Official Proceedings of the Stutsman County Commission

September 4, 2007

At 4:00 p.m. the regular monthly meeting of the Stutsman County Commission was called to order by Chairman Klose. Roll call was answered by Douglas Kaiser, Craig Neys, Dennis Ova, Dale Marks, and Mark T. Klose.

A motion to approve the minutes of the August meetings was made by Kaiser and seconded by Ova. Motion carried.

Dave Orr, County Sheriff, requested permission to seek bids for a sheriff's vehicle. The cost was in his budget. Ova made a motion that was seconded by Neys to allow Sheriff Orr to solicit bids for a vehicle. Motion carried.

Kaiser made a motion that was seconded by Marks to request Sheriff Orr to officially close County Highway 68 south of Cleveland where the high water has created unsafe road conditions. Motion carried.

Ernie Williams, Sinclair Township Board Supervisor, requested a $31,000 loan from the County to help pay for raising the grade between sections 31 and 32 in Sinclair Township. FEMA would only pay for 9 inches of fill and gravel. This would not get the road out of the water. A Township loan policy would be drafted for FEMA qualified projects for the current Presidential Disaster Declaration. Kaiser made a motion that was seconded by Ova to borrow Sinclair Township $31,000 at 5% annual interest out of the General Fund sub-account. Roll call vote - Ova, Marks, Kaiser, Neys and Klose voted aye.

Mike Zimmerman, County Highway Superintendent, and Steve Thompson, Interstate Engineering, updated the Commission on the time lines for the grade raises on County Highway 67 south of Cleveland and North of Gackle. A recommendation from the Corp of Engineers on the wetlands was required before the project concept report could be finalized. October 29th was the earliest possible starting date for the projects. It was probable that the projects may not get done until next spring. The Commission would call a special meeting pending future developments.

Jan Thompson, County Treasurer, reviewed the legislative change that reduced the tax foreclosure process from 5 to 3 years. Counties had the authority to grant interest and penalty holidays to alleviate any burden on the taxpayers because of the time reduction. Total delinquent taxes were about $1.8 million with another $170,000 in accumulated interest and penalty. The State was giving up to a $500 income tax credit provided the 2006 property taxes were paid. Marks made a motion to allow an interest and penalty holiday for one and one-half months to allow citizens to clean up their taxes. The motion died for lack of a second.

Thompson presented the following county warrants that were older than one year to enter into the minutes for cancellation at the next Commission meeting.

Treasurer's Check Number	Payee's Name	Dept	Date of Issue	Amount of Check
33653	Lender's First Choice	Co Recorder	04/06/06	$ 6.00

Auditor's Warrant Number	Payee's Name	Dept	Date of Issue	Amount of Warrant
33541	Dale Reimers	Weed Board	03/22/06	$ 3.38
34126	Subpeona Proc Dept	SCCSEU	05/03/06	$10.10

Sandy Bendewald, Stutsman County Social Services Director, requested allowing employees to donate leave to a new employee that will be taking an extended leave for illness. Ova made a motion that was seconded by Kaiser to allow employees to donate vacation or sick leave per the employee policy manual. Motion carried.

Fritz Fremgen, State's Attorney, gave his monthly report. He would request the public administrator to review the procedures and statutes regarding guardian ad litem fees that are paid by the county.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager, representing the County personnel committee, presented the recommendation of The Archer Company. Archer was the County's wage and benefit consultant. They recommended a review of the pay plan every five years. The County's plan had not been reviewed since 2002. Archer's recommendation was to compress the county's pay plan by increasing the lower graded jobs 20+% and to increase the upper graded jobs 3% for a cost of living and a cost of labor adjustment. Other entity's pay scales such as counties and the state had been reviewed and compared to the current Stutsman County pay plan. To implement the Archer recommendation, the personnel committee recommended a 2% COLA plus one step and movement to one-half of the Archer recommendation. Noel Johnson, County COO, presented costs for the wage increases, projected fund balances and a projected reduction of one mill in the total county mill levy. Commissioner Klose requested a breakdown of costs: an itemization for the increase in employee health insurance, the cost for a 2% COLA, the cost for a step increase and the cost to implement the Archer plan.

At 5:25 p.m. the Commission meeting was recessed for the Park Board meeting.

STUTSMAN COUNTY PARK BOARD MEETING

September 4, 2007

At 5:31 p.m. the Stutsman County Park Board meeting was called to order by Chairman Klose. Members present were Dennis Ova, Dale Marks, Doug Kaiser, Craig Neys, Mark T. Klose, Bob Woodward and Mark Schlecht.

A motion was made by Ova and seconded by Schlecht to approve the minutes of the August meeting. Motion carried.

Woodward made a motion that was seconded by Ova to approve the bills. Roll call vote - Ova, Marks, Kaiser, Neys, Klose, Schlecht and Woodward all voted aye.

Fund	Warrant No	Amount	Vendor Name
COUNTY PARK			
	0039991	165.50	AGGREGATE INDUSTRIES
	0039994	39.64	AMERIPRIDE LINEN & APPAREL
	0040001	2,657.34	BERNTSEN
	0040002	1,625.72	BLOOM OIL CO
	0040011	346.50	C H CARPENTER LUMBER CO
	0040015	14.15	CARQUEST AUTO PARTS
	0040020	14.11	COLE PAPERS INC
	0040060	277.58	JDR INDUSTRIES, INC
	0040072	20.00	LORENZ/DONALD
	0040073	20.00	LORENZ/JASEN D
	0040075	20.24	MAC'S INC
	0040086	20.00	MURCH/LYNDON
	0040087	1,154.46	N A P A AUTO PARTS
	0040093	32.00	N D PUBLIC HEALTH LABORATORY
	0040096	413.75	NARDINI FIRE EQUIPMENT OF N D

0040098	48.12	NORTHWEST TIRE INC
0040113	58.53	QWEST
0040134	33.21	STATE FIRE & TORNADO FUND
0040148	91.99	TRACTOR SUPPLY CREDIT PLAN
0040150	3,661.71	TRAUT WELLS
0040152	20.11	TRUE VALUE HARDWARE
0040157	42.99	UNITED BUILDING CENTER
0040168	35.46	WASTE MANAGEMENT OF ND
	10,813.11	Final Total

Sandy Eckelberg, Accounts and Property Coordinator, informed the Board that the Limpy Jack Trail Grant request had been approved by the ND Department of Parks and Recreation. The funds would be used to develop an extension of the Fort Totten Trail in the Arrowwood National Wildlife Refuge, to be known as Limpy Jack's Leg.

Eckelberg reported that the four cabin owners that had not made application for a sewer inspection to Jim Michel, Environmental Health Practitioner, as of the last Park Board meeting had all made contact and their sewers had been or were in the process of being inspected.

Ron Naze, Lot 9 East Side cabin owner, questioned his sewer status classification. He did not have the necessary one acre for a drain field since the elevation had been changed from 1,430 feet to 1,444 feet for septic system area calculations. He had no running water and no septic system. He had a year around permit. There were three sewer system classifications and none of them applied to his situation. Nellie Degen, cabin owner, indicated that she had contacted the State and they indicated that his system would be compliant "as is" until his status changed. It was suggested that there should be a 4th category for this type of primitive cabin. Central Valley Health would be contacted so the status could be reviewed.

Eckelberg reviewed a request by a cabin owner for a refund of permit fees because they wanted to revert from a year around cabin to a seasonal cabin. In 2004, cabin owners were given one final opportunity to convert from seasonal to year around occupancy. The conversion decision was delayed while the cabin owners and the Board considered a central sewer collection system. An affordable plan for a central system never materialized so the Board established October 1, 2007 as the deadline for conversion. The party that requested conversion did not own the cabin in 2004 and had purchased it as a year around permit in 2005. A motion was made by Schlecht and seconded by Ova to deny the refund request. Motion carried.

Eckelberg gave the monthly report. The Bureau of Reclamation had allocated $73,670 in cooperative agreement funds. The Parkhurst Horse camp was about 90% complete. Camping receipts were down at Lakeside Marina, up at Pelican Point Landing, and up overall compared to this time last year.

Nellie Degen, cabin owner, requested that the Board assist the cabin owners by changing from the 1,444 elevation back to the 1,430 foot mark that had been used up until 1997. This would help with septic system area compliance. It was not fair to have one standard for seasonal cabins and another for year around cabins. Eckelberg indicated that the original standard had been 1,454 feet and it was negotiated down to 1,444. Park Board member Woodward commented that the cabins were never meant to be occupied year around. In the 1960's all cabins had out houses. The policy allowing year around occupancy had changed on a trial basis in the 1970's and it had been changed to allow anyone to have a year around permit only recently. Commissioner Ova would check with Central Valley Health about the elevation change request.

A motion to adjourn was made by Neys and seconded by Woodward. At 6:19 p.m. the September 4, 2007 Stutsman County Park Board meeting was adjourned.

At 6:20 p.m. the Stutsman County Commission meeting was called back to order with all Commissioners present.

Kaiser made a motion that was seconded by Marks to pay the monthly bills. Roll call vote - Marks, Kaiser, Neys, Klose, and Ova voted aye.

Fund	Warrant No	Amount	Vendor Name
GENERAL			
	0039992	254.32	ALLTEL
	0039995	125.00	ARTIES TREE SERVICE
	0039996	160.00	BALCO UNIFORM CO. INC
	0040000	58.50	BERGQUIST/JERRY
	0040014	154.40	CALUMET PHOTOGRAPHIC
	0040018	5.00	CITY OF JAMESTOWN
	0040020	676.75	COLE PAPERS INC
	0040021	250.00	COMFORT INN
	0040022	55.00	COMFORT SUITES
	0040027	505.96	DACOTAH PAPER CO
	0040031	12.00	DEATONS MAILING SYSTEMS INC
	0040033	475.60	DOUG KETCHAN & ASSOCIATES
	0040034	149.00	EIDEBAILLY
	0040036	98.00	FARMERS UNION OIL CO-CENEX
	0040040	25.00	GRENZ/JON
	0040042	12.60	HALVORSON/JOAN
	0040047	37.50	HESS/KEITH
	0040050	42.50	HOYT/DAMIAN T
	0040053	85.00	J & L SERVICE
	0040054	119.80	JAMES RIVER PEST CONTROL & GREEN LAWNS
	0040055	1,250.00	JAMESTOWN AMBULANCE
	0040061	182.80	JETSTREAM CAR WASH
	0040063	270.00	JOHNSON/NOEL
	0040066	50.40	LANGE/GAYL
	0040068	222.00	LEFEVRE/TROY
	0040069	51.55	LEXISNEXIS MATTHEW BENDER
	0040070	42.00	LINDSAY SOFT WATER
	0040075	41.74	MAC'S INC
	0040078	37.50	MAYER/JEROME P
	0040079	790.00	MEDINA AMBULANCE SERVICE
	0040080	772.50	MERRICK & SCHAAR P.C.
	0040081	595.08	MICHAEL J. BURNS ARCHITECTS,LTD
	0040084	25.00	MITTLEIDER/HALIE
	0040085	26.49	MORRIS/RITA R
	0040099	300.05	OFFICELAND
	0040101	4.99	OMB'S EXPRESS POLICE SUPPLY
	0040103	92.50	ORR/DAVID F
	0040106	445.50	PEKARSKI/ALICE
	0040110	135.00	PRESS ROOM/THE
	0040111	4.00	PRETZER/BECKY
	0040113	723.55	QWEST
	0040123	97.20	SAMEK/KAREN
	0040126	19.52	SCHERBENSKE & SONS
	0040127	1,633.68	SCHERR/JODIE KOCH
	0040131	10.00	SOUTHEAST CRIME CONFERENCE
	0040136	64.47	STOUDT INC/R M
	0040144	177.45	THOMPSON/JAN
	0040149	945.10	TRAUT LAWN IRRIGATION INC
	0040156	678.00	UNEMPLOYMENT INSURANCE ADV,INC
	0040162	472.00	VISA
	0040163	64.91	WALMART
	0040165	22.94	WALMART COMMUNITY BRC
		13,549.85	Final Total

ROAD FUNDS

0039994	120.64	AMERIPRIDE LINEN & APPAREL
0039997	45.00	BECKER/HARRY
0040002	18,336.04	BLOOM OIL CO
0040005	15,473.79	BORDER STATES PAVING INC
0040008	12,894.88	BUTLER MACHINERY CO
0040009	23.68	C H CARPENTER LUMBER
0040015	400.03	CARQUEST AUTO PARTS
0040037	2,785.56	FARMERS UNION OIL CO-CENEX
0040071	329.44	LLOYD'S MOTORS
0040074	38.02	M D U
0040075	148.17	MAC'S INC
0040076	50.00	MARGIE HANDY WORK
0040088	458.20	N A P A AUTO PARTS
0040095	684.28	N W TIRE INC
0040104	13,000.00	OTTER TAIL POWER CO
0040109	14.69	POWER PLAN
0040112	53.51	QUALITY SERVICE & REPAIR
0040121	240.95	SAFETY KLEEN CORP
0040129	310.00	SCHUMACHER CONSTRUCTION INC
0040130	152.10	SINCLAIR/JOHN
0040140	61.07	STUTSMAN COUNTY ROAD DEPT
0040141	368.48	SWEENEY BROS. TRACTOR CO
0040147	44.98	TRACTOR SUPPLY CREDIT PLAN
0040151	14.51	TRUE VALUE HARDWARE
0040158	116.83	UNITED LABORATORIES
0040160	21,420.36	VINING OIL CO.
0040170	150.00	WIESE/MARK
0040172	2,362.95	YPSILANTI EQUITY ELEVATOR
0040173	287.00	ZIMMERMAN/MIKE
	90,385.16	Final Total

SOCIAL SERVICES

	18,489.61	Final Total

COUNTY CORRECTIONAL CENTER

0040003	656.14	BOB BARKER CO
0040006	168.00	BROWN/JAMIE
0040010	174.65	C H CARPENTER LUMBER CO
0040020	177.07	COLE PAPERS INC
0040024	7.74	COUNTY MARKET
0040027	338.99	DACOTAH PAPER CO
0040028	1,257.00	DAKOTA CLINIC, LTD
0040030	1,913.63	DEAN FOODS NC, INC
0040035	294.00	FARMER BROTHERS COFFEE
0040036	91.70	FARMERS UNION OIL CO-CENEX
0040045	42.00	HEALTHCARE ENVIRONMENTAL SERVICES INC
0040046	25.00	HEBRON BRICK SUPPLY CO
0040051	1,466.60	HRS/CWD
0040053	79.00	J & L SERVICE
0040056	2,392.24	JAMESTOWN HOSPITAL
0040057	260.10	JAMESTOWN SUN
0040061	560.48	JETSTREAM CAR WASH
0040099	420.09	OFFICELAND
0040105	462.80	PAN-O-GOLD BAKING CO.
0040111	100.00	PRETZER/BECKY
0040113	109.16	QWEST
0040117	108.00	REDWOOD TOXICOLOGY LABORATORY,INC
0040125	250.00	SCHATZ/ANDREW
0040135	437.34	STEIN'S, INC
0040137	25.66	STOUDT INC/R M
0040139	152.56	STUTSMAN COUNTY CORRECTIONAL CENTER
0040142	7,956.79	SYSCO FOOD SERVICES OF ND
0040146	933.62	THRIFTY DRUG-WHITE DRUG
0040149	945.11	TRAUT LAWN IRRIGATION INC
0040153	214.76	TWO RIVERS PRINTING

	0040159	170.00	VALLEY CITY JAMESTOWN BROADCAST CENTER
	0040162	429.85	VISA
	0040164	58.22	WALMART COMMUNITY
	0040166	58.31	WALMART COMMUNITY BRC
	0040169	17.50	WEST GROUP PAYMENT CENTER
		22,754.11	Final Total
WEED CONTROL			
	0040113	7.80	QWEST
	0040138	8.99	STUTSMAN COUNTY AUDITOR
		16.79	Final Total
VETERANS SERVICE			
	0040113	15.59	QWEST
	0040155	238.00	U S POSTMASTER
		253.59	Final Total
COUNTY AGENT			
	0040094	40.00	N D S U
	0040099	13.55	OFFICELAND
	0040133	2,292.60	STAMP FULFILLMENT SERVICES
	0040143	122.89	TDS METROCOM
	0040154	314.68	U S POSTMASTER
		2,783.72	Final Total
EMPLOYEES HOSPITAL INS			
	0040091	68,869.76	N D P E R S
	0040092	2,160.66	N D P E R S
		71,030.42	Final Total
MATCHING FEDERAL AID			
	0040052	80,639.64	INTERSTATE ENGINEERING
		80,639.64	Final Total
LIBRARY FUND			
	0040090	100.00	N D LIBRARY ASSOCIATION
	0040161	785.70	VISA
	0040167	149.85	WALMART COMMUNITY BRC
		1,035.55	Final Total
COMMISSARY			
	0040013	47.31	CABLE SERVICES
	0040019	318.75	COCA COLA BOTTLING CO
	0040026	139.74	CRAWFORD SUPPLY CO
	0040029	76.81	DCR DISTRIBUTORS
	0040030	70.56	DEAN FOODS NC, INC
	0040038	533.04	FRANK MCKONE CANDY CO
	0040039	925.26	FRITO LAY
	0040057	135.00	JAMESTOWN SUN
	0040077	880.16	MAXIMA SUPPLY LLC
	0040107	379.60	PEPSIAMERICAS
	0040108	293.00	PIZZA CORNER FROZEN PIZZA
	0040119	4,800.00	RELIANCE INMATE SYSTEMS INC.
	0040162	89.96	VISA
	0040166	425.40	WALMART COMMUNITY BRC
		9,114.59	Final Total
DRUG PROGRAM			
		38.99	Final Total
DATA PROCESSING			
	0039993	1,827.46	AMERICAN COMMUNICATIONS INC
	0040017	141.00	CHADDUCK/LINDA
	0040025	50,617.30	CPS TECHNOLOGY SOLUTIONS
	0040043	108.89	HAROLDSON'S OFFICE SUPPLY
	0040099	650.00	OFFICELAND
	0040113	15.59	QWEST
		53,360.24	Final Total
CO EXTENSION FUND			
	0040122	9.55	SAHR/EUNICE
		9.55	Final Total
GRANTS			
	0040032	829.20	DEWALD/BETH

	0040062	156.00	JOHN/KAYE
	0040064	156.00	JOHNSON/REBEKAH
	0040097	1,050.00	NICK OF TIME
		2,191.20	Final Total
JOB INCENTIVE FUND			
	0040059	37,500.00	JAMESTOWN/STUTSMAN DEVELOPMENT CORP
		37,500.00	Final Total
WAGES			
	199-394	412,967.97	WAGES (08-25-2007)
		412,967.97	Total Wages

A motion to adjourn was made by Ova and seconded by Neys. At 6:22 p.m. the September 4, 2007 Stutsman County Commission meeting was adjourned.

ATTEST:

Noel A. Johnson
County COO (Auditor)

Mark Klose
Commission Chairman