Official Proceedings of the Stutsman County Commission – August 6, 2019

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos, and Mark Klose answered the roll call.

Ova made a motion, seconded by Schwartz to approve the July 2019 meeting minutes. Motion carried.

Mickey Nenow, Highway Superintendent presented his monthly report. County Road 42 west of Buchanan is almost completed. Chip sealing projects are pretty much done as well. Graveling east of town for county and township roads is a little behind.

Nenow discussed advertising for a motor grader operator for the Medina District. The current employee is retiring at the end of September. Gumke made a motion, seconded by Ova to advertise. Motion carried.

Nenow discussed a possible grade raise on County Road 42, 12 miles west of Buchanan. It could possibly go under water with a lot of rain or snow. It is a half mile section and would be raised 2 feet. The County could do the rocking and graveling. Nenow will get some bids for the project.

Nenow discussed roads east of Courtenay and Kensal that need graveling, County Roads 43 and 44. There is a private contractor in the area that has gravel and would do the work. It would cost $50,450 for 12 miles of gravel. Cichos made a motion to approve the contractor, seconded by Gumke. Ova, Gumke, Schwartz, Cichos, and Klose voted aye. Motion carried.

Jessica Alonge, Chief Deputy Auditor/Recorder, discussed the Social Service zoning agreement with Barnes County. At the zoning meeting, they agreed that Stutsman would be the host county for the zone. They would need a six-member board with three members from each County. One or two from each County would be commissioners. Schwartz made a motion to approve being the host county, seconded by Ova. Gumke, Schwartz, Cichos, Klose, and Ova voted aye. Motion carried.

Alonge discussed an excess levy for Weld Township. They owe $28,774.10 to the Road Department. Part of that ($12,452) is a year old or greater. They were sent a letter in June and still have not paid. To cover the bill, an excess levy would be placed on them. Cichos made a motion to place the levy, seconded by Schwartz. Schwartz, Cichos, Klose, Ova, and Gumke voted aye. Motion carried.

Alonge discussed an agent authorization for the North Dakota Insurance Reserve Fund. We were asked to provide a local agent, which would be Jason Bitz with Insure Forward. Schwartz made a motion, seconded by Gumke to approve the authorization. Motion carried.

A special event permit was discussed for the Corner Bar to serve at a wedding at the Masonic Lodge in September. Ova made a motion, seconded by Gumke to approve. Motion carried.

At 4:18 p.m., the Stutsman County Commission recessed for the Stutsman County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – August 6, 2019

At 4:20, Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Dave Schwartz, Steve Cichos, Mark Klose, Denny Ova, Ramone Gumke, and Joan Morris answered the roll call. Jason Houge attended via phone.

Ova made a motion, seconded by Morris to approve the minutes of the July meeting. Motion carried.

Schwartz made a motion to approve the monthly bills, seconded by Houge. Cichos, Klose, Morris, Houge, Ova, Gumke, and Schwartz voted aye. Motion carried.

	County Park Fund	
1702	AMERIPRIDE SERVICES	$388.35
1716	CENTRAL SALES	$9.44
1721	COLE PAPERS INC	$95.10
1725	CREATIVE ENERGY	$2,796.81
1731	FARMERS UNION OIL CO-CENEX	$212.55
1734	HOME OF ECONOMY	$41.96
1738	INSURE FORWARD	-$1,232.00
1755	NAPA AUTO PARTS-PARK	$121.95
1763	NEWMAN SIGNS	$151.05
1766	NORTHERN PLAINS ELECTRIC COOPERATIVE	$2,446.55
1769	PRAXAIR DISTRIBUTION INC	$39.95
1770	PRODUCTIVITY PLUS ACCOUNT	$1,620.40
1783	STUTSMAN COUNTY SOIL CONSERVATION	$225.00
1784	STUTSMAN RURAL WATER DISTRICT	$644.00
1788	THOMPSON, MARGE	$115.00
1798	VISA AUD 1683	$566.55
1808	WEST END HIDE & FUR	$12.35

Karl Bergh, Park Superintendent, presented his monthly report. Mowing has been busy but is starting to slow down. The cables and bumper posts have been taken down by recommendation of the insurance company. Camping has been busy. The campground host site at Parkhurst looks like it won't be approved by the Bureau this summer but will be ready for next year.

Searle Swedlund, Executive Director of Jamestown Tourism discussed installation of a kiosk and signage at the Island Park Intersection. It will provide information on the new island bike trail and the disk golf course. He has submitted a project application. Cichos made a motion, seconded by Schwartz to approve the project. Motion carried.

Swedlund is also submitting two grant applications to the Garrison Diversion for development of the Island trails and equipment to groom the trails in the winter for fat tire biking, hiking, and cross-country skiing. The grant covers 75% and Jamestown Tourism will provide the matching funds. The Trail Builders volunteer group will provide the labor for grooming the trails. Cichos made a motion to approve the grant request, seconded by Cichos. Klose, Morris, Houge, Ova, Gumke, Schwartz, and Cichos voted aye. Motion carried.

Darin Peterson, President of the Jamestown Cabin Owners Association presented a statement and check for $34,000 to cover the costs of the land transfer from the Federal Government to Stutsman County. Klose expressed concerns regarding the lost revenue of approximately $150,000 per year to the Park Board. Schwartz addressed increased revenue from Lakeside Campground and the expansion to Pelican

Point. The lost revenue has already been factored into the preliminary budget for next year. Schwartz made a motion to accept the $34,000 from the Cabin Owner's Association and move forward with the MOA, seconded by Gumke. Houge, Cichos, and Morris declared a conflict of interest. Ova, Gumke, and Schwartz voted aye. Klose voted no. Motion carried.

Project applications for Cabin #34W, #6E, and #20W were presented. A motion to approve the applications was made by Ova, seconded by Gumke. Motion carried.

Approval of cabin lease transfers for Lots #45W and #65W were presented. Both were pre-approved, bills of sale have been recorded, and all fees have been paid. A motion was made by Cichos, seconded by Schwartz, to approve and finalize the lease transfers. Motion carried.

A pre-approval of transfer for Cabin #48W was presented. Travis and Andrea Edinger are buying from McBeain. Ova made a motion, seconded by Gumke. Motion carried.

Dean Albers discussed issues with electric bills at Pelican Point. It appears that the meter for the Concession building also consists of 15 camp sites. The current contract states that they are responsible for paying electricity for the Concession building. Issues will be discussed further at meetings with the Park Committee.

At 5:06 p.m., Morris made a motion to adjourn the meeting, seconded by Ova.

At 5:06 p.m., the County Commission meeting was called back to order.

Schwartz made a motion to approve the monthly bills, seconded by Cichos. Gumke, Schwartz, Cichos, Klose, and Ova voted aye. Motion carried.

	General Revenue Fund		1751	MDU	$50.31
1700	A & B BUSINESS INC	$541.97	1752	MEDINA CITY AUDITOR	$71.89
1703	APEX SOFTWARE	$705.00	1753	MENARDS - JAMESTOWN	$56.13
1704	BALCO UNIFORM CO INC	$1,964.35	1754	NAPA AUTO PARTS	$704.17
1706	BERGMAN, PATRICK	$127.25	1760	ND DEPT OF TRANSPORTATION	$7,870.99
1710	BUILDERS FIRSTSOURCE	$273.18	1763	NEWMAN SIGNS	$339.30
1713	CDW GOVERNMENT INC	$90.55	1764	NICKY'S SPARE TIME	$70.00
1714	CENEX FLEETCARD	$2,989.78	1765	NORTH DAKOTA ONE CALL	$81.60
1715	CENTRAL BUSINESS SYSTEMS INC	$59.40	1766	NORTHERN PLAINS ELECTRIC COOPERATIVE	$64.00
1717	CITY OF JAMESTOWN	$3,734.74	1767	OTTER TAIL POWER CO	$686.07
1721	COLE PAPERS INC	$1,444.46	1768	POWER PLAN	$199.00
1723	COMMUNITY CORRECTION PROGRAM	$1,832.59	1770	PRODUCTIVITY PLUS ACCOUNT	$53.56
1724	COMPUTER INFORMATION SYSTEMS	$33,000.00	1771	QUALITY REPAIR INC	$35.18
1726	DACOTAH PAPER CO	$806.66	1779	SIEBERT, LEROY	$196.04
1729	ECOLAB PEST ELIMINATION DIV	$143.69	1784	STUTSMAN RURAL WATER DISTRICT	$189.63
	FREMGEN,FRITZ	$50.00	1787	TDS METROCOM - RD	$2.07
	GENTER, COREY	$388.60	1792	TRUE NORTH STEEL	$1,431.00
1733	HILLERUD CONSTRUCTION	$100.00	1794	TWO RIVERS PRINTING	$817.00
1735	IAO TRAINING	$150.00	1797	VINING OIL CO	$878.98
1737	INNOVATIVE OFFICE SOLUTIONS, LLC	$460.72	1805	WALMART COMMUNITY BRC RD	$142.81
1738	INSURE FORWARD	$1,872.00	1808	WEST END HIDE & FUR	$4.06
1741	JAMESTOWN COMMUNICATIONS INC	$259.00	1810	WOODWORTH FARMERS GRAIN CO	$1,797.35

1742	JAMESTOWN PLUMBING & HEATING	$55.41		**Foster Care Trust Fund Total**	$771.00
1743	JETSTREAM CAR WASH	$569.13		**Social Services Fund Total**	$5,100.71
1746	LANGUAGE LINE SERVICES	$75.00		**Weed Control Fund**	
1748	MAILFINANCE	$913.95	1708	BLUE TARP FINANCIAL, INC.	$209.75
1749	MARQUART,ANDREW S	$2,241.00	1715	CENTRAL BUSINESS SYSTEMS INC	$378.00
1750	MCKESSON MEDICAL SURGICAL	$1,393.45	1738	INSURE FORWARD	$75.00
1751	MDU	$774.21	1740	JAMESTOWN CITY BALER	$15.70
1756	NATIONAL SHERIFF'S ASSOCIATION	$115.00	1759	ND DEPT OF MOTOR VEHICLE	$11.50
1757	ND ASSOCIATION OF COUNTIES	$35.00	1767	OTTER TAIL POWER CO	$45.39
1758	ND DEPT OF ENVIRONMENTAL QUALITY	$100.00	1794	TWO RIVERS PRINTING	$45.00
1761	NDAAO	$30.00	1806	WALMART COMMUNITY BRC WD	$830.00
1762	NEOFUNDS- AUD	$1,000.00		**Veterans Service Fund**	
1763	NEWMAN SIGNS	$20.00	1794	TWO RIVERS PRINTING	$61.65
1765	NORTH DAKOTA ONE CALL	$1.20		**County Agent Fund**	
1766	NORTHERN PLAINS ELECTRIC COOPERATIVE	$66.00		BARNES,ROBIN	$693.10
1772	QUILL CORPORATION	$902.25		BARNES,ROBIN	$166.00
1776	REDWOOD TOXICOLOGY LABORATORY INC	$118.25		GOODRIE,STEPHANIE	$13.57
1777	SANFORD HEALTH	$1,000.00		HARSTAD,ALICIA	$10.50
	SCHAFFER,DIANNE	$50.00		HARSTAD,ALICIA	$54.52
	SCHOENACK, LILIE	$196.50		HARSTAD,ALICIA	$24.36
1785	SUMMIT FOOD SERVICE, LLC	$12,036.15		HARSTAD,ALICIA	$55.68
1789	THOMSON REUTERS	$369.42		HARSTAD,ALICIA	$54.52
1794	TWO RIVERS PRINTING	$61.65		HARSTAD,ALICIA	$202.42
1796	VERIZON WIRELESS	$1,485.53		HARSTAD,ALICIA	$45.50
1798	VISA AUD 1683	$570.40		HARSTAD,ALICIA	$20.00
1799	VISA EMS 1790	$66.21	1732	HIGH PLAINS WATER	$16.00
1801	VISA SCCC 1949	$652.20	1737	INNOVATIVE OFFICE SOLUTIONS, LLC	$41.94
1802	VISA SO 1840	$272.28	1738	INSURE FORWARD	$5.00
1804	WALMART COMMUNITY BRC EMS	$101.47	1747	LEAF	$109.00
1809	WILHELM CHEVROLET BUICK GMC	$2,791.45	1773	R&H MAINTENANCE	$400.00
	E 911 Phone System Fund		1800	VISA EXT 3424	$218.95
1701	ALERT-ALL CORP.	$125.00		**Camping Fee Fund**	
	BERGQUIST,JERRY	$116.00	1781	STUTSMAN CO PARK	$682.50
1741	JAMESTOWN COMMUNICATIONS INC	$4,774.00		THE DAK	$2,730.00
1796	VERIZON WIRELESS	$53.72		**Commissary Fund**	
1804	WALMART COMMUNITY BRC EMS	$191.19	1712	CABLE SERVICES	$47.31
	County Roads Fund		1793	TURNKEY CORRECTIONS	$226.03
1699	3D SPECIALTIES INC	$1,040.22		**Drug Program Fund Total**	$656.88
1702	AMERIPRIDE SERVICES	$460.21		**Courthouse Building Fund**	
1708	BLUE TARP FINANCIAL, INC.	$81.25	1790	TRANE U.S. INC	$8,403.00
1709	BORDER STATES PAVING INC	$22,054.56	1795	VALLEY PLAINS EQUIPMENT	$1,344.80
1711	BUTLER MACHINERY CO	$180.31		**County Correctional Center Construction Fund**	
1717	CITY OF JAMESTOWN	$98.50	1801	VISA SCCC 1949	$1,519.96
1718	CITY OF MONTPELIER	$55.00		**Information Technology Capital Fund**	
1719	CITY OF STREEETER	$61.75	1713	CDW GOVERNMENT INC	$9,688.53
1720	CLEVELAND CITY WATER & SEWER	$95.70		**Document Preservation Fund**	
1727	DMC WEAR PARTS LLC	$5,852.10	1798	VISA AUD 1683	$13.95
1730	FACTORY MOTOR PARTS CO	$319.20		**County Sheriff Capital Fund**	
1731	FARMERS UNION OIL CO-CENEX	$4,896.30	1707	BLAC-RAC MANUFACTURING, INC.	$1,221.80
1732	HIGH PLAINS WATER	$45.00		**County Hazardous Chemical Account Total**	$52.49
1738	INSURE FORWARD	$371.00		**Bond Fund**	
1739	INTERSTATE ENGINEERING	$69,366.27	1807	WELLS FARGO CORPORATE TRUST SERVICE	$320,231.26
1744	JOHN DEERE FINANCIAL	$4.00		**Wages**	
				Thursday, July 25, 2019	$627,054.65

At 5:07 p.m., a motion to adjourn the meeting was made by Gumke, seconded by Schwartz. Motion carried.

ATTEST:

Jessica Alonge	Mark T. Klose
Chief Deputy Auditor/Recorder	Commission Chairman