Official Proceedings of the Stutsman County Commission – September 3, 2019

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke, David Schwartz and Mark Klose answered the roll call. Steven Cichos was absent.

Schwartz made a motion, seconded by Gumke, to approve the August 2019 meeting minutes. Motion carried.

Commissioner Schwartz announced that Jerry Bergquist, Stutsman County Emergency Manager & 9-1-1 Coordinator, was nominated and has won the North Dakota Association of Counties Excellence in County Government Award and will be honored at the annual conference in October. Jerry Bergquist received 9 letters of recommendation in the short amount of time they had to gather them.

Bergquist requested acceptance of Fiscal Year 2019 Emergency Management Performance Grant. Ova made a motion to accept the request, seconded by Gumke. Motion carried.

A current timeline for the Motorola Radio Console replacement was presented by Bergquist. Stutsman County will contract directly with ITD (Information Technology Department) and not Motorola.

Jamestown, North Dakota had the highest peak winds at 85 mph in the State of North Dakota during the September 1, 2019 storm.

Joe Rector, Director of James River Valley Library System, presented a request for updating the library facility. The James River Valley Library System rents the space from Stutsman County. All costs would be covered by the James River Valley Library System. A motion to approve the updating of the facility was made by Gumke, seconded by Schwartz. Motion carried.

Nicole Meland, Auditor / COO, inquired if there were any changes to the 2020 budget before the October 1, 2019 budget hearing.

A monthly report was presented by Mickey Nenow, Highway Superintendent.

Quotes for a possible grade raise were reviewed. Schwartz made a motion, seconded by Ova, to approve the low bid from RTS Shearing LLC for $42,900.00. The County would do the graveling and rocking for the project. Motion carried.

Nenow requested advertising for a shop foreman / lead mechanic. A motion to approve the request was made by Ova, seconded by Gumke. Motion carried.

Rose Township requested a Letter of Support from Stutsman County regarding a grant. There will be no cost to Stutsman County. Ova made a motion, seconded by Gumke, to approve the Letter of Support. Roll call vote: Gumke, Schwartz, Klose and Ova voted aye. Motion carried.

Fritz Fremgen, State's Attorney, presented his monthly report.

A motion to approve special permits for the Hitchin' Post and the Corner Bar was made by Ova, seconded by Schwartz. Motion carried.

David Bratton, Veterans Service Officer, requested office closure October 7, 2019 through October 9, 2019 for the North Dakota Department of Veteran Affairs in Fargo, ND. Schwartz made a motion, seconded by Gumke, to approve the request. Motion carried.

At 4:31 p.m., the Stutsman County Commission recessed for the Stutsman County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – September 3, 2019

At 4:35 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. David Schwartz, Mark Klose, Dennis Ova, Ramone Gumke, Jason Houge and Joan Morris answered the roll call. Steven Cichos was absent.

A motion to approve the minutes of the August meeting was made by Houge, seconded by Gumke. Motion carried.

Karl Bergh, Park Superintendent, presented his monthly report.

A request to put up signage for winter storage was made by Bergh. Bergh also requested getting a sign for the Marina building so people know it's for lease. Houge made a motion, seconded by Ova, to approve the request of purchasing some signs. Roll call vote: Schwartz, Klose, Houge, Morris, Ova and Gumke voted aye. Motion carried.

Bergh requested permission for late September or early October to use Lakeside Campground to let the County employees camp for free and do some team building. Houge made a motion to allow to request, seconded by Schwartz. Motion carried.

A request for dock storage for dock permit holders at the Marina was made by Bergh. This has been done in the past. The fee would be $100.00 for the winter. Winter storage fees at Lakeside Campground for campers and such would be $150.00. Waivers will be signed, and the County is not liable for damages. Schwartz made a motion to approve both fees presented, seconded by Houge. Motion carried.

The Pelican Point Concession Contract was discussed. The current contract expires at the end of September. The current contract is an 80/20 split. The concessionaires receive 80% of the camping revenues, and the County receives 20% of the camping revenues. Expenses are around $35,000.00, per year to operate the campsite. Average revenue is around $66,000.00 per year. The County currently loses $20,000.00 per year. The concessionaires are in the positive with roughly $51,000.00 per year. The net revenue does include the dock fees or additional revenue from the concessionaire business. Joan Morris proposed having the County take a step back a little bit and have 100% of revenue go to the concessionaire. Basically, they would be charged for all the expenses to run the campground. Stutsman County is asking for an additional $10,000.00 from the concessionaire to cover some fees and get into a

breakeven position with the County. The DAK proposed $5,000.00 for the whole season, plus $3,000.00 per month for the camping season. The county would still have a deficit of $15,000.00 per year. A question of whether the County be supplementing the concessionaire's business was presented. Stutsman County was losing $5,000.00-$10,000.00 per year with the Lakeside Marina previously. At the end of this season, after taking over the camping at Lakeside Campground, Stutsman County should be ahead $25,000.00-$30,000.00.

The Pelican Point Concession Contract discussion was tabled for the next Park Board meeting on October 1, 2019.

A motion to pay the DAK at Pelican Point for $4,000.00, because of errors in the electrical billing, was made by Morris, seconded by Ova. Roll call vote: Klose, Houge, Morris, Ova, Gumke and Schwartz voted aye. Motion carried.

A request to approve a project application for the DAK at Pelican Point was made by Dean Alber. The project application was tabled.

Houge made a motion to approve the monthly bills, seconded by Gumke. Roll call vote: Houge, Morris, Ova, Gumke, Schwartz and Klose voted aye. Motion carried.

	County Park Fund			PEUSER,HOWARD	$90.00
1906	AMERIPRIDE SERVICES	$440.08	1955	PRAXAIR DISTRIBUTION INC	$40.90
1909	BLUE TARP FINANCIAL, INC.	$20.81	1956	PRODUCTIVITY PLUS ACCOUNT	$235.54
1932	JAMESTOWN CITY BALER	$571.00	1964	SMITH, CONNER	$750.00
1946	NAPA AUTO PARTS-PARK	$29.95	1975	VISA AUD 1683	$366.15

At 5:30 p.m., Houge made a motion, seconded by Gumke to adjourn the meeting.

At 5:30 p.m., the County Commission meeting was called back to order.

A motion to approve the monthly bills was made by Gumke, Schwartz. Roll call vote: Ova, Gumke, Schwartz and Klose voted aye. Motion carried.

	General Revenue Fund		1919	CREATIVE ENERGY	$4,345.74
1907	ARCTIC ZONE REFRIGERATION	$2,340.02	1921	DALLMANN SERVICES	$7,602.98
1908	BERGMAN, PATRICK	$129.37	1925	FARMERS UNION OIL CO-CENEX	$394.74
1913	CDW GOVERNMENT INC	$52.22	1926	FASTENAL CO	$295.32
1915	CHARM-TEX, INC.	$466.80	1927	FINANCIAL MANAGEMENT DIVISION	$278,260.10
1920	DACOTAH PAPER CO	$344.41	1929	HOME OF ECONOMY	$64.99
1922	DRIVER AND VEHICLE SERVICES	$10.50	1933	JAMESTOWN CITY WATER	$98.50
1928	GREG'S LAUNDRY EQUIP SERVICE	$207.47	1936	JOHN DEERE FINANCIAL	$194.48
	HESS,KEITH	$63.00	1942	MDU	$46.04
1931	INNOVATIVE OFFICE SOLUTIONS, LLC	$229.80	1943	MIELKE OIL COMPANY, INC.	$702.97
1933	JAMESTOWN CITY WATER	$3,661.54	1944	MORRIS SEALCOAT & TRUCKING INC	$534,952.75
1934	JAMESTOWN PLUMBING & HEATING	$111.01	1945	NAPA AUTO PARTS	$950.61
1935	JETSTREAM CAR WASH	$662.38	1949	NORTHWEST TIRE INC	$25.00
	KAISER,CHAD	$63.00	1951	OTTER TAIL POWER CO	$56.31
1937	KRUEGER,NANCY	$55.00	1954	POWER PLAN	$8.24

1940	MARQUART,ANDREW S	$792.00	1957	QUALITY REPAIR INC	$32.82
	MCDOWELL,MYLEE	$273.02	1967	STUTSMAN RURAL WATER DISTRICT	$79.18
1941	MCKESSON MEDICAL SURGICAL	$99.04	1969	TDS METROCOM - SS	$0.82
1942	MDU	$707.26	1983	WALMART COMMUNITY BRC RD	$79.37
1947	NAPA AUTO PARTS-SHERIFF	$87.79	1985	WILHELM CHEVROLET BUICK GMC	$1,334.58
1948	ND APCO ASSOCIATION	$225.00		**Foster Care Trust Fund Total**	$7,820.00
1950	NOVA FIRE PROTECTION LLC	$190.00		**Social Services Fund Total**	$27,209.86
1960	RM STOUDT INC	$50.59		**Veterans Service Fund**	
1961	SARGEANT, FELICIA	$222.61	1939	LOCKEN, ECHO	$116.00
1962	SARGEANT, GLEN	$300.00	1982	WALMART COMMUNITY BRC EMS	$86.43
1963	SCHUBERT'S CARPET ONE	$4.55		**County Agent Fund**	
1968	SUMMIT FOOD SERVICE, LLC	$7,635.43	1931	INNOVATIVE OFFICE SOLUTIONS, LLC	$71.66
1970	THOMSON REUTERS	$369.42	1938	LEAF	$109.00
1971	TRIANGLE ELECTRIC, INC.	$757.19	1958	R&H MAINTENANCE	$400.00
1973	TYLER TECHNOLOGIES INC	$1,396.26	1977	VISA EXT 3424	$20.28
1974	VERIZON WIRELESS	$1,492.66		**Camping Fee Fund**	
1975	VISA AUD 1683	$3,358.75	1965	STUTSMAN CO PARK	$379.80
1976	VISA EMS 1790	$324.00		THE DAK	$1,519.20
1978	VISA SCCC 1949	$2,097.46		**Commissary Fund**	
1979	VISA SO 1840	$6,804.35	1912	CABLE SERVICES	$47.31
1984	WALMART COMMUNITY BRC SCCC	$2.60	1978	VISA SCCC 1949	$307.88
	WARNER, CHAD	$198.82		**Drug Program Fund Total**	$8.00
	WHITE,DANIEL	$63.00		**Courthouse Building Fund**	
1985	WILHELM CHEVROLET BUICK GMC	$893.04	1971	TRIANGLE ELECTRIC, INC.	$470.71
	E 911 Phone System Fund			**Information Technology Capital Fund**	
1948	ND APCO ASSOCIATION	$450.00	1975	VISA AUD 1683	$4,292.58
1953	PINE TO PRAIRIE SOLUTIONS LLC	$1,346.54		**Document Preservation Fund**	
1974	VERIZON WIRELESS	$53.72	1973	TYLER TECHNOLOGIES INC	$357.37
1976	VISA EMS 1790	$386.33		**Road & Bridge Building Fund**	
	County Roads Fund		1929	HOME OF ECONOMY	$149.99
1910	BORDER STATES PAVING INC	$823.68		**Wages**	
1916	CITY OF MONTPELIER	$55.00		Friday, August 23, 2019	$622,121.52

At 5: 30 p.m., a motion to adjourn the meeting was made by Ova, seconded by Gumke. Motion carried.

ATTEST:

Nicole Meland
Auditor/COO

Mark T. Klose
Commission Chairman