Official Proceedings of the Stutsman County Commission – August 21st, 2012

At 8:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Denny Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Robin Iszler, Central Valley Health Department, presented her budget to the commission board. They are also looking at receiving funding from the City of Jamestown, $51,000.The 2013 budget projection for revenue is $998,951.00 and the total expenses are $998,951.00. The Central Valley Health Department is expecting a 17% cut in federal dollars for emergency preparedness. There is a projected 3% increase for Cost of Living. The Health Department is also looking at an increase for pension due to the projected 2% increase by NDPERS. There could be a meeting held with Logan County Auditor & Stutsman County Auditor to approve & discuss what would be agreeable for the budget. The budget request will be reviewed with the other requests.

Deb Kantrud, South Central Dakota Regional Council presented a grant application for FEMA Hazard Mitigation Plan. The Federal Emergency Management Agency's Local Mitigation Plan requirements specifically identify criteria that allow for multi-jurisdictional mitigation plans and that many issues are better resolved by evaluating hazards more comprehensively by coordinating at the county, regional, or watershed level. The grant is due August 29, 2012 and the plan will stay in effect until February 2015. They will need a letter of approval & commitment from Stutsman County. The grant is 75% federally funded, 15% County funded, and 10% is from the State of North Dakota. Marks made a motion, seconded by Schwartz to enter into the letter of commitment to confirm that the Stutsman County Commission approved to participate in the Stutsman County Multi-Jurisdictional Hazard Mitigation Plan and agreed to meet the matching fund requirements for the 2012 Hazard Mitigation Grant Program project of 15%. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Neys made a motion, seconded by Ova to approve the contract with South Central Dakota Regional Council on the Lower Level Restroom Remodel Grant. The initial payment is $1,540.00 & $3,140 will be the remaining balance. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Dustin Bakken, Interim Tax Director, received an application for a feedlot expansion in Section 35 of Rose Township from Ken and Tom Scott. Currently, Ken Scott operates an existing feedlot that has a permit to operate 1500 head. Tom and Ken Scott would like to expand the operation to 2500 head. The Scott's have been working with NRCS, and have been licensed since the 1970's. There are approximately .2 acres of wetlands that need to be mitigated. All landowners have been notified. There were no visitors at the equalization meeting. Marks made a motion, seconded by Neys to approve the feedlot expansion as presented. Motion Carried.

Dustin introduced Tyler Perleberg to the commission board. Tyler filled the appraiser position. He did not go to South Dakota for training and will do his training in May. Dustin updated the commission on the State Board of Equalization meeting. Forty out of 53 counties are in compliance with the agriculture land values & soils. Stutsman County is one of those counties that are in compliance. Stutsman County

was referenced numerous times on how they implemented the agricultural land values.

Steve Thompson, Interstate Engineering, presented information on project concept reports. Steve revised the hydrology reports and met with county representatives on the following project concept reports: on CER-4745(058), the Spiritwood North, had two alternatives. Alternative D was to widen the road for a 55 mile per hour design with a 14' clear zone for $568,499.25 or alternative E was to widen the road for a 40 mph design with a 7' clear zone for $491,020.00. The idea was discussed of making the whole road a 40 mph zone on County road 62 from I-94 to Old highway 10. The elevation will not change just the thickness of the road. There is a projected savings of $177,000.00 by using an alternate. Schwartz made a motion, seconded by Marks to approve alternate E for the Spiritwood North, CER-4745(058) as presented. Motion Carried.

There were two alternatives on projects CER-4717(086), CER-4717(087), CER-4717(088), CER-4717(089), and the one mile north of Gackle, CER-4717(090). Alternative D was a 55 mph design with a 14' clear zone & alternate E was a 40 mph design with a 7' clear zone. On the alternates they offered the design to remove all asphalt. Alternate D for CER-4717(086) is $1,036,000.00; CER-4717(087) is $724,000.00; CER-4717(088) is $676,000.00; CER-4717(089) is $561,000; and CER-4717(090) is $462,000.00. Alternative E for CER-4717(086) is $962,000.00; CER-4717(087) is $635,000.00; CER-4717(088) is $637,000.00; CER-4717(089) is $538,000.00; and CER-4717(090) is $442,000.00. Based on the original recommendation of the committee, a projected savings of $681,000 just in County money. Schwartz made a motion, seconded by Marks to approve alternate D as presented and to be completed in time for the November bid letting. Motion Carried.

The projects near Streeter: CER-4746(054) and CER-4746(055) had two alternatives. Alternative E was a 55 mile per hour design with a 14' clear zone and alternative F was a 40 mile per hour design with a 7' clear zone. Alternate E for CER-4745(054) is $402,218.85 and CER-4745(055) is $628,766.05; alternate F for CER-4745(054) is $352,817.85 and for CER-4745(055) is $446,408.05. Schwartz made a motion, seconded by Marks to oppose alternate F for both projects and to be completed in time for the February bid letting. Motion Carried.

Steve updated the board that the 2011 events came in lower than expected. The 2009 events came in slightly higher approximately $575,000.00 and the 2010 events Aspen Construction are doing for $300,000.00 under the estimate.

Scott Wegner, Bond Council, presented a resolution to redefine the properties within the Spiritwood Paving Special Assessment District, which was approved last July. The petition was signed by the Jamestown/Stutsman Development Corp. and Great River Energy. 100% would be financed against the maps presented. 60% would be against SEPA properties (when SEPA is finalized) and the remaining 40% would be assessed against the Great River Energy Plant. Schwartz made a motion, seconded by Ova to approve the Resolution for Special Assessment to the Spiritwood District as presented. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

Bruce Kimmel, Ehlers and Associates, has been suggested for the Fiscal Agent for Stutsman County. Mr. Kimmel is a Senior Financial Analyst/Vice President with Ehlers & Associates, they would be representing

the county to solicit the sale of the bonds, size bonds & do bond projections as well as provide debt service information to SEPA. Casey has made a recommendation to approve Bruce Kimmel as the official Fiscal Agent. Motion made by Neys, seconded by Schwartz to appoint Bruce Kimmel as the Fiscal Agent for Stutsman County. Compensation would go through the bond so there would not be a fee through Ehlers & Associates firm. Roll call vote: Neys, Klose, Ova, Marks, Schwartz voted aye.

A contract for Noel Johnson was presented to Stutsman County for Assessment Services and mileage reimbursement. The rate was previously approved for Mr. Johnson to perform the assessing services related to the Spiritwood Paving District. Motion made by Ova, seconded by Schwartz to approve contract for assessment services from Noel Johnson. Roll call vote: Klose, Ova, Marks, Schwartz, Neys voted aye.

Richland and Stutsman County contract for equipment has a total of $321,337.13 total $163,069.08 would be Stutsman County's share leaving $158,268.05 for Richland County. The original price was around $360,000.00 & could potentially go lower. Maintenance agreements still need to be worked out after installation has been completed. Installation should take place in December for both Richland & Stutsman. Warranty period for 1 year, next year there can be an adoption of agreement. Motion made by Schwartz, seconded by Ova to approve Contracts. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Early voting precinct established at the Stutsman County Courthouse starting October 22, 2012 through November 5, 2012 8 AM-5 PM Monday through Friday also Saturday October 27th 9 AM-2 PM and Saturday November 3rd 9AM-2PM. Motion made Neys seconded by Ova to approve early voting precinct at Stutsman County Courthouse. Motion Carried.

Question of any meetings needing to be moved due to the Labor Day Holiday, no need seen to move any meetings so they will be left as they are.

Assessment of Old Highway 10, Phase 1 of the south side of the site would block off some traffic. Looking at the viability of the road & possibly the need to overlay and fix some soft spots. Interstate Engineering had previously provided a cost estimate of repairs; they would like to also get an updated estimate from Ulteig Engineers to see if they could provide different alternatives to correcting the issues along the road. Motion made by Schwartz, seconded by Marks to hire Ulteig Engineering to do assessment on Old Highway 10. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Commission Schwartz brought up a question regarding a 2 mile section of 34th St. SE that connects Highway 20 to 87th Ave. SE (Cavendish Farms) and why it hasn't been raised to 105,500, since it is graded for that. It was decided that raising the load limit to 105,500 would give trucks alternate route to Cavendish Farms and avoid traveling through the City of Jamestown. Auditor/COO Bradley informed the board that he did speak with City Engineer Reed Schwartzkopf, and he indicated that the city did not see any issues with making this change. A motion was made by Schwartz, seconded by Marks to raise the limit to 105,500. Motion Carried.

Warren Tobin, Veteran Service Officer would like to attend conference September 24-26th asking

permission to close office so he and Rita can attend. Motion to approve the request was made by Ova, seconded by Marks. Motion Carried.

Warren Tobin, Wage and Benefit Committee member, updated the commission on their recommendations of a step increase, 2% Cost of living adjustment, NDPERS 2% increase which Stutsman County would cover, BCBS premium with a 16% increase & county would absorb the increase for the single plan enrollees and proportionately pass the increase along to family plan enrollees. Discussion of counseling services for employees with VBI Company for a 1 year trial. December 24th would like to add ½ day of paid holiday to make it a whole day. Commission takes all under advisement.

Updating and Highlighting budgets, VBI Counseling services will be left out, budgets are currently presented as follows: NDPERS 2% increase would be employer paid for $53,833.00, 2% step increase & also 2% COLA based on longevity & employees who qualify. 8% increase this year and 8% next year also for insurance premium. State's Attorney is requesting an additional Assistant State's Attorney position with a $72,000 impact. A $400,000 deficit in the Road Department will need to be addressed. Sheriff would like to pick up task force position in which 5 counties would contribute to cost. Increase in revenues with $450,000 in local government aid. Correctional Center's budget currently has a $30,000 deficit. This deficit includes an anticipated 2% COLA adjustment for inmate meals and an increased daily average of 89, 20 higher than 2011. This results in a cost increase of $41,000, with this added in the county is still roughly $101,000 less in foodservice expenditures than it was in 2011. Housing revenues have been corrected and are based on the current averages as well as contract prices. There has been a 10 mill levy dedicated so no changes have been made to balance the fund. Right now the City isn't paying for inmate costs they have accrued. There is a need to spread out the cost evenly and realistically. Finalize staffing plan including the hire of 4 new Sergeants is also needed. Stutsman County is looking at the Housing Posts becoming Sergeants to give more fill in capabilities & also adding in a Rec Post. Deputy Jail Administrator Jeannie Weber has officially resigned as of October 1, 2012 filing retirement. The request has been made to fill in-house by Tracey Trapp. Total wages increases for 2013 $365,418 without the cost of BCBS health insurance. $32,545 with the Step & ½ COLA increase, figuring that NDPERS would remain at full County contribution. Mill Levy exceeded for health insurance levy. Increased mill levy to the maximum of 2.04 still exceeding at $151,000.00, budget is looking at transferring out of the General Fund Subaccount. Social Security has an increase of about $113,000.00. Decrease in emergency human services & matching federal aid. Voiced concerns to Association of Counties on the burden put on Stutsman County with the unsustainable increases in retirement contributions. Next meeting they would identify which departments they would like to meet with. Budget meetings will be held Tuesday September 4th at 2:30pm to go through specific departments and their budgets.

Marks made a motion, seconded by Schwartz to approve the taxable meals and mid-month bills for payment. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

GENERAL
0060269 139.70 A & B BUSINESS INC; 0060272 217.30 BROWN & SAENGER; 0060279 1,602.00 CLIMATE CONTROL; 0060287 357.70 DAN'S SOOPER STOP; 0060288 11,410.28 ELECTION SYSTEMS & SOFTWARE; 0060295 4.83 HEBRON BRICK SUPPLY CO; 0060298 56.70 INFORMATION TECHNOLOGY DEPT; 0060300 2,916.40 JAMESTOWN COMMUNICATIONS INC; 0060302 777.09 JAMESTOWN I-94 CLARK; 0060303

108.00 JAMESTOWN REGIONAL MEDICAL CENTER; 0060304 562.80 JOBS HQ; 0060306 36.75 LINDSAY SOFT WATER; 0060308 5.04 MAC'S, INC; 0060310 77.34 MDU; 0060317 1,500.00 NEOFUNDS BY NEOPOST; 0060318 4,277.64 NORTHERN SAFETY TECHNOLOGY, INC; 0060320 56.00 ONE HOUR MARTINIZING; 0060321 3,588.71 OTTER TAIL POWER CO; 0060326 100.54 QUILL CORPORATION; 0060329 40.50 RENAISSANCE RECYCLING; 0060331 8,084.64 RM STOUDT, INC; 0060332 1,042.50 SANDNESS LAW OFFICE; 0060334 50.00 SOUTHEAST CRIME CONFERENCE; 0060340 29.04 VALLEY CITY TIMES RECORD; 0060342 10.00 VERIZON WIRELESS; 0060346 85.00 WINDSHIELD DOCTOR; 0060347 33.30 ZACHRISON/CORY

911 EMERGENCY PHONE SYSTEM

0060278 1,111.41 CENTURYLINK; 0060283 489.00 DAKOTA CENTRAL TELECOMMUNICATIONS; 0060284 148.56 DAKOTA CENTRAL TELECOMMUNICATIONS JMTN; 0060315 5,228.59 ND ASSOCIATION OF COUNTIES; 0060337 24.77 TDS METROCOM; 0060344 206.46 VOLK/TODD

ROAD FUNDS

0060271 15,175.05 BORDER STATES PAVING INC; 0060273 712.41 BUSKNESS/JOHN O; 0060274 196.31 BUTLER MACHINERY CO; 0060275 18.92 CARQUEST AUTO PARTS; 0060277 66.00 CENTRAL BUSINESS SYSTEMS, INC; 0060284 163.81 DAKOTA CENTRAL TELECOMMUNICATIONS JMTN; 0060285 7.00 DAKOTA VALLEY ELECTRIC;0060289 3,405.60 FARMERS UNION OIL CO-CENEX;0060290 302.83 FASTENAL CO; 0060293 58.28 GRUENSTEIN/LARRY;0060305 703.80 JOBS HQ;0060308 29.98 MAC'S, INC;0060310 68.68 MDU;0060311 15.15 MEDINA CITY AUDITOR;0060313 142.37 NAPA AUTO PARTS;0060314 120.00 NATIONAL ASSOC OF COUNTY ENGINEERS;0060319 210.82 NORTHWEST TIRE, INC;0060321 518.85 OTTER TAIL POWER CO;0060323 147.12 PRAXAIR DISTRIBUTION, INC;0060324 190.41 QUALITY SERVICE & REPAIR; 0060325 1,409.99 QUILL CORP; 0060335 4,579.22 STRATA CORP AGGREGATE DIVISION; 0060337 9.68 TDS METROCOM; 0060339 3,282.70 TRUE NORTH STEEL; 0060343 2,706.32 VINING OIL CO

SOCIAL SERVICES FUND TOTAL 604.01

COUNTY PARK

0060278 124.72 CENTURYLINK

COUNTY CORRECTIONAL CENTER

0060272 110.98 BROWN & SAENGER; 0060278 456.84 CENTURYLINK; 0060321 6,389.27 OTTER TAIL POWER CO; 0060322 8,629.92 PRACHAR/DAVID T.; 0060337 93.66 TDS METROCOM

WEED CONTROL

0060275 57.61 CARQUEST AUTO PARTS; 0060282 13,488.00 CROP PRODUCTION SERVICES; 0060286 133.65 DAN POLAND MACHINE INC; 0060291 566.94 GCR TIRE CENTERS; 0060296 6.99 HOME OF ECONOMY;0060297 75.97 INFINITY BUILDING SERVICES; 0060299 115.50 INGSTAD FAMILY MEDIA; 0060309 224.62 MAC'S, INC; 0060312 23.45 NAPA AUTO PARTS; 0060321 106.42 OTTER TAIL POWER CO; 0060327 281.72 R & B MOTORSPORTS; 0060330 81.45 RENTAL STORE/THE; 0060336 136.95 STUTSMAN COUNTY RURAL WATER;0060337 27 TDS METROCOM;0060341 94.96 VERIZON WIRELESS;0060343 3,151.90 VINING OIL CO;0060345 528.06 WALMART

VETERANS SERVICE

0060337 7.42 TDS METROCOM

COUNTY AGENT

0060283 112.08 DAKOTA CENTRAL TELECOMMUNICATIONS; 0060338 8.68 TDS METROCOM

TAX REFUND

0060292 2,000.00 GREEN TREE SERVICING LLC

COURTHOUSE BUILDING

0060301 1,595.49 JAMESTOWN ELECTRIC
DATA PROCESSING
0060270 1,512.00 ACOM SOLUTIONS;0060276 1,052.34 CDW GOVERNMENT;0060281 695.00 CPS TECHNOLOGY SOLUTIONS;0060294 66.60 HEANEY/CHRISTOPHER;0060298 473.20 INFORMATION TECHNOLOGY DEPT;0060328 3,000.00 REAL VISION SOFTWARE;0060333 48.69 SMAAGE/JOSH; 0060337 5.67 TDS METROCOM
FEMA FUNDS
0060280 9,672.16 CONKLIN TOWNSHIP #8; 0060307 58,668.70 LOWERY TOWNSHIP #31; 0060316 16,048.47 ND DEPT OF EMERGENCY SERVICES

At 9:44 AM, a motion to adjourn was made by Ova, seconded by Neys. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman