Official Proceedings of the Stutsman County Commission – September 16, 2014

At 4:00 p.m., Chairman Klose called the meeting of the Stutsman County Commission to order. Mark T. Klose, Dennis Ova, Dale Marks, Craig Neys, and David Schwartz answered the roll call.

Ova made a motion to approve the minutes of the September 2nd Commission meeting and September 8th Negotiating Committee special meeting, seconded by Schwartz. Motion carried.

Connie Ova, Jamestown/Stutsman Development Corporation, requested $350,000.00 in funding for the Storm Water Master plan. Stutsman County Water Resource committee members gave verbal commitment to reimburse the funding through their individual district's abilities to special assess the project costs. Connie Ova stated that the southwest parts of Jamestown along with surrounding townships are growing and there is concern of the current system not being able to withstand the growth. Surrounding townships had already passed resolutions in support of the Storm Water Plan. Klose informed the commission he voted no due to the way the funding is being pushed through. Marks raised question if there would be standing water problems in rural fields. Duane Anderson, Woodbury township chairman, stated that he has been pleased with the City of Jamestown and the willingness to work with the townships to remedy the situation. Art Perleberg, Midway township chairman, informed the commission that the special assessments would go against developers and not the land owners. Schwartz stated that he sees the elaborate plan well worth the time and money so that developers can have the proper information when looking at developing in the county. Schwartz made a motion to approve the funding for the Storm Water Plan, seconded by Ova. Roll call vote: Ova and Schwartz, aye. Marks, Neys, and Klose vote nay. Motion failed.

Marcie Bata, Central Valley Health District, informed the commission of the current situation involving the old Ace Hardware building located south on Highway 281. In the year 2012 complaints started and initial contact was made with the owner regarding fixing the property. Bata stated there are paints and other chemicals located inside the main building and a lot of products have fallen through the floor into the basement. Central Valley Health District has followed century code and is now directing the county to move forward to remove the nuisances and assess the cost back to the property. Interstate Engineering will draw up bid specs and have the asbestos levels checked before proceeding to bid out the remediation of the structures. Ova made a motion to have Interstate Engineering draw up specs and bid out the job and assess the cost back to the property owner, seconded by Schwartz. Roll call vote: Marks, Schwartz, Neys, Klose and Ova vote aye. Motion carried.

Mickey Nenow, County Highway Superintendent, will be attending the County Federal Aid program October 12-14, 2014 put on by North Dakota Association of Counties. Nenow is currently putting the 1 mile of road through Spiritwood to be the next project. There will also be 18 miles of road to be done from Woodworth to interstate. Cleveland road will possibly be after the Spiritwood road depending on the timeline and funding situations. Schwartz requests Nenow to use more realistic figures before submitting the application to the North Dakota Department of Transportation.

Nenow updated the commission on the County shop roof replacement stating he received one quote from Greg Finch who also expressed interest in the Woodworth Shop project. The quote for disposal of the old roof at $12,000.00 and $57,820.00 to replace it which could possibly finished this year. Schwartz made a motion to accept the quote received, seconded by Marks. Roll call vote: Schwartz, Neys, Klose, Ova, and Marks vote aye. Motion carried.

Regional local road conference will be held October 21-23, 2014 in Rapid City, South Dakota. Marks made a motion to approve the out of state travel for Nenow, Schwartz, and Bradley, seconded by Neys. Motion carried.

Tyler Perleberg, Staff Appraiser, gave the monthly report on behalf of Dustin Bakken who was unavailable. The Arc GIS program is getting closer to being ready for import to the Orion software, currently the Tax Directors Office is working on cleaning up parcels and everything should be ready for use in the 2015 year. Bloom township appraisals are fifty percent done and with the new technology being deployed the process will be faster and easier to update the data collected.

Jerry Bergquist, 9-1-1 Coordinator/Emergency Manager, informed the commission of the homeland security grants the county was recently awarded. The first grant in the amount of $10,500.00 will be used to update the "Are you prepared?" manual which will be distributed to all county residents. The second grant $7,510.00 will be used for the ICS300 and ICS400 classes which are Incident Command System classes. The final grant of $13,500.00 will be used to buy backpacks for the freshman CERT class the Emergency Management department hosts every year.

Bergquist states the money is 100% so there isn't a match. Ova made a motion to accept the three Homeland security grants, seconded by Schwartz. Motion carried.

Bergquist requested the purchase of new dispatch workstations stating the original furniture was bought in 2005. The quotes received are around $18,000-19,000 and the funding would be taken out of the 9-1-1 funds. Neys made a motion, seconded by Schwartz to move forward to purchase new workstations. Roll call vote: Schwartz, Neys, Klose, Ova, and Marks vote aye. Motion carried.

Bergquist informed the commission that the data loggers will need to be replaced alongside with Richland county and Barnes county. The current data loggers are 10-11 years old and all counties have to buy the exact same loggers in order to access each other's data. The cost to complete the replacement project will be $40,000-50,000 range and will be a shared cost between the counties. The three counties involved are currently in the works of preparing agreements in hopes to have them ready for the mid-month October meeting.

Chad Kaiser, County Sheriff, gave his monthly report stating the garage doors for the road department were received and Schumacher construction will be doing the installation. One of the newly hired deputies will be traveling to complete training at the end of September.

Casey Bradley, Auditor/COO, updated the commission on bids received for the construction of the access roads to the CHS site IE project #13-00-138. Guthmiller Earthmoving had the low bid at $2,697,639.45 and Park Construction Company with the higher bid at $3,067,405.26 with an alternate at $1,584,705.95. CHS road right-of way option fell through but they were hoping to get it finished within the next week. Contingent upon deed recordings, CHS will direct bill/pay rather than doing an assessment. Mark made a motion to accept the CHS bid, seconded by Ova. Motion carried.

Bradley informed the county that if they do not accept the bid for the Senior Citizens building the county will be responsible to maintain the building. Suggestion made to move County Extension and Weed Board to help free up space in the courthouse basement and the social services building. Schwartz made a motion, seconded by Neys to reject the bid. Motion carried.

Bradley requested using the County's current bond council, Arnston, Stewart and Wagner to draft the CHS PILT documents. The request is to hire Scott Wagner at $225 per hour to draft the agreement between CHS, Stutsman County, JSDC, Spiritwood Township, Barnes County North School District, and Jamestown Rural Fire. Motion made by Ova, seconded by Schwartz to hire Scott Wagner. Motion carried.

Bradley updated the commission on the upcoming budgets stating a decision needed to be made on the request to hire another full-time employee by state's attorney Fritz Fremgen. The meeting before the budget hearing will start thirty minutes early to allow more time if any changes are needed or requested. It was the consensus of the board to leave the requested FTE out of the budget.

The public budget hearing will be held October 7th, 2014 at 6:00 p.m. in the commission room.

Bradley presented the updated job evaluations the department heads fill out on a yearly basis on their employees. There are two separate forms, one is for the employees and one is for the supervisors/department heads. The new form is a two tier system with twenty questions with an amount of five or more fails for the employees they will not receive a step increase. Supervisors that have three or more fails will also not receive a step increase and both forms will be a fillable PDF which has already been approved by the personnel committee. Neys made a motion, seconded by Schwartz to approve the redesigned evaluation forms. Motion carried.

Polling locations were designated for early voting to be held at the courthouse and Election Day polling locations will be at the Jamestown Civic Center, Pingree, Kensal and Medina. Marks made a motion seconded by Ova to approve polling locations and election workers. Motion carried.

Schwartz made a motion, seconded by Ova to appoint Jessica Rosenberg as the interim Treasurer. Roll call vote: Neys, Klose, Ova, Marks, and Schwartz voted aye. Motion carried.

Neys made a motion, seconded by Schwartz to approve the taxable meals and mid-month bills. Roll Call vote: Klose, Ova, Marks, Schwartz, and Neys voted aye.

	GENERAL REVENUE FUND		67614	TRUE NORTH STEEL	$6,768.44
67539	A & B BUSINESS INC	$153.67	67619	WEST END HIDE & FUR	$9.80
67541	APEX SOFTWARE	$1,204.00	67620	WOODWORTH FARMERS GRAIN CO	$2,741.55
67549	CASS COUNTY TREASURER	$3,720.00	67622	YPSILANTI EQUITY ELEVATOR	$2,237.20
67551	CELLULAR COMMUNICATIONS INC	$39.99		**SOCIAL SERVICES FUND**	$1,153.26
67552	CENTRAL BUSINESS SYSTEMS INC	$64.15		**COUNTY PARK FUND**	
67557	CREATIVE ENERGY	$984.66	67553	CENTRAL DAKOTA SANITATION INC	$1,060.76
67565	FARMERS UNION OIL CO-CENEX	$142.38	67575	JAMESTOWN SUN	$92.50
67568	HANSON TIRE SERVICE	$1,153.57		**COUNTY CORRECTIONAL CENTER**	
67571	INFORMATION TECHNOLOGY DEPT	$66.10	67542	BEHAVORIAL INTERVENTIONS	$3,353.40
67573	JAMESTOWN I-94 CLARK	$1,240.60	67544	BLINSKY,PAM	$56.00
67575	JAMESTOWN SUN	$1,027.32	67546	BROWN & SAENGER	$38.99
67580	JOHNSON MD,LARRY E	$5,600.00	67547	BROWN,DORINDA	$72.80
67581	LANDSCOOT,MIKE	$16.80	67550	CBM FOOD SERVICE	$10,952.16
67582	LARRY'S AUTO GLASS	$250.00	67552	CENTRAL BUSINESS SYSTEMS INC	$276.18
67583	LEXISNEXIS MATTHEW BENDER	$308.74	67554	CENTURYLINK	$164.00
67586	MARQUART,ANDREW S	$968.08	67555	COMFORT INN BISMARCK	$148.00
67589	MDU	$258.92	67556	COMMUNITY CORRECTION PROGRAM	$320.03
67595	NETWORK CENTER COMMUNICATIONS	$57.50	67577	JARLAND,CHRISTI	$101.50
67597	NORTHERN PLAINS ELECTRIC	$118.00	67578	JETSTREAM CAR WASH	$78.80
67599	OTTER TAIL POWER CO	$4,651.56	67587	MCDOUGALL/DR KENNETH	$132.00
67601	POST BOARD	$90.00	67588	MCPHERSON,CIARA	$101.50
67605	QUILL CORPORATION	$1,182.98	67589	MDU	$525.83
67608	SANDNESS LAW OFFICE	$306.00	67593	ND DEPT OF HUMAN SERVICES	$86.47
67609	SCHAFFER,DIANNE	$40.00	67599	OTTER TAIL POWER CO	$7,167.79
67611	SUNSET LAW ENFORCEMENT	$546.33	67600	PHARMCHEM INC	$1,134.00
	E 911 PHONE SYSTEM FUND		67603	PRIMARY PRODUCTS COMPANY	$562.50
67543	BERGQUIST,JERRY	$101.50	67605	QUILL CORPORATION	$1,128.99
67546	BROWN & SAENGER	$26.99	67606	REDWOOD BIOTECH INC	$330.00
67554	CENTURYLINK	$1,330.60	67607	REDWOOD TOXICOLOGY LABORATORY INC	$13.50
67555	COMFORT INN BISMARCK	$148.00	67616	TWO RIVERS PRINTING	$91.00
67559	DAKOTA CENTRAL TELECOMMUNICATIONS	$669.93	67621	WORLD MEDICAL GOVERNMENT SOLUTIONS INC	$465.50
67560	DAKOTA CENTRAL TELECOMMUNICATIONS	$219.07		**WEED CONTROL FUND**	
67618	VAN DE VELDE,SARAH	$101.50	67558	CROP PRODUCTION SERVICES	$14,565.00
	COUNTY ROADS FUND		67564	F/S MANUFACTURING	$921.81
67540	AMERIPRIDE SERVICES	$574.13	67566	FEI INC	$540.00
67545	BORDER STATES PAVING INC	$804,640.49	67567	GCR TIRE CENTERS	$228.89
67548	BUTLER MACHINERY CO	$104.43	67572	JAMESTOWN CITY BALER	$12.61
67560	DAKOTA CENTRAL TELECOMMUNICATIONS	$161.92	67585	MAC'S INC	$467.99
67561	DAKOTA RENTAL CENTER LLC	$104.55	67599	OTTER TAIL POWER CO	$68.32
67562	DAKOTA VALLEY ELECTRIC	$8.00		**COUNTY AGENT FUND**	
67569	HOME OF ECONOMY	$3.48	67546	BROWN & SAENGER	$22.01
67570	INFINITY BUILDING SERVICES	$8.57	67552	CENTRAL BUSINESS SYSTEMS INC	$422.29
67576	JAMESTOWN SUN_4235	$166.98	67559	DAKOTA CENTRAL TELECOMMUNICATIONS	$112.08
67579	JIMS GARAGE DOOR	$1,000.00	67594	NDSU EXTENSION SERVICE	$11,673.93
67584	LINDSAY SOFT WATER	$88.00	67610	STUTSMAN COUNTY 4-H FUND	$2,686.83
67585	MAC'S INC	$27.16		**COMMISSARY FUND**	
67589	MDU	$103.68	67615	TURNKEY CORRECTIONS	$126.62
67590	MEDINA CITY AUDITOR	$18.85		**DRUG PROGRAM FUND**	$5,266.00
67592	NAPA AUTO PARTS	$390.77		**Capital Project Fund**	
67596	NEWMAN SIGNS	$230.90	67617	UPPER PLAINS CONTRACTING, INC	$182,022.21
67598	NORTHWEST TIRE INC	$2,972.20		**DATA PROCESSING FUND**	
67599	OTTER TAIL POWER CO	$600.85	67571	INFORMATION TECHNOLOGY DEPT	$644.45
67602	PRAXAIR DISTRIBUTION INC	$256.88		**JOB INCENTIVE FUND**	
67604	QUALITY SERVICE & REPAIR	$45.32	67574	JAMESTOWN STUTSMAN DEVELOPMENT CORP	$63,800.00
67612	TDS METROCOM	$8.41		**TREASURER'S CHECK FUND**	
67613	TITAN ACCESS ACCOUNT	$8.65	40700	DEPT OF STATE	$200.00

At 9:23 a.m., a motion to adjourn was made by Schwartz, seconded by Neys. Motion Carried.

ATTEST:

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Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman