Official Proceedings of the Stutsman County Commission – September 3rd, 2013

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Neys made a motion, seconded by Schwartz to approve the minutes of the August 2013 meetings. Motion carried.

Warren Tobin, Veteran Service Officer requested to close the Veteran Service Office September 23-25 to allow Rita Morris and himself to attend a statewide training conference in Fargo, North Dakota. Ova made a motion, seconded by Marks to approve the request as presented. Motion Carried.

Kate Naumann, Assistant State's Attorney, presented the monthly report for the State's Attorney's Office. Naumann reported nothing new has been added to the report and the State's Attorney's Office is caught up.

Mickey Nenow, County Highway Superintendent, requested approval of a utility permit for a water line for the City of Jamestown. Schwartz made a motion, seconded by Neys to approve the permit for a water line for the City of Jamestown. Motion Carried.

Nenow updated the board on BEK Communications permit. Currently, the county is not recommending any permits in the Spiritwood area. Mickey suggested to BEK Communications to re-route some of their communication lines. BEK Communications will be redoing their permit.

Mickey presented his monthly report to the commissioners. The emergency grade raise projects south of Cleveland and Spiritwood are finished. The two projects near Streeter will be completed in approximately two weeks. There will be additional quantity of material used. The county will decide on the project north of Cleveland. The county is fine-tuning the bid specifications for the GRE road and will possibly have a bid opening in November. Commissioner Neys informed Nenow about some potholes at Pipestem. Commissioner Ova told Mickey about broken up pavement near Streeter.

George Quigley requested to re-gravel the road two miles east of Spiritwood. Quigley inquired if the county would contract with the township to do snow removal on the two mile stretch of road east of Spiritwood. It is the consensus of the board to have Quigley work with Nenow on these items.

A bid opening was held for project CER-4707(057) Site 47-1 which is north of Medina. The bids are as follows: Guthmiller Earthmoving $272,188 and Lakeview Excavating $385,185. This is an emergency grade raise plus the county is raising the road a little higher. It will be paved next year with the overlay project. Schwartz made a motion, seconded by Marks to award the bid to Guthmiller Earthmoving. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Jerry Bergquist, Emergency Manager/9-1-1 Coordinator, updated the board on Barnes County 911 status. Barnes County ran into connectivity issues and Information Technology Department is rebuilding the connections. Barnes County was supposed to be integrated with our 911 system by August 14th, 2013. A new date has not been set to have Barnes County fully integrated with our 911 system.

Bergquist received an estimate from Hillerud Construction to enhance the roof on the Radio Tower Building. The building has been damaged twice since 2001. Hillerud Construction suggested placing a secondary roof over the building. Strut planking would lay right on top of the current roof and would cost approximately $2700 for materials and labor. It was suggested to put a wire mesh/screen on the ends of the strut planking to keep the birds from building a nest.

Jerry requested consideration to adjust flood stages for the Pipestem Creek gage near Pingree, North Dakota. It does not take too much precipitation to have a flood warning with the Pingree gage. The flood stage adjustments are as follows: Action Stage adjustment from eight feet to ten feet; Minor State adjustment from nine feet to eleven feet; Moderate Stage adjustment from 11 feet to 13 feet; and Major State adjustment from 13 feet to 15 feet. Bergquist met with

Mickey Nenow and Gerry Brickner regarding the flood of 2009. Nenow and Brickner suggested increasing the flood stage by two feet. There was no damage reported to the bridge, county and township roads. Bob Martin, Corp of Engineers, did not have any issues with the request. If the flood stages were adjusted it would not create a false alarm to the public. This process may take three to five months before it is completed. There will be a public meeting where landowners can voice their opinion. Ova made a motion, seconded by Marks to approve sending a letter to the National Weather Service requesting a two foot increase as presented. Motion Carried.

Bergquist requested permission to advertise to hire for an open dispatch position. Schwartz made a motion, seconded by Neys to approve the request. Motion Carried.

Jerry received a supplemental emergency management performance grant requesting to purchase a large format function plotter/printer; external microphones/earbuds; photocopier/printer; MDT; Voice conference system; projector; and portable radio batteries. The grant is a 50% / 50% match. The total of the items funded is $62,275.00 with the county share being $31,137.50. Marks made a motion, seconded by Ova to accept a supplemental Fiscal Year 2012 Emergency Management Performance Grant Funds as presented. Motion Carried.

Schwartz made a motion, seconded by Marks to approve a Joint Operations agreement between Stutsman County and the City of Jamestown to run the Communications Center. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Tracey Trapp, Jail Administrator, requested approval of an agreement between Stutsman County and Jamestown Community Correction Program. This is a community service program and is an alternative to a jail sentence and will cost $1.00 per hour. It is a pay for use program whereas before the county was paying $10,000 per year whether the program was used or not. The LEC Governing Authority Board did approve the agreement. Schwartz made a motion, seconded by Neys to approve the agreement as presented. Motion Carried.

Casey Bradley, Auditor/COO, updated the commissioners on the 2014 budget. Bradley, Auditor/COO, informed the commissioners he removed the motor grader, took out the request for an extra attorney, left in the request for an intern and a scan clerk in the budget, and left the Sheriff's Department as is. The county is at a zero mill increase. The county will transfer the excess money into a sub account to repay the computer software charges that will buy us down about two years on our payback schedule. Bradley, Auditor/COO, provided projections on home values. It is the consensus of the board to leave the budget as is for the public hearing. A public hearing will be held on October 1st, 2013.

At 4:55 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – September 3rd, 2013

At 4:59 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. Denny Ova, Dale Marks, David Schwartz, Jason House, Craig Neys, and Mark T. Klose answered the roll call. Robert Woodward was absent.

Houge made a motion, seconded by Schwartz to approve the minutes of the August 2013 meetings. Motion Carried.

Commissioner Houge stated the company who performed the dust control came in under budget and turned out well. It is in the park budget for next year. Schwartz made a motion, seconded by Houge to approve the monthly bills. Roll call vote: Schwartz, Neys, Klose, Houge, Ova, Marks voted aye.

	COUNTY PARK FUND				
63941	AT&T MOBILITY	$90.42	63989	JAMESTOWN IMPLEMENT	$77.31
63943	BOB'S PLUMBING & HEATING INC	$187.23	63994	KREBSBACH BACKHOE SERVICE	$1,074.00
63953	CENTURYLINK	$52.93	63999	MAC'S INC	$141.35
63963	DAKOTA RENTAL CENTER LLC	$80.69	64006	NAPA AUTO PARTS	$271.93
63964	DAN POLAND MACHINE INC	$554.58	64007	NARDINI FIRE EQUIPMENT OF ND	$151.00
63975	GLACIER DUST CONTROL	$4,340.03	64018	O'REILLY AUTOMOTIVE INC	$123.49
63981	HOBBY TIRE	$60.00	64039	STUTSMAN RURAL WATER DISTRICT	$698.00
63985	INFINITY BUILDING SERVICES	$358.13	64043	TRUE VALUE HARDWARE	$193.38

The cabin owners are requesting to purchase playground equipment for Lakeside Marina Campground. It would cost approximately $19,500 and would make it ADA compliant. The county can use it as part of a cost share with the Bureau of Reclamation. Sandy Eckelberg, Account/Property Coordinator, wrote a grant to Garrison Diversion for 25 percent for the playground equipment. Houge made a motion, seconded by Ova to approve a request to purchase playground equipment for Lakeside Marina Campground in the amount of $19,500. Roll call vote: Neys, Klose, Houge, Ova, Marks, Schwartz voted aye.

Dennis Lorenz, Park Superintendent, presented his monthly report. Lorenz updated the commissioners on the Wilhelm cabin. The roof is not completely done; the rural water has not been hooked up yet, but the fees have been paid; Kresbach Construction has been lined up to dig in the rural water lines. The cabin owners are not following the agreement with the State's Attorney's Office. Fritz Fremgen, State's Attorney, is content with going another month since they are making some progress. It is the consensus to reevaluate next month.

A letter was received from Natalie Telken giving a 60 day notice of terminating the concessionaire contract at the end of the 2013 camping season. It is the consensus of the board to possibly start earlier with the concessionaire bidding process. In the past, the bid process would start in March. The commissioners feel it might be better to start the bidding process in October. The language may be too general in the contract. It is the consensus of the board to look at adding more detail to the concessionaire contract.

The 2014 cabin rates were projected to increase by 20 percent. The Bureau of Reclamation decided to freeze the cabin rates for 2014 so there will be no increase and they will perform a market study.

Dennis Lorenz reported there were no complaints received regarding the Ypsilanti Park.

At 5:30 p.m., a motion to adjourn the Stutsman County Park Board meeting was made by Neys, seconded by Houge. Motion Carried.

At 5:30 p.m., the Stutsman County Commission Meeting reconvened.

Marks made a motion, seconded by Ova to approve the monthly bills for payment. Roll call vote: Klose, Ova, Marks, Schwartz, Neys voted aye.

	GENERAL REVENUE FUND			**COUNTY ROADS FUND CONT'D**	
63946	BROWN & SAENGER	$158.09	64053	WALLWORK INC,W W	$20.60
63953	CENTURYLINK	$798.75	64054	WALMART COMMUNITY BRC_2896	$129.95
63955	CHS CREDIT CARD DEPT	$2,071.66		**SOCIAL SERVICES FUND TOTAL**	$40306.15
63961	CUMMINS NPOWER LLC	$200.00		**EMERGENCY**	
63967	ELECTION SYSTEMS & SOFTWARE	$2,279.90	63983	HOLLY BECK SURVEYING ENGINEERING INC	$3,023.79
63974	GAND	$100.00	64010	ND DEPT OF TRANSPORTATION	$384,223.45
63976	GUN & REEL SPORTS INC	$180.00		**COUNTY CORRECTIONAL CENTER**	
63978	HAUT FUNERAL HOME	$375.00	63942	BEHAVORIAL INTERVENTIONS	$3,643.98
63980	HESS,KEITH	$56.00	63943	BOB'S PLUMBING & HEATING INC	$195.46
63982	HOCKING,ELISE	$566.95	63946	BROWN & SAENGER	$13.56
63987	JAMESTOWN AMBULANCE	$1,250.00	63950	CBM FOOD SERVICE	$14,865.05
63990	JAMESTOWN REGIONAL MEDICAL CENTER	$108.00	63952	CENTRAL BUSINESS SYSTEMS INC	$156.00
63993	JETSTREAM CAR WASH	$143.97	63953	CENTURYLINK	$118.96
63995	LARKIN,DENNIS	$138.00	63954	CHIEF LAW ENFORCEMENT SUPPLY	$311.07
63997	LEXISNEXIS MATTHEW BENDER	$366.65	63956	COLE PAPERS INC	$392.10
63998	LUCION	$1,102.25	63961	CUMMINS NPOWER LLC	$388.00
64001	MAYER,JEROME P	$56.00	63962	DACOTAH PAPER CO	$417.76
64003	MEDINA AMBULANCE SERVICE	$790.00	63968	ESSENTIA HEALTH	$500.00
64005	MUNICIPAL GOVERNMENT ACADEMY	$60.00	63969	ESSENTIA HEALTH ST PAUL	$133.50
64011	ND EMERGENCY MANAGEMENT ASSOCIATION	$120.00	63988	JAMESTOWN COMMUNICATIONS INC	$363.00
64012	ND SHERIFFS & DEPUTIES ASSOCIATION	$125.00	63993	JETSTREAM CAR WASH	$652.92
64014	NDPHA	$60.00	63999	MAC'S INC	$28.78
64021	PERLEBERG,TYLER	$389.29	64005	MUNICIPAL GOVERNMENT ACADEMY	$20.00
64033	SANDNESS LAW OFFICE	$99.00	64006	NAPA AUTO PARTS	$44.98
64034	SIMONSON,MIKAL	$310.50	64022	PHARMCHEM INC	$483.00
64045	VAN DE VELDE,SARAH	$118.65	64023	PLUMBMASTER	$62.94
64046	VERIZON WIRELESS	$793.73	64024	PRIMARY PRODUCTS COMPANY	$500.00
64048	VISA AUD 1683	$235.75	64025	PROBUILD	$307.03
64049	VISA EMS 1790	$164.97	64028	REDWOOD TOXICOLOGY LABORATORY INC	$13.50
64052	VISA SO 1840	$2,082.44	64031	ROAD RUNNER REPAIR	$422.03
64057	WEST GROUP PAYMENT CENTER	$476.18	64032	ROUGHRIDER SIGNS & DESIGNS	$80.00
	E 911 PHONE SYSTEM FUND		64040	THRIFTY DRUG-WHITE DRUG	$155.02
63951	CDW GOVERNMENT INC	$756.76	64046	VERIZON WIRELESS	$123.27
64008	ND ASSOCIATION OF COUNTIES	$10,719.70	64049	VISA EMS 1790	$247.65
64049	VISA EMS 1790	$130.00	64050	VISA LEC 1949	$679.36
64055	WALMART_1565	$149.19	64058	WORLD MEDICAL GOVERNMENT SOLUTIONS INC	$272.83
	COUNTY ROADS FUND			**WEED CONTROL FUND**	
63945	BORDER STATES PAVING INC	$28,140.42	63953	CENTURYLINK	$8.50
63949	CARQUEST	$84.33		**VETERANS SERVICE FUND**	
63959	CREATIVE ENERGY	$2,511.74	63953	CENTURYLINK	$16.99

63970	FARGO TRAILER CENTER	$81.94		**COUNTY AGENT FUND**	
63971	FASTENAL CO	$24.81	64017	NOVAK,LINDSEY	$406.80
63972	FLEETPRIDE	$63.41		**TAX REFUND**	
63973	FOUR WINDS SHARPENING	$35.00	63944	BOHNENBERGER,LYLE & BETTY	$658.16
63981	HOBBY TIRE	$145.00	63979	HEHN,SHARON	$184.75
63989	JAMESTOWN IMPLEMENT	$13.21		**COMMISSARY FUND**	
63992	JAMESTOWN SUN_4235	$96.00	63948	CABLE SERVICES	$47.31
63996	LAWSON PRODUCTS INC	$66.49	63991	JAMESTOWN SUN	$167.00
63999	MAC'S INC	$31.81	64044	TURNKEY CORRECTIONS	$191.10
64000	MARG'S HANDY WORK	$70.00	64057	WEST GROUP PAYMENT CENTER	$49.00
64002	MDU	$52.58		**DRUG PROGRAM FUND TOTAL**	$42.49
64006	NAPA AUTO PARTS	$1,275.59		**COUNTY HAZARDOUS CHEMICAL ACCOUNT TOTAL**	$63.49
64016	NEWMAN SIGNS	$181.50		**DATA PROCESSING FUND**	
64020	OTTER TAIL POWER CO	$13.43	63951	CDW GOVERNMENT INC	$495.15
64026	QUILL CORPORATION	$13.47	63953	CENTURYLINK	$16.99
64035	SINCLAIR,JOHN	$186.45	64048	VISA AUD 1683	$46.52
64036	STREETER COOP OIL	$2,832.00		**BOND FORFEITURE FUND**	
64038	STUTSMAN COUNTY GLASS	$148.75	64015	NDSU	$124.00
64041	TRACTOR SUPPLY CREDIT PLAN	$79.98	64017	NOVAK,LINDSEY	$46.93
64042	TRUE NORTH STEEL	$3,262.44		**FEMA**	
64047	VINING OIL CO	$26,571.13	63992	JAMESTOWN SUN_4235	$133.12
64051	VISA RD 1766	$8.33			

At 5:31 p.m., a motion to adjourn was made by Schwartz, seconded by Neys. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman