Official Proceedings of the Stutsman County Commission – September 1st, 2015

At 3:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, and Mark T. Klose answered the roll call. Craig Neys will be arriving late.

Ova made a motion, seconded by Marks to approve the minutes of the August 2015 meetings. Motion carried.

Casey Bradley, Auditor/COO, informed the commissioners of the breakdown and history of the capital budgets of where the detailed information moved from the line items to capital funds. The funds affected were County Correctional Center Construction Fund, Information Technology Capital Fund, Road and Bridge Building Fund, and County Sheriff Capital Fund.

Jamestown Regional Airport is requesting an additional capital expenditure request for the 2016 budget. Jim Boyd, Chairman of the Jamestown Regional Airport Authority, Jeff Wilhelm, Vice Chairman, Finance Committee, Mayor Katie Andersen, Finance Committee, and Sam Seafeldt, Airport Manager presented information to the commissioners. Commissioner Craig Neys arrived at 3:05 p.m. Jim Boyd presented the strategic plan for 2015-2019 and what is driving the capital expenditures. Boyd stated the Airport Authority Board has three general areas for strategic projects: Commercial Air Service, General Aviation, and Economic Development Growth. Boyd informed the commission the airline boarding's have increased over the last several years. In 2012, the airport had 3,861 boardings and this year to date the boardings is at 5,496. It is projected to have over 8,000 airline boardings in 2015. The airport has built eight new hangers; five of the hangers are currently leased. The airport has added two aircraft for pilot training, a certified Flight Instructor as well as an aircraft mechanic. The Jamestown Regional Airport has draft plans of adding Aviation I and Aviation II classes to the Jamestown High School curriculum. The new airport terminal was built in 2011 which cost $325,000 and eight new general aviation hangars were built in 2015 which cost $633,000. Both projects used flex pace buy down incentive. The Jamestown Regional Airport Authority is driven by long range strategic planning. The Jamestown Regional Airport Authority (JRAA) is requesting further financial assistance from Stutsman County for an additional $65,000 which is the airport's share of the $1,300,000 Wetlands mitigation projects planned in 2016. The wetlands mitigation project was originally going to be done in two stages: the engineering in 2016 and the construction in 2017. The Federal Aviation Administration (FAA) funding sources has changed a little bit and they requested to have the whole project completed in 2016 which meant the airport would need to come up with their five percent or $65,000. The wetlands are a hazard due to the flyover from the birds. The Airport Authority did eliminate one wetland already and now will be focusing on the northeast side. The airport is looking for approximately 30-35 acres for the wetland mitigation project. Sam Seafeldt informed the commissioners on future projects and their funding sources for the airport. The future projects, estimated total cost, JRAA portion, fund sources are as follows: crack sealing in 2017, $150,000, $7,500, general fund; in 2018 plow truck, $400,000, $20,000, general fund and terminal apron rehab design, $100,000, $5,000, general fund; in 2019 terminal apron rehab constructions, $1,000,000, $50,000, county request and runway 4-22 rehab design, $200,000, $10,000, general fund; in 2020 runway 4-22 rehab construction $3,000,000, $150,000, county request; industrial area development, $566,290, $566,290, county, city, JSDC, or delay; and crack sealing, $150,000, $7,500, general fund. The Airport Authority Board currently receives four mills from the City of Jamestown and .77 mills from the county. It is the consensus of the commissioners for Auditor Bradley to put together a proposal to help pay for the airport request.

Fritz Fremgen, State's Attorney, presented his monthly report. Fremgen informed the commissioners that felonies have increased. In 1995, 34 felonies were filed and two lawyers were in the office. Currently, the State's Attorney's Office has filed 168 felonies year to date. Fritz anticipates filing six times the felonies with one and one half times the lawyers. Fremgen stated the North Dakota Supreme Court (NDSCT) appeals have increased. In the past 20 years, Fritz stated he has been to the NDSCT 29 times and is looking at seven appearances in 18 months. State's Attorney Fremgen stated more potent drugs are more common. The Terminations of parental rights (TPR) cases are up. These cases involve taking the child away from the family forever. The detaining of juveniles has increased as well. Several of the juveniles have either addiction and or mental health problems. Mental health cases fluctuate from year to year. Home invasions and fatal crash cases were rare. Currently, the State's Attorney's office has three fatal crash cases at once. Fremgen informed the commission multi-media are more common and more time

consuming than its predecessors. It is a lot faster for State's Attorney Fremgen to look through the transcripts than to listen to every minute of the video or audio tapes. Fremgen provided a document which shows the felonies, misdemeanors, and mental health cases filed in Stutsman County. This information came from District Court's Odyssey System which may not be just Stutsman County. Auditor Bradley presented information based on the monthly reports from the State's Attorney's Office. State's Attorney Fremgen is requesting for one additional lawyer for his office. Bradley, Auditor/COO, received an update from Sheriff Kaiser and Police Chief Edinger regarding legislation decriminalizing some of the paraphernalia laws which may help out the State's Attorney's Office. Fremgen expressed concern about the growing number of serious cases. The commission is still finalizing the budgets and will take his request into consideration.

Nellie Degen presented an update for the Fraternal Order of Police (FOP). Degen stated she performed a survey with other counties with a similar population size as Stutsman County. Nellie shared the results from the survey as well as a letter from the Bowman County Sheriff. Degen performed a random poll with Stutsman County law enforcement and correctional staff regarding participating in NDPERS Law Enforcement retirement. Schwartz recommended tabling this request in order to gather more information.

Connie Ova, JSDC, requested to convey lot 8, block 1 of I-94 Park to the City of Jamestown. Marks made a motion, seconded by Ova to approve the request as presented. Motion Carried.

Tyler Perleberg, Tax Director, presented his monthly report. Perleberg was at the State Equalization meeting on August 11, 2015. Robert Heinle presented his information to the board of State Equalization. The State Equalization Board was at Heinle's residence last week and the county is waiting to hear the outcome of the visit. Stutsman County is in compliance and there will be no changes. Tyler received a list of classes for the assessor training certification. Tax Director Perleberg sent out surveys to the local assessors to see how many of them will continue assessing properties so they can start planning. Perleberg mentioned a Planning and Zoning meeting is scheduled for tomorrow. The planning and zoning committee is looking at rezoning a piece of property for a wind farm. The company wanted to start on the project by the end of September. It is the consensus of the commission to move the regular meeting to Thursday, September 17, 2015.

Mickey Nenow, County Highway Superintendent presented his monthly report. The graveling is going good and the Road Department is putting in culverts for townships. The Montpelier and Woodworth shops have been built and the wiring in the Montpelier shop should be completed soon as well as the wiring in the Woodworth shop will be started soon. The water and sewer will also need to be completed. The Road Department started working on the road north of Gackle. They are patching the seven miles. The road through Spiritwood has been paved and will start chip sealing. The Road north of Woodworth will be started on after the Gackle road has been completed. The chip sealing will be completed next year.

Auditor Bradley requested approval of a joint powers agreement for the termination of the South Central Regional County Truck Regulatory Board. The equipment will be divided by the four counties. It was suggested to have the Sheriff handle the inventory. Schwartz made a motion, seconded by Marks to approve the agreement as presented and appoint Sheriff Kaiser to distribute the property as presented. Motion Carried.

At 4:45 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – September 1st, 2015

At 4:55 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, David Schwartz, Robert Woodward, Dale Marks, Craig Neys, Jason Houge and Mark T. Klose answered the roll call. Robert Woodward is absent.

Marks made a motion, seconded by Houge to approve the minutes of the August meeting. Motion Carried.

Commissioner Klose questioned a bill regarding a lawnmower. Schwartz made a motion, seconded by Ova to approve the monthly bills. Roll call vote: Ova, Marks, Schwartz, Neys, Klose, and Houge voted aye.

	County Park Fund				
70766	ACTION DIGITAL	$74.50	70804	INFINITY BUILDING SERVICES	$86.70
70768	AG SPRAY EQUIPMENT	$275.87	70809	JAMESTOWN ELECTRIC	$546.00
70769	AMERIPRIDE SERVICES	$267.86	70812	JDR INDUSTRIES INC	$355.45
70772	AT&T MOBILITY	$45.34	70815	JOHN DEERE FINANCIAL-PARK	$54.53
70775	BORDER STATES PAVING INC	$11,948.00	70817	LINCOLN-OAKES NURSERIES	$295.15
70785	CENTRAL SALES	$3,198.92	70818	MAC'S INC	$81.20
70786	CENTURYLINK	$126.31	70820	MARKS, NIK	$700.00
70787	COLE PAPERS INC	$688.83	70828	NAPA AUTO PARTS-PARK	$79.84
70790	CREATIVE ENERGY	$2,527.93	70834	NORTHERN PLAINS ELECTRIC	$394.55
70792	DAKOTA RENTAL CENTER LLC	$260.92	70856	STUTSMAN RURAL WATER DISTRICT	$705.85
70797	FARMERS UNION OIL CO-CENEX	$5.00	70878	WILHELM CHEVROLET BUICK GMC	$42.15
70802	HOBBY TIRE	$30.00			

Ova made a motion, seconded by Marks to approve the transfer of cabin permit 25 West Side from Gary and Douglas Beckman to Bryan Stromberg contingent upon the paperwork being completed. Motion Carried.

The commissioners reviewed the Capital Improvement Plan and the 2016 Proposed Budget for the Park Board. The Park Board has a balanced budget. Auditor Bradley informed the commissioners that $110,826 was put in the budget for capital purchases. The capital budget is significantly higher than that and will need to prioritize what needs to be done. The Park Board has approximately $182,000 in property tax for a fund balance; which the board doesn't have a fund balance. In order to stay within the three percent cap the board established; $110,826 kept us under the board cap. The following is a list of projects scheduled for 2016: a lawnmower purchase, Pelican Point expansion, Pelican Point shower restrooms and vault toilets, dredging of the channel, and paving the parking lot. Depending upon the expense and receiving grants, some of the projects could be pushed into future years. The road for Pelican Point will hopefully start this fall. Sandy Eckelberg, Account/Property Coordinator is in the process of writing a grant for the Pelican Point expansion project and is hoping to get it submitted before she leaves Stutsman County. The revenues for camping have increased; Lakeside Marina is having a normal year and Pelican Point is doing well above what it has done in the past. Houge made a motion, seconded by Ova to approve the Capital Improvement Plan and the 2016 Proposed Budget for the Park Board as presented. Motion Carried.

Dennis Lorenz, County Park Superintendent, presented his monthly report. Lakeside Campground experienced some electrical issues; it came back as low voltage. Prentice Kollman, Jamestown Electric, thought the loop needs to be split. The north end has a longer loop than the south end of the campground. Kollman estimated to would cost approximately $2500 to fix the electrical issue and make a third loop. The consensus of the commissioners is to get a few more quotes and bring them to the next commissioner meeting.

Dennis Lorenz visited with Mickey Nenow, Highway Superintendent, about dredging the shoreline. Nenow didn't think their excavators could do that and thought possibly getting a drag line to dredge the shoreline. Lorenz stated Garrison Diversion used to own a drag line and he would contact them to see if they still have it. Mudmen Dredging, Inc. wants $10,000 for a mobilization fee. Lorenz stated the county may need to get a 404 permit in order to dredge the shoreline. Dennis stated he will double check on this and also contact the Bureau of Reclamation. It was suggested to apply for the Outdoor Heritage Fund grant. The deadline for the grant is October 1st, 2015.

Lorenz mentioned he spoke with the Township Supervisor, Jerry, regarding the township road. Jerry stated he would need a letter from the county sent to the township board. Auditor Bradley sent a letter. Commissioner Neys stated the meeting with the Township Supervisors is tomorrow night at 7:00 p.m. at Pelican Point.

The commissioners recognized Sandy Eckelberg and all of the hard work she has done for the county.

At 5:20 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Houge, seconded by Schwartz. Motion Carried.

At 5:20 p.m., the Stutsman County Commission Meeting reconvened.

Schwartz made a motion, seconded by Marks to approve the monthly bills for payment. Roll call vote: Marks, Schwartz, Neys, Klose and Ova voted aye.

	General Revenue Fund			**General Revenue Fund Cont'd**	
70765	A & B BUSINESS INC	$188.33		VOGEL,JASON	$51.75
70770	ARCTIC ZONE REFRIGERATION	$144.50	70875	WALMART COMMUNITY BRC SCCC	$34.72
70773	BALCO UNIFORM CO INC	$548.08	70876	WALMART COMMUNITY BRC_137	$14.91
	BERGQUIST,JERRY	$80.50	70877	WEX BANK	$848.00
70774	BOB'S PLUMBING & HEATING INC	$148.17	70878	WILHELM CHEVROLET BUICK GMC	$55.34
	BOND,JOSHUA	$342.13	70879	WILLIAMS-LISKO FUNERAL CHAPEL LTD	$175.00
70776	BROWN & SAENGER	$505.90		**E911 Phone System Fund**	
70779	CABLE SERVICES	$47.31	70858	TDS METROCOM	$9.91
70781	CARQUEST AUTO GA	$16.99		**County Roads Fund**	
70782	CBM FOOD SERVICE	$11,175.79	70775	BORDER STATES PAVING INC	$200.43
70783	CDW GOVERNMENT INC	$2,660.57	70777	BUFFALO CITY DIESEL	$1,145.75
70784	CENEX FLEETCARD	$2,744.82	70778	BUTLER MACHINERY CO	$498.86
70786	CENTURYLINK	$575.32	70790	CREATIVE ENERGY	$1,833.42
70787	COLE PAPERS INC	$333.75	70797	FARMERS UNION OIL CO-CENEX	$2,129.40
70788	COMFORT INN BISMARCK	$444.00	70798	FASTENAL CO	$141.30
70789	COMMUNITY CORRECTION PROGRAM	$150.00	70801	HANSON TIRE SERVICE	$647.00
70791	DACOTAH PAPER CO	$1,992.00	70803	HOME OF ECONOMY	$16.58
70793	DAN POLAND MACHINE INC	$1,200.00	70806	INLAND TRUCK PARTS CO	$547.26
	DAVIS,BRIAN	$20.57	70808	JAMESTOWN CITY AUDITOR	$13.45
70794	DOWNTOWN DENTAL	$96.00	70809	JAMESTOWN ELECTRIC	$5,540.04
70796	EXPRESSWAY SUITES FARGO	$597.60	70818	MAC'S INC	$27.69
70799	GRAYBAR	$295.27	70819	MARG'S HANDY WORK	$70.00
70801	HANSON TIRE SERVICE	$17.00	70824	MDU	$98.98
70803	HOME OF ECONOMY	$26.88	70826	NAPA AUTO PARTS	$333.65
70804	INFINITY BUILDING SERVICES	$22.00	70834	NORTHERN PLAINS ELECTRIC	$36.00
70807	JAMESTOWN AMBULANCE	$1,335.00	70835	OTTER TAIL POWER CO	$24.13
70808	JAMESTOWN CITY AUDITOR	$3,179.99	70840	PRODUCTIVITY PLUS ACCOUNT	$458.22
70810	JAMESTOWN REGIONAL MEDICAL CENTER	$829.93	70841	QUALITY SERVICE & REPAIR	$87.66
70813	JETSTREAM CAR WASH	$651.24	70846	S&R TRUCK PLAZA	$109.99
	KAISER,CHAD	$52.50	70861	TITAN MACHINERY - BISMARCK	$238.00
70818	MAC'S INC	$201.20	70865	VINING OIL CO	$13,783.20
70821	MARQUART,ANDREW S	$2,526.84	70869	VISA RD 1766	$5.75
70822	MASTEL'S HEATING & A/C, INC	$2,380.20	70874	WALMART COMMUNITY BRC RD	$94.06
70823	MATTHEW BENDER & CO. INC	$66.43	70880	WOODWORTH FARMERS GRAIN CO	$1,740.00
70824	MDU	$680.71		**Social Services Fund Total**	$44,503.14
70825	MEDINA AMBULANCE SERVICE	$791.00		**Emergency**	
70827	NAPA AUTO PARTS-LEC	$114.00	70831	ND DEPT OF TRANSPORTATION	$70.69
70829	ND APCO ASSOCIATION	$450.00		**Weed Department Fund**	
70830	ND DEPT OF HUMAN SERVICES	$920.12		DEUTSCHER,DAVID	$37.95
70833	NETWORK CENTER COMMUNICATIONS	$195.00		LEES,KIM	$14.38
70834	NORTHERN PLAINS ELECTRIC	$103.00		**Veterans Service Fund**	
	PERLEBERG,TYLER	$199.65	70786	CENTURYLINK	$5.13
70836	PETERSON,JULIE	$46.00	70858	TDS METROCOM	$9.15
70837	PHARMCHEM INC	$1,116.00		**County Agent Fund**	
70838	POST BOARD	$180.00	70780	CANDLEWOOD SUITES FARGO	$73.87
70839	PROBUILD	$104.15	70868	VISA EXT 3424	$698.07
70842	QUILL CORPORATION	$422.69		**Commissary Fund**	
70844	RITTENBACH (SPRENGER),DOROTHY	$904.39	70811	JAMESTOWN SUN	$167.00
70845	RM STOUDT INC	$2,540.65	70860	THOMSON REUTERS	$58.50
70847	SANFORD NORTH	$1,000.00	70870	VISA SCCC 1949	$395.80
70848	SCHERBENSKE INC.	$43.20		**Drug Program Fund Total**	$12.84
70850	SCHUBERT'S CARPET ONE	$106.87		**Courthouse Building Fund**	
70851	SIMPLEXGRINNELL	$730.41	70799	GRAYBAR	$4,938.34
	SMAAGE,JOSH	$80.50	70809	JAMESTOWN ELECTRIC	$1,913.03
70855	STUTSMAN COUNTY AUDITOR	$100.00	70839	PROBUILD	$619.90
70857	SUNSET LAW ENFORCEMENT	$1,120.80		**County Hazardous Chemical Account**	
70858	TDS METROCOM	$268.41	70767	ADDEM, INC.	$667.30
70859	THE ATTIC SPORTSMAN'S LOFT	$671.00	70771	ARISTA TEK, INC	$2,500.00
	THOM,MATTHEW	$35.00	70873	WALMART COMMUNITY BRC EMS	$79.66
70860	THOMSON REUTERS	$534.99		**FEMA**	
70862	TRUE VALUE (CORRECTIONS)	$5.67		GRIFFIN TOWNSHIP #23	$25,369.45
	VEIL,JAMISON	$47.73	70800	GUTHMILLER EARTHMOVING INC	$746.66
70864	VERIZON WIRELESS	$967.58		STIRTON TOWNSHIP #53	$20,937.18
70866	VISA AUD 1683	$1,213.69	70853	STUTSMAN CO ROAD DEPT	$33,177.54

70867	VISA EMS 1790	$458.75		VALLEY SPRINGS TOWNSHIP #57	$18,472.30
70870	VISA SCCC 1949	$1,517.53		**WAGES**	
70871	VISA SO 1840	$944.16		Tuesday, August 25, 2015	$603,662.66

At 5:21 p.m., a motion to adjourn was made by Marks, seconded by Ova. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman