Official Proceedings of the Stutsman County Commission— August 20, 2024

At 9:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Jerry Bergquist, Chad Wolsky, Joan Morris, Levi Taylor, and Mark Klose were present.

The Pledge of Allegiance was recited.

Alyssa Looysen, JSDC, Director of Business Development, presented a Flex PACE 2024 program split funding request of $158,000 from the county, and $116,000 from the city to complete the remainder of projects scheduled for 2024. A motion to approve the request was made by Bergquist, seconded by Wolsky. Roll call vote: Bergquist, Wolsky, Morris, Taylor, and Klose voted aye. Motion carried.

Jim Wentland, Road Superintendent, presented a discussion on a water management project in Deer Lake, which runs parallel to County Road 62. Wentland's plan is to dig a mile-long trench that will run from Deer Lake to Pipestem Creek to remove 2-3 feet of water off Deer Lake to clear water on County Roads 67 & 42. Wentland stated that he has obtained a year-long permit, with the option to extend, from Fish & Wildlife to dig through their easement for the temporary drain. Wentland is working with Fish & Wildlife and the State Water Board to install a permanent outlet and stated that the approximate cost of the project would be $692,197.72. Taylor and Wolsky wanted more information on the cost of the temporary drain from the last time it was done. Wentland stated that it would take about a month to dig the trench and that he is looking to do the project in the fall. Klose stated that more information is needed on cost, outside participants, pumping, and budgeting before approving the trench.

Mike Gunsch, Houston Engineering, presented an update on the Crystal Springs feasibility study where he laid out the 10 phases of the project that is estimated to cost around $222,000 with a local share of $122,900 and the remaining $99,100 to be fulfilled by the potential WEB grant. If the county was not granted the WEB grant and was unable to identify stakeholders, Gunsch stated that the county has the option to reject the project after not receiving the funds. Bergquist inquired about who the owner of the project would be. Joel Lees, Water Resource Board Chairman, stated that the county should pay for the project so that they can be the owner of the feasibility study and look for reimbursements from private entities and townships rather than having the water resource district levy for the funds. Gunsch clarified that the water resource district and the county would be co-owners of the study. Chairman Klose appointed Commissioner Bergquist to the steering committee. A motion to allow the Water Resource Board to make other appointments for the steering committee was made by Bergquist, seconded by Taylor. Roll call vote: Wolsky, Morris, Taylor, Klose, and Bergquist voted aye. Motion carried.

Jessica Alonge, Auditor/COO, requested to change the date for the final budget hearing from October 8 to October 7 at 6 p.m.

Alonge presented the early vote center dates and hours for the general election. Alonge requested to open the Courthouse for early vote on Saturday, November 2 from 9 a.m. - 1 p.m. A motion to add Saturday to early vote was made by Morris, seconded by Wolsky. Motion carried.

At 10:24 a.m., the Commission meeting recessed for the Stutsman County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – August 20, 2024

At 10:24 a.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Jerry Bergquist, Chad Wolsky, Levi Taylor, Mark Klose, Joan Morris were present. Merri Mooridian and Henry Steinberger were present via phone.

Karl Bergh, Park Superintendent, presented an update on the playground equipment at Lakeside Park. Bergh stated that the playground equipment has reached its life expectancy and is no longer usable. Bergh would like to submit a grant request from Garrison Diversion. Morris stated her hesitancy due to the area of playground equipment being installed being a shared property with the Farmer's Union camp. Farmer's Union asked that they consider helping with the cost of the equipment. Wolsky suggested putting an agreement into place between Farmer's Union and Stutsman County giving the county final say over the equipment on the shared land. Bergquist stated that this year could focus on the removal of the outdated equipment and then replacing the equipment in the spring. Taylor suggested having the Park Portfolio have a grant proposal prepared and meet with Farmers Union and present it to the Commission.

Bergquist brought forth an article that was released by the Jamestown Sun about the ground squirrel infiltration west of Ave Maria and questioned whether the Park Board or Bureau of Reclamation currently owned the land. Bergh stated that the Park Board manages the land, but the Bureau retained the property. Mooridian suggested looking into the contracting with the USDA about the infestation.

Morris asked Mike May, Interstate Engineering, about the island bridge. May stated that the project was moved by the DOT to 2026 due to funding sources. Morris stated that this project is being partially funded through the ARPA fund and that the funds need to be spent by the end of 2026. Alonge clarified that the grant for the box culvert was through the DOT and the bid date was moved to 2025, but due to the ARPA funds, the county needs a signed contract and bid date before the end of 2024.

Mooridian stated that Bergh would not be able to order any playground equipment if he was seeking a Garrison Diversion grant for the project. The grant due dates are September 1, 2024, or April 1, 2025. A motion for Bergh to apply for the Garrison Diversion Grant by September 1 was made by Berquist, seconded by Steinberger. Motion carried.

A motion to approve the mid-month bills was made by Mooridian, seconded by Taylor. Roll call vote: Morris, Taylor, Klose, Mooridian, Steinberger, Bergquist, and Wolsky voted aye. Motion carried.

	County Park Fund	
16364	CAPITAL ONE TRADE CREDIT	$ 44.72
16368	CENTRAL SALES	$ 167.18
16373	COLE PAPERS INC	$ 339.52
16374	CREATIVE ENERGY	$ 4,711.97
16376	DAKOTA CENTRAL TELECOMM	$ 69.90
16377	DAKOTA VALLEY ELECTRIC	$ 9.00
16380	FARMERS UNION OIL CO-CENEX	$ 1,005.05
16387	HIRSHFIELD'S	$ 232.97
16390	INTERSTATE ENGINEERING	$ 3,170.60
16396	JOHN DEERE FINANCIAL - PARK	$ 1,954.28
16408	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 1,341.10
16409	NORTHWEST TIRE INC.	$ 48.25

At 10:52 a.m. a motion to adjourn the park board meeting was made by Taylor, seconded by Morris. Motion carried.

At 10:53 am the Commission was called back to order.

Wentland brought forth costs associated with the digging of the trench in 2020 for the Deer Lake water issue. The total cost was $47,595 with $34,765 in equipment and labor $12,829 in materials, gravel, and culverts.

A motion to approve the mid-month bills was made by Morris, seconded by Wolsky. Roll call vote: Taylor, Klose, Bergquist, Wolsky, and Morris voted aye. Motion carried.

	General Revenue Fund		16376	DAKOTA CENTRAL TELECOMM	$ 224.07
16360	BALCO UNIFORM CO INC	$ 116.42	16378	DMC WEAR PARTS LLC	$ 1,095.00
16365	CDW GOVERNMENT INC	$ 797.23	16380	FARMERS UNION OIL CO-CENEX	$ 3,199.41
16367	CENTRAL BUSINESS SYSTEMS INC	$ 137.23	16381	FINANCIAL MANAGEMENT DIVISION	$ 5,649.09
16369	CENTURYLINK	$ 1,515.07	16386	HIGH PLAINS WATER	$ 54.00
16370	CLAY COUNTY GOVERNMENT CENTER	$ 81.65	16395	JOHN DEERE FINANCIAL	$ 3,529.17
16373	COLE PAPERS INC	$ 341.32	16397	KOTACO	$ 1,431.75
16382	FORUM COMMUNICATIONS COMPANY	$ 517.00		KRAMLICH MICHAEL	$ 113.23
16383	GALLS, LLC	$ 196.39		KRAMLICH, MYRON	$ 14.07
16384	GUN & REEL SPORTS INC	$ 312.00	16403	MDU	$ 139.85
16385	HANSON TIRE SERVICE	$ 1,164.00		MEDINA CITY AUDITOR - DD	$ 77.75
16388	HOLIDAY INN FARGO	$ 192.60	16405	NAPA AUTO PARTS	$ 907.45
16389	INFORMATION TECHNOLOGY DEPARTMENT	$ 1,063.30	16408	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 62.00
16392	JAMESTOWN COMMUNITY CORRECTIONS	$ 500.00	16409	NORTHWEST TIRE INC.	$ 229.54
16393	JAMESTOWN EMS EDUCATION	$ 20.00	16411	OTTER TAIL POWER CO	$ 665.07
16397	KOTACO	$ 845.80	16413	QUILL CORPORATION	$ 64.55
16398	LANGUAGE LINE SERVICES	$ 84.44	16418	SAFETY KLEEN CORP	$ 331.37
16400	LEXIPOL LLC	$ 2,463.27	16420	SANFORD HEALTH OCCUPATIONAL MEDICINE	$ 130.00
16401	MARQUART,ANDREW S	$ 819.00		SPIRITWOOD TOWNSHIP #51 - DD	$ 1,920.00
	MCGILVREY, MAUREEN	$ 127.30		STREETER CITY AUDITOR - DD	$ 103.75
	MCGILVREY, MAUREEN	$ 14.00	16425	SWANSTON EQUIPMENT CO	$ 2,000.00
16403	MDU	$ 86.54		TOWE, JEREMY W	$ 30.15
16407	NEWMAN SIGNS	$ 51.00	16430	VESTIS	$ 303.57
16408	NORTHERN PLAINS ELECTRIC COOPERATIVE	$ 158.00		WANZEK, JOHN	$ 112.56
16411	OTTER TAIL POWER CO	$ 10,816.94	16432	WOODWORTH FARMERS GRAIN CO	$ 3,005.13
	PERLEBERG, CIARA	$ 89.71		ZABKA, KEVIN	$ 243.88
	PERLEBERG,TYLER	$ 45.56		**Weed Control Fund**	
	PERLEBERG,TYLER	$ 46.23	16358	AGTERRA TECHNOLOGIES, INC.	$ 105.00
	PERLEBERG,TYLER	$ 102.51	16359	AT&T MOBILITY	$ 11.97
	PERLEBERG,TYLER	$ 80.40	16375	D & B PORTABLES LLC	$ 180.00
	PERLEBERG,TYLER	$ 65.66	16376	DAKOTA CENTRAL TELECOMM	$ 56.37
	PERLEBERG,TYLER	$ 134.00	16404	MENARDS - JAMESTOWN WEED	$ 30.94
	PERLEBERG,TYLER	$ 19.43	16414	R & B MOTORSPORTS	$ 98.46
	PERLEBERG,TYLER	$ 91.00	16423	STUTSMAN COUNTY AUDITOR	$ 7,000.00
16417	RM STOUDT INC	$ 215.65		**Veterans Service Fund**	
16419	SALAMANDER TECHNOLOGIES, LLC	$ 137.50	16369	CENTURYLINK	$ 16.17
16420	SANFORD HEALTH OCCUPATIONAL MEDICINE	$ 148.00	16372	CLUBHOUSE HOTEL & SUITES	$ 288.90
16421	SC CORRECTIONS	$ 1,547.75	16406	ND ASSOC OF CO VETERAN SERVICE OFFICERS	$ 120.00
	SCHAFFER,DIANNE	$ 60.00		**County Agent Fund**	
16422	STEIN'S INC	$ 1,377.99	16376	DAKOTA CENTRAL TELECOMM	$ 296.08
16424	SUMMIT FOOD SERVICE, LLC	$ 10,809.95	16399	LEAF	$ 142.65
16426	THOMSON REUTERS	$ 480.01	16416	RECYCLING CENTER OF NORTH DAKOTA, LLC	$ 17.00
16431	WESTERN DETENTION	$ 176.70		**Human Service Zone Human Service Fund Total**	$9,106.38
	ZIELINSKI,JACOB	$ 238.00		**Commissary Fund Total**	$ 267.53
	E 911 Phone System Fund			**Drug Program Fund Total**	$503.06
16376	DAKOTA CENTRAL TELECOMM	$ 219.12		**Document Preservation Fund**	
16389	INFORMATION TECHNOLOGY DEPARTMENT	$ 5,003.49	16379	ELECTION SYSTEMS & SOFTWARE	$ 7,900.00

	County Roads Fund			**County Sheriff Capital Fund**	
16361	BRAUN INTERTEC CORPORATION	$ 680.00	16402	MCGRUDER CONSTRUCTION	$ 20,000.00
16363	BUFFALO CITY DIESEL	$ 3,173.31		**County Hazardous Chemical Account Fund Total**	**$ 137.50**
16371	CLEVELAND CITY WATER & SEWER	$ 115.00		**Job Incentive Fund**	
16374	CREATIVE ENERGY	$ 2,431.44	16394	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$ 171,428.80

At 10:55 motion to adjourn the commission meeting was made by Bergquist, seconded by Taylor. Motion carried.

ATTEST:

Jessica Alonge
Auditor/COO

Mark T. Klose
Commission Chairman