Official Proceedings of the Stutsman County Commission – July 21, 2020

At 3:00 p.m., Chairman Klose call the special meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos, and Mark Klose answered the roll call.

The 2021 preliminary budget was discussed. The proposed 4.50 mill increase can be attributed to the need to replenish the emergency fund, health insurance increases and large decreases in anticipated revenue. There was over $200,000 in lost revenue from corrections, as well as reductions in state aid and highway aid. Inmate capacity is down to allow for potential quarantine of COVID positive prisoners which also decreases transport revenue. Klose inquired about spending down any fund balances, Meland said there are no spend downs in the current budget besides those that were already planned.

The emergency fund mill levy was discussed. There are currently 4 mills budgeted, which is the maximum. Klose suggested keeping it at 4 mills until the final budget, and it could be lowered at that point once more details are known about road projects.

Health insurance costs were discussed. Currently discussions have indicated a 10-21% increase. Meland and Shannon Larson, HR Specialist, have been looking into a new insurance plan through NDIRF but have not heard back about rates. It might not be feasible to start a new plan for 2021 but could be a potential in 2022.

Klose suggested moving forward with the preliminary budget as it stands. The final budget can be lower than the preliminary but not higher.

The pumper truck for the Park department was discussed. It will need to be replaced in the next few years. There is money budgeted for new pickups, but they might not be needed since the current ones are in good shape. Meland will work it out so that there is money put away for the pumper truck.

The weed department budget was discussed. Meland raised the levy to 3 mills in order to qualify for state aid grants. It is high right now until taxable values are finalized, then it could be lowered.

Schwartz made a motion, seconded by Gumke, to approve the preliminary budget. Ova, Gumke, Schwartz, Cichos, and Klose voted aye. Motion carried.

At 3:25 p.m., Ova made a motion to adjourn the meeting, seconded by Gumke. Motion carried.

Official Proceedings of the Stutsman County Commission – July 21, 2020

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos, and Mark Klose answered the roll call.

Tyler Perleberg, Tax Director, presented a list of omitted property assessments. These are properties that did not qualify or complete the paperwork for the Farm Residence Exemption. The properties were assessed to assign a value. Two individuals on the list did call and request an application but have not

submitted it yet. They will have to go through the abatement process if they do qualify for the exemption. Cichos made a motion, seconded by Gumke, to approve the values. Gumke, Schwartz, Cichos, Klose, and Ova voted aye. Motion carried.

Corry Shevlin, JSDC, discussed a feasibility study for the Buffalo City Park. The county share will be $5,000. This is a project being proposed by Brian Lunde. Gumke made a motion to approve, seconded by Ova. Schwartz, Cichos, Klose, Ova, and Gumke voted aye. Motion carried.

Shevlin discussed the annual request for South Central Dakota Regional Council dues. It is recommended to be paid by the JSDC Board of Directors, and the county share will be $13,489. Schwartz made a motion, seconded by Cichos, to approve. Cichos, Klose, Ova, Gumke, and Schwartz voted aye. Motion carried.

Shevlin discussed the Give Get Grow campaign that is being run by the Jamestown Chamber of Commerce. The campaign will include an on-air radiothon and follow-up promotion to sell gift cards of gift certificates from participating merchants to local citizens and businesses. The goal is to inject much needed cash flow into our local Jamestown and Stutsman County businesses. Residents can buy giftcards to local businesses and it will be matched by the pool. The county share will be $1,000. Cichos made a motion, seconded by Gumke, to approve. Klose, Ova, Gumke, Schwartz, and Cichos voted aye. Motion carried.

Schwartz discussed awarding the motor grader bid. The bid from Butler was $205,228 and $217,500 from RDO. The RDO bid has a better buyback guarantee. Schwartz and Nenow recommended accepting the bid from RDO because of the cost savings from the guaranteed buyback. Schwartz made a motion to award the bid to RDO and to keep the old V-plow, seconded by Ova. Ova, Gumke, Schwartz, Cichos, and Klose voted aye. Motion carried.

Klose discussed the intersection by the stockyards that is in bad condition. They had received a bid from Border States to repair it. Schwartz said the bid was approximately $61,000. Schwartz recommended awarding the bid to Border States and contacting the businesses nearby to see if they will contribute. Schwartz made a motion to proceed with Border States to repair the roads, seconded by Gumke. Gumke, Schwartz, Cichos, Klose, and Ova voted aye. Motion carried.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator, discussed the 2020 Emergency Management Performance Grant and a Supplemental Grant. This is a subsidized grant to offset wages. The main grant is $40,603. They also received a supplemental grant this year for $6,266 that can be used to offset COVID related expenses, including wages. Ova made a motion to accept the grants, seconded by Cichos. Motion carried.

The new siren at the Marina was discussed. It was ordered from Jamestown Communications but has not arrived yet. It will be installed at 40 feet in the air rather than the ten feet it was previously. 9-1-1- fees will cover half the cost. The park department has not been able to get any grants to cover the remaining costs.

Jessica Alonge, Chief Deputy Auditor/Recorder, presented the Primary Election Expense Report. There was a total of 4,879 ballots submitted which was up from the 2018 Primary. We were under budget by about $15,000. The cost ended up being $4.85 per vote compared to $7.24 per vote in 2018.

Nicole Meland, Auditor/COO, discussed setting a date for the Final Budget Hearing. It is usually held on the first meeting in October. Ova made a motion, seconded by Schwartz to set the hearing for October 6th at 6:00 p.m. Motion carried.

Meland discussed a presidential disaster for Spring 2020 that was declared on July 9th. The state submitted damages for spring snowmelt which included frost heaves and boils. They were removed from the declaration by FEMA and the state is arguing that issue. We had 1046 sites identified in the spring assessment and 27 of those sites were inundated roads that would require a grade raise. The inundated road costs are over $2.85 million and the spring snowmelt damages are over $2.8 million. Funding from the 2019 disaster is starting to come in.

An application for a special event permit for the Corner Bar was presented. Schwartz made a motion to approve, seconded by Gumke. Motion carried.

Gumke made a motion, seconded by Schwartz, to approve the taxable meals and mid-month bills. Schwartz, Cichos, Klose, Ova, and Gumke voted aye. Motion carried.

	General Revenue Fund			KRAMLICH, MYRON	$67.28
4209	ATTORNEY GENERAL OFFICE-1250	$3,606.00	4257	MDU	$107.55
4210	BALCO UNIFORM CO INC	$486.62	4259	MENARDS - JAMESTOWN	$134.84
4212	BEHAVIORAL INTERVENTIONS	$115.20		MONTPELIER CITY AUDITOR - DD	$55.00
4215	BOB BARKER CO	$2,959.82	4261	NAPA AUTO PARTS	$322.05
4221	CDW GOVERNMENT INC	$992.70	4264	ND DEPT OF ENVIRONMENTAL QUALITY	$800.00
4222	CENTRAL BUSINESS SYSTEMS INC	$1,175.50	4269	NICKY'S SPARE TIME	$70.00
4223	CENTURYLINK	$1,403.11	4270	NORTHERN PLAINS ELECTRIC COOPERATIVE	$57.00
4224	CITY OF FARGO	$250.00	4271	NORTHERN TRUCK EQUIPMENT CORP.	$2,820.89
4227	COMPUTER INFORMATION SYSTEMS	$33,000.00	4273	OTTER TAIL POWER CO	$65.85
4229	DACOTAH PAPER CO	$54.73	4276	POWER PLAN	$497.82
4230	DAKOTA BUSINESS SOLUTIONS	$262.99	4277	PRAXAIR DISTRIBUTION INC	$136.50
4231	DAKOTA CENTRAL TELECOMM	$641.67	4279	PRODUCTIVITY PLUS ACCOUNT	$719.77
4233	DAKOTA RAIN LAWN IRRIGATION	$5.60	4280	QUALITY REPAIR INC	$88.10
4236	DALSTED & RYAN P C	$1,953.00	4284	SANFORD HEALTH OCCUPATIONAL MEDICINE	$120.00
4238	DERBY INDUSTRIES	$2,231.83	4286	SCHERBENSKE INC.	$435.12
4240	FORUM COMMUNICATIONS COMPANY	$1,240.40	4289	STREETER COOP OIL	$1,456.26
4243	HOLMSTROM, DEBORA	$473.77	4290	STUTSMAN COUNTY GLASS	$90.00
4245	IDEMIA IDENTITY & SECURITY USA LLC	$5,016.00	4293	SWANSTON EQUIPMENT CO	$681.05
4246	INFORMATION TECHNOLOGY DEPT	$1,000.45	4296	TDS METROCOM - RD	$8.88
4248	INNOVATIVE OFFICE SOLUTIONS, LLC	$87.56	4300	TOWE, JEREMY W	$77.63
4249	JAMESTOWN REGIONAL MEDICAL CENTER	$134.00		**County Park Fund**	
4250	JETSTREAM CAR WASH	$174.91	4226	COLE PAPERS INC	$298.88
	JOB SERVICE NORTH DAKOTA	$480.90	4228	CREATIVE ENERGY	$2,556.93
	JOB SERVICE NORTH DAKOTA	$101.88	4234	DAKOTA RENTAL CENTER LLC	$80.44
	JOB SERVICE NORTH DAKOTA	$35.55	4235	DAKOTA VALLEY ELECTRIC	$8.00
	JOB SERVICE NORTH DAKOTA	$46.00	4239	FARMERS UNION OIL CO-CENEX	$136.12
4252	KELVIN FISHER	$30.06	4262	NAPA AUTO PARTS-PARK	$135.22
4253	LANGUAGE LINE SERVICES	$75.00	4277	PRAXAIR DISTRIBUTION INC	$84.07
	LINZ, JASON	$34.50	4291	STUTSMAN RURAL WATER DISTRICT	$420.14

4255	MARQUART,ANDREW S	$1,764.00		**Emergency**	
4256	MCKESSON MEDICAL SURGICAL	$167.75	4286	SCHERBENSKE INC.	$4,308.60
4257	MDU	$67.60		**Weed Control Fund**	
4258	MEDICINE SHOPPE	$301.07	4214	BLUE TARP FINANCIAL, INC.	$494.92
4260	MUNICIPAY LLC	$340.00	4222	CENTRAL BUSINESS SYSTEMS INC	$393.00
4265	ND STATE RADIO COMMUNICATIONS	$1,920.00	4231	DAKOTA CENTRAL TELECOMM	$56.01
4266	ND STATE TAX COMMISSIONER	$282.75		JOB SERVICE NORTH DAKOTA	-$34.48
4267	NETCENTER TECHNOLOGIES	$1,905.12		JOB SERVICE NORTH DAKOTA	$100.09
4270	NORTHERN PLAINS ELECTRIC COOPERATIVE	$66.00	4263	NAPA AUTO PARTS-WEED	$35.19
4273	OTTER TAIL POWER CO	$11,824.18	4272	NUTRIEN AG SOLUTIONS, INC	$55,019.20
4274	PHARMCHEM INC	$628.10	4282	RM STOUDT INC	$6,655.91
4275	PLUMBMASTER	$239.39		**Historical Society**	
4278	PRESORT PLUS	$166.85	4241	FRONTIER VILLAGE	$12,090.00
4281	QUILL CORPORATION	$51.45		**Veterans Service Fund**	
4283	SANFORD HEALTH (NORTH)	$1,000.00	4223	CENTURYLINK	$15.15
4285	SC CORRECTIONS	$1,491.50	4295	TDS METROCOM	$4.11
	SCHAFFER,DIANNE	$60.00		**County Agent Fund**	
4287	SCOTT'S ELECTRIC LLC	$68.00	4231	DAKOTA CENTRAL TELECOMM	$279.89
4288	STEIN'S INC	$1,820.06		HARSTAD,ALICIA	$55.20
4292	SUMMIT FOOD SERVICE, LLC	$6,912.52		HARSTAD,ALICIA	$11.50
4294	TAYLOR, RACHEL C	$33.20		HARSTAD,ALICIA	$23.58
4295	TDS METROCOM	$291.42		HARSTAD,ALICIA	$9.20
4297	TDS METROCOM - SS	$83.83		HARSTAD,ALICIA	$5.75
4299	THOMSON REUTERS	$394.90		HARSTAD,ALICIA	$22.43
4304	WILHELM CHEVROLET BUICK GMC	$257.06	4242	HIGH PLAINS WATER	$16.00
	E 911 Phone System Fund		4248	INNOVATIVE OFFICE SOLUTIONS, LLC	$106.53
4231	DAKOTA CENTRAL TELECOMM	$230.57		**Human Service Zone Human Service Fund Total**	$2,517.66
4232	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00		**Camping Fee Fund**	
4246	INFORMATION TECHNOLOGY DEPT	$1,785.00		LAZY FISH, LLC	$9,125.00
4295	TDS METROCOM	$19.82		**Commissary Fund**	
	County Roads Fund		4298	THE FORUM	$207.88
4208	AMERIPRIDE SERVICES	$403.41	4301	TURNKEY CORRECTIONS	$103.98
4216	BORDER STATES PAVING INC	$39,045.34		**Drug Program Fund Total**	$218.26
4219	BUFFALO CITY DIESEL	$70.61		**Information Technology Capital Fund**	
4220	BUTLER MACHINERY CO	$134.43	4221	CDW GOVERNMENT INC	$511.07
4225	CITY OF STREEETER	$61.75		**Road & Bridge Building Fund**	
4228	CREATIVE ENERGY	$3,299.29	4244	HOME OF ECONOMY	$359.99
4231	DAKOTA CENTRAL TELECOMM	$172.89		**Drug Task Force Asset Forfeiture Fund**	
4237	DAN POLAND MACHINE INC	$31.70	4217	BRINSTER LAW PC	$312.00
4242	HIGH PLAINS WATER	$35.00		**Bond Fund**	
4244	HOME OF ECONOMY	$89.99	4303	WELLS FARGO CORPORATE TRUST SERVICE	$750.00
4247	INLAND TRUCK PARTS CO	$1,722.30		**FEMA**	
4251	JOHN DEERE FINANCIAL	$73.35		MIDWAY TOWNSHIP #35 - DD	$28,481.39
	KRAMLICH MICHAEL	$142.60		MIDWAY TOWNSHIP #35 - DD	$3,797.52

At 4:28 p.m., the County Commission meeting recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – July 21, 2020

At 4:28, Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos, Mark Klose, Jason Houge, and Joan Morris answered the roll call.

Karl Bergh presented his monthly report. He did not have any luck with finding grants for the new emergency siren. The new siren is ordered and should be installed in the next couple of weeks. Bergh spoke to the Bureau about cleaning debris from the front of the Dam, and they would prefer to do it themselves. He has spoken to Garrison Diversion about possible recreation grants. Bergh has also spoken to the Road department about scheduled maintenance on the roads in the campground.

Cichos made a motion, seconded by Morris, to approve the mid-month bills. Cichos, Klose, Houge, Morris, Ova, Gumke, and Schwartz voted aye. Motion carried.

	County Park Fund	
4226	COLE PAPERS INC	$298.88
4228	CREATIVE ENERGY	$2,556.93
4234	DAKOTA RENTAL CENTER LLC	$80.44
4235	DAKOTA VALLEY ELECTRIC	$8.00
4239	FARMERS UNION OIL CO-CENEX	$136.12
4262	NAPA AUTO PARTS-PARK	$135.22
4277	PRAXAIR DISTRIBUTION INC	$84.07
4291	STUTSMAN RURAL WATER DISTRICT	$420.14

At 4:32 p.m., Ova made a motion to adjourn the Park Board meeting, seconded by Gumke. Motion carried.

At 4:32 p.m., the Commission meeting was called back to order.

At 4:33 p.m., Schwartz made a motion to adjourn the meeting, seconded by Gumke. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman