Official Proceedings of the Stutsman County Commission – September 7, 2021

At 3:30 p.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Dennis Ova, Ramone Gumke (via phone), Joan Morris, Steven Cichos, and Mark Klose were present.

Morris made a motion to approve the minutes of the July and August 2021 meetings, seconded by Ova. Motion carried.

Sarah Frohlich, Jamestown Community Corrections, presented the 2022 contract. The LEC board approved a monthly fee increase from $400 to $500. Jamestown Community Corrections oversees individuals who are given community service by the courts. The number of community service cases has increased from 19 total in 2020 to 27 so far in 2021. Cichos made a motion to approve the increase, seconded by Ova. Ova, Gumke, Morris, Cichos, and Klose voted aye. Motion carried.

Daren Peterka, Interstate Engineering, gave an update on the right of way acquisition for the bridge project on 34th Street. They have agreements with all the landowners to sign a quit claim deed to the county. The project should be completed next summer.

Megan Carmichael, Assistant State's Attorney, discussed a proposed settlement agreement for the Bayview vs. Zinck tax foreclosure sale case. The original holder of a mortgage resold it to Bayview. The homeowner failed to pay property taxes. The county initiated a tax foreclosure but allegedly failed to notify the second mortgage holder, Bayview. At the tax foreclosure sale, the county sold the property to Felix Property Management. Bayview sued Stutsman County and Felix Property Management. The proposed settlement agreement obligates Stutsman County to pay 2/3 of the $45,000 settlement. Stutsman's insurer, North Dakota Insurance Reserve Fund, will cover the county's cost. Carmichael conveyed that State's Attorney Fremgen recommended that the commission approve entering into the settlement. Cichos made a motion to approve the settlement, seconded by Morris. Gumke, Morris, Cichos, Klose, and Ova voted aye. Motion carried.

Chad Jackson, Jail Administrator discussed two out of state travel requests. Two staff will be attending a 24/7 monitoring program training in Denver September 12-14. On September 29-October 3 employees will be attending a Turnkey training in River Falls, Wisconsin. Morris made a motion to approve the travel requests, seconded by Ova. Motion carried.

Mickey Nenow, Highway Superintendent, gave his monthly report. They are gravelling and replacing culverts on Township and County roads. The Medina project will be completed this week. He has budgeted for two motor graders in 2022, but he would like to advertise for them early because prices are going to increase in October. They would not receive the equipment until 2022. Morris made a motion to advertise for bids on two motor graders, seconded by Ova. Motion carried.

Nenow requested approval for out of state travel for the regional conference in Sioux Falls on October 19-21. Cichos made a motion to approve the travel, seconded by Ova. Motion carried.

Two asset forfeiture requests from the Drug Task Force were presented. Kara Brinster is paid 20% for Special Prosecutor's fees for work performed in the forfeiture cases. Gumke made a motion to approve, seconded by Ova. Motion carried.

Andrew Kirking, Emergency Manager/9-1-1 Coordinator requested approval for an out of state training in Minnesota for two dispatch employees on October 13. Ova made a motion to approve, seconded by Morris. Motion carried.

An application for a special event permit for the Corner Bar was presented. Cichos made a motion to approve, seconded by Ova. Motion carried.

Jessica Alonge, Interim Auditor/COO, discussed maintenance rates for services. Jim Fettig helped the Vet's Club with a project, and they are willing to pay for his time. There has not been a set rate in the past. Jim spent approximately five hours and other staff spent seven hours on the project. Alonge proposed Jim's time be billed at $60 per hour and other staff at $45 per hour. Cichos made a motion to approve the rates, seconded by Morris. Motion carried.

At 4:06 p.m., the Commission meeting recessed for the County Park Board meeting.

Official Proceedings of the Stutsman County Park Board – September 7, 2021

At 4:07 p.m., Chairman Klose called the regular meeting to order. Dennis Ova, Ramone Gumke (via phone), Joan Morris, Steven Cichos, Mark Klose, and Robert Martin were present. Jason Houge was absent.

A re-appraisal from Dakota Appraisal was presented for Lot 5, Block 1, Cabin Area A South, for $35,000. It was previously appraised for $40,000. Cichos made a motion to accept the re-appraisal, seconded by Gumke. Morris, Cichos, Klose, Martin, Ova, and Gumke voted aye. Motion carried.

A revised version of the Bureau of Reclamation/Stutsman County Special Use Permit was presented. The county will be able to keep funds from weed control. The Bureau removed a couple areas on the west side of the reservoir from the permitted region. Martin made a motion to approve the permit as presented, seconded by Ova. Cichos, Klose, Martin, Ova, Gumke, and Morris voted aye. Motion carried.

Karl Bergh, Park Superintendent, discussed a dock permit violation. The permittee had been keeping property on the beach by their dock which is not allowed in the permit. The dock owners were sent a letter and have since removed their property from the beach. Morris made a motion to revoke the dock permit for this season, and place the permittee on probation for the summer of 2022, where the permit can be revoked for any violation with no warning period. There was no second.

Bergh discussed winter storage rates for campers. The rate was previously $150. The board would like to leave the rate at $150.

Bergh discussed a free camping weekend for county employees. Bergh proposed September 17-18. They would reserve one side of the campground for county employees. Cichos made a motion to approve, seconded by Ova. Motion carried.

Ova made a motion to approve the monthly bills, seconded by Martin. Klose, Martin, Ova, Gumke, Morris, and Cichos voted aye. Motion carried.

	County Park Fund		7048	NAPA AUTO PARTS-PARK	$9.98
7003	CAPITAL ONE TRADE CREDIT	$0.88	7051	NEWMAN SIGNS	$368.03
7016	DOI- BOR- REGION: MISSOURI BASIN	$1,819,641.40	7060	PRAXAIR DISTRIBUTION INC	$63.74
7019	ERIC NORDSTROM - SPIRITWOOD RESORT	$26,386.00	7074	STRATA CORP AGGREGATE DIVISION	$4,714.55
7021	GAHNER SANITATION SERVICE	$1,050.00	7077	STUTSMAN RURAL WATER DISTRICT	$388.98
7029	INSURE FORWARD	$524.00	7079	SUPERIOR GARAGE DOOR	$60.00
7034	JEFF HOFMANN LLC	$457.93	7090	VALLEY PLAINS EQUIPMENT	$13.04
	LAZY FISH, LLC	$3,381.00	7093	VISA AUD 1683	$589.99

Morris inquired about a road closure into Joos's Grove. Farmer's Union has closed the road to car traffic but is accessible to foot and bike traffic. Karl understands that the road will remain closed because they have buildings back there. Morris and Cichos have concerns that the area will not be available for public use if the road is blocked off and would like to clarify with Farmer's Union.

At 4:58 p.m., Cichos made a motion to adjourn the meeting, seconded by Martin. Motion carried.

At 5:00 p.m., the Commission meeting was called back to order.

Alonge made an amendment to the bill listing. The payment to Ricky and Karrilyn Woehl will be $505.20 instead of $1.

Ova made a motion to approve the monthly bills with the amendment for Woehl, seconded by Cichos. Ova, Gumke, Morris, Cichos, and Klose voted aye. Motion carried.

	General Revenue Fund		7036	JOHN DEERE FINANCIAL	$294.67
6995	A & B BUSINESS INC	$313.47	7044	MDU	$50.45
7002	CABLE SERVICES	$47.31		MEDINA CITY AUDITOR - DD	$88.75
7005	CENEX FLEETCARD	$2,852.28	7045	MENARDS - JAMESTOWN	$19.92
7007	CHARM-TEX, INC.	$475.60	7046	MIELKE OIL COMPANY, INC.	$3,976.08
7009	COLE PAPERS INC	$143.33		MONTPELIER CITY AUDITOR - DD	$58.00
7011	DACOTAH PAPER CO	$4,248.19	7047	NAPA AUTO PARTS	$1,106.21
7013	DAKOTA MAILING	$799.00	7052	NICKY'S SPARE TIME	$70.00
7014	DALSTED & RYAN P C	$779.00	7053	NORTHWEST TIRE INC	$155.00
7017	DUNN, JOSEPH	$30.00	7054	NORTHWEST TIRE INC.	$7,471.05
	GENTER, COREY	$105.00	7057	OTTER TAIL POWER CO	$139.72
7023	GRAYBAR	$225.16	7059	POWER PLAN	$7.99
7024	HIRSHFIELD'S - FARGO	$492.21	7060	PRAXAIR DISTRIBUTION INC	$160.50
7028	INNOVATIVE OFFICE SOLUTIONS, LLC	$231.92	7069	S&R TRUCK PLAZA	$25.98
7030	JAMESTOWN AMBULANCE	$482.00	7071	SD LOCAL TRANSPORTATION ASSIST. PROGRAM	$100.00
7031	JAMESTOWN CITY WATER	$4,788.49	7072	SIGN SOLUTIONS USA	$160.04
7032	JAMESTOWN COMMUNITY CORRECTIONS	$400.00	7077	STUTSMAN RURAL WATER DISTRICT	$140.51
7035	JETSTREAM CAR WASH	$1,041.35	7081	TDS METROCOM - RD	$2.83
7037	JOHNSON MD,LARRY E	$8,981.16	7083	TOWE, JEREMY W	$98.56

7038	KAPP, RUSTY & TARA	$505.20	7085	TRUE NORTH STEEL	$13,611.70
7039	KOROPATNICKI, DANIAL	$15.01	7092	VINING OIL CO	$43.99
7041	MARQUART,ANDREW S	$2,295.00	7096	VISA RD 1766	$74.60
7042	MATTHEW BENDER & CO INC	$527.71		ZABKA, KEVIN	$247.52
7043	McMASTER-CARR	$66.29		**Weed Control Fund**	
7044	MDU	$883.81	6996	AG SPRAY EQUIPMENT	$68.04
	MELAND,NICOLE	$18.75	6998	AT&T MOBILITY	$69.72
7049	ND ASSOCIATION OF COUNTIES	$200.00	7003	CAPITAL ONE TRADE CREDIT	$74.93
7050	NENOW, ROGER & LOIS	$189.45	7015	DAN POLAND MACHINE INC	$315.00
7051	NEWMAN SIGNS	$20.00		DEUTSCHER,DAVID	$39.20
7055	O'DAY EQUIPMENT, LLC	$559.92	7026	HOME OF ECONOMY	$29.16
7056	OTIS ELEVATOR COMPANY	$1,059.20		LEES,KIM	$14.00
7058	PHARMCHEM INC	$1,211.00	7053	NORTHWEST TIRE INC	$430.70
7061	PRESORT PLUS	$4,406.00	7057	OTTER TAIL POWER CO	$67.40
7062	PSTC	$398.00	7075	STUTSMAN CO ROAD DEPT	$140.51
7065	RECORD KEEPERS	$29.00		**County Agent Fund**	
7067	REDWOOD TOXICOLOGY LABORATORY INC	$16.33	7006	CENTRAL BUSINESS SYSTEMS INC	$573.71
7068	RM STOUDT INC	$45.35	7012	DAKOTA CENTRAL TELECOMM	$283.29
7070	SANFORD HEALTH (NORTH)	$1,000.00		HARSTAD,ALICIA	$15.22
	SCHAFFER,DIANNE	$60.00	7027	HUGO'S 9	$48.19
7076	STUTSMAN COUNTY GLASS	$144.00	7040	LEAF	$228.90
7078	SUMMIT FOOD SERVICE, LLC	$3,774.48	7063	R&H MAINTENANCE	$400.00
7080	TDS METROCOM	$305.31	7066	RECYCLING CENTER OF NORTH DAKOTA, LLC	$25.00
7082	THRIFTY DRUG-WHITE DRUG	$224.78	7095	VISA EXT 3424	$513.74
7084	TRANE U.S. INC	$828.18		**Human Service Zone Human Service Fund Total**	$10,064.87
7086	TWO RIVERS PRINTING	$1,789.15		**Commissary Fund**	
7087	UNIFORM CENTER	$109.98	7097	VISA SCCC 1949	$230.00
7088	US POSTAL SERVICES	$20.00		**Drug Program Fund Total**	$323.95
7091	VERIZON WIRELESS	$1,502.34		**Courthouse Building Fund**	
7093	VISA AUD 1683	$717.32	7084	TRANE U.S. INC	$12,600.00
7097	VISA SCCC 1949	$2,070.39		**County Correctional Center Construction Fund**	
7098	VISA SO 1840	$507.91	7097	VISA SCCC 1949	$519.99
	WARNER, CHAD	$79.52		**Information Technology Capital Fund**	
7101	WENTLAND, LINDA	$631.20	7093	VISA AUD 1683	$2,456.66
7102	WILHELM CHEVROLET BUICK GMC	$3,380.84		**Document Preservation Fund**	
7103	WOEHL, RICKY & KARRILYN	$505.20	7089	US RECORDS MIDWEST	$281.52
7104	YAZZIE, JOLENE	$19.00		**Road & Bridge Building Fund**	
	E 911 Phone System Fund		7047	NAPA AUTO PARTS	$149.99
7094	VISA EMS 1790	$471.00	7064	RDO EQUIPMENT CO	$46,635.00
	County Roads Fund		7096	VISA RD 1766	$379.99
6997	ARAMARK	$310.86		**Weed Board Capital Improvement Fund**	
6999	BORDER STATES PAVING INC	$31,963.50	7003	CAPITAL ONE TRADE CREDIT	$263.99
7001	BUTLER MACHINERY CO	$2,561.50		**Bond Fund**	
7003	CAPITAL ONE TRADE CREDIT	$19.19	7100	WELLS FARGO CORPORATE TRUST SERVICE	$326,731.26
7006	CENTRAL BUSINESS SYSTEMS INC	$66.00		**Job Incentive Fund**	
7010	CREATIVE ENERGY	$5,127.80	7033	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$230.40
7020	FASTENAL CO	$491.14		**FEMA**	
7026	HOME OF ECONOMY	$76.89		KIRKING, ANDREW	$33.60
7029	INSURE FORWARD	$341.00		MELAND,NICOLE	$843.75
7031	JAMESTOWN CITY WATER	$377.25		**Wages**	
				Wednesdsay, August 25, 2021	$728,022.20

At 5:02 p.m., Ova made a motion to adjourn the meeting, seconded by Morris. Motion carried.

ATTEST:

Jessica Alonge Interim Auditor/COO	Mark T. Klose Commission Chairman