Official Proceedings of the Stutsman County Commission – July 21, 2015

At 8:00 a.m., Chairman Klose called the mid-month meeting of the Stutsman County Commission to order. Mark T. Klose, Craig Neys, Dale Marks, and David Schwartz answered the roll call. Dennis Ova is absent.

Robert Toso, Jamestown/Stutsman Development Corporation (JSDC) presented the JSDC 2016 Budget. The JSDC 2016 budget was adjusted to a three percent salary increase with the remaining items staying at the original five percent. The levy is capped at a three percent increase. Schwartz made a motion, seconded by Neys to approve the 2016 JSDC budget as presented. Roll call vote: Marks, Schwartz, Neys, and Klose voted aye. JSDC will need to submit a full line item budget to Stutsman County.

Toso presented a request from Bechtel asking for a shortened lease at the JSDC Building. Bechtel would like to lease the space at JSDC; however, they would like to have the option to renew 1/1/2016 to ensure they actually have the CHS contract and that the office space is the correct location for them instead of at the project site. Bechtel is the management company who is building the fertilizer plant at Spiritwood. Neys made a motion, seconded by Marks to approve the shortened lease request from Bechtel as presented. Motion carried.

Bechtel is requesting to choose 80 acre parcel in JSDC 320 Section 28 at Spiritwood Township with final approval by JSDC Executive Committee. There were some issues with easements from Rural Water, WBI gas line, and the WAPA power line; and Bechtel wants to move the crew camp to a better area. JSDC's only concern is to make sure it is in a corner where it doesn't take up to much space. Schwartz made a motion, seconded by Marks to approve the request as presented. Motion carried.

Jamestown/Stutsman Development Corporation is requesting to rezone the JSDC Spiritwood Township property at the E1/2 of Section 28, Township 140, Range 62 from agricultural to industrial. Marks made a motion, seconded by Neys to approve the rezoning request as presented. Motion carried.

Chad Kaiser, Sheriff, presented monthly report to the commissioners. Brian Davis has been hired for the Sheriff Deputy position. He came from the City of Jamestown Police Department and started July 1, 2015.

Jeff Fuchs, City of Jamestown Administrator, submitted a request for a letter of support for an extension of the renaissance zone for the City of Jamestown. The renaissance zone program expires in August of this year and the NDCC 40-63-03.1 allows a city to request to extend the duration of the renaissance zone status in five year increments. This is an extension to continue with the current renaissance zone program. Neys made a motion, seconded by Schwartz to approve writing a letter of support for the extension of the renaissance zone as presented. Motion Carried.

Casey Bradley, Auditor/COO, informed the commissioners the Jail Committee will be meeting at 10:00 a.m. today. The committee will present the Request for Proposal (RFP) for architectural services. At the last jail committee meeting the Inmate Roster is the most popular link on the Stutsman County website. The link is updated every 15 minutes and has the total population of the inmates at the bottom of the pages. The committee will review the RFP and if the committee moves forward with this, it will be set up as a county contract. The committee will need to set up a budget. The cost for an analysis will be approximately $50,000 -60,000. The committee will also look at cost sharing.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager, is requesting approval of the draft Multi-Hazard Mitigation Plan. This has to be done in order to submit the draft to the State Department of Emergency Services for approval. Daniel Schwartz, Wenck, completed and presented the draft of the Multi-Hazard Mitigation Plan for Stutsman County to the commissioners. A public hearing for the plan was held last night. The plan is in a structured format and parts of the plan can be taken apart for each jurisdiction. After the State Department of Emergency Services approves the plan it will go to FEMA for final approval. Marks made a motion, seconded by Schwartz to approve the draft Multi-Hazard Mitigation Plan as presented. Motion Carried.

Auditor Bradley introduced David Bratton. He is our new Veteran Service Officer.

Marks made a motion, seconded by Neys to approve the taxable meals and mid-month bills. Roll Call vote: Schwartz, Neys, Klose, and Marks voted aye.

	General Revenue Fund			**County Roads Fund**	
70415	A & B BUSINESS INC	$114.58	70415	A & B BUSINESS INC	$186.26
	ANDRES,DORINDA	$78.20		ANDERSON,CHARLES	$239.20
70417	ATTORNEY GENERAL OFFICE-1250	$4,845.00	70423	BUFFALO CITY DIESEL	$521.14
70418	BEHAVIORAL INTERVENTIONS	$2,037.06	70424	BUTLER MACHINERY CO	$24,430.22
70420	BLUE STAR DRY CLEANING & BEYOND	$16.00	70431	CREATIVE ENERGY	$1,826.36
70421	BOB'S PLUMBING & HEATING INC	$183.60	70433	DAKOTA CENTRAL TELECOMMUNICATIONS	$87.01
70422	BROWN & SAENGER	$523.92	70434	DAKOTA VALLEY ELECTRIC	$8.00
	BUSCH,BEN	$750.00	70435	DAN POLAND MACHINE INC	$52.73
70425	CARQUEST AUTO GA	$44.37	70440	FARMERS UNION OIL CO-CENEX	$4,633.20
70426	CBM FOOD SERVICE	$7,712.60		GRUENSTEIN,LARRY	$97.75
70427	CDW GOVERNMENT INC	$4,436.90	70448	INFINITY BUILDING SERVICES	$27.38
70428	CENTRAL BUSINESS SYSTEMS INC	$69.00	70460	JOHN DEERE FINANCIAL	$67.73
70429	CENTURYLINK	$1,063.34		KOBLE,RON	$56.35
70430	COLE PAPERS INC	$870.71	70462	MAC'S INC	$102.94
70431	CREATIVE ENERGY	$333.89	70464	MDU	$124.50
70432	DACOTAH PAPER CO	$1,202.80	70467	MEDINA CITY AUDITOR	$18.85
70436	DIAMOND DRUGS INC	$31.28	70469	NAPA AUTO PARTS	$163.12
70437	DOLLIVER,ALLEN	$81.50	70474	ND INSURANCE DEPARTMENT	$567.11
70438	DOLLIVER,CAROL	$35.50	70480	NORTHWEST TIRE INC	$25.00
70440	FARMERS UNION OIL CO-CENEX	$36.15	70481	OTTER TAIL POWER CO	$26.98
70441	FASTENAL CO	$33.93	70485	POWER PLAN	$86.33
70442	GJESDAHL LAW	$1,438.90	70487	PROBUILD	$33.39
70444	HOFFMAN,JAMES	$25.00	70488	PRODUCTIVITY PLUS ACCOUNT	$62.01
70445	HOME OF ECONOMY	$13.99	70489	QUALITY SERVICE & REPAIR	$44.83
70446	HR COLLABORATIVE	$40.00	70495	ROUGHRIDER SIGNS & DESIGNS	$30.00
70448	INFINITY BUILDING SERVICES	$65.90	70500	SCHLECHT & SCHULZ CONST. LLC	$37,224.00
70449	INFORMATION TECHNOLOGY DEPT	$765.05	70504	STREETER COOP OIL	$1,952.00
70451	J & L SERVICE	$25.00	70506	STUTSMAN COUNTY GLASS	$240.00
70452	JAMESTOWN AMBULANCE	$1,335.00	70507	TDS METROCOM	$5.08
70454	JAMESTOWN COMMUNICATIONS INC	$90.00	70508	TRACTOR SUPPLY CREDIT PLAN	$34.98
70455	JAMESTOWN ELECTRIC	$312.00	70509	TRUE NORTH STEEL	$17,815.28
70456	JAMESTOWN I-94 CLARK	$303.38	70512	VINING OIL CO	$14,837.04
70457	JAMESTOWN SUN	$1,329.57	70515	WEST END HIDE & FUR	$267.58
70458	JOB SERVICE NORTH DAKOTA	$533.16		WOODWORTH CITY AUDITOR	$67.50
70459	JOBS HQ	$307.28		**Social Services Fund Total**	$2,425.37
	KAISER,CHAD	$2,065.00		**County Park Fund**	
	LANDSCOOT,MIKE	$48.88	70429	CENTURYLINK	$139.09
70461	LINDBERG,JON	$25.00	70474	ND INSURANCE DEPARTMENT	$544.83
70463	MARQUART,ANDREW S	$965.82		**Weed Control Fund**	
70464	MDU	$901.63	70416	AG SPRAY EQUIPMENT	$64.08
70465	MEDICINE SHOPPE	$914.99	70429	CENTURYLINK	$5.63
70466	MEDINA AMBULANCE SERVICE	$791.00		DEUTSCHER,DAVID	$37.95
70468	MYHRE LAW OFFICE	$165.25	70439	F/S MANUFACTURING	$1,012.94
70471	NARDINI FIRE EQUIPMENT OF ND	$173.50	70453	JAMESTOWN CITY BALER	$24.48
70472	NATIONAL SHERIFF'S ASSOCIATION	$109.00		LEES,KIM	$14.38
70473	ND DEPT OF HUMAN SERVICES	$551.70	70462	MAC'S INC	$755.09
70474	ND INSURANCE DEPARTMENT	$9,092.84	70470	NAPA AUTO PARTS-WEED	$109.04
70475	ND STATE RADIO COMMUNICATIONS	$1,920.00	70474	ND INSURANCE DEPARTMENT	$38.01

70476	NDAAO	$180.00	70494	RM STOUDT INC	$1,331.50
70477	NDPOA	$670.00	70495	ROUGHRIDER SIGNS & DESIGNS	$125.00
70478	NORTH DAKOTA INSURANCE DEPARTMENT	$50.00	70505	STUTSMAN CO ROAD DEPT	$1,800.00
70479	NORTHERN SAFETY TECHNOLOGY INC	$3,359.06		**Veterans Service Fund**	
70481	OTTER TAIL POWER CO	$331.02	70419	BILTMORE ON MAIN	$373.50
70482	OTTO,BILLY	$25.00		BRATTON,DAVID	$290.00
70483	PHARMCHEM INC	$675.00	70429	CENTURY LINK	$11.26
70484	PLUMBMASTER	$670.74	70507	TDS METROCOM	$9.40
70486	PRESS ROOM,THE	$210.00		TOBIN,WARREN	$115.00
70490	QUILL CORPORATION	$429.11		**County Agent Fund**	
70491	RECORD KEEPERS	$24.50		BARNES,ROBIN	$208.70
70492	REDWOOD TOXICOLOGY LABORATORY INC	$999.00	70422	BROWN & SAENGER	$13.99
70496	SANDNESS LAW OFFICE	$333.00	70428	CENTRAL BUSINESS SYSTEMS INC	$166.43
70497	SANFORD NORTH	$1,000.00	70432	DACOTAH PAPER CO	$593.02
70498	SC CORRECTIONS	$1,366.50	70433	DAKOTA CENTRAL TELECOMMUNICATIONS	$253.11
	SCHAFFER,DIANNE	$50.00	70474	ND INSURANCE DEPARTMENT	$509.80
70499	SCHAFER,SHAUN	$32.99	70502	SERVICEMASTER OF JAMESTOWN	$841.00
70501	SCHUBERT'S CARPET ONE	$21.99		**Commissary Fund**	
70503	SKEEL'S PAINTING & DECORATING	$1,809.86	70510	TURNKEY CORRECTIONS	$100.56
70507	TDS METROCOM	$249.26		**Drug Program Fund Total**	$28.14
70511	TWO RIVERS PRINTING	$317.00		**Capital Project Fund**	
	VAN DE VELDE,SARAH	$117.88	70443	GUTHMILLER EARTHMOVING INC	$79,773.45
	VEIL,JAMISON	$75.90	70450	INTERSTATE ENGINEERING	$78,332.64
70513	WEATHERFORD,KACEY	$72.30	70493	REEDE CONSTRUCTION, INC	$5,665.80
70516	WILHELM CHEVROLET BUICK GMC	$46.32		**County Extension**	
70517	WILLIAMS-LISKO FUNERAL CHAPEL LTD	$175.00	70447	HUGO'S 9	$6.54
70518	WOLF,TERRILL	$46.00		**Bond Fund**	
70519	ZACHRISON,CORY	$34.50	70514	WELLS FARGO CORPORATE TRUST SERVICE	$750.00
	E911 Phone System Fund			**FEMA**	
70433	DAKOTA CENTRAL TELECOMMUNICATIONS	$654.47	70450	INTERSTATE ENGINEERING	$5,536.72
70507	TDS METROCOM	$7.65		STIRTON TOWNSHIP #53	$84,977.48
				VALLEY SPRINGS TOWNSHIP #57	$1,109.71

Commissioner Schwartz informed the commissioners he received an email from Susan Wefald. Susan is researching World War I memorials in North Dakota. She found out that the property at Sandy Beach area at Spiritwood Lake was deeded to Stutsman County Park Board in 1921 as a memorial park for World War I. There is no signage at the beach area that indicates this. She is requesting for Stutsman County to put signage at the Sandy Beach area showing it is a memorial park for World War I. Commissioner Schwartz contacted Ramone Gumke, Newman Signs, to make a three foot by three foot sign for the Sandy Beach area. The sign will cost about $75. Dennis Lorenz, Park Superintendent, suggested putting the sign at the entrance of Sandy Beach. Neys made a motion, seconded by Marks to put up the memorial sign as presented. Motion Carried.

Jessica Alonge, Treasurer, presented the Pledge of Securities as follows: (institution, total deposits, and securities pledged) Bank Forward, $1,554,092.22, $1,813,779.53; First Community Credit Union, $1,725,500.00, $2,173,733.10; Northland Financial, $1,496,500, $1,985,000.00; Unison Bank, $2,593,567.87, $3,193,855.84; Wells Fargo Bank, N.A. $18,449,045.02, $19,924,148.59. The county is overprotected at all of the banks. Schwartz made a motion, seconded by Neys to accept the Pledge of Securities as presented. Roll call vote: Neys, Klose, Marks, and Schwartz voted aye.

Treasurer Alonge is requesting to cancel uncashed warrants and treasurer's checks that are over one year old as of June 30th. Jessica has sent several letters to the recipients. Next year in July Jessica will send another letter to the recipients' informing them their money will be sent to unclaimed property for the State of North Dakota in November. Neys made a motion, seconded by Schwartz to approve the cancellation of uncashed warrants and treasurer's checks as presented. Motion carried.

CHECKS TO BE CANCELLED BY STUTSMAN COUNTY COMMISSION

WELLS FARGO

Treasurer Check No.	Payee	Department	Date of Issue	Amount
60957	Conrad Stretches	Co Corrections	10/25/2012	$22.00
64366	Bryan Johnson	Co Corrections	10/15/2013	$10.00
64726	Austin Tompkins	Co Corrections	11/25/2013	$5.00
66132	Matthew Kirch	Co Corrections	04/25/2014	$13.25
66185	Jose Garcia	General	05/07/2014	$25.00
66266	Timothy Radtke	Co Corrections	05/07/2014	$1.00
Total Wells Fargo	$76.25			

UNISON BANK

40405	Guy Slates	Co Corrections	10/31/2013	$5.00
40641	Robert Schutt	Co Recorder	06/25/2014	$13.00
Total Unison	$18.00			
Total Checks:	**$94.25**			

Auditor Bradley informed the commissioners the City of Jamestown is looking at re-platting the Marjo First Addition. This is the development just south of the airport. When it was originally platted a frontage road was put in and it was called county easement. The county never accepted the easement. The township and the City of Jamestown are the only entities that signed off on the deed. It is the opinion of Stutsman County that it is not our property. The 60 foot right of way doesn't exist. There is no deed that the county owns the property. The county has a 50 foot right of way; section line 17 was deeded to us from the State of North Dakota. The county will not grant any additional accesses on that road due to the high volume of traffic. The county stated the city can request a quick claim deed from the county.

At 8:45 a.m., a motion to adjourn was made by Schwartz, seconded by Neys. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman