Official Proceedings of the Stutsman County Commission – August 4th, 2015

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Schwartz made a motion, seconded by Neys to approve the minutes of the July 2015 meetings. Motion carried.

Ova made a motion to remove Erin Kummer from the employee list to perform wedding ceremonies, seconded by Marks. Motion carried.

Nellie Degen updated on the Fraternal Order of Police, NDPERS retirement system, May 15, 2015 which was attended by Ova. NDPERS has a policy for law enforcement, Degen states the policy allows Law Enforcement Officers to retire at an earlier age but further clarification needed before moving forward. Degen implicated that would not cost the county any money but it would increase the employee's share.

Casey Bradley, Auditor/COO, presented personnel policy updates to the commission, amendment 5 addresses the on-call standards for Social Service Department. On-call time does not apply towards normal hours work but is a stipend. Schwartz made a motion to approve amendment 5 to personnel policy, seconded by Ova. Motion carried.

Amendment 6 applicant policy, issue presented during VSO hiring process, mandates that you have a competitive scoring and ranking system added into the personnel policy. Neys made a motion, seconded by Schwartz to approve. Motion carried.

Public Hearing for Section Line closing in Rose Township, request submitted to close section line along with statute. If section line is closed it becomes private property to the adjoining land owner. Kevin Szarkowski states the section line has not been used for 50 years and is not readily accessible to public use. Made the request to clean up the land and plant trees and the adjoining land is owned by the individual making the request, Kevin Szarkowski. All requirements have been met to move forward with closing the section line. Rose Township has some concerns regarding closing the section, Beth Dooley addressed all of the reasons listed on the letter that was submitted by Szarkowski. Beth passed out a response letter from the township board; the township would like to leave the section line open for options to improve the land disputes that the section line has been traveled in the past 10 years. Suggestion made to send it back to the township to do further research and bring it back to the commission with an opinion.

Mickey Nenow, County Highway Superintendent, gave his monthly report, crew has been patching for the past couple of weeks, graveling and placing culverts. Paving in Spiritwood started today 1 mile through Spiritwood and add a lift. End of next week Border States will start patching north of Gackle on 67. Montpelier shop is almost complete, wiring has been started, and plumbing and sewer will begin during the fall. Woodworth is approximately half done and will be completed soon. Old storage building leaks and Klose suggested setting money aside to fix down the road. Attended the State meeting for 2016 state money in Fargo last week and received approval for state money.

The South Central Dakota Regional Council will be submitting an increase in their annual dues; Klose and Bradley attended the JSDC meeting and decided to bring to the commission for discussion. Last year commission would not entertain the idea of an increase for dues. Gary Rife in attendance from JSDC stated we are the largest county within the Regional Council and he understands the recent setbacks. Hazard mitigation plan took extra time and effort to finish ensuring the county would not lose the grant money to complete the project because of the council's action. CDBG block grants can be allocated by communities and cannot deny the communities from applying for the grants. No action was taken.

A gun range proposal located in Midway Township next to the County shop made to the Commission. With the closing of the gun range, city was looking at going between two lagoons but the cost was too high. Nenow brought up a possibility of the land near the county, with road department aiding in the dirt work to help cut the cost down. Next step would be to meet with interstate engineering and the city would also supply crew help to do dirt work. Would still be publicly owned and the city, county and highway patrol would all have access for use. Neys made a motion, seconded by Ova to approve moving forward with the

gun range. Ova, Marks, Schwartz, Neys, and Klose all vote aye, motion carried.

Bradley stated during work on the upcoming budget there is a need to add a Capital Fund 046 and has already received State Auditor's Office approval. Ova made a motion to add Fund 046 for the Sheriff's Department, seconded by Schwartz. Motion carried.

Sheriff Chad Kaiser updated the commission with his monthly report, requesting to send a letter to Agri-cover for donating roll-up covers on the last 2 pickups to express the County's appreciation. Schwartz made a motion, seconded by Ova to send a letter of appreciation. All aye, motion carried.

Chad Jackson, Jail Administrator, asked permission to renew the contract with Turnkey with few changes going from 36 months to 48 months contract and commission from 17 to 19% with a new service included to text message. Jackson made the recommendation to approve. Ova made a motion, seconded by Marks to approve the renewal with Turnkey. Motion carried.

Fritz Fremgen, State's Attorney, was not present to give his monthly report.

Bradley requested approval for the cost share for the RFP for Stutsman County/City of Jamestown Jail Committee. The RFP is due by August 31st, 2015 in which the committee will review and interview between the first and second week in September and will be brought back for approval. Estimated $60,000 cost with a 50/50 split between City and County. Schwartz made the motion to approve the cost share of the RFP, Marks seconded. Money will be pulled from the General Fund of the Non-Departmental more than likely. Roll call vote: Marks, Schwartz, Neys, Klose and Ova.

At 5:02 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – August 4th, 2015

At 5:10 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Dennis Ova, Dale Marks, Dave Schwartz, Craig Neys, Mark T. Klose, and Robert Woodward answered the roll call. Jason Houge arrived later in the meeting.

Neys made a motion, seconded by Woodward to approve the minutes of the July meeting. Motion Carried.

Marks made a motion, seconded by Schwartz to approve the monthly bills. Roll call vote: Schwartz, Neys, Klose, Woodward, Ova and Marks voted aye. Motion Carried.

	County Park Fund			**County Park Fund**	
70539	AMERIPRIDE SERVICES	$455.33	70591	MAC'S INC	$17.15
70541	AT&T MOBILITY	$44.74	70601	NAPA AUTO PARTS-PARK	$24.77
70548	CARQUEST AUTO GA	$87.93	70607	NORTHERN PLAINS ELECTRIC	$3,294.55
70553	CENTRAL DAKOTA SANITATION INC	$1,060.76	70610	O'REILLY AUTOMOTIVE INC	$25.97
70554	CENTURYLINK	$52.77	70618	RENTAL STORE,THE	$525.00
DD	JAMESTOWN PARK & REC - DD	$1,125.00	70629	STUTSMAN CO ROAD DEPT	$4,295.50
70555	COLE PAPERS INC	$665.32	70632	STUTSMAN RURAL WATER DISTRICT	$489.70
70557	CREATIVE ENERGY	$401.71	70634	TRAUT WELLS	$37.60
70577	INFINITY BUILDING SERVICES	$35.86	70636	TRUE VALUE (PARK DEPT)	$65.95
70588	JOHN DEERE FINANCIAL-PARK	$190.43	70638	UNITED LABORATORIES	$146.64
70590	LIFESTYLE APPLIANCE	$215.00	70655	WILLEYS SEPTIC TANK SERVICE	$100.00

There has been a request made to transfer the permit rights of 2998 West Lakeside Road Cabin 20, contingent upon paperwork being completed. Ova made a motion to approve of the transfer, seconded by Woodward. Motion carried.

Sandy Eckelberg, Accounts/Property Coordinator, spoke on behalf of Mike Kesler, requesting a reduction on the electrical bill due to running the fans more this year from issues at Lakeside Marina. In 2014 $235.00 and 2015 $203.00 his charge is actually less and this year's bill has 6 extra days on the bill with average temps the same for both years. Neys made a motion to deny the request, Schwartz seconded. Motion carried.

Request was made to erect a Veterans Memorial sign at Spiritwood Lake. Sandy beach area was donated in 1921 as a WWI Veterans Memorial and the commission had approved at a prior meeting to purchase the sign. Marks made a motion, seconded by Ova to erect the sign at the designated area at Spiritwood Lake.

Motion carried.

Eric Nordstrom brought questions regarding the Spiritwood permit; he is interested in purchasing the Spiritwood Inn and is asking for clarification on the lease and permit. The archaeological society has given an opinion on where the best option would be to expand the campground. Eric would like to know where he can reside and what type of residence he can put up. Permit allows the caretaker to have residence but does not specify what type of residence and will have to go through the Historical Society where the residence is allowed. Stutsman County cannot guarantee a zoning change or building permit from the city of Spiritwood.

Request to rezone the Spiritwood Lake Park from Agricultural to Recreation. Schwartz made motion to request the zoning change with Spiritwood Lake City, seconded by Ova. Motion carried.

Pelican Point Landing currently has some road washout and septic issues; Dennis Lorenz the road washes out the eastside and has tried to keep it filled. The best solution since there aren't ditches in the area, maybe clean out trees and place culverts to help control water flow. Road is a township road in Buchanan township, road tips to the east, Albers suggested tipping the road to the west to avert the water. Trees would have to be removed then the County Road department could do the blade work and bill the township. Request a commitment letter authorizing the work to be billed back to the township.

Eckelberg updated on dredging the island channel, discussion at the last meeting to apply for a grant to fund the dredging by the island. The total cost amounts to $550,000.00 to complete everything, Eckelberg is asking the board if they would like to proceed with funding being a 75/25 split and can check on additional funding from other entities. Neys made the motion to have the Road department clean out the areas by the docks, seconded by Woodward. Motion carried.

Dennis Lorenz, Park Superintendent, gave his monthly report; storm took out a bunch of trees, septic issues at Pelican Point happened after Dennis forgot to send the pump truck to empty out the tanks. Drain field was not wanted by the Bureau of Reclamation but would like to get through the rest of this year and look at fixing next year. Cost would be roughly $3,000 plus labor cost to add in another tank.

At 6:13 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Woodward, seconded by Ova. Motion Carried.

At 6:13 p.m., the Stutsman County Commission Meeting reconvened.

Marks made a motion, seconded by Neys to approve the monthly bills for payment. Roll call vote: Neys, Klose, Ova, Marks and Schwartz vote aye. Motion Carried.

	General Revenue Fund		70649	WALMART COMMUNITY BRC EMS	$113.02
70540	APEX SOFTWARE	$705.00	70651	WALMART COMMUNITY BRC SCCC	$169.95
70542	BALCO UNIFORM CO INC	$275.86	70652	WEX BANK	$700.45
70543	BLUMER, MARK T.	$1,217.40	70653	WILDSIDE CREATIONS INC	$200.00
70545	BROWN & SAENGER	$143.13	70654	WILHELM CHEVROLET BUICK GMC	$74.27
70547	CABLE SERVICES	$47.31		**E911 Phone System Fund**	
70549	CBM FOOD SERVICE	$7,469.54	70582	JAMESTOWN COMMUNICATIONS INC	$1,389.00
70550	CDW GOVERNMENT INC	$9,274.15	DD	BERGQUIST,JERRY	$60.38
70551	CENEX FLEETCARD	$2,779.49	DD	JARLAND,CHRISTI	$60.38
70555	COLE PAPERS INC	$1,053.47		**County Roads Fund**	
70556	COMMUNITY CORRECTION PROGRAM	$285.40	70544	BORDER STATES PAVING INC	$65,710.43
70559	DACOTAH PAPER CO	$659.39	70546	BUTLER MACHINERY CO	$1,460.65
70561	DAKOTA RENTAL CENTER LLC	$32.10	70557	CREATIVE ENERGY	$203.70
70562	DALSTED & RYAN P C	$2,403.50	70566	FARMERS UNION OIL CO-CENEX	$16.32
70563	DAN POLAND MACHINE INC	$340.50	70567	FOUR WINDS SHARPENING	$30.00
70565	ED ROEHR SAFETY PRODUCTS	$1,011.00	70572	HANSON TIRE SERVICE	$144.00
70568	GACKLE AMBULANCE SERVICE	$1,300.00	70574	HIGH PLAINS WATER	$20.00
70570	GRAYBAR	$70.00	70575	HOME OF ECONOMY	$78.94
70571	GUERRERO, SAN JUANA	$132.00	70581	JAMESTOWN CITY AUDITOR	$13.45
DD	HARTMAN, JESSICA	$21.50	70593	MARG'S HANDY WORK	$70.00
70575	HOME OF ECONOMY	$484.68	70597	MDU	$66.25
70580	J & L SERVICE	$72.00	70598	MIDWEST MANAGEMENT	$400.00
DD	JACKSON, CHAD	$452.75	70600	NAPA AUTO PARTS	$65.32
70581	JAMESTOWN CITY AUDITOR	$3,563.24	70606	NORTH DAKOTA INSURANCE DEPT	$100.00
70583	JAMESTOWN ELECTRIC	$507.60	70607	NORTHERN PLAINS ELECTRIC	$37.00
70586	JETSTREAM CAR WASH	$618.96	70609	NORTHWEST TIRE INC	$25.00
70589	LANGUAGE LINE SERVICES	$11.86	70614	QUALITY SERVICE & REPAIR	$7.61
70591	MAC'S INC	$56.68	70622	SCHLECHT & SCHULZ CONST. LLC	$51,700.00
70592	MAILFINANCE	$931.74	DD	SINCLAIR,JOHN	$101.20
70594	MARQUART,ANDREW S	$973.56	70628	SPARK'S SALES LLC	$59.00
70595	MASTER LOCK COMPANY	$12.98	DD	STREETER TOWNSHIP #54 - DD	$8,972.65
70596	MCKESSON MEDICAL SURGICAL	$383.74	70635	TRUE NORTH STEEL	$3,172.80
70602	ND EMERGENCY MANAGEMENT ASSOCIATION	$120.00	70641	VINING OIL CO	$149.25
70603	NDAAO	$180.00	70645	VISA RD 1766	$351.92
70607	NORTHERN PLAINS ELECTRIC	$89.00	70650	WALMART COMMUNITY BRC RD	$53.05
70608	NORTHERN SAFETY TECHNOLOGY INC	$5,442.42	70656	WOODWORTH FARMERS GRAIN CO	$120.22
70611	OFFICE OF THE STATE AUDITOR	$21,250.00		**Social Services Fund**	$47,704.83
70613	PLUMBMASTER	$141.12		**Weed Control Fund**	
70615	QUILL CORPORATION	$40.42	70558	D & B PORTABLES LLC	$50.00
70617	RELIANCE TELEPHONE	$557.80	70560	DAKOTA CENTRAL TELECOMMUNICATIONS	$812.04
70619	RM STOUDT INC	$43.49	70569	GCR TIRE CENTERS	$23.49
70620	SANDNESS LAW OFFICE	$99.00	70579	INGSTAD FAMILY MEDIA	$160.00
70621	SCHERBENSKE INC.	$2.00	70584	JAMESTOWN SUN	$585.72
70623	SCHUBERT'S CARPET ONE	$17.25	70612	OTTER TAIL POWER CO	$71.50
70625	SEARS COMMERCIAL ONE	$24.98	70632	STUTSMAN RURAL WATER DISTRICT	$116.62
70626	SIMPLEXGRINNELL	$570.25	70641	VINING OIL CO	$1,947.90
70627	SOUTH CENTRAL DAKOTA REGIONAL COUNCIL	$14,550.00		**County Agent Fund**	
70630	STUTSMAN CO SHERIFF'S DEPT	$475.00	70559	DACOTAH PAPER CO	$71.98
70633	TRACTOR SUPPLY CREDIT PLAN	$9.99	70576	HUGO'S 9	$126.19
70637	TRUE VALUE HARDWARE	$3.78	70644	VISA EXT 3424	$1,128.90
70639	US RECORDS MIDWEST	$246.94		**Commissary Fund**	
70640	VERIZON WIRELESS	$937.50	70651	WALMART COMMUNITY BRC SCCC	$24.93
70642	VISA AUD 1683	$1,469.47		**County Correctional Center Construction Fund**	
70646	VISA SCCC 1949	$1,156.49	70550	CDW GOVERNMENT INC	$445.38
70647	VISA SO 1840	$425.98		**County Hazardous Chemical Account**	$6,683.88

At 6:14 p.m., a motion to adjourn was made by Schwartz, seconded by Ova. Motion Carried.
ATTEST:

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Casey J. Bradley
Auditor/COO

Mark T. Klose
Commission Chairman