Official Proceedings of the Stutsman County Commission – September 18, 2012

At 8:00 a.m., Chairman Klose called the regular meeting of the Stutsman County Commission to order. Denny Ova, Dale Marks, David Schwartz, Craig Neys, and Mark T. Klose answered the roll call.

Bids were opened for Construction Engineering Services for two grade raise projects on County Road 68, south of Medina, North Dakota. For federal aid projects CER-4742(061) and CER-4711(052) which is located seven miles north and one mile west of Gackle and three miles east and eight miles south of Medina respectively. The county received a letter from Interstate Engineering notifying the county that they will not be able to bid on projects CER-4742(061) and CER-4711(052). Stutsman County received a bid from Ulteig Engineering, Surveying, and Consulting Services. Ova made a motion, seconded by Neys to award the bid to Ulteig Engineering, Surveying, and Consulting Services. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Casey Bradley, Auditor/COO, presented to the board the 2013-2014 County Federal Aid Program. The county received a letter from Department Of Transportation wanting the county to indicate the projects for the anticipated use of the county federal aid. Currently, the county has a sliver widen and overlay of 18 miles near Medina listed as our number one priority job. The bid date is 2013 and the estimated cost is seven million dollars. The county receives approximately $430,000.00 per year in the federal county aid account. Currently, the county has $2.1 million in the account. The county also has a sliver widening overlay on 4717(080) for 11.5 miles north of Gackle with an estimated cost of $4.5 million and a bid date of 2016; a mill and overlay on 4745 for eight miles near Spiritwood with a projected bid date of 2020. The county has a bridge replacement program west side of Jamestown has an estimated cost of $500,000.00 with a bid date for 2013; and another bridge one mile south of Ypsilanti has an estimated cost of $600,000.00 with a bid date for 2014. The consensus of the board is to change the dates by one year and leave the roads the same.

It is the consensus of the commission board to set up a meeting with The Department of Transportation (DOT) at the North Dakota Association of Counties Conference.

Bid opening for Weld Township site four grade raise and site 4A grade raise were opened. The bids were as follows: RTS Shearing, Jamestown, ND $159,134.00 and Guthmiller Earthmoving, Medina, ND, $149,470.20. The bids will be turned over to Weld Township for their recommendation. Marks made a motion, seconded by Schwartz to accept the two bids for Weld Township as presented. Motion Carried.

At the September 4th, 2012 commission meeting, RTS Shearing, LLC was the lowest bidder and was awarded the CER-4742(061) and CER-4711(052) projects, respectively known as the Larson and Enzminger grade raises. A resolution to award bid projects CER-4711(052) and CER-4742(061) to Gratech Company LTD was received from the Department of Transportation (DOT). RTS Shearing did not meet the requirements or goals from the DOT. The DOT reversed their decision on awarding the bid projects CER-4711(052) and CER-4742(061) to RTS Shearing. The project nine miles south of half way lake interchange for .942 miles is $335,684.61 which is CER-4711(052) and the project half mile west of intersection of the 4711 for .303 miles is $244,676.65 which is CER-4742(061). Graytech's bids were under the engineering estimate so the county will not be going over budget. Ova made a motion, seconded by Schwartz to approve the resolution to award bid of projects CER-4742(061) and CER-4711(052) to Gratech LTD as the next lowest bidder. Roll call vote: Marks, Schwartz, Neys, Klose, Ova voted aye.

Mickey Nenow, Highway Superintendent, presented information on current township balances and is requesting a cap of $50,000.00 to be placed on the townships. Townships would be asked to visit with the commission board before they would be allowed to incur any more debt. Ova made a motion, seconded by Schwartz to establish a $50,000.00 cap on all townships with the exception of FEMA related events. Stutsman County will send a notice to all townships. Roll call vote: Schwartz, Neys, Klose, Ova, Marks voted aye.

Mickey presented the board with the proposed 2013 gravel prices that will go into effect January 1, 2013. Ova made a motion, seconded by Neys to approve the 2013 gravel prices as presented. Roll call vote:

Neys, Klose, Ova, Marks, Schwartz voted aye.

Mickey presented the board with the proposed 2013 culvert prices. These prices will take effect January 1, 2013. Schwartz made a motion, seconded by Neys to approve the 2013 culvert prices. Roll call vote: Klose, Ova, Marks, Schwartz, Neys voted aye.

Mickey presented the board with the 2013 equipment rate prices that will go into effect January 1, 2013. Schwartz made a motion, seconded by Marks to approve the 2013 equipment rate prices as presented. Roll call vote: Ova, Marks, Schwartz, Neys, Klose voted aye.

Mickey informed the board a letter was sent to RTS Shearing, LLC, Guthmiller Earthmoving, Inc., Interstate Engineering, and the Department of Transportation regarding the completion of signed pit releases and receipt of payment forms that have not been submitted by their respective firms. RTS Shearing and Guthmiller Earthmoving need to submit the required forms to Interstate Engineering, Inc. to avoid sanctions against their company. Funding reimbursement by the Federal and State government is being threatened, and the county cannot afford to lose the funds. Failure to provide the documents by October 2, 2012 will result in Stutsman County declining to accept future bids from their company.

Stutsman County received a request for an extension from Jeff Mitchell regarding the water Board findings and to have an investigative hearing to be held on October 16th, 2012. Ova made a motion, seconded by Neys to approve the request as presented. Motion Carried.

Casey Bradley, Auditor/COO, was accepted to attend a Senior Executives in State and Local Government program at Harvard Kennedy School in Cambridge, Massachusetts started July 8, 2013 to July 26, 2013. Bradley reported that there will be no cost to the county other than the time away from work. The cost of the program is 100% covered by the Veteran's Administration. Schwartz made a motion, seconded by Marks to approve a request for out of state training as presented. Motion Carried.

Aggregate Industry is requesting permission to haul the material and equipment out of the gravel pit in Winfield Township. Aggregate Industry obtained a permit to haul their gravel crusher. Aggregate Industry is finding it difficult to get their equipment out and they are looking at options to be able to get their equipment and material out of the gravel pit. Highway 62 is a no haul road. One option is to build a road south to Highway 39 and then straight east to Barnes County; another option was to build a road in on the county's right of way on the west side of highway 62; another option is to overlay highway 62 one mile south of Spiritwood interchange and a half mile west to Highway 39 which would nullify the no haul road. The option of building a road in the county's right of way raised concerns of losing federal aid dollars. Aggregate Industry did not notify the county that they were crushing gravel nor did they obtain a permit to remove their crusher. The consensus of the board is to have Aggregate Industry look at different options and then present figures to the commission board at a later date.

Jim Fettig, Maintenance Supervisor, received a bid from House of Glass, Inc. from Aberdeen, SD. The first bid to replace ten panels was $3,000.00. At a previous board meeting, it was decided to replace the panels on the two sides above the doors in case there might be a color difference. The estimate for the two sides above the doors from the House of Glass is $5,949.00. Fargo Glass and Paint declined to bid on the project. The product is porcelain embossed aluminum. Marks made a motion, seconded by Ova to approve the replacement of panels on the Memorial Building as presented. Motion Carried.

Dustin Bakken, Interim Tax Director, informed the board of the appointment of zoning board members. The Jamestown City Council appointed and approved Mayor Katie Anderson and council member Dan Buchanan to the zoning board committee. Ova made a motion, seconded by Schwartz to approve the appointment of zoning board members as presented. Motion Carried.

Marks made a motion, seconded by Neys to approve the appointment of poll workers as presented. Motion Carried.

The consensus of the commission board is to have the public hearing for the 2013 Budget on October 2, 2012 at 6:00 p.m. Casey Bradley, Auditor/COO, made the changes to the budget that was discussed at the budget meetings. Bradley visited with Sandy Bendewald, Social Services Director, regarding the emergency human service levy. Stutsman County currently is levying 4.64 mills. The county is recommending lowering it by three mills to 1.64 mills. The projected ending fund balance of

$302,000.00 in that account. This would lower our mill levy increase from 5.66 to 2.66.

Schwartz made a motion, seconded by Neys to approve the taxable meals and mid-month bills for payment. Motion Carried.

GENERAL
0060552 139.70 A & B BUSINESS INC;0060555 9.24 ANDERSON/JAMIE;0060556 5,280.00 ARCHER CO/THE;0060558 291.67 BROWN & SAENGER;0060561 353.00 CDW GOVERNMENT;0060563 10.00 CELLULAR COMMUNICATIONS INC;0060566 9.90 CHADDUCK/LINDA;0060567 140.00 CITY DIRECTORIES;0060576 403.51 DAN'S SOOPER STOP;0060577 2,035.00 DKK GUARDIANSHIP SERVICES INC;0060578 129.74 EMBLEM ENTERPRISES INC;0060580 56.69 FARMERS UNION OIL CO-CENEX;0060585 56.70 INFORMATION TECHNOLOGY DEPT;0060586 100.00 INSTITUTE OF LOCAL GOVT;0060588 141.60 JAMESTOWN COMMUNICATIONS INC;0060589 970.79 JAMESTOWN I-94 CLARK;0060590 70.00 JAMESTOWN REGIONAL MEDICAL CENTER;0060591 1,183.04 JAMESTOWN SUN;0060593 5,600.00 JOHNSON MD/LARRY E;0060594 105.93 KAISER/CHAD;0060595 73.26 LANDSCOOT/MIKE;0060596 227.44 LEXISNEXIS MATTHEW BENDER;0060600 63.40 MDU;0060607 75.00 NORTHERN PLAINS ELECTRIC; 0060608 362.19 NORTHERN SAFETY TECHNOLOGY INC;0060609 22.86 NORTHWEST TIRE INC;0060610 4,361.72 OTTER TAIL POWER CO;0060611 1,600.00 PERKINS PA/RANDY;0060614 154.05 QUILL CORPORATION;0060619 180.00 SANDNESS LAW OFFICE;0060620 2,840.00 SIG SAUER INC;0060621 483.42 STOP & GO #431;0060624 112.99 TDS METROCOM;0060626 80.00 TRAUTMAN/RUSSELL;0060633 29,058.60 WILHELM CHEVROLET BUICK GMC
911 EMERGENCY PHONE SYSTEM
0060553 5,214.50 ADDEM INC;0060562 248.48 CDW GOVERNMENT INC;0060565 1,200.02 CENTURYLINK;0060572 395.00 DAKOTA CENTRAL TELECOMMUNICATIONS;0060573 148.56 DAKOTA CENTRAL TELECOMMUNICATIONS JMTN;0060584 40,767.27 INDEPENDENT EMERGENCY SERVICES LLC;0060624 12.43 TDS METROCOM
ROAD FUNDS
0060554 501.00 AMERIPRIDE LINEN & APPAREL;0060557 19,240.01 BORDER STATES PAVING INC;0060559 192.98 BUTLER MACHINERY CO;0060560 67.29 CARQUEST AUTO PARTS;0060571 3,608.61 CREATIVE ENERGY;0060573 163.81 DAKOTA CENTRAL TELECOMMUNICATIONS JMTN;0060575 7.00 DAKOTA VALLEY ELECTRIC;0060579 2,548.00 FARMERS UNION OIL CO-CENEX;0060581 38.85 GRUENSTEIN/LARRY;0060582 12.54 HOME OF ECONOMY;0060591 74.88 JAMESTOWN SUN;0060598 20.96 MAC'S INC;0060600 117.91 MDU;0060601 15.15 MEDINA CITY AUDITOR;0060602 43.44 NAPA AUTO PARTS;0060607 25.00 NORTHERN PLAINS ELECTRIC;0060609 49.96 NORTHWEST TIRE INC;0060610 505.88 OTTER TAIL POWER CO;0060612 211.58 PRAXAIR DISTRIBUTION INC;0060613 113.96 QUALITY SERVICE & REPAIR;0060628 3,395.63 VINING OIL CO;0060629 138.39 WALLWORK INC/W W;0060631 93.43 WALMART COMMUNITY BRC;0060632 11.10 WEST END HIDE & FUR;0060634 3,141.25 YPSILANTI EQUITY ELEVATOR;0060635 496.36 ZEP MANUFACTURING CO
SOCIAL SERVICES FUND TOTAL 617.67
COUNTY PARK
0060565 113.77 CENTURYLINK;0060574 728.26 DAKOTA SANITATION;0060607 2,749.20 NORTHERN PLAINS ELECTRIC
COUNTY CORRECTIONAL CENTER
0060558 6.91 BROWN & SAENGER;0060562 24.81 CDW GOVERNMENT INC;0060565 438.98 CENTURYLINK;0060610 7,710.68 OTTER TAIL POWER CO;0060624 88.08 TDS METROCOM
WEED CONTROL
0060568 11.88 CITY OF JAMESTOWN;0060599 500.20 MANSON/RONALD;0060606 150.00 NORTH AMERICAN WEED MANAGEMENT ASSOC;0060610 51.27 OTTER TAIL POWER CO;0060622 104.09 STUTSMAN COUNTY RURAL WATER USERS;0060624 1.19 TDS METROCOM;0060627 91.18 VERIZON WIRELESS;0060630 16.03 WALMART;0060633 21.53 WILHELM CHEVROLET BUICK GMC
VETERANS SERVICE
0060567 140.00 CITY DIRECTORIES;0060624 4.52 TDS METROCOM
COUNTY AGENT
0060564 222.45 CENTRAL BUSINESS SYSTEMS INC;0060572 112.08 DAKOTA CENTRAL TELECOMMUNICATIONS;0060583 19.41 HUGO'S 9;0060605 8,609.95 NDSU EXTENSION SERVICE;0060625 6.29 TDS METROCOM
EMPLOYEES HOSPITAL INS
0060603 103,413.12 NDPERS
DRUG PROGRAM FUND TOTAL 198.00
DATA PROCESSING

0060561 1,288.03 CDW GOVERNMENT;0060569 2,681.12 COMPUTER PROFESSIONAL ULTD INC;0060570 417.00 CPS TECHNOLOGY SOLUTIONS;0060585 583.20 INFORMATION TECHNOLOGY DEPT;0060615 83.00 RENAISSANCE RECYCLING;0060624 6.77 TDS METROCOM
CO EXTENSION FUND
0060558 179.95 BROWN & SAENGER;0060604 3,024.00 NDSU EXTENSION PESTICIDE PROGRAM
JOB INCENTIVE FUND
0060592 25,130.00 JAMESTOWN/STUTSMAN DEVELOPMENT CORP
FEMA FUNDS
0060587 4,028.75 INTERSTATE ENGINEERING;0060616 1,927.86 ROOSEVELT TOWNSHIP;0060617 14,300.22 ROSE TOWNSHIP #46;0060618 34,960.94 RTS SHEARING;0060623 17,912.73 SYDNEY TOWNSHIP #56

Dale Marks, County Commissioner, informed the board that his son would be willing to take care of Ypsilanti Park.

The county received notice from the Department of Transportation that they are accepting applications for special road projects if they county is interested. A question was raised regarding the possibility of the Pelican Point park road if the DOT could cost share the counties portion of entering into the park.

At 9:06 a.m., a motion to adjourn was made by Neys, seconded by Schwartz. Motion Carried.

ATTEST:

_____ _____

Casey Bradley
Auditor/COO

Mark T. Klose
Commission Chairman