Official Proceedings of the Stutsman County Commission—August 15, 2023

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, and Mark Klose answered the roll call. Steve Cichos was absent.

The Pledge of Allegiance was recited.

A motion to approve the July 27, 2023, special commission meeting minutes was made by Bergquist, seconded by Morris. Motion carried.

Mark Klose, Chairman, presented the June & July 2023 Years of Service awards. Mercedez Holzworth received her 10-year service award. Jim Fettig retired after 29 years of service, and Dan Koropatnicki retired after 22 years of service.

Mark Attleson, Maintenance Supervisor, presented a quote for repair of the sprinkler system from Heartland Heating and Cooling for $2,283.00. A motion to accept the quote was made by Morris, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, and Klose voted aye. Motion carried.

Paul Halko, Refuge Manager, requested permission to purchase the previously discussed 315 acres in 29-144-64W to be purchased as a Waterfowl Production Area, this land would be an addition to the Wildlife Refuge System. This land would be open to various forms of outdoor recreation with easy public access. If purchased, the land would be restored to a high diversity grassland that will resident wildlife, migratory birds, and pollinators. In December 2022, the U.S. Fish and Wildlife Service presented the current landowners, Kent & Sherry Florhaug, an offer for purchase of the land, which was accepted by them in May 2023, contingent on governor approval. To make up for lost tax revenue, the U.S. Fish and Wildlife Service is authorized to make a refuge revenue sharing payment of $18,350.00 which is based on the tax deficit divided by the 1-year Treasury Bill rate up to the maximum of 10% of the appraised value of the property. A motion to approve the purchase of the Kent Florhaug parcel was made by Morris, seconded by Bergquist. Roll call vote: Wolsky, Morris, Klose, and Bergquist voted aye. Motion carried.

Todd Langston & Jason Weiers, OtterTail Transmission Projects, presented an OtterTail and MDU Co-op 324 kV Transmission Project as part of a regional transmission plan that is estimated to cost approximately $440 million. There are plans to upgrade substations near Jamestown and Ellendale, which would provide more reliability in service and will increase weather resilience. The project spans approximately 95 miles between Jamestown and Ellendale. Ottertail will be seeking feedback at the bunker hill clubhouse from 3:00 p.m. to 6:00 p.m. on September 13, 2023.

Jim Wentland, Road Superintendent, continued the discussion from the June 6 meeting on the purchase or use and replacement of gravel at Schempp Gravel Pit and presented a proposed agreement from RTS Shearing. A motion to enter into the agreement was made by Wolsky, seconded by Bergquist. Bergquist voiced a concern stated previously that failure to move the gravel would cause delay in the Pipestem project. Roll call vote: Bergquist and Wolsky voted aye. Morris and Klose voted nay. Motion failed.

Jessica Alonge, Auditor/COO, presented the Annual Township Ledger Reports Program. Currently 20 counties in state are using the program. The program costs $50 per township. Some counties billed the townships back, some counties have paid the fee on behalf of their townships, some counties have required this program. The program creator requires up-front payment from county before implementing into townships. Total cost for Stutsman County would be $3,100. Mandi Quigley, Bloom Township

Treasurer, and Clarence Daniel, Spiritwood Township Chairman, spoke in favor of the program and its efficiency. A motion to approve the purchase of the software without cost at this time to the townships was made by Bergquist, seconded by Morris. Roll call vote: Klose, Bergquist, Wolsky, and Morris voted aye.

Alonge presented an Asset Forfeiture Request for $187.60. A motion to approve the request was made by Morris, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, and Klose voted aye. Motion carried.

Shannon Davis, HR Director, presented the 2024 renewal rates for healthcare plans. If no changes are made to the current plan there would be a 16.77% increase for 2024. The current healthcare plan is a $500 single deductible and a $1,500 family deductible, coinsurance is at $1,500 for single and $3,500 for family. With the new plan created by NDPHIT specifically for Stutsman County, the deductibles would decrease to $250 for single, and $500 for family. Under the proposed plan, the 2024 increase would be approximately 5.7%. Many employees do not meet the current maximum out-of-pocket, this plan would allow employees to meet their deductible faster, reducing their maximum out-of-pocket expenses. There is also a gap plan coverage option available, which is primarily for employees who know they are a high claimant or know they will have large medical expenses. With the new plan, the copays have also been adjusted from $30 to $25 on office visits and specialty visits, $60 to $150 for emergency room visits, and $30 to $25 on urgent care visits. Pharmacy services are also included with the medical in the out-of-pocket maximums, instead of the two separate out-of-pocket maximums on the current plan. Davis stated that on the new plan NDPHIT will be contracting with Medicare Choice Group to provide one-on-one assistance and education for individuals that are over the age of 65 who are eligible and qualified for Medicare. There are no copays and no premiums to the Medicare Advantage plans. Currently, less than 7% of Stutsman County employees meet the maximum out-of-pocket amounts, of those 7%, if they were to participate in the gap plan, 80% would qualify for subsidy to the gap plan to the out-of-pocket maximum.

Davis requested approval to update job descriptions for the Deputy Jail Administrator and Corrections Lieutenant positions. A motion to approve the updated job descriptions was made by Bergquist, seconded by Wolsky. Roll call vote: Wolsky, Morris, Klose, and Bergquist voted aye. Motion carried.

Davis requested the approval of an updated job descriptions for the State's Attorney II and Chief Assistant State's Attorney positions. A motion to allow the updated job descriptions was made by Wolsky, seconded by Morris. Roll call vote: Morris, Klose, Bergquist, and Wolsky voted aye. Motion carried.

Bergquist continued discussion of restructuring the park board. Bergquist presented recommendations gathered at the public input meeting held August 9, 2023. The recommendation is that the park board be comprised of two Commissioners, a Jamestown Park and Recreation designee, two township designees, and two "at large" members. Four townships that have the greatest number of homes and cabins and are being considered for appointment are Buchanan, Fried, Jim River Valley, and Midway/Bloom. If the Commission decided a designee from Jamestown Park and Recreation was appropriate for the park board structure, the idea would need to be approved by the Jamestown Park and Recreation board. The "at large" positions would be open to anyone interested in park board activities. Bergquist recommended advertising for Bob Martin's position for an "at large" member of the board which would work for the current park board structure or a restructured park board. Martin's last day will be August 31. The board will have to construct an application that is appropriate for the position. Alonge noted that there was public interest in making the application process more of a campaign or interview process where the

applicants present their information, introduce themselves, and be open for questions from the Commission.

Larry Nannenga, Buchanan Township Supervisor, spoke about the candidacy of who should be able to run for the park board. Nannenga believes that there are many individuals who do not own cabins or homes on the reservoir that would be interested in serving on the board.

At 5:01 p.m. the Commission recessed for the Park Board.

At 5:01 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Mark Klose, Chad Wolsky, Joan Morris, and Robert Martin answered the roll call. Merri Mooridian was present via phone. Steve Cichos was absent.

A motion to approve the mid-month bills was made by Morris, seconded by Wolsky. Roll call vote: Klose, Martin, Mooridian, Bergquist, Wolsky, and Morris voted aye. Motion carried.

County Park Fund	
CAPITAL ONE TRADE CREDIT	$287.50
COLE PAPERS INC	$172.34
DAKOTA CENTRAL TELECOMM	$69.90
DAKOTA RENTAL CENTER LLC	$16.00
DAKOTA VALLEY ELECTRIC	$8.00
FARMERS UNION OIL CO-CENEX	$120.00
GAHNER SANITATION SERVICE	$1,100.00
HOME OF ECONOMY	$8.46
NORTHERN PLAINS ELECTRIC COOPERATIVE	$1,503.10

Karl Bergh, Park Superintendent, asked permission to hold county camping at Lakeside Campground the weekend of September 15, 2023, which would also be a Wellness Committee event. A motion to approve was made by Wolsky, seconded by Martin. Motion carried.

Morris questioned City of Spiritwood Lake minutes published in the newspaper mentioning issues at Sandy Beach. Bergh will contact Spiritwood Lake City Auditor.

At 5:05 p.m., a motion to adjourn the park board meeting was made by Morris, seconded by Martin. Motion carried.

At 5:05 p.m. Chairman Klose called the Commission meeting back to order.

A motion to approve the mid-month bills and taxable meals was made by Bergquist, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, and Klose voted aye. Motion carried.

General Revenue Fund		**County Roads Fund**	
ACCURATE CONTROLS INC	$246.00	ARAMARK	$564.46
ALONGE,JESSICA	$124.45	BORDER STATES PAVING INC	$13,998.30
BALCO UNIFORM CO INC	$1,351.20	BUFFALO CITY DIESEL	$115.53
BARKUS LAW FIRM	$2,187.50	BUTLER MACHINERY CO	$84.35
CENTRAL BUSINESS SYSTEMS INC	$163.27	CITY OF STREEETER	$103.75
CENTURYLINK	$1,131.20	CLEVELAND CITY WATER & SEWER	$115.00

COLE PAPERS INC	$608.80	CREATIVE ENERGY	$6,872.59
COMPUTER INFORMATION SYSTEMS	$35,640.00	CUSTOM CONTRACTING SOLUTIONS, LLC	$2,574.00
CREATIVE ENERGY	$162.83	DAKOTA CENTRAL TELECOMM	$172.89
DACOTAH PAPER CO	$3,615.46	FACTORY MOTOR PARTS CO	$78.89
DAKOTA CENTRAL TELECOMM	$641.67	HARRINGTON, LEVI	$55.68
DALSTED & RYAN P C	$646.00	HIGH PLAINS WATER	$36.00
DECORATING BY CHARLIE	$249.16	KOTACO	$3,391.92
FORUM COMMUNICATIONS COMPANY	$3,288.00	KRAMLICH MICHAEL	$85.15
GALLS, LLC	$399.98	KRAMLICH, MYRON	$52.40
I3G MEDIA JMST	$495.00	LINDBERG BROS.	$45,392.40
INFORMATION TECHNOLOGY DEPARTMENT	$689.20	LINDE GAS & EQUIPMENT	$49.64
INNOVATIVE OFFICE SOLUTIONS, LLC	$176.46	MDU	$126.30
J & L SERVICE	$50.00	MEDINA CITY AUDITOR	$82.75
JAMESTOWN COMMUNITY CORRECTIONS	$500.00	MENARDS - JAMESTOWN	$145.33
KRUEGER,NANCY	$125.00	NAPA AUTO PARTS	$605.66
LANGUAGE LINE SERVICES	$361.75	NICKY'S SPARE TIME	$70.00
MAINSTAY SUITES	$352.80	NORTHERN PLAINS ELECTRIC COOPERATIVE	$61.00
MARQUART,ANDREW S	$198.00	NORTHWEST TIRE INC.	$1,121.65
MDU	$102.82	OTTER TAIL POWER CO	$693.71
MOORE, DENNIS	$35.00	POWER PLAN	$3,719.22
MOORE, DENNIS	$122.00	STREETER COOP OIL	$3,321.00
MOORE, DENNIS	$129.50	TOWE, JEREMY W	$29.48
MOORE, DENNIS	$129.50	WANZEK, JOHN	$83.84
ND DOCR	$854.94	ZABKA, KEVIN	$238.42
NETWRIX CORPORATION	$2,210.00	**Weed Control Fund**	
NORTHERN PLAINS ELECTRIC COOPERATIVE	$60.00	AGTERRA TECHNOLOGIES, INC.	$140.00
OTTER TAIL POWER CO	$9,793.98	CAPITAL ONE TRADE CREDIT	$7.32
PHARMCHEM INC	$351.45	DAKOTA CENTRAL TELECOMM	$56.71
QUADIENT FINANCE USA, INC. - AUD	$2,000.00	JAMESTOWN CITY BALER	$25.00
QUILL CORPORATION	$236.92	MENARDS - JAMESTOWN WEED	$75.88
RADISSON INN BISMARCK	$529.20	NORTHWEST TIRE INC	$1,082.40
RECORD KEEPERS	$99.00	ORR'IGINALS	$455.00
RM STOUDT INC	$58.60	STUTSMAN CO ROAD DEPT	$129.26
SALAMANDER TECHNOLOGIES, LLC	$275.00	**Veterans Service Fund**	
SANFORD HEALTH OCCUPATIONAL MEDICINE	$89.00	CENTURYLINK	$15.92
SC CORRECTIONS	$1,635.00	**County Agent Fund**	
SCHAFER, RILEY	$75.00	DAKOTA CENTRAL TELECOMM	$297.57
SCHAFFER,DIANNE	$60.00	HUGO'S 9	$44.25
STATE BAR ASSOCIATION OF ND	$166.60	NDSU EXTENSION SERVICE	$14,232.01
SUMMIT FOOD SERVICE, LLC	$5,085.35	RECYCLING CENTER OF NORTH DAKOTA, LLC	$15.75
SYVERSON, MARK	$848.49	ROUGH RIDER INDUSTRIES	$3,996.00
TDS METROCOM	$166.76	**Human Service Zone Total**	$5,460.58
THOMSON REUTERS	$457.15	**Commissary Fund**	
TK INNOVATIONS LLC	$2,300.00	TURNKEY CORRECTIONS	$134.00
TWO RIVERS PRINTING	$194.25	**Drug Program Fund Total**	$374.39
ZERR, LORISA	$78.60	**Courthouse Building Fund**	
E 911 Phone System Fund		SAFETY RAIL COMPANY, LLC	$10,449.02
DAKOTA CENTRAL TELECOMM	$219.26	**Road & Bridge Building Fund**	
DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00	MENARDS - JAMESTOWN	$149.99

I3G MEDIA JMST	$495.00	**County Sheriff Capital Fund**	
INFORMATION TECHNOLOGY DEPARTMENT	$5,003.49	STUTSMAN RURAL WATER DISTRICT	$85.50
KIRKING, ANDREW	$39.30	SZARKOWSKI, PAUL	$8,345.10
ND APCO	$500.00		

At 5:08 p.m. a motion to adjourn the meeting was made by Morris, seconded by Bergquist. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman