENT DIVISION        | \$14,319.45 |
| 9214 | A & B BUSINESS INC                   | \$325.61    | 9246 | FORUM COMMUNICATIONS COMPANY         | \$901.44    |
|      | ALONGE,JESSICA                       | \$261.88    |      | HARRINGTON, LEVI                     | \$38.61     |
| 9217 | BALCO UNIFORM CO INC                 | \$121.26    | 9248 | HIGH PLAINS WATER                    | \$60.00     |
| 9218 | BEHAVIORAL INTERVENTIONS             | \$273.60    | 9251 | HOME OF ECONOMY                      | \$31.75     |
| 9225 | CDW GOVERNMENT INC                   | \$33.58     | 9254 | INSURE FORWARD                       | \$1,173.00  |
| 9227 | CENTRAL BUSINESS SYSTEMS INC         | \$657.35    | 9257 | JAMESTOWN COMMUNICATIONS INC         | \$791.48    |
| 9229 | CENTURYLINK                          | \$1,140.55  |      | JOB SERVICE NORTH DAKOTA             | \$364.00    |
| 9230 | CITY OF JAMESTOWN                    | \$651.70    |      | JOB SERVICE NORTH DAKOTA             | \$448.00    |
| 9233 | COLE PAPERS INC                      | \$643.32    |      | JOB SERVICE NORTH DAKOTA             | \$344.00    |
| 9234 | COOKS CORRECTIONAL                   | \$422.13    |      | JOB SERVICE NORTH DAKOTA             | \$395.00    |
| 9235 | CREATIVE ENERGY                      | \$176.27    |      | KRAMLICH MICHAEL                     | \$274.95    |
| 9236 | DACOTAH PAPER CO                     | \$8,252.40  |      | KRAMLICH, MYRON                      | \$166.14    |
| 9237 | DAKOTA CENTRAL TELECOMM              | \$641.67    | 9265 | LINDE GAS & EQUIPMENT                | \$167.30    |
| 9240 | DALSTED & RYAN P C                   | \$536.00    | 9268 | MDU                                  | \$108.92    |
| 9241 | DS SOLUTIONS                         | \$327.60    | 9269 | MEDINA CITY AUDITOR                  | \$89.75     |
| 9245 | FM TITLE                             | \$20.00     | 9270 | MENARDS - JAMESTOWN                  | \$32.89     |
| 9246 | FORUM COMMUNICATIONS COMPANY         | \$4,496.61  | 9271 | NAPA AUTO PARTS                      | \$248.19    |
| 9247 | GALLS, LLC                           | \$198.00    | 9274 | ND DEPT OF ENVIRONMENTAL QUALITY     | \$800.00    |
| 9249 | HILTON GARDEN INN GRAND FORKS/ UND   | \$172.80    | 9277 | NEWMAN SIGNS                         | \$89.34     |
| 9250 | HOLLAND, ANGELA                      | \$155.00    | 9278 | NICKY'S SPARE TIME                   | \$70.00     |
| 9252 | INFORMATION TECHNOLOGY DEPT          | \$1,039.20  | 9279 | NORTHERN PLAINS ELECTRIC COOPERATIVE | \$59.00     |
| 9253 | INNOVATIVE OFFICE SOLUTIONS, LLC     | \$1,221.91  | 9280 | NORTHWEST TIRE INC                   | \$911.47    |
| 9254 | INSURE FORWARD                       | \$15,622.00 | 9282 | OTTER TAIL POWER CO                  | \$586.57    |
| 9256 | J & L SERVICE                        | \$35.00     | 9284 | POWER PLAN                           | \$778.85    |
| 9258 | JAMESTOWN COMMUNITY CORRECTIONS      | \$500.00    | 9285 | PRODUCTIVITY PLUS ACCOUNT            | \$17.60     |
| 9259 | JAMESTOWN PLUMBING & HEATING         | \$115.03    | 9294 | SIGN SOLUTIONS USA                   | \$185.27    |
| 9260 | JAMESTOWN REGIONAL MEDICAL CENTER    | \$538.02    | 9299 | TDS METROCOM - RD                    | \$2.80      |
|      | JOB SERVICE NORTH DAKOTA             | -\$4.92     | 9302 | TOWE, JEREMY W                       | \$53.82     |
|      | KLOSE,MARK                           | \$66.69     | 9305 | VINING OIL CO                        | \$3,063.54  |
| 9262 | LANGUAGE LINE SERVICES               | \$75.00     |      | ZABKA, KEVIN                         | \$288.99    |
| 9263 | LAWN TECH OUTDOOR SERVICES           | \$1,253.41  |      | <b>Weed Control Fund</b>             |             |
| 9267 | MARQUART,ANDREW S                    | \$594.00    | 9216 | AT&T MOBILITY                        | \$1,343.72  |
|      | MCGILVREY, MAUREEN                   | \$250.00    | 9237 | DAKOTA CENTRAL TELECOMM              | \$56.01     |
| 9268 | MDU                                  | \$81.48     | 9251 | HOME OF ECONOMY                      | \$2.59      |
| 9275 | ND STATE RADIO COMMUNICATIONS        | \$1,920.00  | 9254 | INSURE FORWARD                       | \$217.00    |
| 9276 | NETWRIX CORPORATION                  | \$2,210.00  |      | JOB SERVICE NORTH DAKOTA             | \$320.92    |
| 9279 | NORTHERN PLAINS ELECTRIC COOPERATIVE | \$75.00     | 9273 | NAPA AUTO PARTS-WEED                 | \$159.32    |
| 9282 | OTTER TAIL POWER CO                  | \$11,132.89 | 9280 | NORTHWEST TIRE INC                   | \$181.62    |
| 9283 | PHARMCHEM INC                        | \$1,195.10  | 9229 | CENTURYLINK                          | \$16.07     |
| 9286 | QUADIENT FINANCE USA, INC. - AUD     | \$1,000.00  | 9298 | TDS METROCOM                         | \$3.30      |
| 9288 | RECORD KEEPERS                       | \$74.00     |      | <b>County Agent Fund</b>             |             |
| 9290 | RM STOUTD INC                        | \$57.10     | 9236 | DACOTAH PAPER CO                     | \$21.62     |
| 9291 | SANFORD HEALTH (NORTH)               | \$1,000.00  | 9237 | DAKOTA CENTRAL TELECOMM              | \$271.37    |

|      |                                   |             |      |                                                     |             |
|------|-----------------------------------|-------------|------|-----------------------------------------------------|-------------|
| 9292 | SC CORRECTIONS                    | \$1,377.00  | 9248 | HIGH PLAINS WATER                                   | \$10.00     |
|      | SCHAFER, RILEY                    | \$23.40     | 9253 | INNOVATIVE OFFICE SOLUTIONS, LLC                    | \$102.27    |
|      | SCHAFER, DIANNE                   | \$60.00     | 9254 | INSURE FORWARD                                      | \$870.00    |
| 9293 | SCOTT'S ELECTRIC LLC              | \$77.65     | 9264 | LEAF                                                | \$119.90    |
| 9295 | STEIN'S INC                       | \$700.75    | 9287 | R&H MAINTENANCE                                     | \$400.00    |
| 9296 | STUTSMAN CO SHERIFF'S DEPT        | \$2,500.00  | 9289 | RECYCLING CENTER OF NORTH DAKOTA, LLC               | \$15.00     |
| 9297 | SUMMIT FOOD SERVICE, LLC          | \$7,811.71  | 9306 | VISA EXT 3424                                       | \$803.62    |
| 9298 | TDS METROCOM                      | \$195.01    |      | <b>Human Service Zone Fund Total</b>                | \$2,367.78  |
| 9300 | TDS METROCOM - SS                 | \$102.32    |      | <b>Commissary Fund</b>                              |             |
| 9301 | THOMSON REUTERS                   | \$435.38    | 9220 | BOB BARKER CO                                       | \$6,268.16  |
|      | <b>E 911 Phone System Fund</b>    |             |      | <b>DRUG PROGRAM TOTAL</b>                           | \$522.79    |
| 9210 | VISA EMS 1790                     | \$122.08    |      | <b>Courthouse Building Fund</b>                     |             |
| 9237 | DAKOTA CENTRAL TELECOMM           | \$219.12    | 9303 | TRANE U.S. INC                                      | \$4,600.00  |
| 9238 | DAKOTA CENTRAL TELECOMMUNICATIONS | \$277.00    |      | <b>County Correctional Center Construction Fund</b> |             |
| 9252 | INFORMATION TECHNOLOGY DEPT       | \$4,993.49  | 9253 | INNOVATIVE OFFICE SOLUTIONS, LLC                    | \$364.49    |
| 9257 | JAMESTOWN COMMUNICATIONS INC      | \$100.00    |      | <b>Weed Board Capital Improvement Fund</b>          |             |
| 9298 | TDS METROCOM                      | \$0.07      | 9219 | BERT'S TRUCK EQUIPMENT                              | \$7,372.50  |
|      | <b>County Roads Fund</b>          |             |      | <b>Bond Fund</b>                                    |             |
| 9215 | ARAMARK                           | \$221.14    | 9308 | WELLS FARGO CORPORATE TRUST SERVICE                 | \$750.00    |
| 9221 | BORDER STATES PAVING INC          | \$14,656.69 |      | <b>FEMA</b>                                         |             |
| 9223 | BUFFALO CITY DIESEL               | \$72.00     | 9255 | INTERSTATE ENGINEERING                              | \$17,099.84 |
| 9224 | BUTLER MACHINERY CO               | \$137.94    |      | WINDSOR TOWNSHIP #61 - DD                           | \$1,509.03  |
| 9231 | CITY OF STREEETER                 | \$76.75     |      | WINDSOR TOWNSHIP #61 - DD                           | \$50.30     |
| 9232 | CLEVELAND CITY WATER & SEWER      | \$100.70    |      | WINDSOR TOWNSHIP #61 - DD                           | \$18,887.58 |
| 9237 | DAKOTA CENTRAL TELECOMM           | \$172.89    |      | WINDSOR TOWNSHIP #61 - DD                           | \$629.59    |

At 4:55 p.m., Morris made a motion to adjourn the meeting, seconded by Cichos. Motion carried.

ATTEST:

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Jessica Alonge  
Auditor/COO

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Mark T. Klose  
Commission Chairman