Official Proceedings of the Stutsman County Commission

August 16, 2011

At 8:00 a.m., Chairman Klose called the mid month meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys and Mark T. Klose answered roll call.

Robin Iszler, Central Valley Health District Administrator, presented the 2012 budget for review. Revenues showed changes for income from environmental health services (restaurant inspections), grants to support activities and a decrease in federal aid. Expenditure projections increased by $71,000, with a new phone system being considered, increases of travel costs, computer maintenance, audit costs and insurance.

Iszler also stated that Central Valley Health had been awarded a $35,000 Community Health Improvement Plan grant. The District was only one of 12 across the country to receive this grant.

A motion to approve the budget as presented was made by Ova and seconded by Schwartz. Motion carried. The joint Logan County/Stutsman County Commission meeting to finalize the budget would be held on September 6, 2011.

Marks made a motion seconded by Neys to approve the raffle permit for the Ypsilanti Community Club. Motion carried.

A motion to approve the liquor license for Cork & Barrel Liquors of Jamestown on the Stutsman County Fair Grounds was made by Neys and seconded by Schwartz. Motion carried.

Toni Hible, County Tax Director, presented a tax abatement request for parcel #84-9702700, Auditor's Lot 36-5, Lands in Spiritwood Lake City in GL 6 BE ¼ Section 36 T142N R63W. The request was to decrease the valuation for 2010 from $45,200 to $35,300, a decrease of $9,900. Spiritwood Lake City had approved the abatement. A motion to approve the abatement was made by Schwartz and seconded by Neys. Roll call vote – Ova, Marks, Schwartz, Neys and Klose voted aye.

Hible also reviewed the fees that were charged to townships where the County does the appraising and it was decided to make no change for the coming year.

Linda Chadduck, Interim Recorder, requested permission for the two Deputy Recorders to be able to perform wedding ceremonies during the workday based on the availability of staff and a place to perform the ceremony. The NDCC allowed a fee of $30.00 that would go to the County. Neys made a motion seconded by Ova to allow marriages to be performed during the workday. Motion carried.

Neys made a motion seconded by Schwartz to appoint Lt. Teresa Brecto (The Salvation Army), Chad Kaiser (County Sheriff), Matthew Leitner and Randy Dullum (Jamestown Regional Airport), Amy Mayer (Regional Environmental Health Practitioner) and Rick Woehl (Jamestown Rural Fire Dept.) to the Local Emergency Planning Committee (LEPC). Motion carried.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manger, provided an update on flood information. The original Presidential Disaster Declaration closed on July 20 any damages after this date would have to fall under a new emergency declaration. The City of Kensal had declared an emergency on August 11, 2011 from damages received from heavy rains in that city. Mickey Nenow, County Highway Superintendent, reported that roads around Kensal were under water. Bergquist said that FEMA had adjusted reimbursement percentages on August 9, 2011 to 90% Federal, 7% State and 3% County. The present elevation of the Jamestown Reservoir was 1449.6 feet, with projected elevation reaching 1452 feet. The Pipestem's present elevation was 4787.8 feet, with projected elevation reaching 1490 feet. The releases from both dams would be increased to a combined 2000 cfs. The dams needed to have the flood control pool down before winter. Johnson stated that letters had been sent to cabin owners informing them about the predicted reservoir levels.

One bid had been received for the bid opening for ER Project 47-4. The re-bid project estimate was $260,000 with no rip-rap. State's Attorney Fremgen opened the bid. He declared the bid void because no bidders bond was received. The necessity of the bidder's bond was discussed and Fremgen stated that a performance bond would definitely be required even if they elected to waive the bidder's bond requirement in the future.

Nenow reported that Spiritwood Lake City requested an additional culvert be placed on County Road 62 just north of County Road 42 to move more water from the lake before freeze up. The City was willing to pay half the cost of the culvert. A motion was made to Schwartz and seconded

by Marks to allow the additional culvert. Roll call vote – Marks, Schwartz, Neys, Klose and Ova voted aye.

Mr. Nenow also requested permission to advertise for a shop foreman at the Road Department and to also advertise for a blade operator for Montpelier. Schwartz made a motion seconded by Neys to advertise for the positions. Motion carried.

Nenow also reported that County Road 44 was under water and at this point was beyond a grade raise as repair. Options for a detour route to the north and possible drainage were being considered. Water was also over County Road 44 near Woodworth.

Marks made a motion seconded by Schwartz to pay $215.00 in taxable meals. Roll call vote - Schwartz, Neys, Klose, Ova and Marks voted aye.

Schwartz made a motion seconded by Ova to pay the mid-month bills as presented. Roll call vote - Neys, Klose, Ova, Marks and Schwartz voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0056383	15.00	BALCO UNIFORM CO. INC
	0056384	76.50	BERGQUIST/JERRY
	0056385	848.77	BROWN & SAENGER
	0056388	97.97	CARQUEST AUTO PARTS
	0056393	177.38	COLE PAPERS INC
	0056394	1,013.00	COMPUTER INFORMATION SYSTEMS
	0056397	300.12	DACOTAH PAPER CO
	0056403	787.62	DAN'S SOOPER STOP
	0056404	2,279.90	ELECTION SYSTEMS & SOFTWARE
	0056406	39.20	FARM & HOME PUBLISHERS INC
	0056407	90.00	FARMERS UNION OIL CO-CENEX
	0056409	176.10	GRAYBAR
	0056411	80.00	HAROLDSON'S A & B BUSINESS
	0056412	164.07	HIBLE/TONI
	0056414	27.99	HOME OF ECONOMY
	0056416	26.93	INFINITY BUILDING SERVICES
	0056417	95.00	INFORMATION TECHNOLOGY DEPT
	0056421	1,033.41	JAMESTOWN I-94 CLARK
	0056422	637.12	JAMESTOWN SUN
	0056428	50.00	MINNESOTA ASSOC OF ASSESSING OFFICERS
	0056433	439.67	NETWORK CENTER COMMUNICATIONS
	0056435	76.00	NORTHERN PLAINS ELECTRIC
	0056436	75.00	NORTHWEST CHAPTER
	0056439	3,770.77	OTIS ELEVATOR COMPANY
	0056440	3,336.02	OTTER TAIL POWER CO
	0056441	116.95	PFC PRODUCTS INC
	0056442	98.28	POLK COUNTY SHERIFF
	0056444	16.51	PRO BUILD
	0056447	135.00	SANDNESS LAW OFFICE
	0056448	26.62	SCHERBENSKE & SONS
	0056450	1,861.95	SMAAGE/JOSH
	0056451	142.51	STEIN'S, INC
	0056452	905.93	STOP & GO #431
	0056455	40.00	TRAUTMAN/RUSSELL
	0056456	57.58	TRUE VALUE HARDWARE
	0056457	161.00	TWO RIVERS PRINTING
		19,275.87	Final Total
911 EMERGENCY PHONE SYSTEM			
	0056381	108.00	ALERT-ALL CORP
	0056385	40.36	BROWN & SAENGER
	0056392	1,292.61	CENTURYLINK
	0056399	1,117.00	DAKOTA CENTRAL TELECOMMUNICATIONS
	0056400	148.56	DAKOTA CENTRAL TELECOMMUNICATIONS JMTN
	0056430	3,745.51	N D ASSOCIATION OF COUNTIES
		6,452.04	Final Total
ROAD FUNDS			
	0056382	314.54	AMERIPRIDE LINEN & APPAREL
	0056386	585.40	BUSKNESS/JOHN O
	0056387	1,196.40	BUTLER MACHINERY CO
	0056388	443.73	CARQUEST AUTO PARTS
	0056391	63.00	CENTRAL BUSINESS SYSTEMS, INC
	0056396	3,988.81	CREATIVE ENERGY
	0056400	163.81	DAKOTA CENTRAL TELECOMMUNICATIONS JMTN
	0056401	6.00	DAKOTA VALLEY ELECTRIC
	0056402	331.25	DAN POLAND MACHINE INC
	0056405	76.00	EQUIPMENT DIST
	0056408	6.02	GRAINGER
	0056415	169.97	HOME OF ECONOMY
	0056420	535.60	INTERSTATE ENGINEERING
	0056423	185.45	JERRY'S ELECTRICAL REPAIR
	0056424	55,002.00	JOHNSTON FARGO CULVERT INC
	0056425	47.57	MAC'S INC
	0056426	15.15	MEDINA CITY AUDITOR - DD

	0056427	20.00	MICHEL'S AUTO SALES & PARTS LLC
	0056429	484.04	N A P A AUTO PARTS
	0056434	2,748.45	NEWMAN SIGNS
	0056435	25.00	NORTHERN PLAINS ELECTRIC
	0056437	15.00	NORTHWEST TIRE INC
	0056438	38.82	O'REILLY AUTOMOTIVE INC.
	0056440	531.33	OTTER TAIL POWER CO
	0056443	151.45	PRAXAIR DISTRIBUTION INC
	0056445	307.29	QUALITY SERVICE & REPAIR
	0056454	13.99	TRACTOR SUPPLY CREDIT PLAN
	0056458	88.15	VERIZON WIRELESS
	0056459	2,786.32	VINING OIL CO.
	0056460	2,752.68	YPSILANTI EQUITY ELEVATOR
		73,093.22	Final Total
SOCIAL SERVICES			
		1,787.37	Final Total
COUNTY PARK			
	0056382	187.50	AMERIPRIDE LINEN & APPAREL
	0056431	10.00	N D DEPT OF MOTOR VEHICLE
	0056435	4,187.00	NORTHERN PLAINS ELECTRIC
		4,384.50	Final Total
EMERGENCY			
	0056432	47,593.43	N D DEPT OF TRANSPORTATION
		47,593.43	Final Total
COUNTY CORRECTIONAL CENTER			
	0056391	244.50	CENTRAL BUSINESS SYSTEMS, INC
	0056392	446.67	CENTURYLINK
	0056419	263.00	INNOVIS HEALTH JAMESTOWN
	0056440	5,673.37	OTTER TAIL POWER CO
		6,627.54	Final Total
COUNTY AGENT			
	0056398	112.08	DAKOTA CENTRAL TELECOMMUNICATIONS
	0056453	12.01	TDS METROCOM
		124.09	Final Total
COURTHOUSE BUILDING			
	0056385	528.92	BROWN & SAENGER
	0056449	630.00	SKEEL'S PAINTING & DECORATING
		1,158.92	Final Total
DOCUMENT PRESERVATION FUND			
	0056389	257.00	CASS COUNTY TREASURER
	0056390	3,890.85	CDW GOVERNMENT
		4,147.85	Final Total
DATA PROCESSING			
	0056385	418.15	BROWN & SAENGER
	0056390	3,985.12	CDW GOVERNMENT
	0056395	2,953.41	COMPUTER PROFESSIONAL,ULTD,INC
	0056413	37.50	HIGH PLAINS TECHNOLOGY
	0056417	598.20	INFORMATION TECHNOLOGY DEPT
	0056446	3,000.00	REAL VISION SOFTWARE
	0056450	2,885.19	SMAAGE/JOSH
		13,877.57	Final Total
GRANTS			
	0056394	787.00	COMPUTER INFORMATION SYSTEMS
	0056417	1,460.50	INFORMATION TECHNOLOGY DEPT
		2,247.50	Final Total
FEMA FUNDS			
	0056410	42,000.00	GUTHMILLER EARTHMOVING,INC
		42,000.00	Final Total

Auditor Johnson reported that reimbursements for the 2009 and 2010 ER receivables had recently been received.

Johnson also reported that 16 applications had been received for the COO/Auditor's position. The commission had received copies of the applications and each were requested to review and pick candidates that they were interested in interviewing by the special meeting on Friday, August 19, 2011. A point system for evaluation would be established.

Johnson stated that budget meetings would also be starting.

Marks made a motion seconded by Schwartz to adjourn. At 9:07 a.m., the mid month meeting of the Stutsman County Commission was adjourned.

ATTEST:

Noel A. Johnson
COO / Auditor

Mark T. Klose
Commission Chairman