Official Proceedings of the Stutsman County Commission - August 1, 2017

At 4:00 p.m., Vice-Chairman Ova called the regular meeting of the Stutsman County Commission to order. David Schwartz, Denny Ova, Craig Neys and Dale Marks answered the roll call. Absent was Mark Klose.

Schwartz motioned to approve minutes for the last two meetings, seconded by Neys. Motion carried.

Corry Shevlin, JSDC, discussed pace funding for JK Holdings. The County share will be $43,000. Marks motioned to approve funding for JK holdings, seconded by Schwartz. Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

Mickey Nenow, County Highway Superintendent presented 5 quotes for new windows and doors for the office. He recommended accepting the second offer from Northland Windows and Doors, which was for $8,166.00. Schwartz motioned to accept quote from Northland Windows and Doors, seconded by Marks. Marks, Schwartz, Neys, Ova voted aye. Motion carried.

Mickey Nenow requested a change in the work order for the County Road 63 project. The project was budgeted to work on three culverts by Spiritwood Lake. The project came under budget and they now have extra money he would like to use for a project to repair two culverts on Highway 10. He recommended accepting the quote from Subsurface for $25,569.60 to fix the culverts. Neys made motion to fix the culverts on Highway 10, seconded by Schwartz. Schwartz, Neys, Ova, and Marks voted aye. Motion carried.

Kim Franklin, Assistant Emergency Manager, presented a consideration to ratify the Stutsman County Drought Emergency Declaration. The drought declaration signed by Klose was only good for 7 days until the County Commission could ratify the declaration. Since the governor signed an executive order for a drought disaster, the declaration would bring help for livestock producers and would free up the National Guard if large fires occur. Other neighboring counties have signed similar declarations. Schwartz motioned to ratify the Drought Emergency Declaration, seconded by Neys. Motion carried.

Shannon Larson, Human Resource Specialist, presented options for vision and dental benefits for county employees. These are voluntary employee carried benefits with no cost to the county. Larson, along with the Wage and Benefits committee, recommended offering these benefits to employees. Schwartz motioned to offer the dental and vision insurance, seconded by Marks. Neys, Ova, Marks, and Schwartz voted aye. Motion carried.

Jessica Alonge, Treasurer, requested approval to remove Shannon Larson from bank accounts. Motion made by Neys, seconded by Schwartz. Motion carried

Fritz Fremgen, State's Attorney presented his monthly report.

Nicole Meland, Deputy Auditor/Recorder presented new job descriptions for review. These were already reviewed and recommended for adoption by the Personnel Committee. The Audit Support Assistant and Accounts/Property Coordinator were both made Deputy Auditor at the same pay grade. An

accountability statement was also added to all job descriptions. Schwartz made a motion to accept all job description changes, seconded by Marks. Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

Meland presented a new renewal agreement for 2018 with Jamestown Community Correction Program. The cost went up from $1.25 to $1.30 for each hour of community service. This was approved by the LEC board. Motion made by Schwartz to approve the agreement, seconded by Neys. Marks, Schwartz, Neys, Ova voted aye. Motion carried.

Meland announced that the meeting with Senator Hoeven's office on Wednesday, August 2nd has been cancelled.

Meland announced that a delegate for NDACo needs to be appointed. Neys made a motion to nominate David Schwartz as delegate, seconded by Marks. Motion carried

Meland presented changes to the Flex Bank Account for approval. Previous employees need to be removed from the account and new employees need to be added. Neys made a motion to approve the changes, seconded by Schwartz. Schwartz, Neys, Ova, and Marks voted aye. Motion carried.

Meland requested the committee approve Jessica Alonge to perform marriages as she will be the Interim Recorder. Ova made a motion to approve, seconded by Marks. Motion carried.

Meland requested to add Jessica Alonge to the Personnel Committee as she will be the Interim Deputy Auditor. Schwartz motioned, seconded by Marks. Motion carried.

At 4:31 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board- August 1, 2017

At 4:33, Vice-chairman Ova called the regular meeting of the Stutsman County Park Board to order. David Schwartz, Denny Ova, Craig Neys, Jason Houge, and Robert Woodward answered the roll call. Absent was Mark Klose.

Houge made motion to approve minutes of the July 2017 meeting, seconded by Woodward. Motion carried.

Schwartz made a motion to approve the monthly bills, seconded by Marks. Neys, Houge, Woodward, Ova, Marks, Schwartz voted aye. Motion carried.

	County Park Fund	
76395	AMERIPRIDE SERVICES	$291.64
76411	CENTURYLINK	$23.06
76414	COLE PAPERS INC	$193.86
76419	DAKOTA RENTAL CENTER LLC	$354.75
76432	INFINITY BUILDING SERVICES	$240.00
76439	JOBS HQ	$424.30
76447	NAPA AUTO PARTS	$6.40
76464	STEAM BROTHERS	$199.95
76470	STUTSMAN RURAL WATER DISTRICT	$546.20
76476	TRAUT WELLS	$57.00
76478	TRUE VALUE HARDWARE	$47.75
76479	TWO RIVERS PRINTING	$421.00
76480	VALLEY PLAINS EQUIPMENT	$3.65
76483	VISA AUD 1683	$614.46

Nicole Meland, Deputy Auditor/Recorder discussed new cabins at Pelican Point. Neys proposed to wait and move cabins from another location next spring instead of building new ones.

Meland presented the preliminary park board budget. The funds allocated for new cabins will be removed, as well as salary for one seasonal employee and a pump truck.

Marlyn Bertsch, County Park Superintendent presented his monthly report.

At 4:51, Houge made a motion to adjourn the Stutsman County Park Board meeting, seconded by Woodward. Motion carried.

At 4:51, the Stutsman County Commission Meeting reconvened.

Schwartz made a motion to approve the monthly bills, seconded by Neys. Ova, Marks, Schwartz and Neys voted aye. Motion carried.

	General Revenue Fund			E 911 Phone System Fund	
76393	AAF INTERNATIONAL	$625.92		BERGQUIST,JERRY	$155.15
76394	AE2S	$496.00	76410	CENTRAL BUSINESS SYSTEMS INC	$400.00
76396	APEX SOFTWARE	$705.00	76481	VERIZON WIRELESS	$45.92
76397	ARCTIC ZONE REFRIGERATION	$224.69	76484	VISA EMS 1790	$797.20
76398	BALCO UNIFORM CO INC	$111.63	76489	WALMART COMMUNITY BRC EMS	$126.81
76399	BEHAVIORAL INTERVENTIONS	$677.76		**County Roads Fund**	
76400	BOB BARKER CO	$511.45	76401	BORDER STATES PAVING INC	$45,132.12
76402	BROWN & SAENGER	$2,448.42	76403	BUTLER MACHINERY CO	$91.80
76405	CAROW, COREY	$18.00	76413	CITY OF JAMESTOWN	$14.75
76407	CBM FOOD SERVICE	$11,448.95	76417	CREATIVE ENERGY	$1,721.90
76409	CENEX FLEETCARD	$2,689.15	76426	FACTORY MOTOR PARTS CO	$176.09
76410	CENTRAL BUSINESS SYSTEMS INC	$111.50	76427	FARGO FREIGHTLINER	$85.82
76411	CENTURYLINK	$300.01	76430	HIGH PLAINS WATER	$20.00
76413	CITY OF JAMESTOWN	$4,371.53	76431	HOME OF ECONOMY	$129.99
76414	COLE PAPERS INC	$80.62	76438	JOB SERVICE NORTH DAKOTA	$1,159.00
76418	DACOTAH PAPER CO	$333.77	76440	JOHN DEERE FINANCIAL	$396.15
76419	DAKOTA RENTAL CENTER LLC	$21.40	76442	MAC'S INC	$11.98
76420	DAUGS, MARCUS	$154.00	76445	MDU	$25.39
76421	DIAMOND DRUGS INC	$23.70		MONTPELIER CITY AUDITOR - DD	$41.00
76422	DOUBLE S LAWN SERVICES LLC	$200.00	76447	NAPA AUTO PARTS	$487.43
76423	DOWNTOWN DENTAL	$327.00	76451	NEWMAN SIGNS	$38.00
	FRANKLIN, KIMBERLY	$109.14	76452	NORTH DAKOTA ONE CALL	$37.00
76428	FREDERICK, MAUREEN	$182.00	76453	NORTHWEST TIRE INC	$99.90

	FREMGEN,FRITZ	$53.20	76454	OTTER TAIL POWER CO	$78.32
	GENTER, COREY	$26.75	76460	ROUGHRIDER SIGNS & DESIGNS	$25.00
76429	GUN & REEL SPORTS INC	$253.49	76461	RTS SHEARING	$78,250.00
76431	HOME OF ECONOMY	$91.14		SINCLAIR,JOHN	$88.28
76434	JACOBS, BLAINE	$26.75	76465	STREETER COOP OIL	$3,436.90
76435	JAMESTOWN CITY BALER	$26.96	76469	STUTSMAN COUNTY GLASS	$420.00
76436	JAMESTOWN REGIONAL MEDICAL CENTER	$2,053.20	76472	SWANSTON EQUIPMENT CO	$1,529.30
76437	JETSTREAM CAR WASH	$750.78	76479	TWO RIVERS PRINTING	$657.00
76439	JOBS HQ	$1,425.58	76482	VINING OIL CO	$12,082.32
76441	LAMOURE COUNTY AUDITOR	$255.00	76486	VISA RD 1766	$556.82
76443	MAILFINANCE	$913.95	76490	WALMART COMMUNITY BRC RD	$58.22
76444	MARQUART,ANDREW S	$3,757.21	76491	WEST END HIDE & FUR	$271.64
	MCPHERSON,CIARA	$302.98	76494	WOODWORTH FARMERS GRAIN CO	$1,393.70
76445	MDU	$635.84		**Social Services Fund Total**	$17,017.10
76446	NADEAU, DAVID	$475.28		**Veterans Service Fund**	
76448	NATIONAL SHERIFF'S ASSOCIATION	$115.00		BRATTON,DAVID G	$42.99
76455	QUILL CORPORATION	$29.18		BRATTON,DAVID G	$107.00
76456	RAMKOTA HOTEL & CONFERENCE CENTER	$163.80	76410	CENTRAL BUSINESS SYSTEMS INC	$399.00
76458	REDWOOD TOXICOLOGY LABORATORY INC	$4.50	76484	VISA EMS 1790	$64.29
76459	RM STOUDT INC	$394.26		**County Agent Fund**	
76462	SANFORD NORTH	$1,000.00		BARNES,ROBIN	$587.70
76463	SCHAFFER, JEROME	$28.00		BARNES,ROBIN	$163.80
76466	STRUCTURAL MATERIALS INC	$195.00	76402	BROWN & SAENGER	$35.99
76471	SUREFIRE, LLC	$3,440.00	76450	NDEAFCS	$20.00
76475	TRANE U.S. INC	$2,436.14	76485	VISA EXT 3424	$257.80
76479	TWO RIVERS PRINTING	$95.01		**Camping Fee Fund**	
76481	VERIZON WIRELESS	$993.03	76468	STUTSMAN COUNTY AUDITOR	$760.62
76483	VISA AUD 1683	$778.37		THE DAK	$3,042.48
76484	VISA EMS 1790	$671.20		**Commissary Fund**	
76487	VISA SCCC 1949	$531.13	76404	CABLE SERVICES	$47.31
76488	VISA SO 1840	$1,215.20		**Drug Program Fund Total**	$205.00
76489	WALMART COMMUNITY BRC EMS	$45.48		**Road & Bridge Building Fund**	
76492	WILHELM CHEVROLET BUICK GMC	$692.95	76447	NAPA AUTO PARTS	$199.99
76493	WILLIAMS-LISKO FUNERAL CHAPEL LTD	$350.00	76474	TRACTOR SUPPLY CREDIT PLAN	$489.99
				Cancelled - Lost Warrant Fund	
			76449	ND DEPT OF TRUST LANDS	$108.47

Neys made a motion to adjourn the meeting, seconded by Schwartz. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman