Official Proceedings of the Stutsman County Commission

August 7, 2007

At 2:00 p.m. the special budget meeting of the Stutsman County Commission was called to order by Chairman Klose. Roll call was answered by Douglas Kaiser, Craig Neys, Dennis Ova, Dale Marks and Mark T. Klose.

Tom Olson, County Extension Agent, reviewed his budget. Expenditures were expected to exceed revenues again this year. His budget was paid by local, State and Federal funds. Increased costs and lower State and Federal cost share funds had created the deficit spending.

Sandy Bendewald, Stutsman County Social Services Director, projected a $227,000 deficit for the 2008 Social Services budget. The County's share of the Social Service's budget had been increasing and was now 80% compared to 70% a few years ago. The State and Federal share had decreased. The Department's operating costs had not gone up. The only two operating increases were in employee health care and travel. Program costs were up $41,000 and the program income was down.

Jason Falk, Sergeant/Investigation's, gave a presentation on the Stutsman County wages for the Sheriff's Department. Also present were Chad Kaiser, Bradley Kapp, Damion Hoyt, Troy Kelly, Elizabeth Kapp, and David Orr. The comparison indicated that the County wages had fallen behind and that there was a pay disparity with other equivalent Counties. Several of their department's employees would be retiring in the future and unless the County was competitive, it would be difficult to attract employees. The statistics indicated that their department had less deputies compared to similar counties. This was also a cost savings to the county.

Dave Orr, County Sheriff, reviewed his budget. The budget was about the same as last year and he was anticipating receiving about the same amount of grant money.

Tracy Trapp, LEC Administrator, projected a $186,000 deficit in the Law Enforcement budget and a deficit in the LEC building fund. His budget included $160,000 in software upgrades and another $240,000 in capital projects. The Commission requested a priority list for the capitol improvement projects.

Chuck Meikle, Bill Wilson and Mike Williams appeared on behalf of the Fair Board. They responded to questions about reconfiguring the beer gardens at the fairgrounds to keep underage individuals away from the alcohol. There were some problems at the fair this year and putting up a dividing fence was an alternative. Mr. Meikle complimented Deputy Sheriff Chad Kaiser on his professionalism dealing with the situations at the fair this year. The Board was in the process of completing an emergency plan at the fair. The plan was required and funded by Homeland Security.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager, reviewed the 9-1-1, Disaster Emergency Services and Dispatch budgets. He was budgeting to complete the 9-1-1 mapping for the City of Jamestown. The accuracy standards would conform to only those necessary for 9-1-1 purposes. If the City wanted more accurate standards, they would have to participate in the cost. He was budgeting for an assistant. He had worked up to 1,000 hours of overtime the past several years. This had been done at no cost to the county as he was an overtime exempt employee. In the dispatch budget, he was adding two part time employees. This was necessary only if the police officer in dispatch would continue to be called away to handle emergencies and leave only one dispatcher to handle the emergency situations. The City would be consulted to pay for the part time dispatchers if they were necessary.

Mike Zimmerman, County Highway Superintendent, reviewed his budget. The projections indicated a $380,000 deficit for next year. His budget was similar to last year, but last years' budget was balanced by deficit spending $400,000 from the County Highway Aid fund. Another year of these deficits would drain all of that fund's reserves. The Commission reduced the chip sealing expense from $306,000 to $206,000 and increased the transfer from the County Highway Aid fund from $1,200,000 to $1,300,000. Zimmerman had included a $200 per month per person raise for himself, Mickey Nenow and Rita Jarrett as compensation for them doing the work that the County Engineer had done. The County Engineer had retired and he had not been replaced. The Commission questioned the justification of this proposal.

A motion was made by Neys and seconded by Kaiser to adjourn. At 4:22 p.m. the special budget meeting of the Stutsman County Commission was adjourned.

At 4:29 p.m. the regular monthly meeting of the Stutsman County Commission was called to order by Chairman Klose. Roll call was answered by Douglas Kaiser, Craig Neys, Dennis Ova, Dale Marks, and Mark T. Klose.

A motion to approve the minutes of the July meetings was made by Ova and seconded by Marks. Motion carried.

Warren Tobin, Veteran Service Officer, representing the County Wage and Benefit Committee presented a proposal for employee wages and benefits for 2008. Their analysis indicated that the county was 7.6% behind in wages compared to cost of living indexes since 2002. The committee had surveyed the county employees and recommended the following; update the salary scale as per the county contractor and personnel committee's recommendation, as long as it includes the current cost of living; continue to pay health care premiums, and absorb any increased costs associated with the health care program; and move all employees a pay step according to the Stutsman County Policy Manual on the employee's anniversary date.

Noel Johnson, County COO and Jim Fettig, Courthouse and Memorial Buildings Maintenance Supervisor, had reviewed the bids for the renovation of the restrooms at the Memorial Building for ADA compliance and recommended awarding the contract to Hillerud Construction, Inc. at a base bid of $81,925, and to accept alternate number one at a cost of $2,595. They also recommended adding automated flush values for the toilets at an estimated cost of $900. Ova made a motion that was seconded by Marks to accept the base bid and alternate number one bid of Hillerud Construction, Inc. and to add automated toilet flush values to the project contingent upon CDBG release of funds. Roll call vote - Ova, Marks, Kaiser, Neys and Klose all voted aye.

Neys made a motion that was seconded by Kaiser to approve the CDBG grant administration contract with SCDRC and to appoint Kim Murray as the Grant Administrator. Motion carried.

Jerry Bergquist reviewed the amount of public assistance funding local governments in Stutsman County had received. Since 1993, local governments had received $5.5 million dollars from Presidential Disaster Declarations. Most of the money was for infrastructure and a small percentage for individual assistance.

Gina Guthmiller, JSDC Business Development Specialist, presented the JSDC budget. The administration expense had been increased for the County's share of property tax on their facilities. This money may not be necessary. The Attorney General was reviewing their property tax status.

Del Horn, Jamestown Community Corrections Director, requested $15,000 for the Community Corrections program for 2008. Community Corrections had provided about 3,200 hours at 50 different sites in Stutsman County. The State had budgeted $100,000 statewide for the program. He estimated that Stutsman County's share of that budget would be about $10,000. The $50 offender fees should be $138 to properly fund the program.

Steve Thompson, Interstate Engineering, presented the project concept reports for the two inundated areas of County Highway 67 north of Gackle and south of Cleveland. Cost estimates for grade raises were $1.05 million. The County share of this cost was estimated at $217,000. Cost estimates to realign the road south of Cleveland would increase the cost by $270,000 with this extra cost all at the County's expense. Several options were discussed. Mr. Thompson was asked to get answers to several questions and the Commission would schedule a special meeting to review the answers.

A motion was made by Marks and seconded by Kaiser to hire Beaver Creek Archaeology to complete the cultural resource studies for the Highway 67 projects. Roll call vote - Marks, Kaiser, Neys, Klose and Ova all voted aye.

Mike Zimmerman, County Highway Superintendent, gave his monthly report. A motion was made by Kaiser and seconded by Marks to authorize Zimmerman to hire Atlas Incorporated, Bismarck, ND to crush chips on an as needed basis up to 20,000 tons at $12.60 per ton. Roll call vote - Kaiser, Neys, Klose, Ova and Marks all voted aye.

Fritz Fremgen, State's Attorney, gave his monthly report. Better control was necessary at the beer gardens at the Fair. The Commission had licensing authority over the vendor. Several people in his department were working two jobs. Better wages were needed. It was becoming an attitude problem.

Ray Nohrenberg indicated that there was a gravel pile in his area that a contractor would be hauling on a local road that would be damaged by the hauling. The Commission indicated that this was a township road and he should contact the Township Board.

No appointment was made for a Commission representative to the Central Dakota Tourism Partnership.

A motion to approve the beer and liquor application for Casey Dodgson d/b/a Buffalo Lanes for the Beer Gardens at the Fair Grounds was made by Ova and seconded by Neys. Motion carried.

At 5:45 p.m. the Commission meeting was recessed for the Park Board meeting.

STUTSMAN COUNTY PARK BOARD MEETING

August 7, 2007

At 5:50 p.m. the Stutsman County Park Board meeting was called to order by Chairman Klose. Members present were Dennis Ova, Dale Marks, Doug Kaiser, Craig Neys, Mark T. Klose, and Bob Woodward. Mark Schlecht was absent.

A motion was made by Marks and seconded by Woodward to approve the minutes of the July meeting. Motion carried.

Woodward made a motion that was seconded by Ova to approve the bills. Roll call vote - Ova, Marks, Kaiser, Neys, Klose and Woodward all voted aye.

Fund	Warrant No	Amount	Vendor Name
COUNTY PARK			
	0039643	244.41	BLOOM OIL CO
	0039654	11.92	CARQUEST AUTO PARTS
	0039660	280.93	CENTRAL SALES
	0039663	556.81	COLE PAPERS INC
	0039668	2,184.01	CURTIS ELECTRIC
	0039669	40,655.00	CXT
	0039673	93.43	DAN POLAND MACHINE INC
	0039684	281.01	FARMERS UNION OIL CO-CENEX
	0039694	17.58	GERDAU AMERISTEEL
	0039709	46.00	INSURE FORWARD
	0039718	29,050.97	JAMESTOWN IMPLEMENT
	0039723	479.87	JOB SERVICE NORTH DAKOTA
	0039726	527.00	KEITH'S AIR CONDITIONING
	0039729	1,000.00	KREBSBACH BACKHOE SERVICE
	0039734	20.00	LORENZ/DONALD
	0039735	20.00	LORENZ/JASEN D
	0039737	67.29	MAC'S INC
	0039743	837.00	MICHAEL J. BURNS ARCHITECTS,LTD
	0039749	20.00	MURCH/LYNDON
	0039751	161.26	N A P A AUTO PARTS
	0039764	1,797.00	NORTHERN PLAINS ELECTRIC
	0039765	577.02	NORTHWEST TIRE INC
	0039784	57.23	QWEST
	0039807	1,911.10	STUTSMAN COUNTY ROAD DEPT
	0039816	65.83	TRUE VALUE HARDWARE
	0039818	256.93	UNITED LABORATORIES
		81,219.60	Final Total

Park Board Chairman presented a plaque to Nathan Selchert, President of Dakota Anglers, to recognize the Dakota Anglers for their contributions to park projects. In the past 10 years, the Dakota Anglers had donated over $17,000 for restrooms, boat docks and ramps, fishing piers and other improvements at Pipestem Dam, Spiritwood Lake and Jamestown Reservoir.

Jim Michael, Environmental Health Practitioner, presented his report on the sewer inspections at the Jamestown Reservoir. Also present was Jim Dodd, Regional Environmental Health Practitioner. Those individuals whose system had failed would have 120 days to correct the problem.

Nellie Degen, Cabin Owner, requested that the Board send out a letter to inform the cabin owners of the status of their system. Ova made a motion that was seconded by Marks to send a letter to the cabin owners along with a copy of Mr. Michael's report. Motion carried.

Dennis Lorenz, County Park Superintendent, reviewed the Park Department's 2008 proposed budget. A new concessionaire facility was planned for Pelican Point Landing. The project would be funded with grant dollars. The two new vault toilets had been installed at the Reservoir. The concrete access would be poured later after the fill had settled. The horse camp at Parkhurst was progressing. Water lines would be installed next week and the dump station installed after the water lines. The disc golf course on the island at the Reservoir was almost complete. The State tournament would be held on the island over Labor Day weekend. Mr. Lorenz presented statistics on the Marina and Pelican Point campground receipts.

A motion to adjourn was made by Ova and seconded by Woodward. At 6:17 p.m. the August 7, 2007 Stutsman County Park Board meeting was adjourned.

At 6:18 p.m. the Stutsman County Commission meeting was called back to order with all Commissioners present.

Marks made a motion that was seconded by Ova to pay the monthly bills except $800.00 to Interstate Engineering, Inc. from 15-128-6384. Roll call vote - Neys, Klose, Ova, Marks and Kaiser voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0039635	181.10	ALLTEL
	0039639	68.00	BALCO UNIFORM CO. INC
	0039641	415.00	BEN BUSCH & LIFETIME EYECARE ASSOCIATES
	0039654	5.97	CARQUEST AUTO PARTS
	0039657	133.50	CENEX AMPRIDE CREDIT CARD
	0039662	484.50	CITY OF JAMESTOWN
	0039666	294.00	COUNTRY GARDENS
	0039678	117.00	DON'S HOUSE OF FLOWERS
	0039691	117.97	GALL'S INC
	0039698	2,970.70	HANSON TIRE SERVICE
	0039699	176.11	HAROLDSON'S OFFICE SUPPLY
	0039701	20.30	HEBRON BRICK SUPPLY CO
	0039702	25.00	HEIDI M MITTLEIDER
	0039704	7.99	HOME OF ECONOMY
	0039711	200.00	JAMES RIVER HUMANE SOCIETY
	0039713	1,250.00	JAMESTOWN AMBULANCE
	0039714	30.00	JAMESTOWN COMMUNICATIONS INC
	0039715	54.00	JAMESTOWN HOSPITAL
	0039716	387.37	JAMESTOWN I-94 BP
	0039717	21.06	JAMESTOWN IMPLEMENT
	0039719	1,114.80	JAMESTOWN SUN
	0039722	32.50	JETSTREAM CAR WASH
	0039724	92.00	KAPP/ELIZABETH
	0039725	25.00	KEISHA OLSON
	0039731	1,042.51	LEFEVRE/TROY
	0039732	794.50	LEXISNEXIS MATTHEW BENDER
	0039737	28.47	MAC'S INC
	0039741	790.00	MEDINA AMBULANCE SERVICE
	0039742	1,450.00	MEDINA RESCUE SQUAD
	0039745	441.88	MID-AMERICAN RESEARCH CHEMICAL CORP
	0039757	40.00	N D EMERGENCY MANAGEMENT ASSN
	0039764	72.00	NORTHERN PLAINS ELECTRIC
	0039766	435.15	OFFICELAND
	0039772	4,296.01	OTTER TAIL POWER CO
	0039775	77.49	PEKARSKI/ALICE
	0039783	17.98	QUILL CORPORATION
	0039784	725.17	QWEST
	0039785	28.70	RANDY'S AUTO EXPRESS
	0039791	705.00	SANDNESS LAW OFFICE
	0039793	1,594.38	SCHERR/JODIE KOCH
	0039796	20.00	SINCLAIR/CHARLES
	0039798	120.00	STATE BAR ASSOCIATION OF ND
	0039801	610.80	STOUDT INC/R M
	0039802	701.00	STRAND/ARNOLD E
	0039811	34.85	THOMPSON/JAN
	0039815	20.00	TRAUTMAN/RUSSELL
	0039816	117.06	TRUE VALUE HARDWARE
	0039819	1,500.00	UNITED STATES POSTAL SERVICE
		23,886.82	Final Total
ROAD FUNDS			
	0039637	120.64	AMERIPRIDE LINEN & APPAREL
	0039647	20,278.46	BORDER STATES PAVING INC
	0039650	1,925.51	BUTLER MACHINERY CO
	0039654	454.16	CARQUEST AUTO PARTS
	0039656	264.17	CELLULAR COMMUNICATIONS, INC
	0039658	314.95	CENTRAL BUSINESS SYSTEMS, INC
	0039662	10.00	CITY OF JAMESTOWN
	0039671	165.16	DAKOTA CENTRAL TELECOMMUNICATIONS
	0039682	164.27	FARM PLAN
	0039685	43.81	FASTENAL CO
	0039700	24.60	HARRINGTON/ROBIN
	0039704	145.98	HOME OF ECONOMY
	0039723	3,105.20	JOB SERVICE NORTH DAKOTA
	0039736	40.64	M D U
	0039738	50.00	MARGIE HANDY WORK
	0039750	10,669.28	MURPHY OIL USA INC
	0039752	258.37	N A P A AUTO PARTS
	0039753	90.00	N D ASSOCIATION OF COUNTIES
	0039761	376.82	N W TIRE INC
	0039763	843.40	NEWMAN SIGNS
	0039764	14.00	NORTHERN PLAINS ELECTRIC
	0039772	745.09	OTTER TAIL POWER CO
	0039807	88.78	STUTSMAN COUNTY ROAD DEPT
	0039808	297.30	SWEENEY BROS. TRACTOR CO
	0039814	17.99	TRACTOR SUPPLY CREDIT PLAN
	0039821	2,549.60	VINING OIL CO.
	0039823	168.95	VISA
	0039825	62.14	WALLWORK INC/W W
	0039829	138.57	WALMART COMMUNITY BRC
	0039831	265.93	ZEP MANUFACTURING CO
		43,693.77	Final Total
REGIONAL CHILD SUPPORT ENFORCEMENT UNIT			
		2,373.75	Final Total
SOCIAL SERVICES			

		38,375.03	Final Total
COUNTY CORRECTIONAL CENTER			
	0039634	28.17	A-1 LAUNDRY EQUIPMENT
	0039638	140.89	APOTHECARY PRODUCTS INC
	0039644	904.58	BOB BARKER CO
	0039645	3,681.75	BOB'S PLUMBING & HEATING
	0039658	270.60	CENTRAL BUSINESS SYSTEMS, INC
	0039662	641.73	CITY OF JAMESTOWN
	0039663	522.63	COLE PAPERS INC
	0039667	37.45	COUNTY MARKET
	0039668	109.50	CURTIS ELECTRIC
	0039670	606.74	DACOTAH PAPER CO
	0039672	500.00	DAKOTA CLINIC, LTD
	0039676	2,239.62	DEAN FOODS NC, INC
	0039683	265.20	FARMER BROTHERS COFFEE
	0039691	2,383.73	GALL'S INC
	0039692	16.99	GCR TIRE CENTERS
	0039693	287.00	GENERAL PARTS LLC
	0039695	686.58	GRAYBAR
	0039696	1,172.58	GREENBERG ROOFING
	0039699	215.26	HAROLDSON'S OFFICE SUPPLY
	0039701	50.85	HEBRON BRICK SUPPLY CO
	0039705	93.55	HOME OF ECONOMY
	0039707	1,558.90	HRS/CWD
	0039710	35.00	J & L SERVICE
	0039712	67.05	JAMES RIVER PEST CONTROL & GREEN LAWNS
	0039714	266.00	JAMESTOWN COMMUNICATIONS INC
	0039719	170.40	JAMESTOWN SUN
	0039722	931.85	JETSTREAM CAR WASH
	0039733	32.00	LIFESTYLE APPLIANCE
	0039737	4.21	MAC'S INC
	0039740	110.00	MCDOUGALL/DR KENNETH
	0039745	381.57	MID-AMERICAN RESEARCH CHEMICAL CORP
	0039747	20.44	MILL TOWN HERBS
	0039748	173.00	MOORE MEDICAL CORP
	0039762	131.00	NARDINI FIRE EQUIPMENT OF N D
	0039766	102.23	OFFICELAND
	0039772	7,566.31	OTTER TAIL POWER CO
	0039774	534.24	PAN-O-GOLD BAKING CO.
	0039778	50.00	PETROLEUM TANK RELEASE COMP
	0039782	165.00	PRETZER/BECKY
	0039784	109.16	QWEST
	0039787	81.00	REDWOOD TOXICOLOGY LABORATORY,INC
	0039800	277.46	STEIN'S, INC
	0039806	120.00	STUTSMAN COUNTY CORRECTIONAL CENTER
	0039810	9,495.22	SYSCO FOOD SERVICES OF ND
	0039813	1,347.98	THRIFTY DRUG-WHITE DRUG
	0039816	36.59	TRUE VALUE HARDWARE
	0039820	170.00	VALLEY CITY JAMESTOWN BROADCAST CENTER
	0039821	30.00	VINING OIL CO.
	0039823	61.00	VISA
	0039827	189.43	WALMART COMMUNITY BRC
	0039830	114.87	WILHELM INC/DON
		39,187.31	Final Total
WEED CONTROL			
	0039784	7.80	QWEST
	0039805	.82	STUTSMAN COUNTY AUDITOR
		8.62	Final Total
VETERANS SERVICE			
	0039784	15.59	QWEST
		15.59	Final Total
COUNTY AGENT			
	0039658	77.00	CENTRAL BUSINESS SYSTEMS, INC
	0039769	168.10	OLSON/THOMAS
	0039790	70.52	SAHR/EUNICE
	0039805	123.78	STUTSMAN COUNTY AUDITOR
		439.40	Final Total
COUNTY ADVERTISING			
	0039674	49.00	DAUER'S TROPHIES
		49.00	Final Total
EMPLOYEES HOSPITAL INS			
	0039758	69,186.06	N D P E R S
	0039804	8,000.00	STUTSMAN COUNTY
		77,186.06	Final Total
TAX REFUND			
	0039661	1,413.71	CHARLES & CHARLOTTE KRAUTH
		1,413.71	Final Total
MATCHING FEDERAL AID			
	0039756	56,460.25	N D DEPT OF TRANSPORTATION
	0039773	3,150.00	OTTER TAIL POWER CO
		59,610.25	Final Total
LIBRARY FUND			
	0039690	730.97	GALE GROUP/THE
	0039822	149.97	VISA
	0039828	210.64	WALMART COMMUNITY BRC
		1,091.58	Final Total

COMMISSARY			
	0039642	250.25	BISMARCK TRIBUNE
	0039653	47.31	CABLE SERVICES
	0039744	425.00	COCA COLA BOTTLING CO
	0039675	270.68	DCR DISTRIBUTORS
	0039676	68.16	DEAN FOODS NC, INC
	0039681	144.00	FARGO FORUM
	0039688	466.50	FRANK MCKONE CIGAR CO
	0039689	692.21	FRITO LAY
	0039739	1,223.14	MAXIMA SUPPLY LLC
	0039776	1,698.80	PEPSIAMERICAS
	0039780	366.90	PIZZA CORNER FROZEN PIZZA
	0039788	3,600.00	RELIANCE INMATE SYSTEMS INC.
	0039827	472.32	WALMART COMMUNITY BRC
		9,725.27	Final Total
DRUG PROGRAM			
		133.99	Final Total
WITNESS ADVOCACY PROGRAM			
		82.00	Final Total
COURTHOUSE BUILDING			
	0039668	259.32	CURTIS ELECTRIC
	0039686	295.00	FETTIG/JIM
	0039779	295.00	PEUSER CABINETS
		849.32	Final Total
COUNTY CORRECTIONAL CENTER CONST.			
	0039771	9,112.00	OTIS ELEVATOR COMPANY
	0039781	5,475.00	PRAIRIE ENGINEERING
		14,587.00	Final Total
DOCUMENT PRESERVATION FUND			
	0039655	535.50	CASS COUNTY TREASURER
		535.50	Final Total
DATA PROCESSING			
	0039636	155.07	AMERICAN COMMUNICATIONS INC
	0039665	1,904.76	COMPUTER PROFESSIONAL,ULTD,INC
	0039670	200.34	DACOTAH PAPER CO
	0039699	825.94	HAROLDSON'S OFFICE SUPPLY
	0039703	1,200.64	HOCHHALTER/ DARYL
	0039784	15.59	QWEST
		4,302.34	Final Total
CO EXTENSION FUND			
	0039759	12.00	N D S U AG COMMUNICATION
	0039760	84.00	N D S U EXTENSION SERVICE
		96.00	Final Total
DISTRICT COURT REMODELING GRANT			
	0039651	339.29	C H CARPENTER LMBR CO
	0039699	7,396.34	HAROLDSON'S OFFICE SUPPLY
	0039797	637.09	SMITTY'S CARPET SHOP, INC
	0039816	36.57	TRUE VALUE HARDWARE
		8,409.29	Final Total
WAGES			
	1 – 198	406,997.75	WAGES (7-25-2007)
		406,997.75	Total Wages

A motion to adjourn was made by Ova and seconded by Neys. At 6:22 p.m. the August 7, 2007 Stutsman County Commission meeting was adjourned.

ATTEST:

Noel A. Johnson
County COO (Auditor)

Mark Klose
Commission Chairman