Official Proceedings of the Stutsman County Commission – August 18, 2020

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos and Mark Klose answered the roll call.

Mickey Nenow, Road Superintendent, presented his monthly report. The Stutsman County Road Department has only worked on county projects this past Spring and Summer. The Road Department has not started any projects for townships. Chip-sealing has started on the Ypsilanti and Millarton roads.

Anne Carlsen Center requested a letter of support for a USDA loan. Stutsman County is not involved monetarily. Cichos made a motion, seconded by Gumke, to approve the presented request. Roll call vote: Ova, Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

A preliminary 2021 budget was presented by Robin Iszler, Unit Administrator for Central Valley Health.

Iszler stated there is hope of a vaccine this Fall for Covid-19. Vaccines will not be tested on North Dakota residents at this time. A distribution plan is in the works.

Approval of special event permits for the Hitchin' Post and Corner bar were requested. Schwartz made a motion to approve the requested permits for the Hitchin' Post and Corner Bar, seconded by Ova. Motion carried.

A Stutsman County Zoning Board appointment for Brian Amundson was presented. Another position is still open. Cichos made a motion, seconded by Gumke, to re-appoint Brian Amundson to the Stutsman County Zoning Board. Roll call vote: Gumke, Schwartz, Cichos, Klose and Ova voted aye. Motion carried.

Jessica Moser, Treasurer, requested to cancel uncashed warrants and treasurer checks. A list was provided to the commission. Schwartz made a motion, seconded by Gumke, to cancel the checks. Roll call vote: Schwartz, Cichos, Klose, Ova and Gumke voted aye. Motion carried.

Check No.	Payee	Date of Issue	Amount
565	John Bull	02/20/2019	$49.72
732	Andrew Simons	03/06/2019	$5.68
77249	Kelvin Fisher	11/22/2017	$46.73
79483	Kelvin Fisher	09/19/2018	$36.33
41470	M&T	10/19/2018	$6.00
41495	Forrest Lee	01/22/2019	$6.00
9301	Melvin Luke Jeanotte	07/11/2017	$20.00

9506	Tera Dawn Sorenson	08/27/2017	$0.88
9530	Nancy Olson	09/01/2017	$25.00
9536	Freeman Preston Lee	09/05/2017	$0.65
9577	Noah Abraham	09/12/2017	$0.83
9624	Nathaniel Smith	09/22/2017	$10.41
9707	Dorrance Hieb	10/10/2017	$14.72
9714	Luke Gatlin	10/12/2017	$5.91
9724	Jimmy NMN Cruz	10/16/2017	$1.00
9809	Trent Favel	11/05/2017	$1.00
9852	Justin Hatten	11/14/2017	$1.00
9942	Hayden Yaremko	12/03/2017	$10.00
9944	Ryan Pereverzoff	12/03/2017	$3.00
9950	Louis Dauphinais	12/06/2017	$5.15
10109	Jordyn Gray	01/13/2018	$5.35
10140	Heather Jorene Hoyt	01/18/2018	$5.00
10159	Tristan Gilbertson	01/21/2018	$5.00
10173	Alek Lee Dallmann	01/24/2018	$8.01
10226	Kelley Ann Brown	02/06/2018	$5.69
10258	Nhia NMN Lee	02/12/2018	$6.28
10280	Gabriel Cichos	02/17/2018	$11.60
10283	Genesis McGregor	02/18/2018	$20.00
10288	Lance Wilhelm	02/18/2018	$14.00
10340	Jenny Benson	02/28/2018	$8.12
10342	Osvaldo Ruvalcaba	02/28/2018	$0.30
10354	Francis Peltier	02/28/2018	$5.79
10389	Ryan Zimmerman	03/03/2018	$5.71
10391	Justin Justice	03/13/2018	$8.88
10396	Lisa Vannote	03/13/2018	$20.00
10403	Thomas Nelson	03/15/2018	$11.00
10570	Haley Gallagher	04/12/2018	$10.00
10635	Lee Edward Spetz	05/03/2018	$19.00
10661	Justin Lee Syverson	05/07/2018	$9.67

Nicole Meland, Auditor/COO discussed excess FEMA funding for projects under cost estimates. Stutsman County is starting to receive the 2019 FEMA funding. Estimates were obtained based on material-cost sheets for the projects. The townships have to apply for reimbursement through Meland. Proper documentation is needed for Stutsman County to pay the townships. If projects come in under the cost estimates, Stutsman County is allowed to keep that funding and use it towards other road projects. The funding and submitted receipts are being tracked. Meland made a request to allow townships that came in under-budget to utilize the funding that was originally obligated to them. Stutsman County is the applicant agent. Gumke made a motion to approve Meland's request to allow townships that came in under-budget to utilize the funding

that was originally obligated to them, seconded by Ova. Roll call vote: Cichos, Klose, Ova, Gumke and Schwartz voted aye. Motion carried.

Stutsman County Narcotics Task Force requested using the Asset Forfeiture Fund to purchase a DSLR camera, lenses, and accessories to replace the current camera. The requested dollar amount is $650. A motion to approve the request of $650 to be used toward the purchase of a new camera was made by Gumke, seconded by Schwartz. Roll call vote: Gumke, Schwartz. Klose, Ova, Gumke, Schwartz and Cichos voted aye. Motion carried.

Meland gave an update on NDPHIT Health Insurance and voluntary insurance options. Schwartz made a motion to switch to NDPHIT, seconded by Ova. Stutsman County will give NDPERS a 60-day notice to end services. Roll call vote: Ova, Gumke, Schwartz, Cichos and Klose voted aye. Motion carried.

A discussion was held with Erik Legrey regarding Stink Lake Road. At this time, there is nothing Stutsman County can do to help with the situation. The State currently has all of the information regarding this topic. The township does not have the cost-share to cover the project.

At 5:13 p.m., the County commission meeting recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – August 18, 2020

At 5:13 p.m., Chairman Klose called the Stutsman County Park Board meeting to order. Dennis Ova, Ramone Gumke, David Schwartz, Steven Cichos, Mark Klose, Jason Houge and Joan Morris answered the roll call.

At 5:17 p.m., Commissioner Gumke left the meeting and joined via phone.

Karl Bergh, Park Superintendent, presented his monthly report. Bergh stated new sirens will be put in place. He also discussed some issues with the bathhouses that were caused from lightening from the last storm.

Erik Nordstrom, Spiritwood Lake Campground, requested some extra picnic tables that the Stutsman County Park Board has. The picnic tables are old and need repairs. Houge made a motion to give Nordstrom 12 picnic tables, seconded by Ova. Roll call vote: Gumke, Schwartz, Cichos, Klose, Houge, Morris and Ova voted aye. Motion carried.

Meland discussed Pelican Point Campground expansion change orders. The campground is short on black dirt. The bid was also short on moving the dirt. The original plans called for 6 inches of black topsoil. Meland believes they can cut it down to 3 inches of black topsoil on the back-slope. It's estimated the campground is 1,000 cubic yards short. It's an estimated $35,000 to complete

the project. Meland thinks the county can do it for $25,000. Meland requested allowing Stutsman County to potentially utilize another $25,000 to complete the topsoil work on the campground expansion. Stutsman County is still under-budget. Houge made a motion, seconded by Ova, to approve the request to potentially utilize another $25,000 to complete the project. Morris questioned the budget for the project and how much has been expended to date. Roll call vote: Schwartz, Cichos, Klose, Houge, Morris, Ova and Gumke voted aye. Motion carried.

Houge made a motion to approve the mid-month bills, seconded by Schwartz. Roll call vote: Cichos, Klose, Houge, Morris, Ova, Gumke and Schwartz voted aye. Motion carried.

	County Park Fund				
4401	BLUE TARP FINANCIAL, INC.	$ 21.98	4448	MITTLEIDER EXCAVATING AND WELL SERVICE	$3,584.00
4420	DAKOTA VALLEY ELECTRIC	$ 8.00	4449	MTI DISTRIBUTING, INC	$ 583.54
4427	FARMERS UNION OIL CO-CENEX	$ 26.40	4453	NORTHERN PLAINS ELECTRIC COOPERATIVE	$1,510.55
4430	GAHNER SANITATION SERVICE	$ 1,050.00	4457	PRAXAIR DISTRIBUTION INC	$ 59.50
4437	INTERSTATE ENGINEERING	$45,673.15	4488	TWO RIVERS PRINTING	$ 328.00

At 5:29 p.m., Schwartz made a motion to adjourn the Park Board meeting, seconded by Ova. Motion carried.

The Commission meeting was called back to order.

Meland discussed the CARES Act funding. To date, $421,000 was submitted. Stutsman County will receive roughly another $166,000 for two more months of payroll. The Stutsman County Commission will have to decide what to do with that funding. Some options were discussed. Klose mentioned putting it towards the new insurance policy. Cichos mentioned lowering the mill levy on the 2021 budget. Cichos asked Meland to bring options forward for the board to consider. Meland would like the Commission to decide by the last meeting in September how they want to utilize the funding.

The 2019 Audit Report was presented by Meland. Cichos asked questions relating to the bond reporting; he was unaware of the bond that the county held.

Cichos made a motion, seconded by Schwartz, to approve the taxable meals and mid-month bills. Roll call vote: Klose, Ova, Gumke, Schwartz and Cichos voted aye. Motion carried.

General Revenue Fund		4395	AMERIPRIDE SERVICES	$ 576.63
A & B BUSINESS INC	$ 433.84	4402	BORDER STATES PAVING INC	$35,590.50
APEX SOFTWARE	$ 940.00	4404	BUFFALO CITY DIESEL	$ 62.64
ARCTIC ZONE REFRIGERATION	$ 75.00	4405	BUTLER MACHINERY CO	$ 1,012.16
BALCO UNIFORM CO INC	$ 1,147.00	4412	CITY OF STREEETER	$ 61.75
BERTSCH, MARLIN	$ 40.00	4413	CLEVELAND CITY WATER & SEWER	$ 100.70
CDW GOVERNMENT INC	$ 43.55	4417	DAKOTA CENTRAL TELECOMM	$ 172.89
CENEX FLEETCARD - SO	$ 2,517.02	4419	DAKOTA FLUID POWER INC	$ 183.81
CENTRAL BUSINESS SYSTEMS INC	$ 236.37	4424	DSI AUTOMOTIVE PRODUCTS	$ 136.00
CENTRAL VALLEY HEALTH	$ 54.95	4427	FARMERS UNION OIL CO-CENEX	$ 1,810.76

CENTURYLINK	$	1,382.95	4428	FLEETPRIDE	$ 295.28
COLE PAPERS INC	$	1,334.73	4433	HIGH PLAINS WATER	$ 40.00
CREATIVE ENERGY	$	126.30	4436	INSURE FORWARD	$ 53.00
DACOTAH PAPER CO	$	835.85	4437	INTERSTATE ENGINEERING	$ 567.50
DAKOTA CENTRAL TELECOMM	$	641.67		KRAMLICH MICHAEL	$ 115.00
DALSTED & RYAN P C	$	1,355.00		KRAMLICH, MYRON	$ 99.48
DESIGNER CARE CO, LTD	$	650.00	4446	MDU	$ 106.34
EDDY FUNERAL HOME	$	1,354.50	4450	NAPA AUTO PARTS	$ 446.60
FORUM COMMUNICATIONS COMPANY	$	4,612.15	4452	NICKY'S SPARE TIME	$ 70.00
FRANKLIN, KIMBERLY	$	117.30	4453	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 62.00
GALLS, LLC	$	418.90	4454	NORTHWEST TIRE INC	$ 177.93
HARTY INSURANCE INC	$	50.00	4455	OTTER TAIL POWER CO	$ 698.54
INFORMATION TECHNOLOGY DEPT	$	1,005.45	4457	PRAXAIR DISTRIBUTION INC	$ 150.90
INNOVATIVE OFFICE SOLUTIONS, LLC	$	195.36	4458	PRODUCTIVITY PLUS ACCOUNT	$ 664.56
INSURE FORWARD	$	4.00	4460	QUALITY REPAIR INC	$ 35.96
JAMESTOWN COMMUNITY CORRECTIONS	$	162.00	4464	SAFETY KLEEN CORP	$ 288.75
JAMESTOWN PLUMBING & HEATING	$	147.70	4465	SANFORD HEALTH OCCUPATIONAL MEDICINE	$ 96.00
JOBS HQ	$	329.50	4475	SWANSTON EQUIPMENT CO	$ 21.40
LANGUAGE LINE SERVICES	$	75.00	4477	TDS METROCOM - RD	$ 4.02
MARQUART,ANDREW S	$	1,323.00	4482	TITAN RENTALS	$ 302.35
MATTHEW BENDER & CO INC	$	489.36	4483	TOWE, JEREMY W	$ 58.08
MCPHERSON,CIARA	$	227.00	4486	TRUE NORTH STEEL	$ 6,735.00
MCPHERSON,CIARA	$	86.40	4492	VINING OIL CO	$ 1,621.64
MDU	$	65.93	4494	WEST END HIDE & FUR	$ 28.48
MEDICINE SHOPPE	$	124.05		**Emergency**	
NATIONAL SHERIFF'S ASSOCIATION	$	129.00	4437	INTERSTATE ENGINEERING	$ 8,755.37
NORTHERN PLAINS ELECTRIC COOPERATIVE	$	67.00		**Weed Control Fund**	
OTTER TAIL POWER CO	$	11,290.70	4401	BLUE TARP FINANCIAL, INC.	$ 54.58
PHARMCHEM INC	$	685.20	4436	INSURE FORWARD	$ (35.00)
QUADIENT FINANCE USA, INC. - AUD	$	1,000.00		**Veterans Service Fund**	
RAMKOTA HOTEL & CONFERENCE CENTER	$	259.20	4411	CENTURYLINK	$ 14.91
RECORD KEEPERS	$	91.00	4422	DATASPEC INC.	$ 449.00
SC CORRECTIONS	$	1,254.25	4476	TDS METROCOM	$ 3.11
SCHAFFER,DIANNE	$	60.00		**County Agent Fund**	
SCHERBENSKE INC.	$	209.66	4417	DAKOTA CENTRAL TELECOMM	$ 270.56
SCOTT'S ELECTRIC LLC	$	541.70	4435	INNOVATIVE OFFICE SOLUTIONS, LLC	$ 50.98
STEIN'S INC	$	49.18	4463	RECYCLING CENTER OF NORTH DAKOTA, LLC	$ 12.50
STREICHER'S INC.	$	560.00		**Human Service Zone Human Service Fund Total**	$ 2,313.00
SUMMIT FOOD SERVICE, LLC	$	7,020.60		**Camping Fee Fund**	
SUNSET LAW ENFORCEMENT	$	831.60		LAZY FISH, LLC	$ 6,675.00
TDS METROCOM	$	334.34		**Commissary Fund**	
TDS METROCOM - SS	$	107.33	4487	TURNKEY CORRECTIONS	$ 159.82
THOMSON REUTERS	$	394.90		**Drug Program Fund Total**	$ 488.95
THRIFTY DRUG-WHITE DRUG	$	3.82		**Courthouse Building Fund**	
TRANE U.S. INC	$	270.75	4398	BAKKEGARD & SCHELL, INC	$ 10,990.00
TRAUT LAWN IRRIGATION INC	$	14.28		**Information Technology Capital Fund**	
WARNER, CHAD	$	129.38	4406	CDW GOVERNMENT INC	$ 1,498.52
WILHELM CHEVROLET BUICK GMC	$	1,575.51		**Document Preservation Fund**	
E 911 Phone System Fund			4479	THE UPS STORE 6212	$ 14.16
DAKOTA CENTRAL TELECOMM	$	230.57	4489	UNDERGROUND VAULTS & STORAGE	$ 3.00
DAKOTA CENTRAL TELECOMMUNICATIONS	$	277.00		**Job Incentive Fund**	
INFORMATION TECHNOLOGY DEPT	$	1,785.00	4441	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$ 6,000.00
INSURE FORWARD	$	1,862.00		**FEMA**	
JAMESTOWN COMMUNICATIONS INC	$	4,774.00	4437	INTERSTATE ENGINEERING	$ 5,077.90
TDS METROCOM	$	11.79	4472	STUTSMAN COUNTY AUDITOR	$ 5,681.06
County Roads Fund					

At 5:45 p.m., Schwartz made a motion to adjourn the meeting, seconded by Ova. Motion carried.

ATTEST:

Nicole Meland	Mark T. Klose
Auditor/COO	Commission Chairman