Official Proceedings of the Stutsman County Commission – August 5th, 2014

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Ova made a motion, seconded by Schwartz to approve the minutes of the July 2014 meetings. Motion carried.

Connie Ova, Jamestown/Stutsman Development Corp., requested Flex PACE Interest buy-down for Row Homes of Jamestown ND. The company, Metroplains, purchased the former Essentia Health clinic and plans on building affordable housing units in its place. The request for $43,000.00 is an 80/20 split with Stutsman County paying $8,600.00. Schwartz made a motion to approve the request for Flex PACE interest buy-down, seconded by Neys. Roll call vote: Ova, Marks, Schwartz, Neys, and Klose vote aye. Motion carried.

Connie Ova presented the Partners in Marketing ND Commerce Fund that allows up to $25,000.00 per biennium for each community as a grant. Ova requested the full $25,000.00 which is a 90/10 split with Stutsman County's share being $2,500.00. JSDC would like to use $10,000.00 to actively market land south of the SEPA/Klose land to attract more developers and use the remaining $15,000.00 for workforce recruiting. Schwartz made a motion, seconded by Marks to approve the matching funds. Roll call vote: Marks, Schwartz, Neys, Klose and Ova vote aye. Motion carried.

DeAnn Brunner, JSDC, requested the adoption of the JSDC 3 year Strategic plan which has been approved by the JSDC board and the City Council. The 3 year Strategic plan allows the JSDC to utilize the Partners in Marketing grant and to access the funds. Ova made a motion, seconded by Schwartz to adopt the JSDC Strategic Plan as presented. Motion carried.

Klose informed the commission of more space needed and the co-mingling of the juveniles and adults in the court systems. Jim Fettig, Maintenance Supervisor, has been approached by numerous employees regarding the lack of space for Juvenile Court. Fettig has researched moving the Juvenile court to another facility but currently the cost would be too high. The courts would be paying 80% if the remodeling qualifies for the Courthouse facility grants and would also take 100% of the cost to furnish the offices. Currently there are two new hires that are sharing meeting rooms due to the lack of space. Klose would like to form a committee to explore all options out there and utilize as much space as possible. The new committee will consist of Connie Ova, Sandy Bendewald, Casey Bradley, Jim Fettig, Howie Peuser, Katie Andersen, Dale Marks, and Christina Rittenbach. Klose questioned if it would be possible to move one of the county offices over to the old library building to free up space for the over-crowded departments. Fettig does not suggest moving any county offices into the old library building because of the high cost. Schwartz made a motion to advertise the county library building for bid, seconded by Neys. Motion carried.

Fettig has the Juvenile Court renovations budgeted for and also a courthouse facility grant paying $40,000.00 to purchase new lighting. Juvenile court will be equipped with LED lighting which can last up to ten years which will be a cost saving for utilities because of the efficiencies gained from the lighting. Construction would not start until mid-summer of next year but the application for grant money is due this December, meeting is in January, and money would be disbursed as early as February. Fettig also states that carpet bids for the main floor have been lower than the budgeted amount. The low bid to replace main floor carpet came in at $29,461.49 and currently has $30,000.00 budgeted. Schwartz made a motion to approve the purchase of carpet, seconded by Ova. Motion carried.

Fritz Fremgen gave his monthly report stating his department had nineteen years of files to scan and currently eleven have been done so far. The only change reported was the slight increase in felony cases in Stutsman County.

Chad Kaiser, Sheriff, updated the commission of his three new hires, April, Anders, and Matt that recently started within the past month are all doing very well.

Mickey Nenow, Highway Superintendent, presented the commission with his monthly report stating his department is moving along with graveling roads, culvert work and also finishing up County Road 67 last week but still needs rocking. County Road 44 East of Kensal is currently being bladed and getting ready for rocking.

Casey Bradley, Auditor/COO, informed the commission of change order #3 for Paving Improvement District 2012-01 for the GRE project. The change order is to remove fill and raise the materials up one and a half feet rather than digging down. The change order amounts to $73,444.16 with a $500,000.00 contingency. Ova made a motion, seconded by Schwartz to approve change order #3 for Paving Improvement District 2012-01. Motion carried.

Bradley inquired which commissioners are planning on attending the North Dakota Association of Counties conference October 12-14 in Bismarck ND and to also appoint a delegate from the commission board. Ova made a motion to nominate Dave Schwartz as the delegate, seconded by Neys. Motion carried.

Ova made a motion, seconded by Schwartz to nominate Casey Bradley for North Dakota Association of Counties awards. Roll call vote: Schwartz, Neys, Klose, Ova, and Marks vote aye. Motion carried.

Jerry Bergquist, 911 Coordinator/Emergency Manager, requested approval for out of state travel for Christi Jarland and Jeffrey Godfrey. The Dakota 911 conference is being held in Mitchell South Dakota September 18-16 and Christi Jarland is the President of the ND Association of Public safety Communication Officials and

has to attend the conference. Neys made a motion to approve the out of state travel for both employees, seconded by Marks. Motion carried.

Bradley informed the commission of an IT Award that will be presented to Josh Smaage, IT Director, by Senator John Hoeven. Smaage is receiving the award for IT Innovator of the year for his work on Stutsman County's website. Bradley asks that anyone wishing to attend the awards ceremony to notify the Auditor's office so tickets can be purchased in advance for the August 20th awards program.

Bradley requested an amendment to the capital assets policy to change the estimated life on infrastructure currently at 7-50 years and setting it at 50 years across the board. Marks made a motion to make the change on the infrastructure estimated life to 50 years, seconded by Ova. Motion carried.

Bradley requested to unappoint Jamie Anderson to perform marriage ceremonies since she has moved to South Dakota to pursue a different career. Schwartz made a motion, seconded by Ova to appoint Linda Chadduck to perform marriage ceremonies. Motion carried.

At 5:03 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – August 5th, 2014

At 5:08 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, David Schwartz, Dale Marks, Craig Neys, Mark T. Klose, Bob Woodward and Jason Houge answered the roll call.

Neys made a motion, seconded by Houge to approve the minutes of the July meeting. Motion Carried.

Houge made a motion, seconded by Schwartz to approve the monthly bills. Roll call vote: Neys, Klose, Woodward, Houge, Ova, Marks, and Schwartz voted aye. Motion carried.

	COUNTY PARK FUND		67171	JOB SERVICE NORTH DAKOTA	$1,491.35
67098	AMERIPRIDE SERVICES	$351.11	67181	LORENZ,DONALD	$17.98
67099	AT&T MOBILITY	$43.56	67182	MAC'S INC	$43.33
67106	BOB'S PLUMBING & HEATING INC	$129.42	67194	NAPA AUTO PARTS-PARK	$94.49
67118	CENTRAL SALES	$14,544.09	67208	NEWMAN SIGNS	$129.50
67119	CENTURYLINK	$171.40	67211	NORTHERN PLAINS ELECTRIC	$2,668.55
67126	CREATIVE ENERGY	$3,691.01	67213	O'REILLY AUTOMOTIVE INC	$38.99
67132	DAN POLAND MACHINE INC	$25.00	67228	RIVER BEND INDUSTRIES	$37.23
67142	FARMERS UNION OIL CO-CENEX	$372.64	67244	STUTSMAN RURAL WATER DISTRICT	$845.50
67151	HOBBY TIRE	$131.00	67250	TRUE VALUE (PARK DEPT)	$5.49
67157	INFINITY BUILDING SERVICES	$440.10	67261	WALMART COMMUNITY BRC_137	$104.37
67166	JAMESTOWN ELECTRIC	$1,048.65	67273	WILHELM CHEVROLET BUICK GMC	$30.48

Ken Gardner, Jamestown High School Cross Country head coach, requested permission to build a cross country running course north of Parkhurst campgrounds and south of 30th ST SE. Currently the high school and college meets have been held on various locations including golf courses but would like a more permanent solution. The area they are requesting is not used other than for general wildlife and there are no areas where runners would have to be crossing roads so it increases the safety for runners. Meets are usually held late September to late October leaving the campgrounds open for more parking. The high school and college would help maintain the area and mow three to four times a year during the summer months. Schwartz made a motion, seconded by Marks to approve the use of the land as presented. Roll call vote: Klose, Woodward, Houge, Ova, Marks, Schwartz, and Neys voted aye. Motion carried.

Jack Uehran came to the commission with questions regarding the house he currently occupies at Spiritwood. Uehran recently received a contract from the lease holders requesting a signed contract agreeing to pay $71.00 per month to keep the house on the lease holders land. Uehran had signed over all of his rights to the property which in return was leased to the current lease holders. Bradley states that he has to come to an agreement with the current lease holders since the county cannot dictate any agreements between them.

Bradley updated the board on the letter of resignation that had been turned in by Natalie Telken, current concessionaire at Pelican Point Landing. Telken states they will be terminating the contract at the end of the 2014 camping season due to health reasons. Telken offered the county to buy the purchase of assets they have made since taking the contract in the spring of 2013. The board states that they are not interested in buying any of the assets but any bidders can contact the Telken's if they have interest to buy out the assets. Ova made a motion, seconded by Schwartz to advertise for the Pelican Point Landing concessionaire. Motion carried.

Dennis Lorenz, Park Superintendent, gave his monthly report stating his department has been staining tables and cabins and he plans on building a shelter over the open slab at the Marina. Lorenz updates the commission that the Bureau put an advertisement for bid to do the mowing and spraying and awarded the bid to a company out of Crookston for $50,000.00.

At 5:39 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Houge, seconded by Woodward. Motion Carried.

At 5:40 p.m., the Stutsman County Commission Meeting reconvened.

Neys made a motion, seconded by Schwartz to approve the monthly bills for payment. Roll call vote: Klose, Ova, Marks, Schwartz, and Neys voted aye. Motion Carried.

	GENERAL REVENUE FUND			**COUNTY CORRECTIONAL CENTER**	
67100	BAKKEN,DUSTIN	$122.50	67095	AAF INTERNATIONAL	$776.64
67101	BALCO UNIFORM CO INC	$1,004.85	67102	BEHAVORIAL INTERVENTIONS	$4,679.58
67106	BOB'S PLUMBING & HEATING INC	$1,086.26	67104	BERGMAN,APRIL	$13.00
67109	BROWN & SAENGER	$286.01	67105	BOB BARKER CO	$167.99
67113	CARQUEST	$28.85	67106	BOB'S PLUMBING & HEATING INC	$2,672.67
67119	CENTURYLINK	$800.46	67109	BROWN & SAENGER	$273.33
67120	CHS CREDIT CARD DEPT	$1,623.81	67115	CBM FOOD SERVICE	$18,485.23
67121	COLE PAPERS INC	$26.04	67117	CENTRAL BUSINESS SYSTEMS INC	$66.00
67129	DACOTAH PAPER CO	$1,249.84	67119	CENTURYLINK	$408.34
67138	ELECTRO WATCHMAN INC	$320.72	67121	COLE PAPERS INC	$352.69
67142	FARMERS UNION OIL CO-CENEX	$108.00	67123	COMMUNITY CORRECTION PROGRAM	$537.50
67145	FITZNER & NELSON, PLLP	$233.84	67125	CRAFTMASTER HARDWARE	$604.80
67149	GUTHMILLER,BRANDON	$25.00	67127	CREATIVE PRODUCT SOURCE INC	$1,027.20
67152	HOME OF ECONOMY	$57.52	67129	DACOTAH PAPER CO	$1,250.65
67156	HUMPHREY,MARY	$25.00	67137	ECOLAB PEST ELIMINATION DIV	$125.50
67163	JAMESTOWN AMBULANCE	$1,250.00	67147	GOODIN COMPANY	$66.15
67165	JAMESTOWN CITY WATER DEPT.	$910.20	67148	GUN & REEL SPORTS INC	$1,212.00
67168	JAMESTOWN SUN	$1,186.51	67160	J & L SERVICE	$97.00
67171	JOB SERVICE NORTH DAKOTA	$5.62	67161	JACKSON, BRIAN	$7.00
67173	JOSLIN,JESSE	$25.00	67162	JACKSON, CHAD	$176.00
67177	KVLY-TV	$50.00	67165	JAMESTOWN CITY WATER DEPT.	$1,900.04
67178	LANDSCOOT,MIKE	$16.80	67166	JAMESTOWN ELECTRIC	$223.13
67180	LEXISNEXIS MATTHEW BENDER	$440.51	67170	JETSTREAM CAR WASH	$762.63
67182	MAC'S INC	$5.52	67176	KRAFT, CANDACE	$10.00
67183	MAILFINANCE	$931.74	67186	MCDOUGALL/DR KENNETH	$530.00
67187	MDU	$713.41	67187	MDU	$528.53
67189	MEDINA AMBULANCE SERVICE	$791.00	67188	MEDICINE SHOPPE	$470.12
67192	MYHRE LAW OFFICE	$1,207.58	67190	MIDWESTERN MACHINE	$1,600.00
67195	NATIONAL SHERIFF'S ASSOCIATION	$106.00	67191	MORSE WATCHMANS INC	$482.00
67203	NDAAO	$210.00	67193	NAPA AUTO PARTS	$6.99
67207	NETWORK CENTER COMMUNICATIONS	$86.25	67202	ND STATE RADIO COMMUNICATIONS	$480.00
67218	PERLEBERG,TYLER	$53.76	67210	NORTH DAKOTA INSURANCE DEPARTMENT	$50.00
67221	PROBUILD	$351.26	67215	ORETTA, BREONA	$57.00
67231	SANDNESS LAW OFFICE	$693.00	67216	OTIS ELEVATOR COMPANY	$1,351.77
67234	SCHUBERT'S CARPET ONE	$26.03	67219	PHARMCHEM INC	$525.00
67239	SOMSEN,STEVE	$16.80	67220	PRIMARY PRODUCTS COMPANY	$637.50
67240	STEIN'S INC	$147.22	67221	PROBUILD	$318.34
67243	STUTSMAN COUNTY AUDITOR	$1,143.99	67224	RECORD KEEPERS	$18.00
67245	SUND,CODY	$25.00	67229	RM STOUDT INC	$219.27
67253	VAN DE VELDE,SARAH	$67.20	67232	SANFORD NORTH	$1,000.00
67254	VERIZON WIRELESS	$794.77	67233	SCHLECT, ZACHARY	$6.00
67259	VISA SO 4194	$366.63	67236	SMITTY'S CARPET SHOP INC	$44.98
67270	WEST GROUP PAYMENT CENTER	$499.99	67240	STEIN'S INC	$876.89
67273	WILHELM CHEVROLET BUICK GMC	$45.87	67254	VERIZON WIRELESS	$123.60
67277	KUNTZ,ANGELA	$158.08	67258	VISA LEC 1949	$826.47
	E 911 PHONE SYSTEM FUND		67263	WALMART COMMUNITY BRC_894	$179.00
67130	DAKOTA CENTRAL TELECOMMUNICATIONS	$471.00	67264	WALMART_1565	$115.84
67131	DAKOTA CENTRAL TELECOMMUNICATIONS	$222.41	67268	WENZEL'S LOCK & KEY	$13.50
67196	ND ASSOCIATION OF COUNTIES	$12,605.37	67271	WESTERN DETENTION	$473.05
	COUNTY ROADS FUND		67272	WILDSIDE CREATIONS INC	$399.00
67107	BORDER STATES PAVING INC	$1,020,381.06		**WEED CONTROL FUND**	
67110	BUFFALO CITY DIESEL	$16.90	67119	CENTURYLINK	$8.52
67111	BUTLER MACHINERY CO	$2,139.20	67144	FEI INC	$541.08
67114	CARQUEST AUTO GA	$98.31	67154	HORVICK MFG CO	$339.75
67126	CREATIVE ENERGY	$24,975.34	67164	JAMESTOWN CITY BALER	$9.70
67139	FACTORY MOTOR PARTS CO	$75.62	67182	MAC'S INC	$218.17
67141	FARGO TRAILER CENTER	$129.60	67209	NORTH AMERICAN INVASIVE SPECIES	$240.00
67142	FARMERS UNION OIL CO-CENEX	$64.26	67217	OTTER TAIL POWER CO	$85.67
67143	FASTENAL CO	$79.92	67225	RENTAL STORE,THE	$50.00
67146	GENERAL EQUIPMENT & SUPPLIES	$291.76	67229	RM STOUDT INC	$291.62
67152	HOME OF ECONOMY	$59.27	67244	STUTSMAN RURAL WATER DISTRICT	$105.13
67159	INTERSTATE ENGINEERING	$7,257.50	67265	WALMART	$444.86
67165	JAMESTOWN CITY WATER DEPT.	$12.85	67267	WARNE CHEMICAL & EQUIPMENT CO	$90.50
67171	JOB SERVICE NORTH DAKOTA	$861.88		**VETERANS SERVICE FUND**	
67175	KOBLE,RON	$410.48	67119	CENTURYLINK	$17.03
67182	MAC'S INC	$71.84	67264	WALMART	$69.72
67185	MARG'S HANDY WORK	$70.00		**COUNTY AGENT FUND**	
67187	MDU	$156.72	67227	RITTENBACH,CHRISTINA	$30.00
67193	NAPA AUTO PARTS	$337.58		**COMMISSARY FUND**	
67196	ND ASSOCIATION OF COUNTIES	$730.80	67097	AMERICAN INSTITUTIONAL SUPPLY	$43.25
67199	ND DEPT OF TRANSPORTATION	$4,139.75	67112	CABLE SERVICES	$47.31
67201	ND INSURANCE DEPARTMENT	$100.00	67133	DEVILS LAKE JOURNAL	$176.00
67208	NEWMAN SIGNS	$555.50	67140	FARGO FORUM	$157.35
67211	NORTHERN PLAINS ELECTRIC	$35.00	67152	HOME OF ECONOMY	$23.97
67212	NORTHWEST TIRE INC	$85.83	67258	VISA LEC 1949	$34.99
67217	OTTER TAIL POWER CO	$14.23	67263	WALMART COMMUNITY BRC	$172.83
67222	QUALITY SERVICE & REPAIR	$143.18		**DRUG PROGRAM FUND**	$42.58
67223	QUILL CORPORATION	$144.26		**COURTHOUSE BUILDING FUND**	
67230	ROUGHRIDER SIGNS & DESIGNS	$24.00	67167	JAMESTOWN PLUMBING & HEATING	$349.66
67235	SINCLAIR,JOHN	$197.12	67182	MAC'S INC	$147.28
67241	STRATA CORP AGGREGATE DIVISION	$35,392.61		**Capital Project Fund**	
67242	STREETER COOP OIL	$2,792.00	67159	INTERSTATE ENGINEERING	$127,982.09
67246	SWANSTON EQUIPMENT CO	$94.54	67251	UPPER PLAINS CONTRACTING, INC	$469,289.52
67248	TDS METROCOM	$9.12		**DATA PROCESSING FUND**	
67249	TITAN ACCESS ACCOUNT	$34.50	67116	CDW GOVERNMENT INC	$2,300.56
67252	VALLEY PLAINS EQUIPMENT	$1,697.24	67119	CENTURYLINK	$17.03
67256	VINING OIL CO	$2,396.03	67124	COMPUTER PROFESSIONAL ULTD INC	$2,899.91
67262	WALMART COMMUNITY BRC_2896	$44.77	67223	QUILL CORPORATION	$89.99
67269	WEST END HIDE & FUR	$44.52	67257	VISA AUD	$433.53
67274	WOODWORTH FARMERS GRAIN CO	$3,076.34		**COUNTY EXTENSION**	
67276	YPSILANTI EQUITY ELEVATOR	$2,491.65	67155	HUGO'S 9	$67.20
	SOCIAL SERVICES FUND	$36,923.62		**GAME AND FISH FUND**	
	EMERGENCY		67200	ND GAME & FISH DEPARTMENT	$58,890.00
67199	ND DEPT OF TRANSPORTATION	$12,869.26		**FEMA**	
	COUNTY CORRECTIONAL CENTER		67198	ND DEPT OF EMERGENCY SERVICES	$2,926.02

At 5:42 p.m., a motion to adjourn was made by Ova, seconded by Schwartz. Motion Carried.

ATTEST:

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Casey J. Bradley	Mark T. Klose
Auditor/COO	Commission Chairman