Official Proceedings of the Stutsman County Commission – September 6th, 2016

At 4:00 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dale Marks, David Schwartz, Denny Ova, and Mark T. Klose answered the roll call. Craig Neys was absent.

Schwartz made a motion, seconded by Marks to approve the minutes of the August 2016 meetings. Motion carried.

Jessica Alonge, Stutsman County Treasurer, introduced BreAnna Garza who has been hired as the new deputy treasurer and would like to add as her name to the county bank accounts. Motion made by Schwartz to add BreAnna Garza as a signatory, seconded by Ova. Motion carried.

Alonge informed the commission of the Wells Fargo account that is used for corrections, roughly $2,073 needs to be canceled, any check over $50 that was issued to the person would get another notification that the check could be cancelled and the money would be sent to the state. Inmates are now issued cards instead of checks. Marks made a motion to cancel the checks, seconded by Ova. Motion carried.

Commissioner Dale Marks, Fort Seward is in need of new flags; the current flags have been fixed multiple times. Request to use $3,000 of the $6,000 tax money collected on the historical levy to purchase 1 new polyester flag and 1 new nylon flag. Money was originally budgeted for the Frontier Fort but was not awarded since a budget was not turned in by the deadline.

Nellie Degen submitted 4 police reports of intrusions at the Frontier Village; they would like to request the other $3,000 to take necessary measures to help secure the village more than what it is now. Law enforcement recommended the purchase of surveillance cameras to watch the grounds of the Frontier Village.

Ova made a motion to grant $3,000 to The Frontier Village and $3,000 to Fort Seward, seconded by Schwartz, contingent upon invoices submitted by both agencies to show proof of purchase. Roll call: Ova, Marks, Schwartz, and Klose vote aye. Motion carried.

September 20-29th both Rita Morris and David Bratton will be absent, would like to temporarily close the office. Jerry Bergquist would answer phone calls, Bratton would like to notify veterans in the area and work with Barnes County in the event of paperwork needing to be completed Barnes County's Veteran Service Officer would cover. Schwartz made a motion to close the office of the dates specified, Marks seconded. Motion carried.

Dell Horn, Jamestown Community Corrections Coordinator, rate to stay at $1.25/hour with no other changes made. Increase in community hours being issued by judges, program did not have to borrow money from savings account this year to keep the budget in the black. Marks made a motion to approve contract as presented, seconded by Ova. Motion carried.

Robin Iszler, Central Valley Health Unit Administrator presented the CVH budget, board of health met in August met and approved the budget. Over $1,000,000 in revenue sources and again budgeted for a 3% shortfall. Budgeted $42,000 for rent and $23,000 would be Stutsman County's share. Salaries are budgeted for $920,000 with a large increase due to various programs loss including Maternal Child. Expenses did decrease slightly due to a change in the bond payment on the building. Hired a coordinator to run a coalition so begin this year and work with compliance to receive grant monies. $89,617 increase in salaries due to grant loss such as Maternal Child Health funding that recently ended. Health insurance was budgeted for a 12% increase due to staff salary increase, have not budgeted for the potential 17.4% increase and they did budget for a cost of living increase. Iszler will be meeting with Logan County next week and if all goes well she will submit the budget to both Logan & Stutsman County auditors. Ova made a motion, seconded by Schwartz, to approve the budget and allow the County Auditor to certify the budget to Logan County. Roll call: Marks, Schwartz, Klose and Ova vote aye. Motion carried.

Jamison Veil, abatement on parcel #62-2421011 for Farm Residence for the 2016 year based on the stipulations on the state provided form. Winfield Officers held a special meeting and approved the abatement. Based on the information they filed on the application Veil recommends the approval. Marks

made the motion seconded by Ova to approve the abatement as presented. Roll call: Schwartz, Klose, Ova and Marks vote aye. Motion carried.

Schwartz made a motion to approve the Special Even Permits contingent upon township paperwork for Cork & Barrel and The Corner Bar, seconded by Ova. Motion carried.

Mickey Nenow, 3 shops are completed other than the electrical & plumbing. 2 miles east of Spiritwood at the Barnes county line, September 26th is the start date and should be completed by the 15th of October, 2016. The 1st mile off of I-94 on the GRE road, there are 1.6 miles left going north to highway 10. By mid-October they are hoping to be putting the deck of the bridge down depending on the weather. Grade raise west of Cleveland will need to be raised and made wider but should be done shortly.

Casey Bradley, County Auditor/COO, presented the EAP semi-annual report- total of 15 contacts and 2 county wide training sessions. Four employees and two family members called to utilize the services. All 6 were self-referred; none of them were referred by a supervisor.

Bradley, gave the commission the 2017 initial budget & mill levy review, net change mainly came from COLA, received an increase in grant revenue for States Attorney's office. Child custody investigators have been court ordered to be paid back to the County on the District Court budget. Building maintenance decreases due to capital asset transfers and main purchases will be going away this coming budget season. A change in the Sheriff's department $78,000 increase, majority is the Health Insurance, had 12 total last year and 14 this year. Emergency Management and Communications Center stay around the same. Removed the part-time staff and will occasionally run into over-time. Bradley noted a deficit in the Road and Bridge department and also the Social Service Department. Emergency fund was reduced to keep Road and Social Service department at the max levy. Health insurance $1,518,521 assuming a 7.5% increase for 2017 budget. 130 positions budgeted that are taking benefits currently. Klose questioned the retirement on the Park Department, Mr. Lorenz, Park Superintendent, has indicated he is retiring at the end of the year, some of the current employees are on an old retirement plan and when there are new hires they will become part of the NDPERS plan. Mill levy breakdown set a max of 3% on all levy increases; state mill levy does not fall under this because they are at the 2 true mills which are the Garrison Diversion and State Hospital. The Road & Bridge and Social Services are set at 0 with the Library increased .11 mills. Emergency fund decreased .8 mills to help correct the Library Fund. The 2016 proposal is at 96.03 mills which is a reduction of 2.08 mills. There could be a 2.1% increase in property taxes against existing properties.

Bradley informed the commission if they would like to schedule any additional meetings or meet with any particular department to let him know so he can schedule a meeting or put it on the next commission agenda. The Final budget hearing will be held October 4, 2016 at 6:00p.m. in the commission room and the Auditor's office will notify all parties of the increase.

At 5:02 p.m., the Stutsman County Commission Meeting recessed for the County Park Board Meeting.

Official Proceedings of the Stutsman County Park Board – September 6th, 2016

At 5:16 p.m., Chairman Klose called the regular meeting of the Stutsman County Park Board to order. David Schwartz, Dale Marks, Mark T. Klose, Denny Ova, Robert Woodward, and Jason Houge answered the roll call. Craig Neys was absent.

Woodward made a motion, seconded by Houge to approve August 2016 minutes. Motion carried.

Dennis Lorenz, Park Superintendent, presented his monthly report stating Lakeside Marina to black top was authorized in spring; Border States was contacted and cost would be $37,000 roughly. Rain damage, Pelican Point was leveled and after heavy rain it will need to be graveled again. Problems at the Lakeside Marina campground with the sewer system, possible plug in the drain field. Lorenz does not believe it is a tank problem. Lorenz announced that he would be leaving at the end of this season and believes Donald Lorenz will also be leaving. John expressed he would also be leaving; Lyndon and Lucas have not yet decided.

Motion made by Houge, seconded by Schwartz to approve the monthly bills. Roll call: Klose, Houge, Woodward, Ova, Marks and Schwartz vote aye. Motion carried.

	County Park Fund		73806	HOME OF ECONOMY	$88.06
73760	AMERIPRIDE SERVICES	$251.38	73814	JAMESTOWN PLUMBING & HEATING	$43.00
73763	AT&T MOBILITY	$46.53	73824	LIFESTYLE APPLIANCE	$1,200.00
73767	BOB'S PLUMBING & HEATING INC	$335.89	73825	MAC'S	$44.22
73778	CENTRAL DAKOTA SANITATION INC	$1,060.76	73836	NAPA AUTO PARTS-PARK	$118.66
73779	CENTRAL SALES	$434.64	73840	NORTHERN PLAINS ELECTRIC	$3,574.55
73780	CENTURYLINK	$53.08	73864	STUTSMAN RURAL WATER DISTRICT	$972.20
73785	CREATIVE ENERGY	$403.95	73872	TRUE VALUE (PARK DEPT)	$136.86
73790	DAN POLAND MACHINE INC	$59.06	73874	TSC PLAN-PARK	$615.94
73805	HOBBY TIRE	$20.00	73890	WEST END HIDE & FUR	$31.67

Fritz Fremgen, State's Attorney, gave his opinion planting Alfalfa would go against the dedication of the land since it could be considered a cash crop. Park Board would like to set up a committee to address the issues brought up by the current lease holder, Eric Nordstrom. Committee to address Spiritwood Campground will be made up of Fritz, Casey, Jason, Dave and Dale.

Nicole Meland, Administrative Staff Officer, currently senior passes get 50% discounts; concessionaires receive all proceeds of the senior passes. During a meeting February 2008 it was decided but it was never added to the contracts, The DAK has reported around $350 being generated by Senior Pass revenue. Board decides if we want to honor the passes or not. Houge made a motion to remove the Senior Pass discount option as of January 1, 2017, seconded by Schwartz. Motion carried.

Bradley presented the 2017 Park vacancies, Dennis Lorenz retiring; Bradley suggests setting up committee to come up with a plan to fill the vacancy. Craig, Jason, Bob, Dave, Casey and Nicole will be on the committee to come up with a recommendation for the Park board.

Dean Alber is having issues with ruts on the middle area and damaging equipment. Alber would like 5-6 loads of black dirt to smooth the area out and seed some grass this fall yet.

Adjourn at 6:10 by Schwartz, seconded by Houge. Motion carried.

Motion made by Marks, seconded by Schwartz to approve the bills. Roll call: Ova, Marks, Schwartz, and Klose vote aye. Motion carried.

	General Revenue Fund			**E911 Phone System Fund**	
73758	2016 DAKOTA 9-1-1 CONFERENCE	$198.00	73769	BROWN & SAENGER	$21.77
73759	A & B BUSINESS INC	$199.83	73788	DAKOTA CENTRAL TELECOMMUNICATIONS	$730.71
73761	APPLIED CONCEPTS INC	$3,857.40	73813	JAMESTOWN COMMUNICATIONS INC	$4,774.00
73764	BEHAVIORAL INTERVENTIONS	$1,729.80	73878	VERIZON WIRELESS	$85.74
73765	BERGEN,CATHERINE	$112.00	73883	VISA EMS 1790	$137.00
73766	BOB BARKER CO	$558.02	73888	WALMART COMMUNITY BRC EMS	$103.88
DD	BOND,JOSHUA	$205.74		**County Roads Fund**	
73769	BROWN & SAENGER	$286.67	73768	BORDER STATES PAVING INC	$68.13
73773	CAPITAL CITY RESTAURANT SUPPLY INC	$25.45	73770	BUFFALO CITY DIESEL	$173.55
73774	CBM FOOD SERVICE	$15,022.69	73771	BUTLER MACHINERY CO	$717.83
73775	CDW GOVERNMENT INC	$185.97	73785	CREATIVE ENERGY	$208.64
73776	CENEX FLEETCARD	$2,634.37	73798	EXCAVATION SERVICES & AGGREGATE	$1,869.02
73777	CENTRAL BUSINESS SYSTEMS INC	$701.98	73799	FARMERS UNION OIL CO-CENEX	$308.13
73780	CENTURYLINK	$301.01	73800	FLEETPRIDE	$2,813.33
73781	COLE PAPERS INC	$665.32	73804	HIGH PLAINS WATER	$35.00
73782	COMFORT INN BISMARCK	$720.00	73805	HOBBY TIRE	$20.00
73783	COMMUNITY CORRECTION PROGRAM	$577.82	73806	HOME OF ECONOMY	$13.99
73784	COOKS CORRECTIONAL	$95.57	73812	JAMESTOWN CITY WATER	$14.10
73786	CUMMINS NPOWER LLC	$612.85	73819	JOHN DEERE FINANCIAL	$480.72
73787	DACOTAH PAPER CO	$265.03	73823	LEE'S OIL SERVICE	$112.00
73789	DALSTED & RYAN P C	$1,216.00	73826	MARG'S HANDY WORK	$70.00
DD	DAVIS, BRIAN	$328.45	73829	MDU	$61.72
73793	DIAMOND DRUGS INC	$57.95	73831	MENARDS - JAMESTOWN	$29.91
73795	EDDY FUNERAL HOME	$490.00	73832	MIELKE OIL COMPANY, INC.	$987.86
73803	GUERRERO,SAN JUANA	$52.00	DD	MONTPELIER CITY AUDITOR - DD	$41.30
73807	HOPLAND,LARRY OR SUSAN	$1,852.72	73835	NAPA AUTO PARTS	$471.35
DD	HOYT,DAMIAN T	$84.00	73839	NEWMAN SIGNS	$20.40
73808	INFORMATION TECHNOLOGY DEPT	$296.95	73840	NORTHERN PLAINS ELECTRIC	$47.00
73809	JAMESTOWN AMBULANCE	$1,335.00	73842	NORTHWEST TIRE INC	$896.57
73810	JAMESTOWN AREA AMBULANCE	$1,104.35	73843	O'REILLY AUTOMOTIVE INC	$8.86

73811	JAMESTOWN CITY BALER	$11.55	73844	OTTER TAIL POWER CO	$472.83
73812	JAMESTOWN CITY WATER	$4,201.24	73848	PRODUCTIVITY PLUS ACCOUNT	$98.66
73813	JAMESTOWN COMMUNICATIONS INC	$1,215.00	73849	QUALITY SERVICE & REPAIR	$215.67
73817	JETSTREAM CAR WASH	$656.17	73850	QUILL CORPORATION	$101.25
73818	JOBS HQ	$399.30	73869	TRUE NORTH STEEL	$2,936.50
73820	JOHNSON MD,LARRY E	$5,581.16	73873	TRUE VALUE (ROAD DEPT)	$4.72
DD	LANDSCOOT,MIKE	$32.40	73876	TWO RIVERS PRINTING	$657.00
DD	LANDSCOOT,MIKE	$27.00	73881	VINING OIL CO	$1,283.03
73821	LANGUAGE LINE SERVICES	$96.74	73884	VISA RD 1766	$63.43
73825	MAC'S	$14.95	73889	WALMART COMMUNITY BRC RD	$184.81
73827	MARQUART,ANDREW S	$1,229.85	73890	WEST END HIDE & FUR	$4.38
73828	MCKESSON MEDICAL SURGICAL	$400.31	73894	WOODWORTH FARMERS GRAIN CO	$1,212.18
73829	MDU	$757.35		**Social Services Fund**	$28,718.34
73830	MEDINA AMBULANCE SERVICE	$791.00		**Weed Control Fund**	
73834	MURPHY, PAUL	$3,412.00	73824	LIFESTYLE APPLIANCE	$250.00
73840	NORTHERN PLAINS ELECTRIC	$90.00	73844	OTTER TAIL POWER CO	$68.12
73841	NORTHERN SAFETY TECHNOLOGY INC	$7,168.24	73864	STUTSMAN RURAL WATER DISTRICT	$68.49
73844	OTTER TAIL POWER CO	$12,330.98		**Historical Society**	
DD	PERLEBERG,TYLER	$167.50	73895	FORT SEWARD RECONSTRUCTION	$2,994.95
73845	PETERSON,MYRON	$7.30		**Veterans Service Fund**	
73846	PHARMCHEM INC	$550.00	73780	CENTURYLINK	$4.85
73847	PROBUILD	$443.29		**County Agent Fund**	
73850	QUILL CORPORATION	$181.47	73787	DACOTAH PAPER CO	$106.62
73852	RECORD KEEPERS	$27.00	73788	DAKOTA CENTRAL TELECOMMUNICATIONS	$251.69
73853	ROLAND,BROOKE	$25.00	DD	HARSTAD,ALICIA	$173.28
73854	SANDNESS LAW OFFICE	$90.00	73804	HIGH PLAINS WATER	$16.00
73855	SANFORD	$138.88		**Camping Fee Fund**	
73856	SANFORD FARGO	$565.00	DD	THE DAK	$1,486.56
73858	SCHUBERT'S CARPET ONE	$123.72	DD	THE DAK	$1,951.46
73860	STEIN'S INC	$835.19	73861	STUTSMAN CO PARK	$859.50
73863	STUTSMAN COUNTY AUDITOR	$1,226.00		**Commissary Fund**	
73865	THOMSON REUTERS	$556.39	73772	CABLE SERVICES	$47.31
73866	TRACTOR SUPPLY CREDIT PLAN	$39.96	73792	DERBY INDUSTRIES	$4,581.20
73867	TRANE U.S. INC	$545.45	73816	JAMESTOWN SUN	$167.00
73870	TRUE VALUE (CORRECTIONS)	$17.27	73875	TURNKEY CORRECTIONS	$244.23
73871	TRUE VALUE (MAINT. DEPT)	$15.99	73885	VISA SCCC 1949	$50.00
73877	ULINE	$2,462.66		**Drug Program Fund**	$5,014.56
DD	VEIL,JAMISON	$493.66		**Courthouse Building Fund**	
73878	VERIZON WIRELESS	$943.03	73859	SMOKIE'S FIRE SALES & SERVICE INC	$52.00
73880	VEVIA STURM	$300.00		**County Correctional Center Construction Fund**	
73882	VISA AUD 1683	$830.13	73802	GRAYBAR	$760.68
73883	VISA EMS 1790	$353.59		**Information Technology Capital Fund**	
73885	VISA SCCC 1949	$744.22	73775	CDW GOVERNMENT INC	$1,922.33
73886	VISA SO 1840	$1,738.99		**Road & Bridge Building Fund**	
DD	WEIS, GARY W	$27.00	73798	EXCAVATION SERVICES & AGGREGATE	$2,181.33
73891	WIEST,JASON	$25.00	73831	MENARDS - JAMESTOWN	$397.42
73892	WILHELM CHEVROLET BUICK GMC	$1,167.45		**Cancelled - Lost Warrant Fund**	
DD	WILKERSON,BRIAN	$77.00	73837	ND DEPT OF TRUST LANDS	$67.25
73893	WINDSHIELD DOCTOR	$75.00		Total w ages:	$624,227.59

Motion made by Schwartz to hold the budget hearing on October 4,016 at 6:00p.m., seconded by Ova. Motion carried.

Association of Counties October 9-11, 2016 in Bismarck, Schwartz, Ova, and Marks will be going and Casey will check with Neys. Ova made a motion, seconded by Marks for Schwartz to be the delegate. Motion carried.

At 6:13 p.m., a motion to adjourn was made by Marks, seconded by Schwartz. Motion Carried.

ATTEST:

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Casey J. Bradley
Auditor/COO

Mark T. Klose
Commission Chairman