Official Proceedings of the Stutsman County Commission – August 4, 2020

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, David Schwartz, Steven Cichos and Mark Klose answered the roll call. Ramone Gumke was absent.

Schwartz made a motion, seconded by Ova, to approve the July 2020 meeting minutes. Motion carried.

Jim Fettig, Maintenance Supervisor, requested approval of a granite caulking project at Stutsman County Social Services through House of Glass. A motion to approve the presented request and cost of $6,255 was made by Cichos, seconded by Schwartz. Roll call vote: Ova, Schwartz, Cichos and Klose voted aye. Motion carried.

Fritz Fremgen, State's Attorney, presented his monthly report.

Tyler Perleberg, Tax Director, presented 11 omitted property assessments. These are properties that did not qualify or complete the paperwork for the Farm Residence Exemption. The properties were assessed to assign a value. Schwartz made a motion, seconded by Cichos, to approve the presented omitted property assessments. Roll call vote: Schwartz, Cichos, Klose and Ova voted aye. Motion carried.

Nicole Meland, Auditor/COO, presented a CARES funding update. The State recommended to the Emergency Commission to reimburse Counties and Cities for Law Enforcement/First Responder payroll costs (to include salary and benefits) for the first 7 months of the pandemic (March 2020-September 2020). The recommendation passed the Emergency Commission and is awaiting approval from the Budget Committee. If passed by the Budget Committee, March 2020-July 2020 payroll expenses can be submitted for immediate reimbursement.

An update on the North Dakota Public Health Insurance Trust (NDPHIT) was given by Meland. This would be a self-insured plan with other political subdivisions. The initial model shows no health insurance increase for the 2020 year and would mimic the current NDPERS plan. There would be a one-time deposit of approximately 8.25% of Stutsman County's annual premium. Stutsman County does have a 7% premium increase for 2021 with actual increases estimated between 10.5% to 25%. The plan is customizable and can be adjusted to fit the County's needs. The plan does not have to be the same for every member who is part of NDPHIT. NDPHIT also offers voluntary benefits such as vision, dental, hospital insurance, etc.

Two Stutsman County FEMA Sites West of Cleveland on Old Highway 10 were approved by FEMA and the funding is obligated. A request was made to start the bidding process for the two sites. Ova made a motion to proceed with the bidding process for 2019 FEMA Sites 1 & 2 for Stutsman County, seconded by Schwartz. Motion carried.

A motion to extend FMLA leave for the County Road Superintendent for another month was made by Schwartz, seconded by Cichos. Motion carried.

The November General Election was discussed. Schwartz made a motion, seconded by Ova, to approve the purchase of necessary PPE (Personal Protective Equipment) for the election. Roll call vote: Cichos, Klose, Ova and Schwartz voted aye. Motion carried.

Cichos made a motion to approve the presented polling locations and hours, seconded by Schwartz. Roll call vote: Klose, Ova, Schwartz and Cichos voted aye. Motion carried.

Meland presented the Capital Budget with updates. No funding was added to this budget. Meland moved funding for campground improvements to cover the cost of a pumper truck purchase in 2024.

In the 2021 preliminary budget, the Human Service Zone budget was added. This budget was approved by the ND Department of Human Services. Meland had shorted the indirect expense for the Human Service Zone IT costs and funding was increased, but it did not raise the mill levy. The annual renewal of the Office 365 subscription was not taken into account in the original proposed budget.

Chad Kaiser, Sheriff, requested approval of the NDDOT overtime rate for the Highway Safety Seat Belt Enforcement grant program. This rate will apply to any extra duties that the deputy sheriff's may work outside of their normal duties. Schwartz made a motion, seconded by Ova, to approve the presented overtime rate of $45.25 for October 1, 2019 – September 30, 2020. Roll call vote: Ova, Schwartz, Cichos and Ova voted aye. Motion carried.

At 4:40 p.m., the County commission meeting recessed to the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – August 4, 2020

At 4:40 p.m., Chairman Klose called the Stutsman County Park Board meeting to order. Dennis Ova, David Schwartz, Steven Cichos, Mark Klose, Jason Houge and Joan Morris answered the roll call. Ramone Gumke was absent.

Houge made a motion to approve the July 2020 meeting minutes, seconded by Schwartz. Motion carried.

Karl Bergh, Park Superintendent, presented his bi-monthly report. Bergh will work with the Bureau of Reclamation and learn how to operate the gates at the dam. Hospice is having a memorial service located at the campgrounds on Tuesday, August 11, 2020. An oak tree will be planted.

Bergh presented a hydroseed quote for the Pelican Point Campground expansion. Initially the plan was to have park staff seed the area; however, due to the sloping of the hillside this is not a feasible option. The slope is currently very steep, and we would not be able to operate equipment on the hillside. We are also experiencing erosion issues that hydroseeding would better address than seed planting. Schwartz made a motion, seconded by Morris, to approve the hydroseed quote of $14,592.60 from Pine Country Nursery. Roll call vote: Schwartz, Cichos, Klose, Houge, Morris and Ova voted aye. Motion carried.

Approval of a cabin site transfer for cabin 1W contingent upon sale of the cabin was requested. Cichos made a motion, seconded by Houge, to approve the request. Motion carried.

Meland was contacted regarding the land conveyance timeline and when the board was anticipating finalizing the transfer. The board discussed that they would look at finalizing the transfer at the first meeting in October.

Houge made a motion to approve the presented bills, seconded by Ova. Roll call vote: Cichos, Klose, Houge, Morris, Ova and Schwartz voted aye. Motion carried.

	County Park Fund		4358	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 1,871.53
4318	BLUE TARP FINANCIAL, INC.	$ 23.05	4363	PARSONS, ROGER	$ 200.00
4323	CENTRAL SALES	$ 56.26	4373	STRATA CORP AGGREGATE DIVISION	$ 188,473.92
4326	CREATIVE ENERGY	$ 2,556.93	4377	STUTSMAN COUNTY GLASS	$ 64.94
4333	ENGDAHL'S TRUCK REPAIR	$ 474.86	4378	STUTSMAN RURAL WATER DISTRICT	$ 471.02
4338	GAHNER SANITATION SERVICE	$ 1,050.00	4383	VISA AUD 1683	$ 835.01
4357	NORTHERN PLAINS ELECTRIC	$ 9.00	4392	WILLEYS SEPTIC TANK SERVICE	$ 125.00

At 5:04 p.m., Schwartz made a motion to adjourn the meeting, seconded by Houge. Motion carried.

The Commission meeting was called back to order.

Ova made a motion to approve the monthly bills, seconded by Schwartz. Roll call vote: Klose, Ova, Schwartz and Cichos voted aye. Motion carried.

	General Revenue Fund		4356	NORTH DAKOTA ONE CALL	$ 33.60
4319	BOB BARKER CO	$ 1,322.76	4360	NORTHWEST TIRE INC	$ 582.10
4321	CABLE SERVICES	$ 47.31	4362	OTTER TAIL POWER CO	$ 140.27
4324	CITY OF JAMESTOWN	$ 3,426.61	4365	POWER PLAN	$ 1,317.40
4325	COLE PAPERS INC	$ 378.76	4378	STUTSMAN RURAL WATER DISTRICT	$ 115.13
4327	DACOTAH PAPER CO	$ 890.62	4380	TITAN MACHINERY - BISMARCK	$ 1,341.36
4328	DAKOTA RAIN LAWN IRRIGATION	$ 86.23	4381	TRACTOR SUPPLY CREDIT PLAN	$ 24.18
4329	DAKOTA RENTAL CENTER LLC	$ 51.36	4386	VISA RD 1766	$ 722.29
4332	DOWNTOWN DENTAL	$ 362.00	4390	WALMART COMMUNITY BRC RD	$ 37.85
4334	EXTREME CLEANING, INC	$ 450.00	4392	WILLEYS SEPTIC TANK SERVICE	$ 130.00
4339	GREG'S LAUNDRY EQUIP SERVICE	$ 75.58	4393	WOODWORTH FARMERS GRAIN CO	$ 1,330.56
4341	HOLLAND, ANGELA	$ 28.50		ZABKA, KEVIN	$ 239.20
4342	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 107.95		**Emergency**	
4343	INTERSTATE POWERSYSTEMS	$ 594.00	4364	PAT BIEL TRUCKING	$ 3,200.00
4345	JETSTREAM CAR WASH	$ 399.56		**Weed Control Fund**	
4348	MARQUART,ANDREW S	$ 1,485.00	4317	AG SPRAY EQUIPMENT	$ 309.56
4349	MCKESSON MEDICAL SURGICAL	$ 628.51	4318	BLUE TARP FINANCIAL, INC.	$ 184.58
4350	MDU	$ 535.14	4335	F/S MANUFACTURING	$ 3,499.00
4355	NETWRIX	$ 2,325.50	4346	LARRY'S AUTO GLASS	$ 259.15
4361	OFFICE OF THE STATE AUDITOR	$ 14,375.00	4353	NAPA AUTO PARTS-WEED	$ 20.98
4366	QUADIENT FINANCE USA, INC. - AUD	$ 913.95	4360	NORTHWEST TIRE INC	$ 759.02
4368	REIMERS GENERAL PARTNERSHIP	$ 13,513.89	4362	OTTER TAIL POWER CO	$ 52.92
4370	SANFORD HEALTH (NORTH)	$ 1,000.00	4375	STUTSMAN CO ROAD DEPT	$ 1,280.13
4374	STREICHER'S INC.	$ 354.49		**County Agent Fund**	
4379	SUMMIT FOOD SERVICE, LLC	$ 6,710.32	4327	DACOTAH PAPER CO	$ 295.02
4382	VERIZON WIRELESS	$ 1,491.10	4347	LEAF	$ 109.00
4383	VISA AUD 1683	$ 749.97	4354	NDSU EXTENSION SERVICE	$ 15,709.32
4384	VISA EMS 1790	$ 121.68	4367	R&H MAINTENANCE	$ 400.00
4387	VISA SCCC 1949	$ 1,322.27	4385	VISA EXT 3424	$ 1,219.01
4388	VISA SO 1840	$ 479.06		**Human Service Zone Human Service Fund Total**	$ 13,905.54
	E 911 Phone System Fund			**Camping Fee Fund**	
4322	CENTRAL BUSINESS SYSTEMS INC	$ 66.00		LAZY FISH, LLC	$ 8,660.00

4382	VERIZON WIRELESS	$ 54.24		**Commissary Fund**	
	County Roads Fund		4387	VISA SCCC 1949	$ 1,208.32
4318	BLUE TARP FINANCIAL, INC.	$ 31.66		**Courthouse Building Fund**	
4320	BUTLER MACHINERY CO	$ 15.10	4359	NORTHLAND WINDOW & DOOR LLC	$ 2,089.50
4324	CITY OF JAMESTOWN	$ 377.25	4372	SCOTT'S ELECTRIC LLC	$ 885.00
4326	CREATIVE ENERGY	$ 4,649.79		**Information Technology Capital Fund**	
4331	DMC WEAR PARTS LLC	$ 134.80	4383	VISA AUD 1683	$ 3,968.00
4336	FARMERS UNION OIL CO-CENEX	$ 448.60		**Bond Fund**	
4337	FASTENAL CO	$ 629.92	4391	WELLS FARGO CORPORATE TRUST SERVICE	$323,131.26
4350	MDU	$ 47.45		**Job Incentive Fund**	
4351	MEDINA CITY AUDITOR	$ 88.00	4344	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$ 3,486.33
	MONTPELIER CITY AUDITOR - DD	$ 55.00		**Wages**	
4352	NAPA AUTO PARTS	$ 293.58		Friday, July 24, 2020	$702,855.55

At 5:05 p.m., Schwartz made a motion, seconded by Cichos, to adjourn the meeting. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman