Official Proceedings of Stutsman County Commission – August 15, 2017

At 4:47 p.m., Chairman Klose called the Stutsman County Commission Meeting to order. Dale Marks, Dave Schwartz, Denny Ova, Mark T. Klose and Craig Neys answered the roll call.

Jim Fettig and Howie Pueser, Maintenance Supervisor's, requested permission to replace the cooling tower. The current tower is still working, but may fail in the next few years. Shane Eskelson from Trane was available for questions about the project. Final price and contract for the project is $198,550.00, without bonding. The bond price is $5,695.00. Total cost with the bond would be $204,245.00 and $206,250.00 was budgeted. Fettig believes bonding is required if the project cost is over $150,000.00. Shane spoke on behalf of Trane and indicated they do not have bonds typically on short-term projects. Trane is a twenty-billion dollar company and has been in North Dakota since 1960 so risk is low. Shane also indicated that a bond may not be required since this project is part of a US Communities Contract. Nicole Meland, Interim Auditor, stated according to Century Code any public improvement project over $150,000.00 should be bonded, but can double-check with Fritz Fremgen, State's Attorney. Marks questioned if there would be any blind-sided costs since the contract lists a section of "does not include". Fettig says this was all discussed beforehand and does not believe there will be changes. Schwartz made a motion to approve the contract with Trane for $198,550.00 and leave the bond out until another meeting if it is required, seconded by Neys. Roll call vote: Neys, Klose, Ova, Marks and Schwartz voted aye. Motion carried.

Robin Iszler, from Central Valley Health District, presented the Central Valley Health District Budget Request for 2018. The increase for revenue will be $56,665.00. The total budget for 2018 would be $1,157,635.00. Expenses will decrease by $2,063.00. Iszler did present a 5-year comparison. The final step would be for Stutsman and Logan County to meet and certify the budget.

Corry Shevlin, JSDC, spoke regarding closing the section line and re-dedication. JSDC would be dedicating 66 feet on the E1/2 of Section 28. This would be done in order to close a portion of the section line for ND Soy to build their plant. Scott Legge owns the W1/2 of Section 28 and stated he doesn't have an issue with closing the section line; his only concern is to be able to access his field during harvest. Members of the board from Spiritwood Township also addressed concerns about access to any adjacent property. Daren Peterka, Interstate Engineering, discussed options regarding access. There is an area that is currently unpassable due to water but there are some options on how to address that issue. Any costs associated with the project would be paid by ND Soy per

their signed letter of intent. The topic was tabled until additional information is obtained on how the road will be constructed.

Nicole Meland, Interim Auditor/COO, requested DiSC Training for Auditor's Office. This training consists of a personality test that is a tool used for discussion of employees behavioral differences. The test would lay out their personalities in one of four groups and discusses how they learn, how they work with others and how others view you. The DiSCover Yourself & Others Workshop would be held on October 25, 2017. The main floor of the courthouse would need to be closed for 4 hours. Meland believes it would be a good tool, considering how new everybody is in their positions, and help employees work together in areas we have been having difficulties. Dawn Kaiser would do the training. For 12-15 people the total fee is $2,500.00, which is reasonable and in the budget. Neys made a motion, seconded by Ova to approve the request for the training course for the employees. Roll call vote: Klose, Ova, Marks, Schwartz and Neys voted aye. Motion carried.

The 2016 Audit report is complete. There were no written issues, just a verbal comment about missing a receipt on one of the credit card statements. Department Heads were reminded to have documentation for every charge on the credit cards. They thanked Stutsman County staff members for being courteous and friendly. The Audit was done at the end of May.

The Library Lease Agreement was changed to a 20-year agreement with a 12-month opt-out by either party at a rental cost of $1.00 per year. Marks made a motion to approve the presented library lease agreement, Schwartz seconded. Roll call vote: Ova, Marks, Schwartz, Neys and Klose voted aye. Motion carried.

Eric Nordstrom requested a letter of support from Stutsman County with regards to the Spiritwood Lake beach clean-up. This letter will be presented to the City of Spiritwood. Ova made a motion, seconded by Neys to approve writing a letter of support to Nordstrom for the clean-up project. Motion carried.

Senator John Grabinger contacted Commissioner Klose with regards to dredging underneath the bridge and bay at the Reservoir. Game and Fish didn't officially say they would pay for the cost but there is a possibility. The cost estimate is $10,000.00 plus hauling costs. Ova made a motion to send in the permit request, seconded by Marks. Motion carried.

Ashley Tanata, Accounts/Property Coordinator, requested approval of Special Permit for the Hitchin' Post. Ova made a motion, seconded by Schwartz to approve the permit. Motion carried.

A request for approval of three special permits for the Corner Bar was made. Schwartz made a motion, seconded by Ova to approve all three special permits. Motion carried.

Approval of an Application for Beer License and Application for Liquor License for the Corner Bar was requested. Ova approved the requested licenses, seconded by Neys. Motion carried.

Neys made a motion, seconded by Schwartz to approve the mid-month bills and taxable meals. Roll call vote: Marks, Schwartz, Neys, Klose and Ova voted aye. Motion carried.

	General Revenue Fund		76538	JOHN DEERE FINANCIAL	$227.01
76495	A & B BUSINESS INC	$451.31		KOBLE,RON	$64.20
76497	APPLIED CONCEPTS INC	$3,094.00	76539	MAC'S INC	$169.45
76498	BALCO UNIFORM CO INC	$60.56	76541	MDU	$114.77
76499	BEHAVIORAL INTERVENTIONS	$799.20		MEDINA CITY AUDITOR - DD	$70.85
76501	BROWN & SAENGER	$1,386.72	76543	MENARDS - JAMESTOWN	$42.26
76502	BUILDERS FIRSTSOURCE	$11.94	76546	NAPA AUTO PARTS	$374.92
76504	CASS COUNTY TREASURER	$1,994.86	76550	ND INSURANCE DEPARTMENT	$614.64
76505	CBM FOOD SERVICE	$7,699.77	76551	NEWMAN SIGNS	$809.34
76506	CDW GOVERNMENT INC	$1,804.54	76552	NORTHERN PLAINS ELECTRIC	$66.00
76510	CENTURYLINK	$1,050.06	76554	NORTHWEST TIRE INC	$703.68
76513	COBB, BRIAN	$75.18	76557	OTTER TAIL POWER CO	$534.79
76514	COLE PAPERS INC	$404.28	76561	PRAXAIR DISTRIBUTION INC	$15.00
76515	COMMUNITY CORRECTION PROGRAM	$608.75	76562	QUALITY SERVICE & REPAIR	$286.65
76516	CREATIVE ENERGY	$277.28	76567	RTS SHEARING	$56,340.00
76519	DACOTAH PAPER CO	$843.13		STREETER CITY AUDITOR - DD	$61.75
76527	FORUM COMMUNICATIONS COMPANY	$1,852.36	76572	TDS METROCOM	$3.09
76528	GALLS, LLC	$179.91	76576	TOWE, JEREMY W	$48.15
76529	GRAYBAR	$785.97	76577	TRACTOR SUPPLY CREDIT PLAN	$39.99
76530	HANSON TIRE SERVICE	$38.00	76579	TRUE NORTH STEEL	$8,981.80
76532	INFINITY BUILDING SERVICES	$240.00	76583	VINING OIL CO	$512.28
76533	INFORMATION TECHNOLOGY DEPT	$961.05	76585	WEST END HIDE & FUR	$22.02
76534	JAMESTOWN CITY BALER	$26.96		**Social Services Fund Total**	$3,854.52
76536	JAMESTOWN REGIONAL MEDICAL CENTER	$58.00	76496	AMERIPRIDE SERVICES	$992.77
76537	JOBS HQ	$572.92	76590	CENTRAL DAKOTA SANITATION INC	$1,096.76
76539	MAC'S INC	$38.52	76591	CENTRAL SALES	$227.88
76540	MARQUART,ANDREW S	$216.00	76522	DAKOTA VALLEY ELECTRIC	$8.00
76541	MDU	$71.02	76550	ND INSURANCE DEPARTMENT	$550.04
76542	MEDICINE SHOPPE	$323.47	76552	NORTHERN PLAINS ELECTRIC	$4,308.55
76544	MID-AMERICAN RESEARCH CHEMICAL CORP	$798.00	76561	PRAXAIR DISTRIBUTION INC	$70.45
76547	NAPA AUTO PARTS-SHERIFF	$47.98	76580	TRUE VALUE (PARK DEPT)	$204.13
76549	ND CHAPTER OF APCO	$180.00	76588	WILLEYS SEPTIC TANK SERVICE	$260.00
76550	ND INSURANCE DEPARTMENT	$7,767.34		**Weed Control Fund**	
76552	NORTHERN PLAINS ELECTRIC	$65.00	76501	BROWN & SAENGER	$9.98
76556	OFFICE OF THE STATE AUDITOR	$24,500.00	76508	CENTRAL BUSINESS SYSTEMS INC	$1,256.91
76555	O'REILLY AUTOMOTIVE INC	$8.73	76517	CROP PRODUCTION SERVICES	$13,910.00
76557	OTTER TAIL POWER CO	$12,993.01	76518	D & B PORTABLES LLC	$50.00
76559	PHARMCHEM INC	$650.00	76520	DAKOTA CENTRAL TELECOMMUNICATIONS	$87.90
76560	PLUMBMASTER	$534.27	76539	MAC'S INC	$94.72
76563	QUILL CORPORATION	$144.74	76545	MOORHEAD MARINE	$3,994.00
76566	RECORD KEEPERS	$33.00	76546	NAPA AUTO PARTS	$46.98
76568	RUFF, PALMER	$74.97	76548	NAPA AUTO PARTS-WEED	$41.88

	SCHAFFER,DIANNE	$50.00	76550	ND INSURANCE DEPARTMENT	$74.79
76572	TDS METROCOM	$257.26	76592	OTTER TAIL POWER CO	$96.13
76573	THE RADAR SHOP INC	$301.00	76565	RANDY'S AUTO EXPRESS	$296.00
76574	THOMSON REUTERS	$348.21	76571	STUTSMAN RURAL WATER DISTRICT	$278.06
76575	THRIFTY DRUG-WHITE DRUG	$32.59	76584	WALMART COMMUNITY BRC_137	$575.58
76578	TRANE U.S. INC	$922.62		**Veterans Service Fund**	
76581	TURNKEY CORRECTIONS	$88.95	76510	CENTURYLINK	$14.65
76586	WESTERN DETENTION	$570.01	76572	TDS METROCOM	$4.31
76587	WILHELM CHEVROLET BUICK GMC	$887.76		**County Agent Fund**	
	E 911 Phone System Fund		76501	BROWN & SAENGER	$107.97
76520	DAKOTA CENTRAL TELECOMMUNICATIONS	$950.36	76519	DACOTAH PAPER CO	$268.96
76535	JAMESTOWN COMMUNICATIONS INC	$4,774.00	76520	DAKOTA CENTRAL TELECOMMUNICATIONS	$253.79
76549	ND CHAPTER OF APCO	$90.00	76531	HIGH PLAINS WATER	$40.00
76572	TDS METROCOM	$11.79	76550	ND INSURANCE DEPARTMENT	$426.25
	County Roads Fund		76564	R&H MAINTENANCE	$400.00
76496	AMERIPRIDE SERVICES	$351.12		**Camping Fee Fund**	
76500	BORDER STATES PAVING INC	$2,907.63	76570	STUTSMAN CO PARK	$462.78
76503	BUTLER MACHINERY CO	$1,924.52		THE DAK	$1,851.12
76512	CLEVELAND CITY WATER & SEWER	$95.70		**Commissary Fund Total**	**$1.13**
76516	CREATIVE ENERGY	$184.00	76569	**Drug Program Fund Total**	$32,162.68
76520	DAKOTA CENTRAL TELECOMMUNICATIONS	$166.42		**Information Technology Capital Fund**	
76523	DALLMANN SERVICES	$4,457.40		CDW GOVERNMENT INC	$9,488.25
76524	DMC WEAR PARTS LLC	$4,647.31	76506	**Road & Bridge Building Fund**	
76525	FARGO FREIGHTLINER	$4.08	76553	NORTHLAND WINDOW & DOOR LLC	$4,171.00
76526	FARMERS UNION OIL CO-CENEX	$1,926.47	76561	PRAXAIR DISTRIBUTION INC	$487.07
	GRUENSTEIN,LARRY	$201.70			

At 5:47 p.m., a motion to adjourn was made by Ova, seconded by Neys. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman