Official Proceedings of the Stutsman County Commission – August 16, 2022

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Joan Morris, Steve Cichos and Mark Klose, and Dennis Ova (via phone) answered the roll call. Ramone Gumke was absent.

Craig Hoffmann, Iosco Township Chairman, requested a $15,000 township loan. Hoffmann would like to set the terms of the loan to be over three years but hopes to pay it back in one year. A motion was made by Cichos to approve, seconded by Morris. Roll call vote: Ova, Morris, Cichos, and Klose voted aye. Motion carried.

Ryan Deleon, Deputy Jail Administrator requested approval for out of state training in Indiana on October 11-13. It will cost $3,500 total for Ryan Deleon and Richard Barnes to go. A motion was made by Morris to approve, seconded by Cichos. Motion carried.

Jim Wetland, Road Superintendent, requested the approval to sell two tandem trucks and grinders at auction. Wentland suggested having a silent in-house auction for a pickup and a single axel international truck. Wentland also has an old tractor with a grinder on the back that he would like to take to an antique auction. A motion was made by Ova to approve, seconded by Cichos. Motion carried.

Wentland made a request to have extra gravel crushed outside of his budgeted amount. Wm D Scepaniak is in the area and willing to crush around 30,000 yards. Wentland has 106,000 yards budgeted in 2022. Wentland indicated Scepaniak is willing to have the cost of crushing billed in 2023. A motion was made by Morris to proceed with project and have it billed in 2023, seconded by Ova. Roll call vote: Morris, Cichos, Klose, and Ova voted aye. Motion carried.

Wentland requested approval for Guthmiller to complete riprap for the Runner Slough Project. The project would be no more than a quarter mile. A motion was made by Cichos to proceed with Guthmiller, seconded by Ova. Cichos amended his motion to allow Chairman Klose to make the decision to proceed with the project if the price is acceptable, seconded by Ova. Roll call vote: Cichos, Klose, Ova, and Morris voted aye. Motion carried.

Wentland discussed a recent emergency call regarding a pavement issue on County Road 67. The road department has been out to fix it up for now. Wentland requested to have Interstate Engineering to get quotes on fully fixing it. Wentland contacted Border States and they are not willing to fix it.

Shannon Davis, Human Resources Director, presented 2023 health insurance out of pocket plan options. Davis shared how many people would meet the out-of-pocket plan for each plan option. There are six options to choose from. A plan needs to be decided before August 26th. A special meeting will be held on Tuesday, August 23, at 10:00 a.m. to determine the final option.

Davis presented the updated Assistant State's Attorney Intern job description. A motion was made by Cichos to approve, seconded by Morris. Motion carried.

Fritz Fremgen, State's Attorney, asked for the approval of overtime for a staff member. The staff member is needing to train new staff and work overtime to get their day to day work complete. The overtime would be a total of 10 hours, and they would like to use it as comp time. A motion was made by Ova to approve, seconded by Morris. Motion carried. Roll call vote: Klose, Ova, Morris, and Cichos voted aye. Motion carried. `

Jessica Alonge, Auditor/COO presented the General Election early vote center hours. Alonge requested to reduce the early vote center hours to just one week before the election. A motion was made by Morris to approve the early vote center hours, seconded by Ova. Motion carried.

Alonge presented a Medina polling location update. Medina is not ADA compliant because of the ramp that is located outside. Temporary measures are an option to use for the voting location. Alonge will work alongside Mitch Gunderson to gather prices of putting in a temporary ramp to make the location compliant.

Alonge presented a request for excess mill levy for Peterson Township. Peterson Township had requested 36 mills, with 9 mills applied to their debt with the county, and 27 mills to the township. This would be to cover road bill that is overdue. A motion was made by Cichos, seconded by Morris. Roll call vote: Ova, Morris, Cichos, and Klose voted aye. Motion carried.

At 4:33 p.m., the Commission recessed for the County Park Board meeting.

	County Park Fund	
9423	DAKOTA VALLEY ELECTRIC	$8.00
9428	FARMERS UNION OIL CO-CENEX	$120.00
9431	GAHNER SANITATION SERVICE	$1,050.00
9435	HOME OF ECONOMY	$19.99
9447	LINDE GAS & EQUIPMENT	$65.25
9454	NAPA AUTO PARTS-PARK	$98.86
9460	NORTHERN PLAINS ELECTRIC COOPERATIVE	$1,435.10
9462	NORTHWEST TIRE INC.	$37.10
9479	SMITH, CONNER	$700.00
9505	WEST END HIDE & FUR	$17.07

Official Proceedings of the Stutsman County Park Board – August 16, 2022

At 4:33 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Joan Morris, Steven Cichos, Mark Klose, Dennis Ova (via phone), and Robert Martin (via phone) were present. Merri Mooridian and Ramone Gumke were absent.

Karl Bergh, Park Superintendent, and Mark Watne, ND Farmers Union President would like to work with each other for future projects together. Cichos asked about road south of the Farmers Union campground around the beach. Watne provided updates about signs on the gate, and that they had 750 kids at their camp this summer. Bergh said the path would be on the shared use land. Cichos would like to see the clause between the County and Farmers Union reversed and have the land reversed back to the county. Watne agreed that the County and Farmers Union should go over the agreements and adjust. Karl will send over pictures of the paths and playground to Farmers Union.

Bergh gave update on box culvert. Any grant that the road department can help with is a not applicable, and it will have to be a recreation grant.

Mark Klose asked about the septic tank bill from Willeys Septic Tank Service. Bergh said that Hondo's had emergency septic tank problem opening weekend.

A motion was made by Morris to approve the mid-month bills, seconded by Ova. Roll call vote: Morris, Cichos, Klose, Martin, and Ova voted aye. Motion carried.

	General Revenue Fund			KRAMLICH, MYRON	$26.88
9404	A & B BUSINESS INC	$528.73	9447	LINDE GAS & EQUIPMENT	$185.13
	ALONGE,JESSICA	$40.63	9449	MDU	$183.61
9405	APEX SOFTWARE	$940.00		MEDINA CITY AUDITOR - DD	$89.75
9407	BALCO UNIFORM CO INC	$318.58	9518	MENARDS - JAMESTOWN	$74.09
9413	CDW GOVERNMENT INC	$807.73	9451	MICHEL'S AUTO SALES & PARTS LLC	$50.00
9415	CENTRAL BUSINESS SYSTEMS INC	$323.47	9453	NAPA AUTO PARTS	$68.80
9416	CENTURYLINK	$1,140.86	9459	NICKY'S SPARE TIME	$70.00
9419	COLE PAPERS INC	$217.66	9460	NORTHERN PLAINS ELECTRIC COOPERATIVE	$63.00
9421	DAKOTA CENTRAL TELECOMM	$641.67	9461	NORTHWEST TIRE INC	$120.00
9425	DALSTED & RYAN P C	$779.00	9462	NORTHWEST TIRE INC.	$80.31
9430	FORUM COMMUNICATIONS COMPANY	$3,416.32	9464	OTTER TAIL POWER CO	$686.63
9432	GALLS, LLC	$134.99	9465	PARKLAND USA CORPORATION	$29,343.64
9436	INFORMATION TECHNOLOGY DEPARTMENT	$725.70	9468	PRODUCTIVITY PLUS ACCOUNT	$134.48
9438	INNOVATIVE OFFICE SOLUTIONS, LLC	$153.19	9471	SAFETY KLEEN CORP	$311.10
9439	INSURE FORWARD NEW ROCKFORD	$50.00	9474	SANFORD HEALTH OCCUPATIONAL MEDICINE	$12.00
9440	INTAB, LLC	$114.35	9478	SIGN SOLUTIONS USA	$8,412.05
9441	INTERSTATE ENGINEERING	$731.50	9481	SNS AUTO SUPPLY	$108.00
9443	JAMESTOWN COMMUNITY CORRECTIONS	$500.00	9487	SUMMIT FIRE PROTECTION	$2,778.25
9444	JAMESTOWN PLUMBING & HEATING	$333.80	9491	TDS METROCOM - RD	$3.29
9445	LANGUAGE LINE SERVICES	$207.86	9494	TITAN MACHINERY - BISMARCK	$953.81
9446	LEAF	$212.00	9495	TOWE, JEREMY W	$28.13
9448	MARQUART,ANDREW S	$639.00	9497	TRUE NORTH STEEL	$16,034.06
9449	MDU	$90.18	9502	VINING OIL CO	$12,518.55
9452	MID-AMERICAN RESEARCH CHEMICAL CORP	$507.00	9505	WEST END HIDE & FUR	$266.89
9460	NORTHERN PLAINS ELECTRIC COOPERATIVE	$67.00		ZABKA, KEVIN	$243.75
9463	NOVA FIRE PROTECTION LLC	$205.00		**Foster Care Trust Fund Total**	$748.00
9464	OTTER TAIL POWER CO	$11,541.25		**Weed Control Fund**	
9467	PHARMCHEM INC	$1,603.95	9421	DAKOTA CENTRAL TELECOMM	$56.73
9469	QUADIENT FINANCE USA, INC. - AUD	$1,039.00	9519	MENARDS - JAMESTOWN WEED	$61.53
9470	RECORD KEEPERS	$72.50	9455	ND WEED CONTROL ASSOCIATION	$500.00
9472	SALAMANDER TECHNOLOGIES, LLC	$275.00	9462	NORTHWEST TIRE INC.	$37.79
9473	SANFORD	$1,000.00	9507	XTREME AUTO INC	$1,312.50
9475	SC CORRECTIONS	$1,181.00		**Veterans Service Fund**	
	SCHAFFER,DIANNE	$60.00	9416	CENTURYLINK	$16.08
9476	SCHERBENSKE INC.	$23.45	9490	TDS METROCOM	$3.08
9482	STAPLES BUSINESS CREDIT	$20.58		**County Agent Fund**	
9483	STEIN'S INC	$400.92	9421	DAKOTA CENTRAL TELECOMM	$265.33
9485	STROM, LORI	$96.00	9438	INNOVATIVE OFFICE SOLUTIONS, LLC	$82.26
9488	SUMMIT FOOD SERVICE, LLC	$4,152.33		JARSKI-WEBER, BRENDA	$109.83
9490	TDS METROCOM	$228.81		JARSKI-WEBER, BRENDA	$223.68
9492	TDS METROCOM - SS	$109.91	9457	NDSU EXTENSION SERVICE	$10,981.08
9493	THOMSON REUTERS	$459.38	9458	NEAFCS	$470.00
9496	TRANE U.S. INC	$479.60		**Human Service Zone Human Service Fund Total**	$2,712.77
9499	TWO RIVERS PRINTING	$2,111.00		**Commissary Fund**	
9506	WILLEYS SEPTIC TANK SERVICE	$225.00	9417	CHARM-TEX, INC.	$769.60
	E 911 Phone System Fund		9498	TURNKEY CORRECTIONS	$332.74
9421	DAKOTA CENTRAL TELECOMM	$219.12		**Drug Program Fund Total**	$813.26
9422	DAKOTA CENTRAL TELECOMMUNICATIONS	$277.00		**Courthouse Building Fund**	
9436	INFORMATION TECHNOLOGY DEPARTMENT	$4,993.49	9408	BERT'S TRUCK EQUIPMENT	$4,757.00
9442	JAMESTOWN COMMUNICATIONS INC	$4,774.00	9429	FLOORING CABINETS & MORE	$6,556.35
9490	TDS METROCOM	$0.09		**County Correctional Center Construction Fund**	
9503	VoiceProducts	$21,753.50	9408	BERT'S TRUCK EQUIPMENT	$4,757.00

	County Roads Fund		9480	SMITTY'S CARPET SHOP INC	$6,200.91
9406	ARAMARK	$227.14		**Information Technology Capital Fund**	
9409	BORDER STATES PAVING INC	$154.11	9413	CDW GOVERNMENT INC	$5,344.92
9411	BUFFALO CITY DIESEL	$101.20	9434	HIGH POINT NETWORKS	$9,469.24
9412	BUTLER MACHINERY CO	$364.43	9437	INNOVA INTEGRATED SOLUTIONS	$82,570.00
9418	CITY OF STREEETER	$86.03		**Road & Bridge Building Fund**	
9421	DAKOTA CENTRAL TELECOMM	$172.89	9466	PETERSON MOTORS CO.	$45,000.00
9424	DALLMANN SERVICES	$9,258.72	9504	WEBBER FAMILY MOTORS	$24,130.50
9427	FARGO FREIGHTLINER	$60.35		**County Sheriff Capital Fund**	
9430	FORUM COMMUNICATIONS COMPANY	$696.45	9441	INTERSTATE ENGINEERING	$200.00
	HARRINGTON, LEVI	$55.00		**County Hazardous Chemical Account Total**	$21.87
9433	HIGH PLAINS WATER	$24.00		**FEMA**	
9435	HOME OF ECONOMY	$21.99		CHICAGO TOWNSHIP #7 - DD	$18,530.40
9441	INTERSTATE ENGINEERING	$1,050.50		CHICAGO TOWNSHIP #7 - DD	$2,469.60

At 4:52 p.m. a motion was made by Cichos to adjourn the park board meeting, seconded by Morris. Motion carried.

At 4:52 p.m., the Commission meeting was called back to order.

A motion was made by Morris to approve the taxable meals and mid-month bills, seconded by Ova. Roll call vote: Cichos, Klose, Ova, and Morris voted aye. Motion carried.

At 4:53 p.m., a motion was made by Cichos to adjourn the commission meeting, seconded by Morris. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman